

Victorian Government Solicitor's Office 2021 people matter survey results report







### **Report overview**

#### About your report

The results in this report help your organisation build a positive workplace culture with integrity that live the public sector values.

#### Report contents

The visual on the right shows you what sections we've included in this report for your organisation's survey results.

#### Comparing data in this report

Your organisation took part in the survey in 2019 and 2020.

This means you'll be able to compare about 38% of this year's survey with your previous results.

#### Rounding of percentages

In this report, we round numbers up or down to their nearest whole percentage.

This means some percentages may not add up to 100%.

#### Survey questions and definitions

Download Survey questions: People matter survey 2021 (DOCX, 62KB) to see how we asked questions and defined concepts in the 2021 survey

supporting measures

Report overview	People outcomes		Key differences	Taking action	Senior leadership
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 Equal employment Workgroup support Learning and Accountability Disability opportunity development Respect Gender, variations in Psychosocial and Job enrichment Leadership sex characteristics Meaningful work and sexual orientation physical safety Human rights climate • Safe to speak up Cultural diversity Psychosocial safety Barriers to optimal Employment Adjustments climate score work Diversity and inclusion Caring Gender equality







<b>People matter</b>	Report overview	People outcomes		Key differences	Taking action	Senior Ieadership
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### **Report overview**

### Privacy and anonymity

To protect you, we:

- use an anonymous survey link and everyone in your organisation receives the same survey link
- de-identify all survey response data provided to your organisation
- don't collect your name, date of birth or employee ID
- don't release results when fewer than 10 people in a work group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total
- don't link the free-text comment reporting to any other survey information

Read more in our privacy policy.



### **Report overview**

Survey's theoretical framework

#### What this is

The framework provides an overview of the workplace factors and outcomes that the survey measures.

### Why this is important

Based on theory and research, the framework focuses on core themes that help guide organisations in creating better workplaces.

We developed the framework in consultation with stakeholders from the public sector and Deakin University.

#### Our public sector values

The public sector values inform the professional and ethical conduct of everyone who works in the public sector.

As such, these values underpin the theoretical framework of the survey.

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

Senior leadership	Organisation climate	Workgroup climate	Job and manager	Outcomes
<ul> <li>Lead the organisation</li> <li>Set the culture</li> <li>Lead by example</li> <li>Actions influence outcomes</li> </ul>	<ul> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Diversity and inclusion</li> <li>Safety climate</li> <li>Patient safety climate</li> </ul>	<ul> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> <li>Change management</li> </ul>	<ul> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> </ul>	<ul> <li>Engagement</li> <li>Satisfaction</li> <li>Wellbeing – work-related stress</li> <li>Wellbeing – job-related affect</li> <li>Intention to stay</li> <li>Acting on negative behaviours</li> </ul>

### The public sector values that underpin the framework and all public sector organisations















Human Diahi

Responsiveness

ess Integrity

Impartiality

Accountability

Respect

Human Rights



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Leadership







Your comparator group1 of 2

### What this is

This is a list of similar organisations to yours.

We try to make sure they're in the same industry your organisation is in.

Some organisations may not have taken part in the survey previously. This means your comparator group may be different to previous years.

How we use this in your report

In this report, we compare your organisation's survey results to your comparator group's results.

This is so you can compare how your organisation is doing in your industry or to similar organisations.

We refer to your comparator group in this report as 'comparator'.

Bushfire Recovery Victoria

CenlTex

Commercial Passenger Vehicles Victoria

Commission for Children and Young People

Court Services Victoria

Emergency Services Superannuation Board

**Environment Protection Authority** 

**Essential Services Commission** 

Family Safety Victoria

Family Violence Prevention Agency

Game Management Authority

Independent Broad-based Anticorruption Commission

Infrastructure Victoria

Labour Hire Licensing Authority

Latrobe Valley Authority

Major Transport Infrastructure Authority

Office of Public Prosecutions

Office of the Chief Parliamentary Counsel

Office of the Governor Victoria

Office of the Legal Services Commissioner

Office of the Ombudsman Victoria Office of the Victorian Electoral Commissioner

Office of the Victorian Government Architect

Office of the Victorian Information Commissioner

Office of the Victorian Inspectorate

Portable Long Service Authority

Public Record Office Victoria

Public Transport Safety Victoria

Safer Care Victoria

Service Victoria

Suburban Rail Loop Authority



### **Report overview**

Your comparator group2 of 2

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Victorian Auditor-General's Office

Victorian Commission for Gambling and Liquor Regulation

Victorian Disability Worker Commission

Victorian Equal Opportunity and Human Rights Commission

Victorian Fisheries Authority

Victorian Public Sector Commission

Victorian Responsible Gambling Foundation



### **Report overview**

#### Your response rate

### What this is

This is how many staff in your organisation did the survey in 2021.

### Why this is important

The higher the response rate, the more your results will reflect how staff feel.

If less than 100 completed the survey, consider how much one person could change your results.

For example, if only 25 people did the survey, 1 person would account for 4% of any result.

In this example, if your survey result and comparator group result or previous survey result are within 4% of each other, there is very little difference in the results.

### How to read this

The number in the brackets () shows how many staff completed the survey this year. We've also expressed this as a percentage of all the staff who work in your organisation.

2020	
64% (160)	
Comparator	71%

Public Sector

49%

63%

2021

# (166)

Comparator49%Public Sector39%



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Scorecard: employee engagement index

### What this is

This is the psychological satisfaction staff get from their work.

The employee engagement index is a score out of 100. It is a weighting of all engagement question responses.

The weightings for each engagement response are:

- strongly agree is 100 points
- agree is 75 points
- neither agree nor disagree is 50 points
- disagree is 25 points
- strongly disagree is 0 points

#### Why this is important

High engagement may lead to greater satisfaction and lower absences, turnover and workplace stress.

2020		2021
70		75
Comparator	69	Comparator
Public Sector	68	Public Sector

72

70



#### **People Matter Survey** | results

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### People outcomes

### Engagement question results 1 of 2 $\,$

### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 75.

### Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

#### How to read this

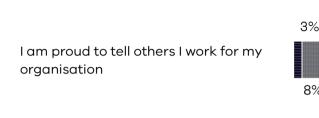
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

89% of your staff who did the survey agreed or strongly agreed with 'I am proud to tell others I work for my organisation'.

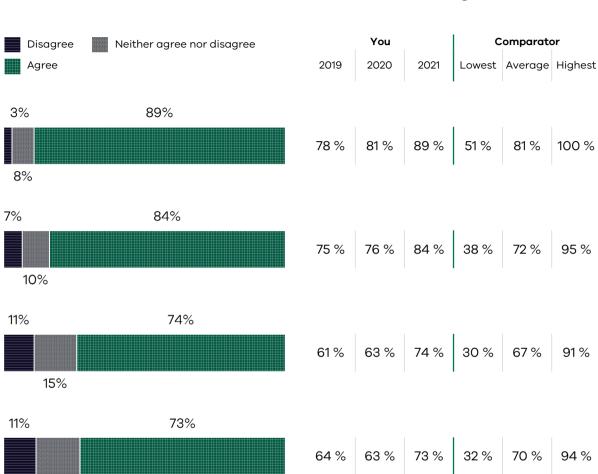


Survey question

l would recommend my organisation as a good place to work

My organisation inspires me to do the best in my job

My organisation motivates me to help achieve its objectives



Benchmark agree results

Victorian

**Public Sector** 

Commission

16%

Your results

# **People Matter Survey** | results

## **People outcomes**

### Engagement question results 2 of 2

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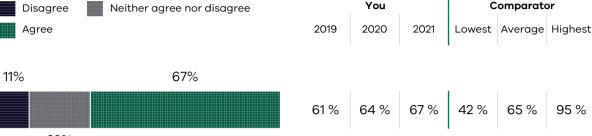
Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

67% of your staff who did the survey agreed or strongly agreed with 'I feel a strong personal attachment to my organisation'.

### I feel a strong personal attachment to my organisation

Survey question



22%

Your results





### Benchmark agree results

### Scorecard: satisfaction, stress, intention to stay

### What this is

This scorecard provides overall results for satisfaction, high to severe work-related stress, and intention to stay.

There are more people outcomes scorecards throughout this report.

### Why this is important

This page shows which outcomes are performing well and which outcomes you can look to improve.

### How to read this

Each label represents a group of questions in the survey about people outcomes.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

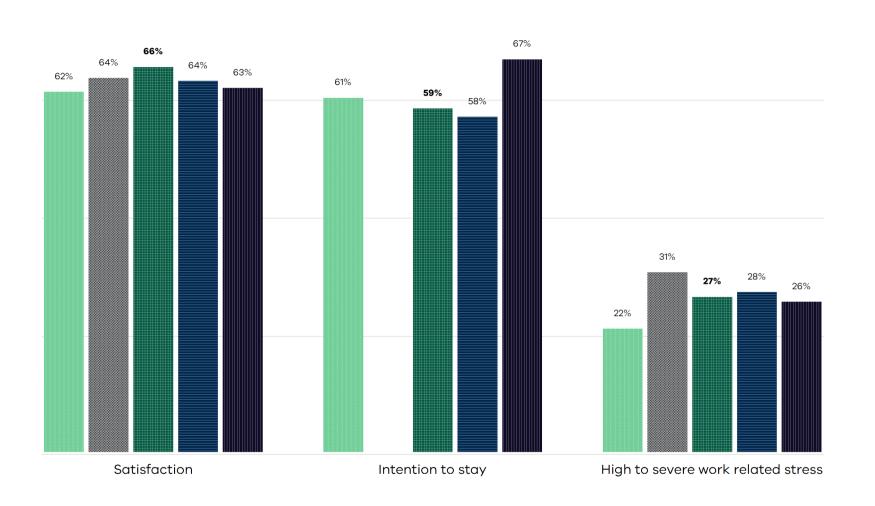
### Example

In 2021:

66% of your staff who did the survey • responded positively to questions about Satisfaction which is up from 64% in 2020.

Compared to:

• 64% of staff at your comparator and 63% of staff across the public sector.



You 2019 You 2020 You 2021 Comparator 2021

Public sector 2021





### Satisfaction question results 1 of 2

### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

### Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

83% of your staff who did the survey agreed or strongly agreed with 'I enjoy the work in my current job'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree 2019 2020 2021 Lowest Average Highest Agree 8% 83% I enjoy the work in my current job Not 83 % 83 % 67 % 79 % 100 % asked 9% 8% 81% I get a sense of accomplishment from Not 78 % 81 % 61 % 77 % 96 % asked my work 11%





### Satisfaction question results 2 of 2 $\,$

### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

### Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

### How to read this

Under 'Your results', see results for each question in descending order by most satisfied.

'Satisfied' combines responses for satisfied and very satisfied and 'Dissatisfied' combines responses for dissatisfied and very dissatisfied.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

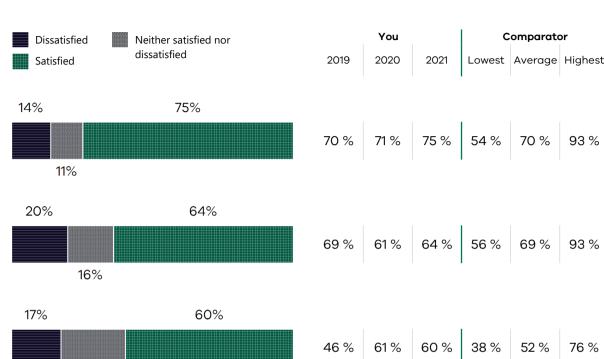
75% of your staff who did the survey were satisfied or very satisfied with 'Considering everything, how satisfied are you with your current job'.

# Survey question Dissatis Satisfied 14%

Considering everything, how satisfied are you with your current job

How satisfied are you with the work-life balance in your current job

How satisfied are you with your career development within your current organisation



23%

Your results



Benchmark satisfied results



### Work-related stress levels

### What this is

This is the level of stress experienced by employees in response to work-related factors.

### Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

### How to read this

In this survey we asked staff to tell us their stress level.

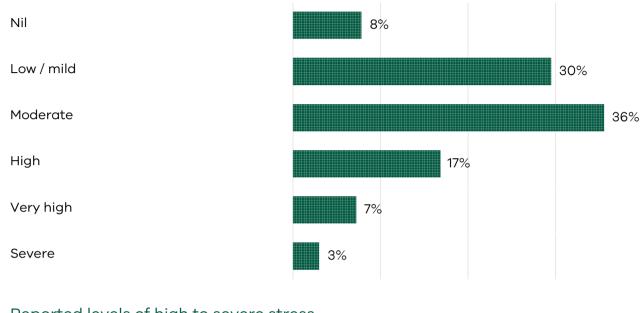
The graph at the top shows how staff in your organisation rated their current levels of work-related stress.

The numbers below show the percentage of staff in your organisation who said they experienced high to severe stress in 2021 compared to 2020 and your comparator.

### Example

27% of your staff who did the survey said they had high to severe stress in 2021. This is compared to 28% of staff in your comparator group and 26% of staff across the public sector.

### How would you rate your current level of work-related stress? (You 2021)



### Reported levels of high to severe stress

2020		2021	
31%		27%	
Comparator Public Sector	26% 23%	Comparator Public Sector	28% 26%





#### Work-related stress causes

### What this is

This is the main work-related causes of stress reported by staff.

### Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

### How to read this

In the survey, we ask staff to tell us if they have experienced mild to severe stress at work, as shown in the visual above the table.

If they answer yes, we ask them to tell us what caused the stress. They can select more than one cause.

In descending order, the table shows the top 10 causes.

### Example

92% of your staff who did the survey said they experienced mild to severe stress.

Of that 92%, 58% said the top reason was 'Workload'.

Of those that experienced work related stress it was from	You 2020	You 2021	Comparator 2021	Public sector 2021
Workload	59%	58%	51%	51%
Time pressure	59%	57%	47%	42%
Management of work (e.g. supervision, training, information, support)	14%	16%	13%	13%
Competing home and work responsibilities	13%	15%	12%	12%
Content, variety, or difficulty of work	14%	14%	14%	12%
Dealing with clients, patients or stakeholders	15%	14%	15%	14%
Unclear job expectations	6%	14%	15%	11%
Working from home	13%	10%	10%	4%
Other changes due to COVID-19	7%	9%	12%	15%
Organisation or workplace change	4%	8%	12%	11%





17

13

8%

92%

153

Experienced some work-related stress

Did not experience some work-related stress

### Intention to stay

### What this is

This is what your staff intend to do with their careers in the near future

### Why this is important

In the public sector, we want to attract, keep, motivate and engage staff.

### How to read this

In the survey, we ask staff to tell us if they intend to leave their organisation, leave the sector or stay.

If they say they intend to leave, we ask them to tell us why they want to. They can select more than one reason.

In descending order, the table shows the top 10 reasons for leaving.

The bar in the top right may not add up to 100% as it doesn't include people who intend to retire, or those who answered 'don't know'.

### Example

25% of your staff who did the survey said they intended to leave.

Of that 25%, 55% said it was from 'Opportunity to broaden experience'.

Opportunity to broaden experience55%49%40%Opportunity to seek/take a promotion elsewhere40%44%33%Better remuneration36%29%26%Lack of confidence in senior leadership33%30%34%Limited recognition for doing a good job33%26%32%Limited future career opportunities at my organisation31%52%42%Excessive workload29%21%25%Limited opportunities to gain further experience at my organisation26%39%33%My interests do not match my job role24%15%14%Poor relationship with my colleagues and/or manager21%11%15%	Of those who indicated they're leaving your organisation (including leaving the sector) it was for	You 2021	Comparator 2021	Public sector 2021
Better remuneration36%29%26%Lack of confidence in senior leadership33%30%34%Limited recognition for doing a good job33%26%32%Limited future career opportunities at my organisation31%52%42%Excessive workload29%21%25%Limited opportunities to gain further experience at my organisation26%39%33%My interests do not match my job role24%15%14%	Opportunity to broaden experience	55%	49%	40%
Lack of confidence in senior leadership33%30%34%Limited recognition for doing a good job33%26%32%Limited future career opportunities at my organisation31%52%42%Excessive workload29%21%25%Limited opportunities to gain further experience at my organisation26%39%33%My interests do not match my job role24%15%14%	Opportunity to seek/take a promotion elsewhere	40%	44%	33%
Limited recognition for doing a good job33%26%32%Limited future career opportunities at my organisation31%52%42%Excessive workload29%21%25%Limited opportunities to gain further experience at my organisation26%39%33%My interests do not match my job role24%15%14%	Better remuneration	36%	29%	26%
Limited future career opportunities at my organisation31%52%42%Excessive workload29%21%25%Limited opportunities to gain further experience at my organisation26%39%33%My interests do not match my job role24%15%14%	Lack of confidence in senior leadership	33%	30%	34%
Excessive workload29%21%25%Limited opportunities to gain further experience at my organisation26%39%33%My interests do not match my job role24%15%14%	Limited recognition for doing a good job	33%	26%	32%
Limited opportunities to gain further experience at my organisation       26%       39%       33%         My interests do not match my job role       24%       15%       14%	Limited future career opportunities at my organisation	31%	52%	42%
My interests do not match my job role     24%     15%     14%	Excessive workload	29%	21%	25%
	Limited opportunities to gain further experience at my organisation	26%	39%	33%
Poor relationship with my colleagues and/or manager 21% 11% 15%	My interests do not match my job role	24%	15%	14%
	Poor relationship with my colleagues and/or manager	21%	11%	15%

What is your likely career plan for the

Of the second standing the standard second second second sections (in she disc

next 2 years?



28 14 98 17% 8% 59%

Varia

Leaving your organisation

Leaving the sector Staying

Durklin

### Scorecard: emotional effects of work

### What this is

This is the level of positive and negative feelings experienced by staff in the 3 months before the survey.

### Why this is important

Positive feelings can lead to higher wellbeing and job satisfaction and a lower chance of burnout.

#### How to read this

Each label represents a question in the survey about emotional effects of work.

Each result is the percentage of staff who said they often, very often or always felt happy, enthusiastic, worried or miserable in the past 3 months.

You can compare these with your comparator and the public sector.

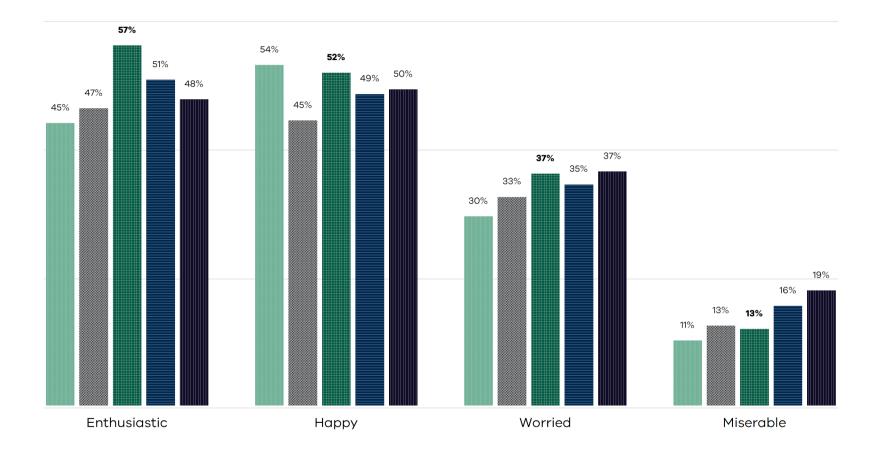
### Example

In 2021:

52% of your staff who did the survey • said work made them feel happy in 2021, which is up from 45% in 2020

Compared to:

• 49% of staff at your comparator and 50% of staff across the public sector. Thinking about the last three months, how often has work made you feel ...



You 2019 You 2020 You 2021

Comparator 2021

Public sector 2021





### Scorecard: negative behaviours

### What this is

This is how many staff have experienced negative behaviours at work in the past 12 months.

### Why this is important

Negative behaviours can be detrimental to health and wellbeing as well as performance and behaviour.

### How to read this

Each label represents a question in the survey about negative behaviour.

Each result is the percentage of staff who said they experienced bullying, sexual harassment, discrimination or violence and aggression in the past 12 months.

You can compare these with your comparator and the public sector.

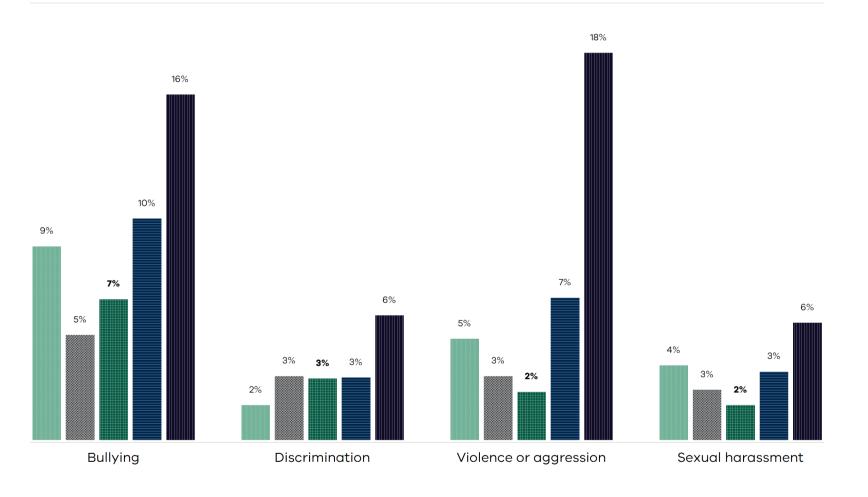
### Example

In 2021:

• 7% of your staff who did the survey stated they experienced 'Bullying' in the last 12 months which is up from 5% in 2020.

Compared to:

• 10% of staff at your comparator and 16% of staff across the public sector.











21

5

3%

Incivility (e.g. talking down to others, making demeaning remarks, not listening to somebody)	75%	91%	74%	69%
Exclusion or isolation	38%	55%	43%	42%
Withholding essential information for me to do my job	13%	45%	36%	27%
Being assigned meaningless tasks unrelated to the job	13%	27%	15%	13%
Being given impossible assignment(s)	38%	18%	12%	9%
Intimidation and/or threats	13%	9%	26%	32%
Verbal abuse	13%	9%	18%	20%

7%

### **People outcomes**

### Bullying

### What this is

This is repeated unreasonable behaviour directed at an employee that creates a risk to their health and safety.

### Why this is important

Bullying can have an immediate and longterm negative impact on those involved, including those who witness bullying.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work.

If they did, they could tell us with one or more answers what they experienced.

In descending order, the table shows the answers.

### Example

7% of your staff who did the survey said they experienced bullying.

Of that 7%, 91% said the top type was 'Incivility (e.g. talking down to others, making demeaning remarks, not listening to somebody)'.

Have you experienced bullying at work in the last 12 months?

	Experienced bullying		Did not experience bullying		
If you experienced bullying, what type of bullying did you experience?	You 2020	You 2021	Comparator 2021	Public sector 2021	
Incivility (e.g. talking down to others, making demeaning remarks, not listening to somebody)	75%	91%	74%	69%	
Exclusion or isolation	38%	55%	43%	42%	
Withholding essential information for me to do my job	13%	45%	36%	27%	
Being assigned meaningless tasks unrelated to the job	13%	27%	15%	13%	
Being given impossible assignment(s)	38%	18%	12%	9%	
Intimidation and/or threats	13%	0%	26%	30%	

150

90%



### Telling someone about the bullying What this is

This is if staff told someone when they experienced bullying.

### Why this is important

By understanding how staff report bullying, organisations can plan how to support and protect staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work. If they did, they could tell us with one or more answers who they told about it. In descending order, the table shows the answers.

### Example

7% of your staff who did the survey said they experienced bullying, of which

- 64% said the top way they reported the bullying was 'Told a friend or family member'.
- 100% said they didn't submit a • formal complaint.

Have you experienced bullying at work in the last 12 months?

11	150	5
7%	90%	3%
	Experienced bullying Did not experience bullying	Not sure

Did you tell anyone about the bullying?	You 2020	You 2021	Comparator 2021	Public sector 2021
Told a friend or family member	50%	64%	41%	34%
Told employee assistance program (EAP) or peer support	0%	36%	11%	9%
Told a colleague	38%	27%	45%	42%
Told a manager	75%	27%	50%	47%
Told someone else	13%	27%	13%	12%
I did not tell anyone about the bullying	0%	18%	11%	12%
Told the person the behaviour was not OK	0%	18%	20%	17%
Told Human Resources	13%	9%	20%	12%





**People Matter Survey** | results

### Bullying - reasons for not submitting a formal complaint

### What this is

This is why staff who experienced bullying chose not to submit a formal complaint.

### Why this is important

**People outcomes** 

By understanding this, organisations can plan how to support staff.

### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work. We then asked them if they submitted a formal complaint. If they didn't, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

#### Example

100% of your staff who experienced bullying did not submit a formal complaint, of which:

82% said the top reason was 'I ٠ believed there would be negative consequences for my reputation'.

Did	vou submi	t a formal	complaint?
Dia .	,	c a ronnan	oonnpranne.

100%

11

Submitted formal complaint Did not submit a formal complaint

Please tell us why you did not submit a formal complaint?	You 2021	Comparator 2021	Public sector 2021
I believed there would be negative consequences for my reputation	82%	58%	53%
I believed there would be negative consequences for my career	64%	49%	40%
I didn't think it would make a difference	55%	50%	50%
I didn't feel safe to report the incident	18%	21%	19%
I didn't know how to make a complaint	18%	6%	5%
I didn't know who to talk to	18%	5%	5%
I didn't need to because I no longer had contact with the person(s) who bullied me	18%	10%	8%
I believed there would be negative consequences for the person I was going to complain about	9%	10%	10%
I didn't think it was serious enough	9%	21%	16%
I thought the complaint process would be embarrassing or difficult	9%	14%	14%





### Perpetrators of bullying

### What this is

This is who staff have said are responsible for bullying.

### Why this is important

Understanding where bullying happens means organisations can work out what action to take.

### How to read this

In this year's survey, 7% of your staff said they experienced bullying.

If they did, they could tell us with one or more answers who the perpetrator was. In descending order, the bar chart shows the perpetrators with the largest number of responses.

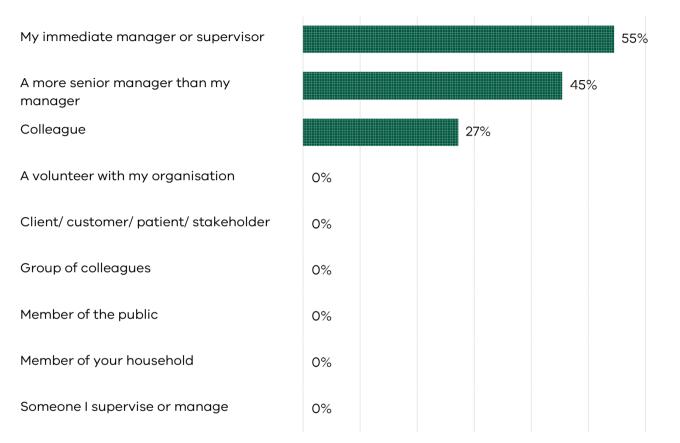
Each row is one perpetrator or group of perpetrators.

### Example

7% of your staff who did the survey said they experienced bullying.

Of that 7%, 55% said it was by 'My immediate manager or supervisor'.









### Frequency of bullying

### What this is

This is how often staff experienced bullying.

### Why this is important

Understanding how often bullying happens means organisations can work out what action to take.

### How to read this

In this year's survey, 7% of your staff said they experienced bullying.

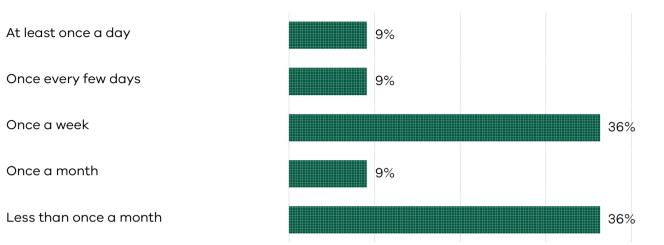
If they did, they could tell us how often they experienced this behaviour.

### Example

7% of your staff who did the survey said they experienced bullying.

Of that 7%, 9% said it was 'At least once a day'.

### How often have you experienced bullying? (You2021)







### Sexual harassment

#### What this is

This is non-consensual or unwelcome sexual behaviour that could cause an employee to feel offended, humiliated or intimidated.

### Why this is important

Sexual harassment can have an immediate and long-term negative impact on those involved, including those who witness sexual harassment.

### Why there is no data here

We've not published the results for this section because less than 10 people said they experienced sexual harassment. We do this to protect the respondents.





### Discrimination

### What this is

Discrimination is when a person treats, or proposes to treat, a person unfavourably because of their personal characteristics, such as their age or gender, or other attributes.

### Why this is important

Staff expect to have a safe and inclusive working environment to work in that is free of discrimination.

### Why there is no data here

We've not published the results for this section because less than 10 people said they experienced discrimination. We do this to protect the respondents.





### Violence and aggression

#### What this is

This is when staff are abused, threatened or assaulted in a situation related to their work.

### Why this is important

Violence and aggression can have an immediate and long-term negative impact of those involved, including those who witness violence and aggression.

#### Why there is no data here

We've not published the results for this section because less than 10 people said they experienced violence or aggression. We do this to protect the respondents.





### Negative behaviour

### Witnessing negative behaviours

### What this is

This is where staff witnessed people acting in a negative way against a colleague.

### Why this is important

Witnessing negative behaviour can still have a negative impact on the person, as it does on the victim.

### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work.

They could tell us with one or more answers if they witnessed negative behaviour and what type they witnessed. In descending order, the table shows the answers.

### Example

9% of your staff who did the survey said they witnessed some negative behaviour at work.

91% said they witnessed No, I have not witnessed any of the situations above'.

Have you witnessed any negative behaviour at work in the last 12 months?

15	151
9%	91%

Witnessed some negative behaviour

Did not witness some negative behaviour

During the last 12 months in your current organisation, have you witnessed any of the following negative behaviours at work?	You 2021	Comparator 2021	Public sector 2021
No, I have not witnessed any of the situations above	91%	85%	77%
Bullying of a colleague	7%	12%	16%
Discrimination against a colleague	2%	5%	8%
Sexual harassment of a colleague	1%	1%	1%
Violence or aggression against a colleague	1%	2%	6%





## Negative behaviour

# Taking action when witnessing negative behaviours

### What this is

This is what your staff did when they witnessed negative behaviour at work.

### Why this is important

What staff do when they witness negative behaviour may help organisations understand what support their staff need.

### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work.

If they did, they could tell us with one or more answers what action they took.

The table shows the answers in descending order.

### Example

9% of your staff who did the survey witnessed negative behaviour, of which:

- 87% said the top action they took was 'Spoke to the person who experienced the behaviour'.
- 7% took no action.

Have you witnessed any negative behaviour at work in the last 12 months?

15	151
9%	91%

Witnessed some negative behaviour

Did not witness some negative behaviour

When you witnessed the above behaviour(s), did you do any of the following?	You 2021	Comparator 2021	Public sector 2021
Spoke to the person who experienced the behaviour	87%	75%	72%
Told a manager	13%	35%	37%
Told the person the behaviour was not OK	13%	18%	25%
Other	7%	6%	7%
Spoke to the person who behaved in a negative way	7%	15%	22%
Took no action	7%	8%	7%





People matter	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>Survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Most improved</li> <li>Most declined</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
	Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Demographics	
	<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientation</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>	





Highest scoring questions

#### What this is

These are the questions your organisation had the highest agreement or satisfaction with in 2021.

### How to read this

Use this data to see where your organisation has the highest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 scores against your 2020 scores and your 2021 comparator group.

#### Example

On the first row 'Quality service delivery', the 'You 2021' column shows 96% of your staff agreed with 'My workgroup strives to provide high quality advice and services'. This question was not asked in 2020.

Question group	Highest scoring questions	You 2021	Change from 2020	Comparator 2021
Quality service delivery	My workgroup strives to provide high quality advice and services	96%	Not asked in 2020	92%
Quality service delivery	My workgroup strives to deliver services in a timely manner	93%	Not asked in 2020	91%
Workgroup support	I am able to work effectively with others in my workgroup	93%	+1%	92%
Workgroup support	People in my workgroup treat each other with respect	92%	-2%	90%
Workgroup support	People in my workgroup work together effectively to get the job done	90%	+4%	87%
Manager leadership	My manager treats employees with dignity and respect	90%	Not asked in 2020	90%
Manager leadership	My manager works effectively with people from diverse backgrounds	90%	Not asked in 2020	90%
Manager support	My manager listens to what I have to say	89%	+2%	87%
Equal employment opportunity	Gender is not a barrier to success in my organisation	89%	Not asked in 2020	79%
Organisational integrity	My organisation respects the human rights of employees	89%	Not asked in 2020	83%





Lowest scoring questions

#### What this is

These are the questions your organisation had the lowest agreement or satisfaction with in 2021.

### How to read this

Use this data to see where your organisation has the lowest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 scores against your 2020 scores and your 2021 comparator group.

#### Example

On the first row 'Taking action', the 'You 2021' column shows 35% of your staff agreed with 'My organisation has taken positive action on the results of last year's survey'.

This question was not asked in 2020.

Question subgroup	Lowest scoring questions	You 2021	Change from 2020	Comparator 2021
Taking action	My organisation has taken positive action on the results of last year's survey	35%	Not asked in 2020	39%
Learning and development	I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)	42%	Not asked in 2020	30%
Learning and development	I am satisfied with the availability of opportunities to move between roles within my organisation (e.g. temporary or permanent transfers)	45%	Not asked in 2020	36%
Learning and development	I feel I have an equal chance at promotion in my organisation	50%	Not asked in 2020	44%
Safety climate	All levels of my organisation are involved in the prevention of stress	52%	+13%	47%
Workload	I have enough time to do my job effectively	54%	-3%	56%
Manager support	My manager has regular conversations with me about my learning and development	57%	Not asked in 2020	60%
Taking action	I believe my organisation will take positive action on the results of this year's survey	57%	Not asked in 2020	56%
Innovation	My workgroup takes reasonable risks to improve its services	58%	Not asked in 2020	66%
Safety climate	My organisation has effective procedures in place to support employees who may experience stress	59%	+4%	61%





#### Most improved

#### What this is

This is where staff feel their organisation has most improved.

### How to read this

Use this data to see if your organisation has a developing or changing trend. In this table, your trend is shown in the 'Increase from 2020' column.

When you use this data, focus on the increase instead of individual numbers.

This is because the increase from 2020 shows you where the most positive changes are happening in your organisation.

### Example

On the first row 'Safety climate', the 'You 2021' column shows 52% of your staff agreed with 'All levels of my organisation are involved in the prevention of stress'. In the 'Increase from 2020' column, you have a 13% increase, which is a positive trend.

Question group	Most improved from last year	You 2021	Increase from 2020	Comparator 2021
Safety climate	All levels of my organisation are involved in the prevention of stress	52%	+13%	47%
Engagement	My organisation inspires me to do the best in my job	74%	+12%	67%
Manager support	My manager provides feedback to me in a way that helps me improve my performance	74%	+10%	72%
Engagement	My organisation motivates me to help achieve its objectives	73%	+10%	70%
Engagement	I would recommend my organisation as a good place to work	84%	+8%	72%
Engagement	I am proud to tell others I work for my organisation	89%	+8%	81%
Workgroup support	I am able to work effectively with others outside my immediate workgroup	87%	+6%	88%
Job enrichment	I have a choice in deciding how I do my work	78%	+6%	78%
Manager support	My manager keeps me informed about what's going on	84%	+6%	81%
Senior leadership	Senior leaders support staff to work in an environment of change	77%	+5%	69%





### Most declined

#### What this is

This is where staff feel their organisation has most declined.

### How to read this

Use this data to see if your organisation has a developing or changing trend. In this table, your trend is shown in the 'Decrease from 2020' column.

When you use this data, focus on the decrease instead of individual numbers.

This is because the decrease from 2020 shows you where the most negative changes are happening in your organisation.

### Example

On the first row 'Job enrichment', the 'You 2021' column shows 88% of your staff agreed with 'I understand how my job contributes to my organisation's purpose'. In the 'Decrease from 2020' column, you have a 3% decrease, which is a negative trend.

Question subgroup	Largest decline from last year	You 2021	Decrease from 2020	Comparator 2021
Job enrichment	I understand how my job contributes to my organisation's purpose	88%	-3%	91%
Workgroup support	People in my workgroup regularly reach out to support me and my wellbeing	70%	-3%	78%
Workload	I have enough time to do my job effectively	54%	-3%	56%
Satisfaction	How satisfied are you with your career development within your current organisation	60%	-2%	52%
Workgroup support	People in my workgroup treat each other with respect	92%	-2%	90%
Job enrichment	I clearly understand what I am expected to do in this job	85%	-1%	80%
Manager support	My manager provides me with enough support when I need it	77%	-1%	81%
Meaningful work	I am achieving something important through my work	76%	-1%	80%





Biggest positive difference from comparator

### What this is

This is where your staff have agreed more to a question compared to staff at similar organisations.

### How to read this

Use this data to see where your organisation has the biggest positive difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

#### Example

On the first row 'Learning and development', the 'You2021' column shows 74% of your staff agreed with 'There are adequate opportunities for me to develop skills and experience in my organisation'.

The 'difference' column, shows that agreement for this question was 17 percentage points higher in your organisation than in your comparator.

Question group	Biggest positive difference from comparator	You 2021	Difference	Comparator 2021
Learning and development	There are adequate opportunities for me to develop skills and experience in my organisation	74%	+17%	57%
Learning and development	My organisation places a high priority on the learning and development of staff	73%	+14%	60%
Learning and development	I am satisfied with the way my learning and development needs have been addressed in the last 12 months	69%	+14%	55%
Learning and development	I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)	42%	+13%	30%
Diversity and inclusion	There is a positive culture within my organisation in relation to employees with disability	73%	+12%	60%
Diversity and inclusion	There is a positive culture within my organisation in relation to employees who identify as LGBTIQ+	86%	+12%	74%
Equal employment opportunity	Disability is not a barrier to success in my organisation	73%	+12%	62%
Engagement	I would recommend my organisation as a good place to work	84%	+12%	72%
Learning and development	I am developing and learning in my role	83%	+11%	72%
Equal employment opportunity	Sexual orientation is not a barrier to success in my organisation	89%	+11%	78%





## **Key differences**

Biggest negative difference from comparator

## What this is

This is where your staff have agreed less to a question compared to staff at similar organisations.

## How to read this

Use this data to see where your organisation has the biggest negative difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

## Example

On the first row 'Workgroup support', the 'You 2021' column shows 70% of your staff agreed with 'People in my workgroup regularly reach out to support me and my wellbeing'.

The 'difference' column, shows that agreement for this question was 8 percentage points lower in your organisation than in your comparator.

Question subgroup	Biggest negative difference from comparator	You 2021	Difference	Comparator 2021
Workgroup support	People in my workgroup regularly reach out to support me and my wellbeing	70%	-8%	78%
Diversity and inclusion	There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait Islander	60%	-7%	67%
Innovation	My workgroup takes reasonable risks to improve its services	58%	-7%	66%
Satisfaction	How satisfied are you with the work-life balance in your current job	64%	-5%	69%
Manager leadership	My manager is committed to workplace safety	84%	-5%	90%
Taking action	My organisation has taken positive action on the results of last year's survey	35%	-5%	39%
Meaningful work	I am achieving something important through my work	76%	-4%	80%
Manager support	My manager provides me with enough support when I need it	77%	-4%	81%
Safe to speak up	People in your workgroup are able to bring up problems and tough issues	74%	-4%	78%
Workplace flexibility	I have the flexibility I need to manage my work and non- work activities and responsibilities	77%	-3%	80%





<b>People matter</b>	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>Survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Most improved</li> <li>Most declined</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
	Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Demographics	
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#### What this is

This is how well staff feel their organisation takes action and makes improvements from your survey results.

#### Why this is important

If your organisation takes action as a result of survey results, your staff may feel their feedback is valuable.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

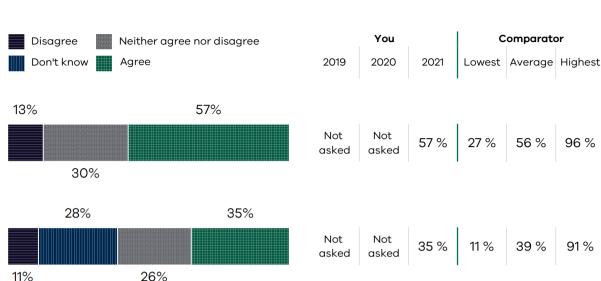
#### Example

57% of your staff who did the survey agreed or strongly agreed with "I believe my organisation will take positive action on the results of this year's survey'.

## Survey question

I believe my organisation will take positive action on the results of this year's survey

My organisation has taken positive action on the results of last year's survey



Your results





96 %

91%

## Benchmark agree results

	Report overview	People outcomes		Key differences	Taking action	Senior leadership
SURVEY 2021	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Most improved</li> <li>Most declined</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
	Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Demographics	
• • •	<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientation</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>	





## Senior leadership

## Senior leadership 1 of 2

## What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

and integrity

values

## Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

## How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

81% of your staff who did the survey agreed or strongly agreed with 'Senior leaders demonstrate honesty and integrity'.

#### Survey question You Comparator Neither agree nor disagree Disagree Don't know 🔜 Agree 2019 2020 2021 Lowest Average Highest 3% 81% Senior leaders demonstrate honesty Not asked 81 % 83 % 44 % 72 % 5%11% 3% 80% Senior leaders actively support diversity Not asked 80 % 48 % 77 % 100 % 83 % and inclusion in the workplace 4%13% 5% 79% Senior leaders model my organisation's Not asked 79 % 48 % 71 % 100 % 74 % 4% 11% 2% 77% Senior leaders support staff to work in 38 % 69 % 100 % 70 % 73 % 77 % an environment of change 7% 14%



100 %





## Your results

## **Senior leadership**

## Senior leadership 2 of 2

## What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

## Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

## How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

67% of your staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disaaree Don't know Agree 2019 2020 2021 Lowest Average Highest 67% 4% Senior leaders provide clear strategy 73 % 63 % 67 % 29 % 62 % 100 % and direction

11% 18%





<b>People matter</b>	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Most improved</li> <li>Most declined</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
	Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Demographics	
	<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientation</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>	



## Scorecard 1 of 2 $\,$

## What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

### How to read this

Each label represents a group of questions in the survey about organisational climate. Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

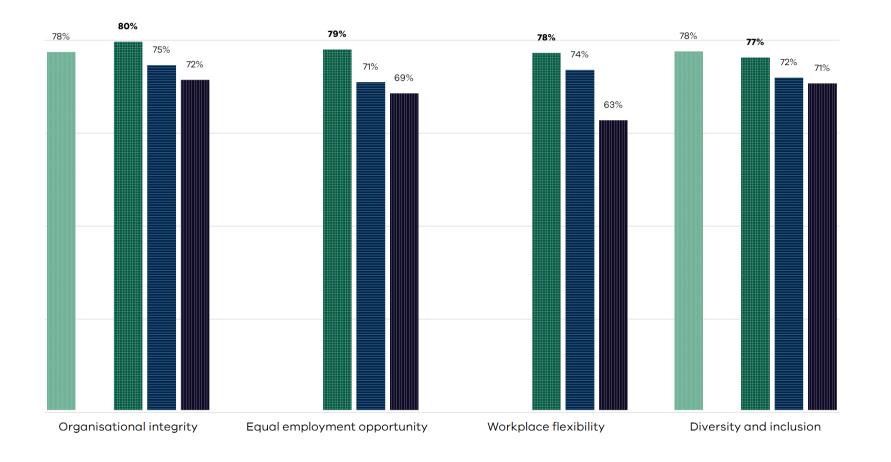
## Example

In 2021:

• 80% of your staff who did the survey responded positively to questions about Organisational integrity.

#### Compared to:

• 75% of staff at your comparator and 72% of staff across the public sector.



021 Public sector 2021





## Scorecard 2 of 2

### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

### How to read this

Each label represents a group of questions in the survey about organisational climate. Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

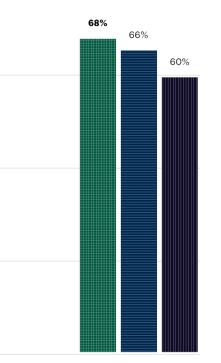
## Example

In 2021:

• 68% of your staff who did the survey responded positively to questions about Safety climate.

Compared to:

• 66% of staff at your comparator and 60% of staff across the public sector.



Safety climate



#### Survey question Your results Benchmark agree results You Neither agree nor disagree Disaaree Don't know Agree 2019 2020 3% 89% My organisation respects the human Not 86 % asked rights of employees 3%5% 3% 88% My organisation is committed to earning Not 87 % asked a high level of public trust 1% 8% 1% 87% My organisation encourages respectful Not 88 % asked workplace behaviours 4% 8% 2% 87% My organisation encourages employees Not 82 % asked to act in ways that are consistent with 1% 10%

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

**Organisational climate** 

Organisational integrity 1 of 2

organisation's ability to operate,

in how we work and what we do.

This is how much trust staff have in your

implement policy and deliver services for

We need the community to have high trust

Under 'Your results', see results for each auestion in descending order by most

What this is

Victorians.

Why this is important

How to read this

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

agreed.

89% of your staff who did the survey agreed or strongly agreed with 'My organisation respects the human rights of employees'.

human rights







## Organisational integrity 2 of 2

## What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

## Why this is important

We need the community to have high trust in how we work and what we do.

## How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

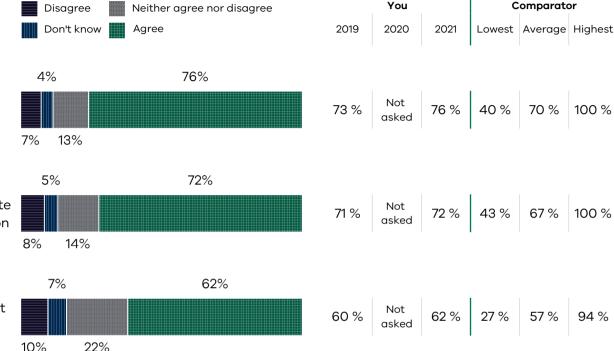
76% of your staff who did the survey agreed or strongly agreed with 'My organisation does not tolerate improper conduct'.

# Disaaree 4% My organisation does not tolerate improper conduct

Survey question

My organisation takes steps to eliminate bullying, harassment and discrimination

My organisation makes fair recruitment and promotion decisions, based on merit



Your results





100 %

100 %

94 %



## Benchmark agree results

You

## **People Matter Survey** | results

48

## **Organisational climate**

## Workplace flexibility 1 of 4

## What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

## How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

81% of your staff who did the survey agreed or strongly agreed with " am confident that if I requested a flexible work arrangement, it would be given due consideration'.

## Survey question

I am confident that if I requested a

aiven due consideration

with family or other caring

flexible work arrangement, it would be

My organisation supports employees

responsibilities, regardless of gender

There is a positive culture within my

There is a positive culture within my

who have caring responsibilities

organisation in relation to employees

who have family responsibilities

organisation in relation to employees

Your results

Disagree

6%

13%

16%

2%13%

2% 14%

5%

3%

4%

#### You Comparator Neither agree nor disagree Don't know Agree 2019 2020 2021 Lowest Average Highest 81% 77 % 79 % 81 % 61 % 81 % 98 % 81% Not Not 81 % 63 % 82 % 100 % asked asked 81% Not Not 81 % 96 % 55 % 75 % asked asked 79% Not 84 % 79 % 52 % 72 % 91 % asked

Benchmark agree results





## **People Matter Survey** | results

# 13% 8% 75%

Disagree

10%

8%

10%

Don't know

# 5% 11%

## 7% 75%

## Not Not

asked

Not

asked

Not

asked

asked

#### 75 % 50 % 69 %

70 %

94 %

## Benchmark agree results

2021

Comparator

Lowest Average Highest

## There is a positive culture within my organisation in relation to employees who use flexible work arrangements

Survey question

I have the flexibility I need to manage my work and non-work activities and responsibilities

Having family responsibilities is not a barrier to success in my organisation

Using flexible work arrangements is not a barrier to success in my organisation

**Organisational climate** 

## Workplace flexibility 2 of 4

## What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

## How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

79% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who use flexible work arrangements'.

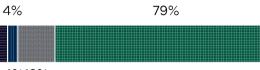




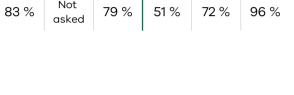


77%

#### Agree



Your results





52 %

#### **Organisational climate** Survey question Your results Benchmark agree results Workplace flexibility 3 of 4 What this is You Comparator Neither agree nor disagree Disaaree This is how well you organisation supports Don't know Agree 2019 2020 2021 Lowest Average Highest staff to work flexibly. Why this is important 9% 73% Supporting flexible working can improve Having caring responsibilities is not a Not employee wellbeing. 77 % 73 % 51 % 67 % 88 % asked barrier to success in my organisation How to read this 5% 13% Under 'Your results', see results for each question in descending order by most agreed. 'Agree' combines responses for agree and

#### Example

disagree.

73% of your staff who did the survey agreed or strongly agreed with 'Having caring responsibilities is not a barrier to success in my organisation'.

strongly agree and 'Disagree' combines responses for disagree and strongly

Under 'Benchmark results', compare your comparator groups overall, lowest and

highest scores with your own.

People Matter Survey | results



## Workplace flexibility 4 of 4

## What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

## How to read this

The table shows you what flexible work arrangements staff use.

Each row represents one use. Staff can select more than one.

You can compare between your organisation, comparator and the public sector.

## Example

45% of staff who did the survey said the flexible work arrangement they used was 'No, I do not use any flexible work arrangements'.

Do you use any of the following flexible work arrangements?	You 2021	Comparator 2021	Public sector 2021
No, I do not use any flexible work arrangements	45%	35%	38%
Working from an alternative location (e.g. home, hub/shared work space)	33%	42%	24%
Flexible start and finish times	19%	30%	23%
Part-time	15%	10%	19%
Using leave to work flexible hours	3%	6%	8%
Other	3%	2%	2%
Working more hours over fewer days	2%	5%	6%
Study leave	1%	2%	4%
Shift swap	1%	1%	12%
Purchased leave	1%	2%	2%





## Equal employment opportunity 1 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

## Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

organisation

organisation

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

89% of your staff who did the survey agreed or strongly agreed with 'Gender is not a barrier to success in my organisation'.







## Benchmark agree results

52 %

58 % 78 %

47 % 70 %

Comparator

Lowest Average Highest

79 %

100 %

97 %

97 %

## Equal employment opportunity 2 of 2

## What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

## Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

## How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

73% of your staff who did the survey agreed or strongly agreed with 'Disability is not a barrier to success in my organisation'.

## Survey question



73%

65%



11%

3%

1%

18%

13%

16%



Benchmark agree results

			-			
2019	2020	2021	Lowest	Average	Highest	
75 %	Not asked	73 %	40 %	62 %	92 %	
Not asked	Not asked	65 %	48 %	65 %	95 %	

## Disability is not a barrier to success in my organisation

Being Aboriginal and/or Torres Strait Islander is not a barrier to success in my organisation





Psychosocial and physical safety climate question results 1 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

### Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

## How to read this

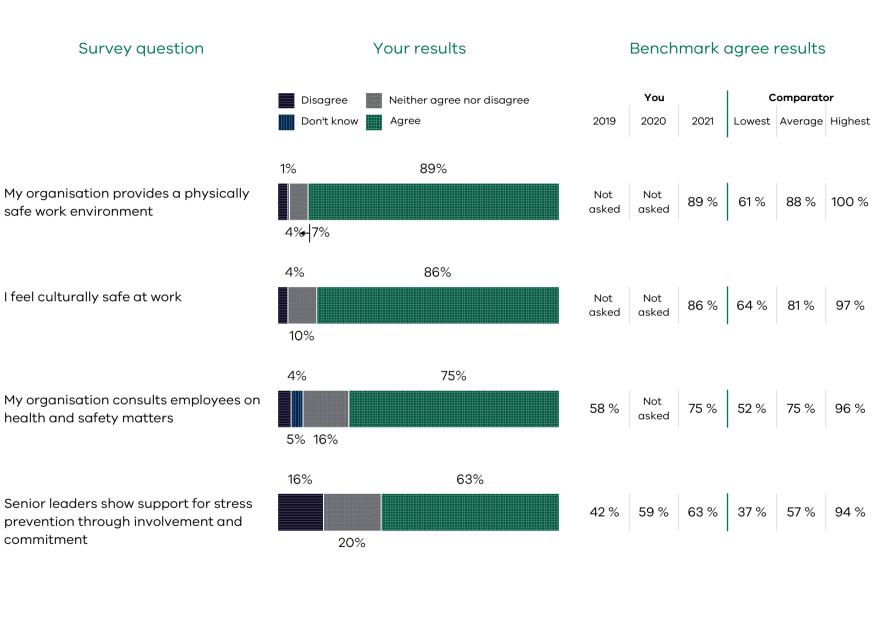
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

89% of your staff who did the survey agreed or strongly agreed with 'My organisation provides a physically safe work environment'.







100 %

97 %

96 %

Psychosocial and physical safety climate question results 2 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

## Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

## How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

62% of your staff who did the survey agreed or strongly agreed with 'Senior leaders consider the psychological health of employees to be as important as productivity'.

## Survey question

psychological health of employees to be

Senior leaders consider the

as important as productivity

In my workplace, there is good

safety issues that affect me

My organisation has effective

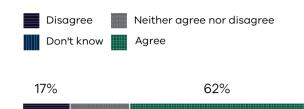
in the prevention of stress

procedures in place to support

employees who may experience stress

communication about psychological

## Your results





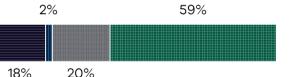


#### You Comparator 2019 2020 2021 Lowest Average Highest

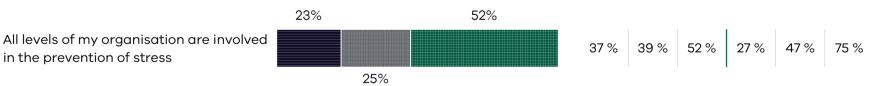
Benchmark agree results















**People Matter Survey** | results



Psychosocial safety climate score What this is

Psychosocial safety climate score reflects how well your organisation's workplace practices and processes support a climate for good psychological health.

#### How we work out your score

We work out your score from these 4 auestions:

- 1. In my workplace, there is good communication about psychological safety issues that affect me
- 2. All levels of my organisation are involved in the prevention of stress
- Senior leaders consider the 3 psychological health of employees to be as important as productivity
- Senior leaders show support for 4. stress prevention through involvement and commitment

To work out your score, we rate each response and add them together

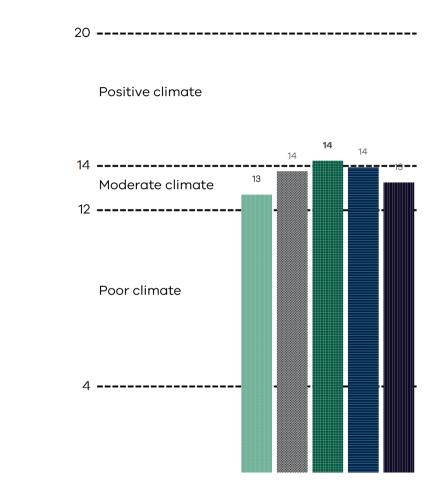
- strongly agree is 5 ٠
- agree is 4 ٠
- neither agree or disagree is 3 ٠
- disaaree is 2 ٠
- strongly disagree is 1 ٠

#### How to interpret your score

Under 'Benchmark results', compare vour organisation to your comparator and the highest and lowest score in your comparator aroup for 2021. We also show the lowest (4) and highest (20) scores possible.

### A score of:

- 12 or less indicates a poor climate and a high risk of adverse outcomes
- 13 indicates a moderate climate and medium risk of adverse outcomes
- 14 or more indicates a high climate and low risk of adverse outcomes Adverse outcomes can include:
- poor work quality ٠
- negative acts such as bullying and harassment
- mental health problems such as depression, distress and emotional exhaustion
- sickness absence
- presenteeism (coming to work when sick)
- worker compensation
- reduced engagement



Benchmark results

Psychosocial safety climate

You 2020 You 2021 You 2019

Comparator 2021 Public sector 2021

Victorian

Public Sector Commission



## **Organisational climate** Diversity and inclusion 1 of 2

## What this is

This is how well your organisation's culture supports diversity in the workplace.

## Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

## How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

86% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees of different sexes/genders'.

## Survey question

There is a positive culture within my

There is a positive culture within my

There is a positive culture within my

from varied cultural backgrounds

There is a positive culture within my

organisation in relation to employees of

organisation in relation to employees

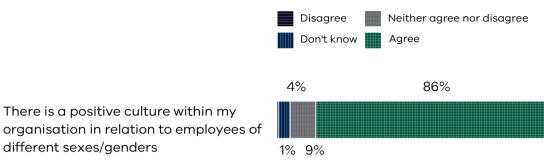
organisation in relation to employees

different sexes/genders

who identify as LGBTIQ+

different age groups

## Your results





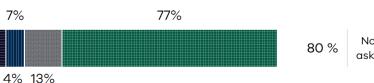
## 5% 80%

7%

1%5%

7%





## 2019 2020 2021 Lowest Average Highest

Comparator

Benchmark agree results

You

Not asked 86 % 89 % 57 % 81 % 97 %





Not asked 77 % 51 % 74 % 97 %





## **People Matter Survey** | results

## CTORIA 58

# If staff feel valued and included, it can lead

Why this is important

**Organisational climate** 

Diversity and inclusion 2 of 2

supports diversity in the workplace.

to a positive work environment and higher engagement and productivity.

This is how well your organisation's culture

## How to read this

What this is

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

73% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees with disability'.

## Survey question

There is a positive culture within my

There is a positive culture within my

organisation in relation to employees

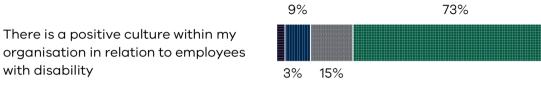
who are Aboriginal and / or Torres Strait

with disability

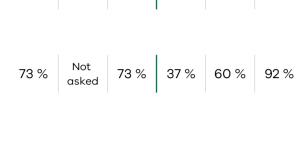
Islander

Your results





19%



Victorian

**Public Sector** Commission

2021





60%

## Benchmark agree results

Comparator

Lowest Average Highest

You

2020

## Gender equality supporting measures

## What this is

These are new questions to support Workplace Gender Audits, in addition to existing People matter survey questions on gender equality.

Your excel files show all of the questions you can use in your workplace gender audits.

## Why this is important

Under the Gender Equality Act 2020, organisations have obligations to promote

gender equality in the workplace.

## How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

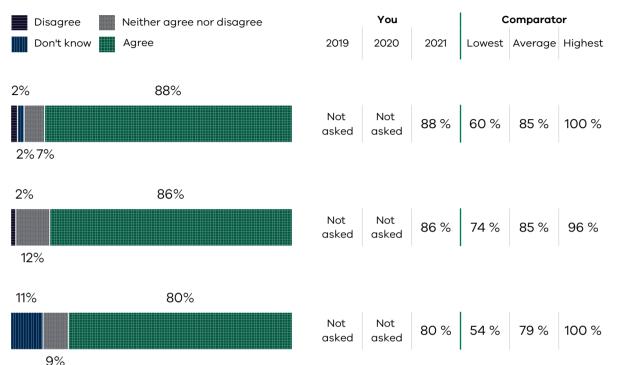
88% of your staff who did the survey agreed or strongly agreed with 'My organisation uses inclusive and respectful images and language'.

## Survey question

My organisation uses inclusive and respectful images and language

In my workgroup work is allocated fairly, regardless of gender

My organisation would support me if I needed to take family violence leave



Your results



Benchmark agree results



People matter	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Most improved</li> <li>Most declined</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
	Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Demographics	
	<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientation</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>	



## Workgroup climate

### Scorecard

## What this is

This scorecard provides overall results for each factor in the workgroup climate part of the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

## How to read this

Each label represents a group of questions in the survey about workgroup climate. Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

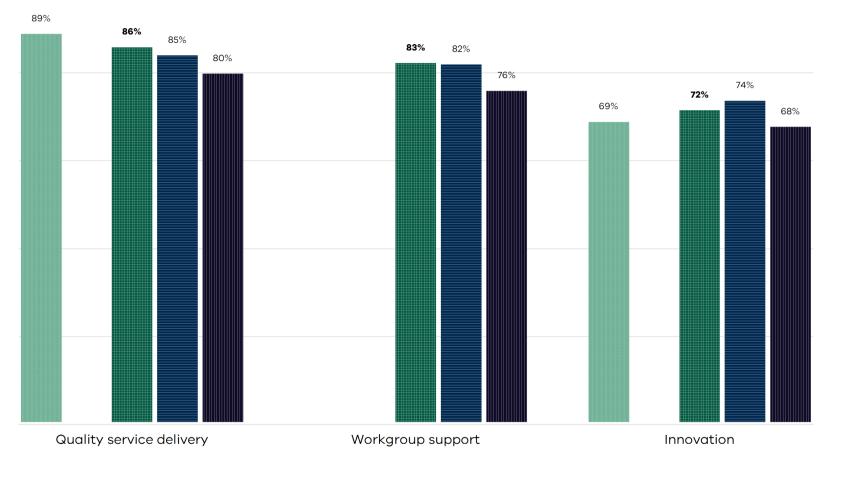
## Example

In 2021:

• 86% of your staff who did the survey responded positively to questions about .

Compared to:

• 85% of staff at your comparator and 80% of staff across the public sector.





## **People Matter Survey** | results



# auality advice and services My workgroup strives to deliver services in a timely manner My workgroup values human rights

My workgroup has clear lines of responsibility

## Example

96% of your staff who did the survey agreed or strongly agreed with 'My workgroup strives to provide high quality advice and services'.

## Workgroup climate

## Quality service delivery 1 of 2

## What this is

This is how well workgroups in your organisation operate to deliver quality services.

## Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

## How to read this

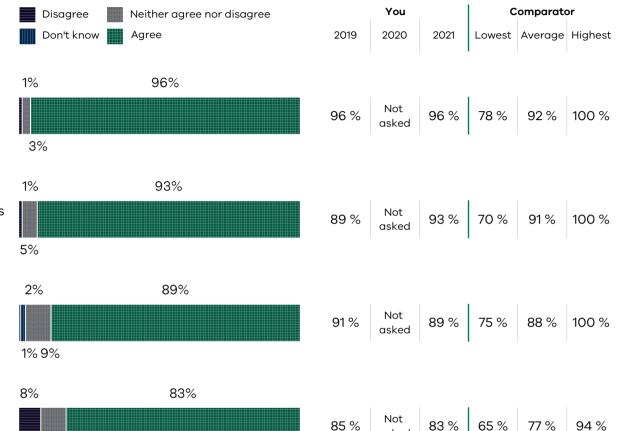
Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

Survey question

My workgroup strives to provide high



asked

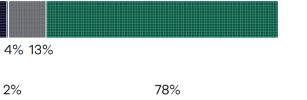
Victorian

**Public Sector** Commission

Benchmark agree results

Your results

## **People Matter Survey** | results



#### Not 84 % 83 % 68 % 81 % 100 % asked

2021



78 %

63 %

80 %

96 %



2019

You

2020

Not

asked

## Workgroup climate

## Quality service delivery 2 of 2

## What this is

This is how well workgroups in your organisation operate to deliver quality services.

## Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

## How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

83% of your staff who did the survey agreed or strongly agreed with 'My workgroup strives to make the best use of its resources'.

## My workgroup strives to make the best use of its resources

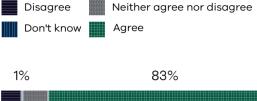
Survey question

My workgroup places a priority on acting fairly and without bias

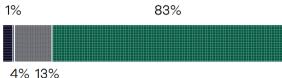
My workgroup focuses on making decisions informed by all relevant facts



## Your results







# 90 %

5%15%

Comparator

Lowest Average Highest

# Workgroup climate

## Innovation 1 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

#### Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

89% of your staff who did the survey agreed or strongly agreed with 'My workgroup respectfully consults with clients and stakeholders to improve outcomes'.

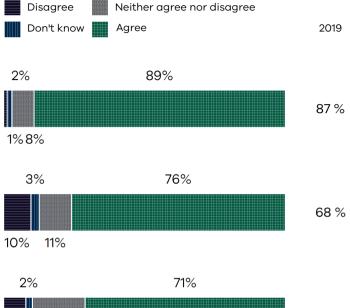
# Disagree 2% My workgroup respectfully consults with clients and stakeholders to improve outcomes 1%8% 3%

Survey question

My workgroup is quick to respond to opportunities to do things better

My workgroup learns from failures and mistakes

My workgroup encourages employee creativity



Your results

#### You Comparator 2020 2021 Lowest Average Highest

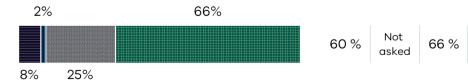
Benchmark agree results













50 % 67 %



#### Workgroup climate Survey question Innovation 2 of 2 What this is Disaaree This is how well staff feel their workgroup Don't know innovates its operations.

#### Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

### How to read this

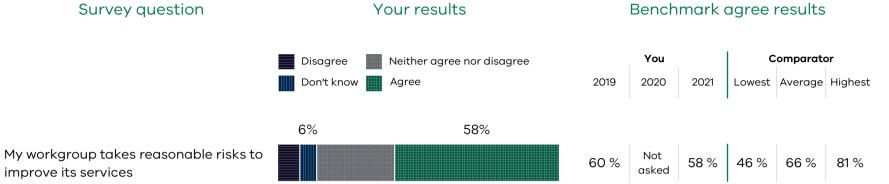
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

58% of your staff who did the survey agreed or strongly agreed with 'My workgroup takes reasonable risks to improve its services'.



8% 28%





93% of your staff who did the survey

auestion in descending order by most agreed.

# What this is

This is how well staff feel people work together and support each other in your organisation.

## Why this is important

Workgroup climate

Workgroup support 1 of 3

Collaboration can lead to higher team satisfaction, performance and effectiveness.

## How to read this

Under 'Your results', see results for each

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

agreed or strongly agreed with 'I am able to work effectively with others in my workgroup'.

#### Survey question Your results You Neither agree nor disagree Disagree Don't know Agree 2019 2020 2021 Lowest Average Highest 2% 93% I am able to work effectively with others Not 92 % 93 % 83 % asked in my workgroup 5% 2% 92% People in my workgroup treat each 93 % 93 % 92 % 73 % other with respect 6% 4% 90% People in my workgroup work together 89 % 86 % 90 % 71 % effectively to get the job done 6% 3% 87% I am able to work effectively with others Not 81 % 87 % 75 %

10%

outside my immediate workgroup

Victorian **Public Sector** Commission

asked





## Benchmark agree results

Comparator

92 %

90 % 100 %

87 %

88 %

100 %

96 %

# People in my workgroup actively support diversity and inclusion in the workplace

People in my workgroup are politically impartial in their work

Survey question

People in my workgroup are honest, open and transparent in their dealings

People in my workgroup appropriately manage conflicts of interest

## Workgroup climate

## Workgroup support 2 of 3

## What this is

This is how well staff feel people work together and support each other in your organisation.

## Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

## How to read this

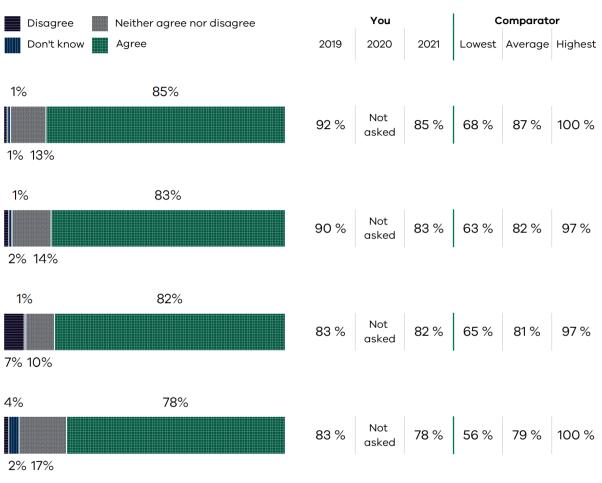
Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

85% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup actively support diversity and inclusion in the workplace'.





Benchmark agree results

67

## Your results

## Workgroup climate

## Workgroup support 3 of 3

## What this is

This is how well staff feel people work together and support each other in your organisation.

## Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

### How to read this

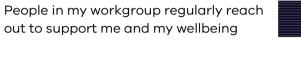
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

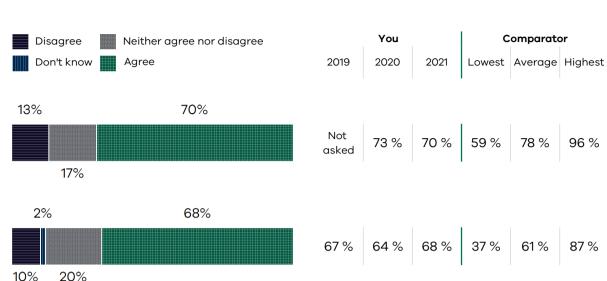
## Example

70% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup regularly reach out to support me and my wellbeing'.



Survey question

Workgroups across my organisation willingly share information with each other



Benchmark agree results





Your results

People matter	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Most improved</li> <li>Most declined</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
	Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Demographics	
	<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientation</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>	





## Job and manager factors

## Scorecard 1 of 2

## What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

## How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

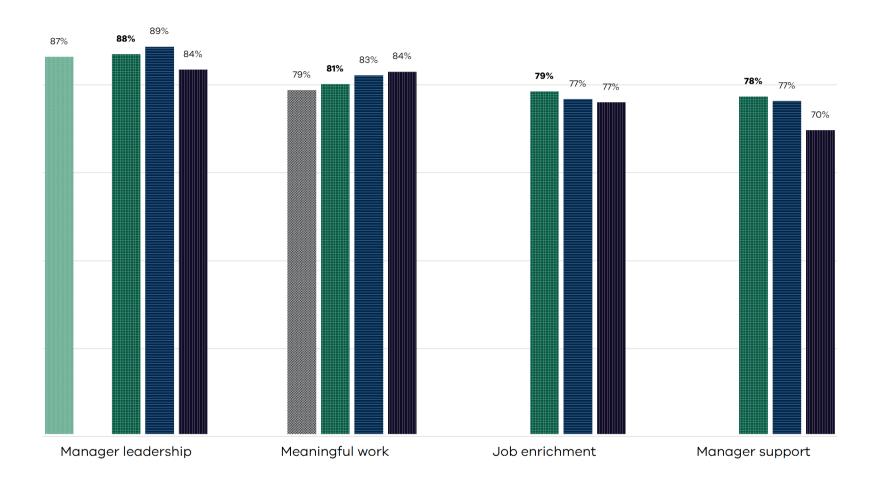
## Example

In 2021:

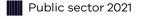
88% of your staff who did the survey • responded positively to questions about Manager leadership.

## Compared to:

• 89% of staff at your comparator and 84% of staff across the public sector.



You 2020 You 2021 Comparator 2021







## Job and manager factors

## Scorecard 2 of 2 $\,$

## What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

## How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

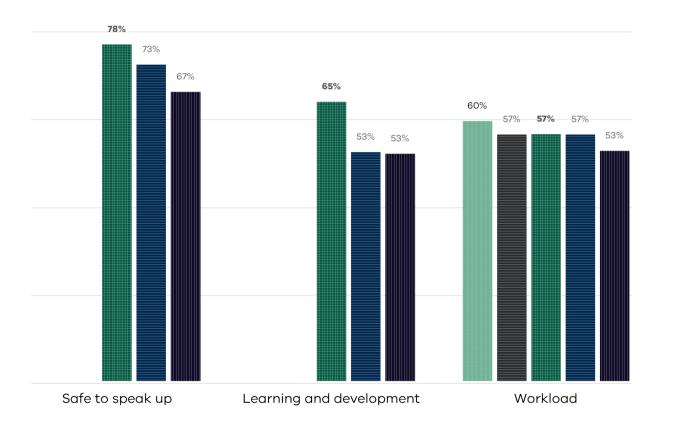
## Example

## In 2021:

• 78% of your staff who did the survey responded positively to questions about Safe to speak up.

## Compared to:

• 73% of staff at your comparator and 67% of staff across the public sector.







## Job and manager factors

## Manager leadership 1 of 2

## What this is

This is how well staff perceive their direct managers lead.

## Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

## How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

integrity

## Example

90% of your staff who did the survey agreed or strongly agreed with 'My manager treats employees with dignity and respect'.

#### Survey question Your results You Neither agree nor disagree Disaaree Don't know Agree 2019 2020 2% 90% My manager treats employees with Not asked 90 % dignity and respect 8% 1% 90% My manager works effectively with Not asked 88 % people from diverse backgrounds 10% 4% 88% My manager demonstrates honesty and Not asked 92 % 8% 4% 88% My manager ensures clients receive a Not 89 % asked high standard of service

8%



76 %



100 %



## Benchmark agree results

2021

90 %

88 %

88 %

79 %

Comparator

Lowest Average Highest

90 %

70 % 89 % 100 %

90 %

90 % 78 % 90 % 100 %

#### Manager leadership 2 of 2

#### What this is

This is how well staff perceive their direct managers lead.

#### Why this is important

Great managers can foster the right environment for staff engagement. They can act as role models for your

organisation's strategy and values.

#### How to read this

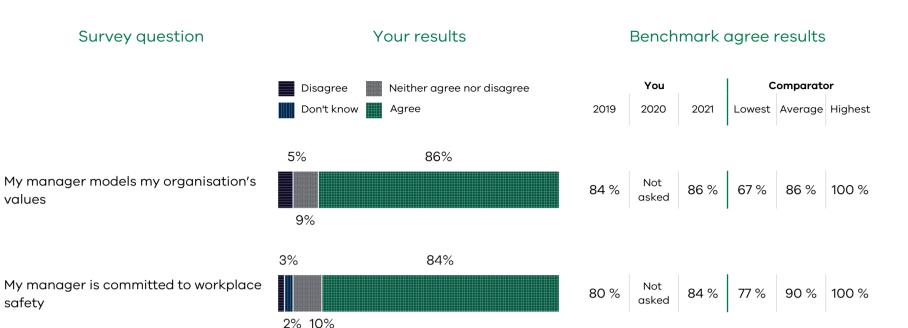
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

86% of your staff who did the survey agreed or strongly agreed with 'My manager models my organisation's values'.



People Matter Survey | results



#### Manager support 1 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

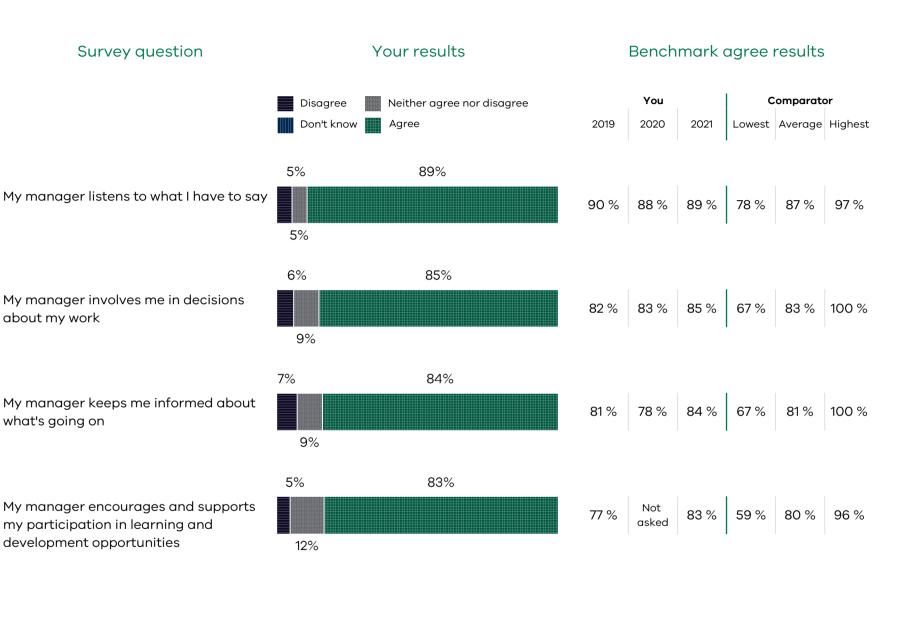
Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

89% of your staff who did the survey agreed or strongly agreed with 'My manager listens to what I have to say'.









#### Manager support 2 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coachina.

arievances

performance

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

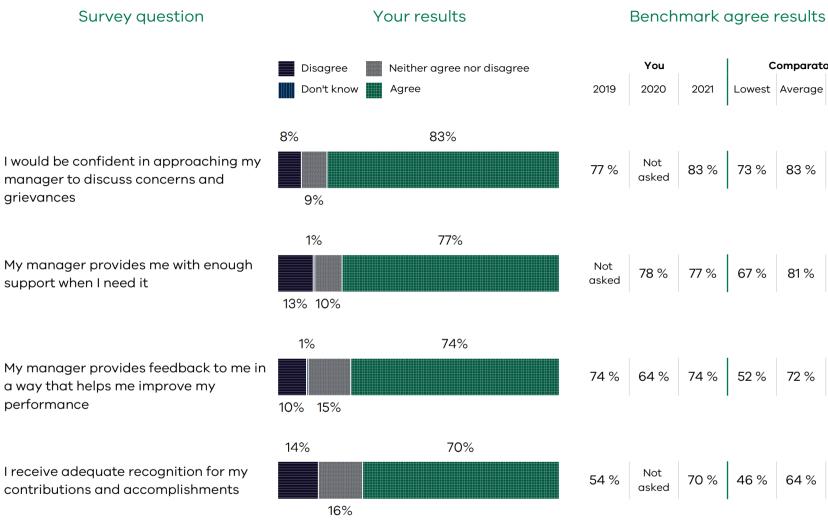
Under 'Your results', see results for each auestion in descending order by most agreed.

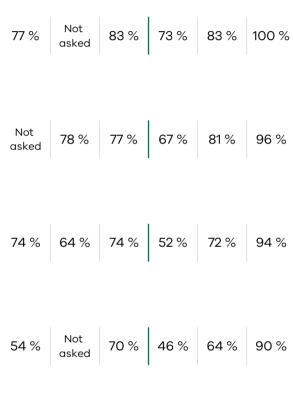
'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

83% of your staff who did the survey agreed or strongly agreed with "I would be confident in approaching my manager to discuss concerns and grievances'.





2021

Comparator

Lowest Average Highest







#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disaaree Don't know Agree 2019 2020 2021 Lowest Average Highest 57% 17% My manager has regular conversations Not Not 57 % 32 % 92 % 60 asked with me about my learning and asked development

27%

# Job and manager factors

#### Manager support 3 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

57% of your staff who did the survey agreed or strongly agreed with 'My manager has regular conversations with me about my learning and development'.

> Victorian **Public Sector** Commission





#### Workload

#### What this is

This is how staff feel about workload and time pressure.

#### Why this is important

Workload and time pressure are the most prominent causes of work-related stress.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

61% of your staff who did the survey agreed or strongly agreed with 'The workload I have is appropriate for the job that I do'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Agree 2019 2020 2021 Lowest Average Highest 23% 61% The workload I have is appropriate for 61 % 58 % 61 % 39 % 59 % 85 % the job that I do 16% 27% 54% I have enough time to do my job 59 % 56 % 54 % 42 % 56 % 89 % effectively 19%



#### Learning and development 1 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

#### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

83% of your staff who did the survey agreed or strongly agreed with "I am developing and learning in my role'.

staff









#### Learning and development 2 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

#### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

69% of your staff who did the survey agreed or strongly agreed with "I am satisfied with the way my learning and development needs have been addressed in the last 12 months'.

#### Survey question

and development needs have been

addressed in the last 12 months

I feel I have an equal chance at

I am satisfied with the availability of

opportunities to move between roles

I am satisfied with the availability of

organisations (e.g. temporary or

opportunities to take up roles in other

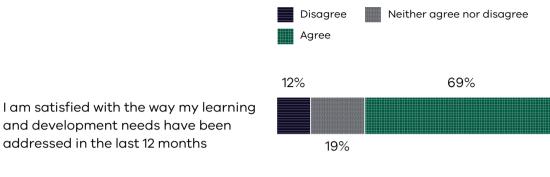
permanent transfers or secondments)

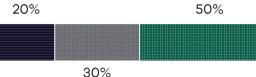
within my organisation (e.g. temporary

promotion in my organisation

or permanent transfers)

#### Your results





#### Not Not 69 % 36 % 55 % 88 % asked asked

Benchmark agree results

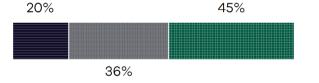
2021

You

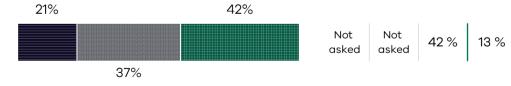
2020

2019













30 %

57 %

79

Lowest Average Highest

#### Job enrichment 1 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

#### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

to do in this job

effectively

#### Example

88% of your staff who did the survey agreed or strongly agreed with " understand how my job contributes to my organisation's purpose'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree 2019 2020 2021 Lowest Average Highest Agree 6% 88% I understand how my job contributes to 93 % 91 % 88 % 81 % 91 % my organisation's purpose 6% 7% 87% My job allows me to utilise my skills, 81 % 83 % 87 % 59 % 80 % 100 % knowledge and abilities 7% 6% 85% I clearly understand what I am expected 86 % 86 % 85 % 55 % 80 % 9% 4% 81% I have the authority to do my job Not asked 80 % 81 % 57 % 75 % 16%





100 %

97 %

100 %

**People Matter Survey** | results

#### Job enrichment 2 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

#### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

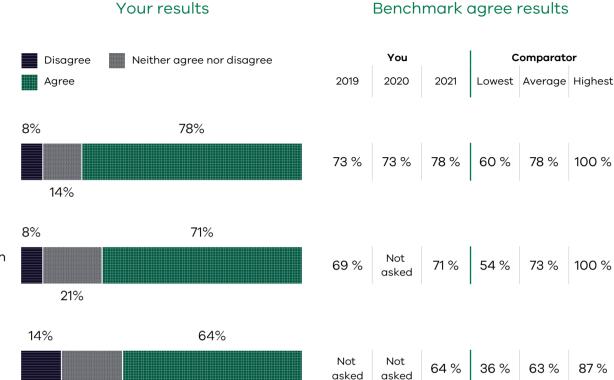
78% of your staff who did the survey agreed or strongly agreed with "I have a choice in deciding how I do my work'.

# Disagree Agree 8% I have a choice in deciding how I do my work 14%

I understand how the Charter of Human Rights and Responsibilities applies to my work

Survey question

My work performance is assessed against clear criteria



22%

Your results





100 %

87 %

#### Meaningful work

#### What this is

This is how staff feel about their contribution and how worthwhile their work is.

#### Why this is important

Staff who feel their work is meaningful can help achieve individual, team and organisational outcomes.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

86% of your staff who did the survey agreed or strongly agreed with 'I feel that I can make a worthwhile contribution at work'.

# Survey question

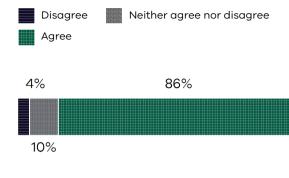
I feel that I can make a worthwhile

I am achieving something important

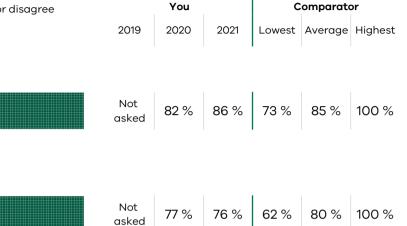
contribution at work

through my work

#### Your results



76%



Benchmark agree results

16%

8%







#### Safe to speak up 1 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

#### Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

conduct

objective manner

#### How to read this

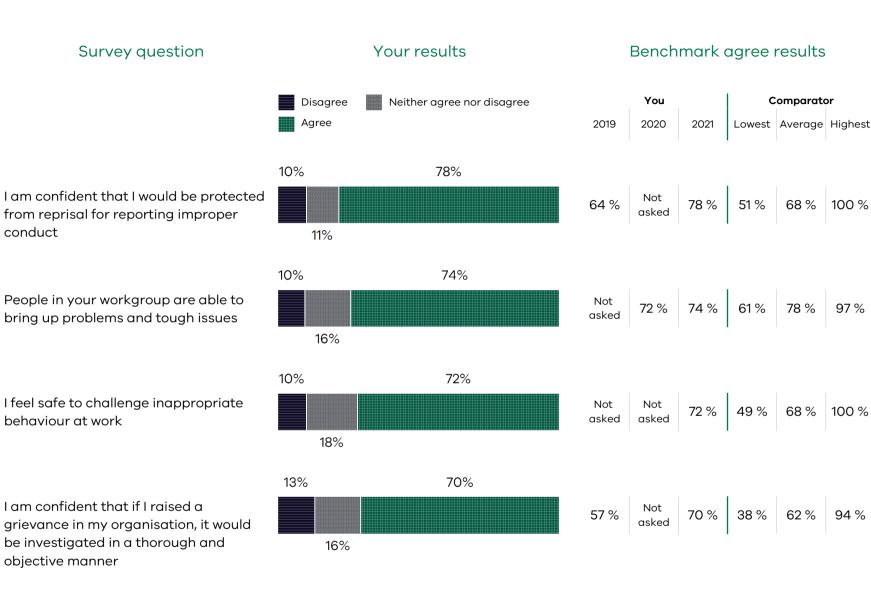
Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

78% of your staff who did the survey agreed or strongly agreed with "I am confident that I would be protected from reprisal for reporting improper conduct'.







68 %

78 %

68 %

62 %

100 %

97 %

100 %

94 %

**People Matter Survey** | results

#### Safe to speak up 2 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

#### Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

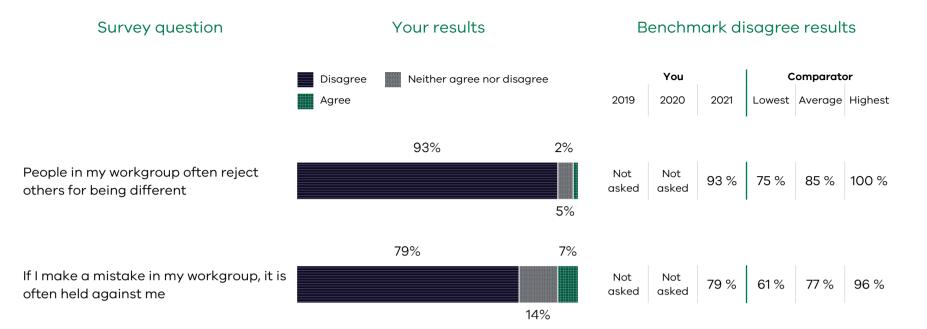
Under 'Your results', see results for each question in descending order by most disagreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

93% of your staff who did the survey disagreed or strongly disagreed with 'People in my workgroup often reject others for being different'.





#### Barriers to optimal work

#### What this is

This is what staff feel stops them from working in an optimal way.

#### Why this is important

Workplace barriers prevent employees from working efficiently and effectively.

#### How to read this

In the survey, we asked staff to tell us the most significant barriers that prevented them from working optimally. They could select more than one barrier.

#### Example

37% of staff who did the survey said Too many competing priorities' was a significant barrier to performing optimally at work.

Which of the following are currently the most significant barriers (if any) that prevent you performing optimally at work?	You 2021	Comparator 2021	Public sector 2021
Too many competing priorities	37%	40%	36%
Difficulties in separating work from other aspects of my life	21%	13%	10%
Limited social interactions with the team	20%	15%	11%
Decision making and authorisation processes	16%	29%	23%
Poor work-life balance	16%	12%	12%
There are no noticeable barriers	16%	16%	18%
Administrative processes (including leave and HR requirements)	16%	16%	19%
Technology limitations	15%	18%	20%
Communication processes	13%	16%	19%
Other	12%	11%	13%







People matter	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>Survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Most improved</li> <li>Most declined</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
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#### Scorecard 1 of 2 $\,$

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

#### Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

#### How to read this

Each label represents a group of questions in the survey about public sector values. Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

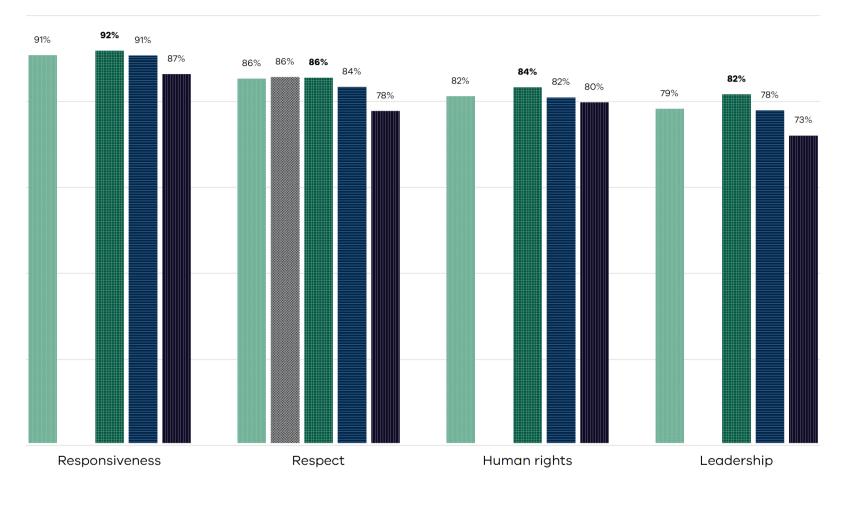
#### Example

In 2021:

• 92% of your staff who did the survey responded positively to questions about Responsiveness , which is up 1% in 2019.

#### Compared to:

• 91% of staff at your comparator and 87% of staff across the public sector.



You 2019 You 20

You 2020 You 2021 Comparator 2021

rator 2021 Public sector 2021





#### Scorecard 2 of 2

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

#### Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

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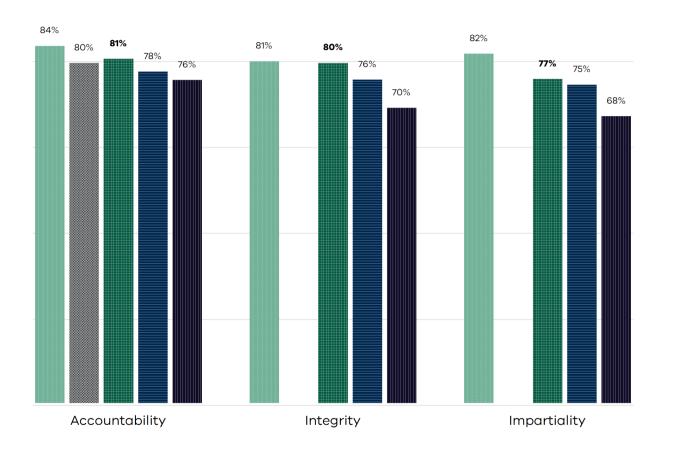
#### Example

In 2021:

81% of your staff who did the survey • responded positively to questions about Accountability, which is down 3% in 2019.

#### Compared to:

• 78% of staff at your comparator and 76% of staff across the public sector.



Public sector 2021





#### Responsiveness

#### What this is

This is how responsive your staff feel they are to the community.

#### Why this is important

Staff need to feel they can adapt to the changing demands and circumstances of our clients and stakeholders.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

96% of staff who did the survey agreed or strongly agreed with 'My workgroup strives to provide high quality advice and services'.

#### Survey question

My workgroup strives to provide high

My workgroup strives to deliver services

My manager ensures clients receive a

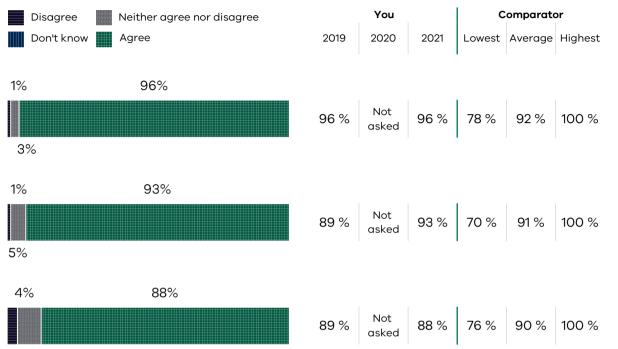
quality advice and services

in a timely manner

high standard of service

Your results

# Benchmark agree results



8%







#### our powers responsibly. Why this is important

Public sector values

The Victorian community need high trust in how everyone in the public sector works and what they do.

Integrity is being honest and transparent,

conducting ourselves properly and using

#### How to read this

Integrity 1 of 2 What this is

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

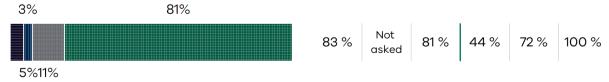
#### Example

88% of staff who did the survey agreed or strongly agreed with 'My manager demonstrates honesty and integrity'.

# Survey question Your results Neither agree nor disagree Disaaree Don't know Agree 4% 88% My manager demonstrates honesty and integrity 8% 3% 88% My organisation is committed to earning a high level of public trust 1% 8% 1% 82% People in my workgroup are honest, open and transparent in their dealings 7% 10%

Senior leaders demonstrate honesty

and integrity





Benchmark agree results

2021

88 %

88 %

82 %

70 %

48 %

65 %

Comparator

Lowest Average Highest

89 % 100 %

83 % 100 %

81 %

97 %

You

2020

Not

asked

Not

asked

Not

asked

2019

92 %

87 %

83 %



**People Matter Survey** | results

# **People Matter Survey** | results

CTORIA

# 91

manage conflicts of interest My organisation does not tolerate improper conduct

conduct

I feel safe to challenge inappropriate behaviour at work

Survey question

# Public sector values

## Integrity 2 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

#### Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

78% of staff who did the survey agreed or strongly agreed with 'I am confident that I would be protected from reprisal for reporting improper conduct'.

78% 10% I am confident that I would be protected from reprisal for reporting improper 11% 4% 78% People in my workgroup appropriately

Disaaree

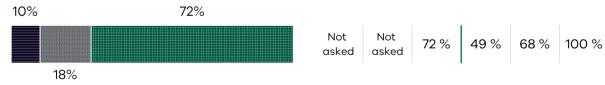
Don't know 🔜 Agree

Your results

Neither agree nor disagree

# 2% 17%

#### 4% 76% Not asked 76 % 40 % 70 % 100 % 73 % 13% 7%



#### Benchmark agree results

83 % Not asked 78 % 56 % 79 % 100 %

Victorian

**Public Sector** Commission

2021

64 % Not 78 % 51 %

Comparator

Lowest Average Highest

69 % 100 %

You

2020

#### Impartiality

#### What this is

Impartiality is how your staff feel an organisation makes informed decisions and provides stable advice on merit, without bias, favouritism or self interest.

#### Why this is important

We all have an obligation to be impartial and make objective and fair decisions that are open to scrutiny.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

83% of staff who did the survey agreed or strongly agreed with 'People in my workgroup are politically impartial in their work'.

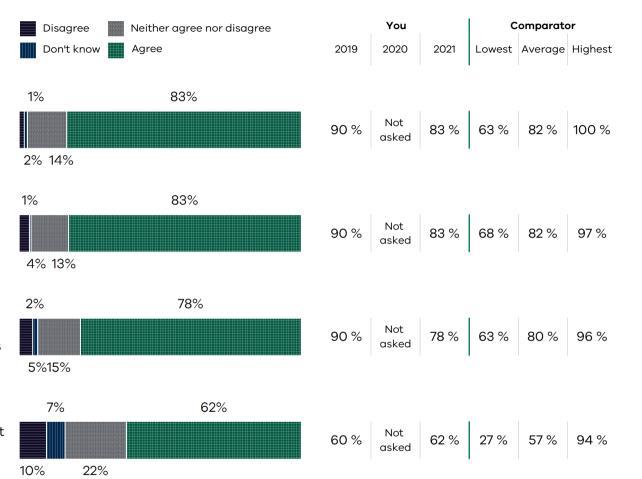
# Survey question

People in my workgroup are politically impartial in their work

My workgroup places a priority on acting fairly and without bias

My workgroup focuses on making decisions informed by all relevant facts

My organisation makes fair recruitment and promotion decisions, based on merit



Your results



Benchmark agree results



#### Accountability 1 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

#### Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

88% of staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.

#### Survey question Your results Neither agree nor disagree Disaaree Don't know Agree 2019 6% 88% I understand how my job contributes to 93 % my organisation's purpose 6% 6% 85% I clearly understand what I am expected 86 % to do in this job 9% 8% 83% My workgroup has clear lines of 85 % responsibility 9% 1% 83% My workgroup strives to make the best 84 %

7% 9%

use of its resources

Victorian **Public Sector** Commission



93

## Benchmark agree results

2021

88 %

83 %

83 %

86 % 85 %

81 %

55 %

65 %

68 %

77 %

81 %

Comparator

Lowest Average Highest

91 % 100 %

80 % 100 %

94 %

100 %

You

2020

91 %

Not

asked

Not

asked

#### Accountability 2 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

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As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

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#### Example

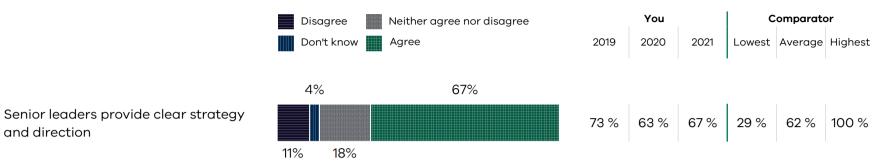
67% of staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

#### Survey question

and direction

#### Your results

## Benchmark agree results



Victorian **Public Sector** Commission





# Public sector values Respect 1 of 2

#### What this is

Respect is how your staff feel they're treated in the workplace and community.

#### Why this is important

All staff need to treat their colleagues and Victorians with respect.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

92% of staff who did the survey agreed or strongly agreed with 'People in my workgroup treat each other with respect'.

outcomes





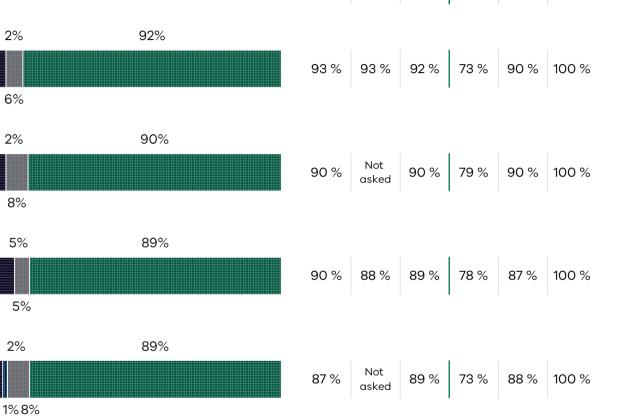
2021

Comparator

Lowest Average Highest

You

2020







#### Respect 2 of 2

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Respect is how your staff feel they're treated in the workplace and community.

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All staff need to treat their colleagues and Victorians with respect.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

87% of staff who did the survey agreed or strongly agreed with 'My organisation encourages respectful workplace behaviours'.

#### Survey question Your results You Comparator Neither agree nor disagree Disaaree Don't know Agree 2019 2020 2021 Lowest Average Highest 1% 87% My organisation encourages respectful Not 88 % 87 % 63 % asked workplace behaviours 4% 8% 7% 84% My manager keeps me informed about 81 % 78 % 84 % 67 % what's going on 9% 5% 72% Not 71 % 72 % 43 % asked

My organisation takes steps to eliminate bullying, harassment and discrimination

8%

14%



84 % 100 %

81 % 100 %

67 % 100 %



# organisation implements and promotes the public sector values. Why this is important

Good leadership plays a role in the development of workplace culture.

Leadership is how your staff feel an

It also gives Victorians confidence that staff in the public sector behave to a high standard.

#### How to read this

Leadership What this is

Under 'Your results', see results for each auestion in descending order by most agreed.

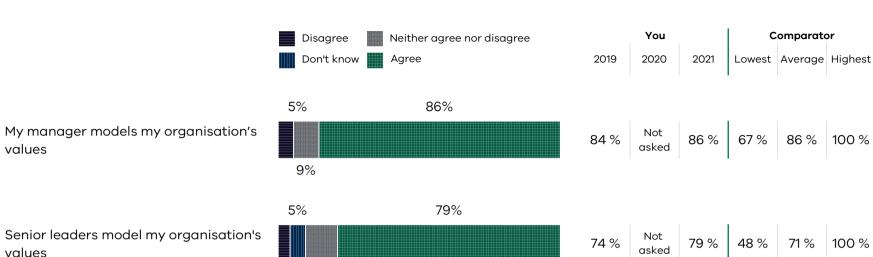
'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

86% of staff who did the survey agreed or strongly agreed with 'My manager models my organisation's values'.

# Public sector values



4% 11%

Survey question

# Your results

## Benchmark agree results



97

86 % 100 %

100 %

71 %

#### Human rights

#### What this is

Human rights is how your staff feel their organisation upholds basic human rights.

#### Why this is important

Using the Victorian Charter of Human Rights, organisations must consider human rights in how they work and act.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

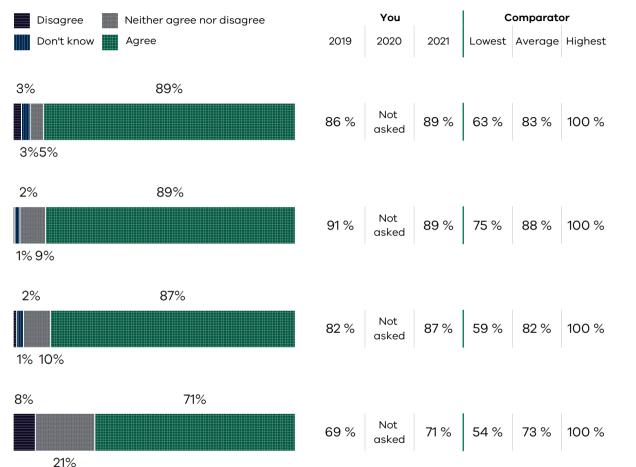
#### Example

89% of staff who did the survey agreed or strongly agreed with 'My organisation respects the human rights of employees'.

# Survey question Your results Disaaree Don't know 3% My organisation respects the human rights of employees 3%5% 2% My workgroup values human rights 1%9%

My organisation encourages employees to act in ways that are consistent with human rights

I understand how the Charter of Human Rights and Responsibilities applies to my work





Benchmark agree results





<b>People matter</b>	Report overview	People outcomes		Key differences	Taking action	Senior leadership
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Age, Australian defence force and education

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer • than 10 people in a demographic group have responded to the survey
- don't release employee opinion • results for demographic groups where organisations have fewer than 30 responses in total.

Age	(n)	%
15-34 years	70	42%
35-54 years	63	38%
55+ years	7	4%
Prefer not to say	26	16%

#### Have you served in the Australian

Defence Force (permanent or reservist)?	(n)	%
Yes	1	1%
No	150	90%
Prefer not to say	15	9%

Highest level of formal education	(n)	%
Doctoral Degree level	2	1%
Master Degree level	38	23%
Graduate Diploma or Graduate Certificate level	28	17%
Bachelor Degree level incl. honours degrees	62	37%
Advanced Diploma or Diploma level	6	4%
Certificate III or IV level	2	1%
Year 12 or equivalent (VCE/Leaving certificate)	4	2%
Prefer not to say	24	14%







Aboriginal and/or Torres Strait Islander employees

#### What this is

This is staff who identify as Aboriginal and/or Torres Strait Islander.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey. The (n) column shows the number of respondents in each category. An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
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Aboriginal and/or Torres Strait Islander	(n)	%
Yes	0	0%
Non Aboriginal and/or Torres Strait Islander	156	94%
Prefer not to say	10	6%







#### Disability

#### What this is

This is staff who identify as a person with disability and how they share that information.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey. This is staff who identify as a person with disability and how they share that information

The (n) column shows the number of respondents in each category. How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Do you identify as a person with a disability?	(n)	%
Yes	5	3%
No	144	87%
Prefer not to say	17	10%

#### If so, have you shared your disability information within your organisation (e.g. to your manager or Human Resources staff)?

		/0
Yes	2	40%
No	3	60%

# If not, which statement most accurately reflects your decision not to share your disability information within your organisation?

I do not require any adjustments to be made to perform my role 3	100%



(m)

(n)

0/

%



Gender, variations in sex characteristics and sexual orientation

#### What this is

This is how staff describe their gender, variations in sex characteristics and sexual orientation.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

How would you describe your gender?	(n)	%
Woman	107	64%
Prefer not to say	31	19%
Man	27	16%
Non-binary and I use a different term	1	1%

#### Are you trans, non-binary or gender

diverse?	(n)	%
Yes	1	1%
No	141	85%
Prefer not to say	24	14%

# To your knowledge, do you have innate variation(s) of sex characteristics (often

called intersex)?*	(n)	%
Yes	1	1%
No	146	88%
Don't know	2	1%
Prefer not to say	17	10%

### How do you describe your sexual

orientation?	(n)	%
Straight (heterosexual)	119	72%
Prefer not to say	35	21%
Gay or lesbian	6	4%
Bisexual	3	2%
Asexual	1	1%
Pansexual	1	1%
I use a different term	1	1%





#### Cultural diversity 1 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Country of birth	(n)	%
Born in Australia	128	77%
Not born in Australia	18	11%
Prefer not to say	20	12%

When did you first arrive in Australia?*	(n)	%
More than 20 years ago	10	56%
5 to less than 10 years ago	3	17%
10 to less than 20 years ago	5	28%

# Language other than English spoken<br/>with family or community(n)%Yes2012%No12475%Prefer not to say2213%

Pul
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: Sector hission



#### Cultural diversity 2 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

# If you speak another language with your family or community, what language(s)

do you speak?*	(n)	%
Other	9	45%
Italian	3	15%
French	2	10%
Hindi	2	10%
Arabic	1	5%
Filipino	1	5%
Indonesian	1	5%
Sinhalese	1	5%
Urdu	1	5%
Vietnamese	1	5%





What this is

#### Why this is important

Demographics

Cultural diversity 3 of 3

This helps organisations understand the diversity of their staff and inform workforce strategies.

This is the cultural identity and religion of

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Cultural identity	(n)	%
Australian	116	70%
Prefer not to say	22	13%
English, Irish, Scottish and/or Welsh	21	13%
European (including Western, Eastern and South-Eastern Europe, and Scandinavia)	16	10%
East and/or South-East Asian	9	5%
Other	5	3%
South Asian	3	2%
New Zealander	2	1%
Pacific Islander	2	1%
Middle Eastern and/or North African	1	1%
North American	1	1%

Religion	(n)	%
No religion	81	49%
Christianity	40	24%
Prefer not to say	32	19%
Buddhism	4	2%
Judaism	3	2%
Hinduism	2	1%
Other	2	1%
Islam	1	1%
Sikhism	1	1%



Employment characteristics 1 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer • than 10 people in a demographic group have responded to the survey
- don't release employee opinion • results for demographic groups where organisations have fewer than 30 responses in total.

Working arrangement	(n)	%
Full-Time	140	84%
Part-Time	26	16%

## Gross base salary (ongoing/fixed term

only)	(n)	%
Below \$65k	16	10%
\$65k to \$95k	47	28%
\$95k to \$125k	40	24%
\$125k or more	29	18%
Prefer not to say	33	20%

Organisational tenure	(n)	%
<1 year	38	23%
1 to less than 2 years	30	18%
2 to less than 5 years	54	33%
5 to less than 10 years	24	14%
10 to less than 20 years	19	11%
More than 20 years	1	1%

Management responsibility	(n)	%
Non-manager	124	75%
Other manager	30	18%
Manager of other manager(s)	12	7%

Employment type	(n)	%
Ongoing and executive	147	89%
Fixed term	18	11%
Other	1	1%

## Have you moved between roles in the

last 12 months?*	(n)	%
I have not moved between roles	109	66%
I have moved to a different role within my organisation (including acting roles)	32	19%
I have moved to my role from a different Victorian public sector organisation	19	11%
I have moved to my role from outside the Victorian public sector	6	4%





Employment characteristics 2 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Primary work	place location	n over the last

3 months	(n)	%
Melbourne: Suburbs	109	66%
Melbourne CBD	52	31%
Other city or town	3	2%
Geelong	2	1%

#### Primary workplace type over the past 3

months*	(n)	%
Home/private location	146	88%
A main office	19	11%
A frontline or service delivery location (that is not a main office or home/private location)	1	1%

#### Other workplace type over the past 3

months*	(n)	%
A main office	128	77%
Home/private location	45	27%
No, I have not worked from any other locations	17	10%
A hub/shared work space	1	1%
Other	1	1%



#### Adjustments

#### What this is

These are adjustments staff requested to perform in their role.

#### Why this is important

This shows organisations how flexible they are in adjusting for staff.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Have you requested any of the following adjustments at work?*	(n)	%
No, I have not requested adjustments	120	72%
Flexible working arrangements	27	16%
Physical modifications or improvements to the workplace	20	12%
Career development support strategies	2	1%
Accessible communications technologies	1	1%

Why did you make this request?*	(n)	%
Health	24	52%
Caring responsibilities	16	35%
Work-life balance	10	22%
Family responsibilities	9	20%
Other	6	13%
Study commitments	2	4%
Disability	1	2%

## What was your experience with making

the request?	(n)	%
The adjustments I needed were made and the process was satisfactory	40	87%
The adjustments I needed were made but the process was unsatisfactory	5	11%
The adjustments I needed were not made	1	2%



#### Caring

#### What this is

These are staff-reported caring responsibilities.

#### Why this is important

This shows organisations what caring responsibilities their staff have.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Caring responsibility	(n)	%
None of the above	81	49%
Primary school aged child(ren)	31	19%
Prefer not to say	29	17%
Secondary school aged child(ren)	21	13%
Preschool aged child(ren)	13	8%
Child(ren) - younger than preschool age	12	7%
Frail or aged person(s)	7	4%
Person(s) with a mental illness	4	2%
Person(s) with disability	2	1%
Person(s) with a medical condition	2	1%
Other	1	1%







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