

Suburban Rail Loop Authority 2021 people matter survey results report



Victorian Public Sector Commission



#### **Report overview**

#### About your report

The results in this report help your organisation build a positive workplace culture with integrity that live the public sector values.

#### Report contents

The visual on the right shows you what sections we've included in this report for your organisation's survey results.

#### Rounding of percentages

In this report, we round numbers up or down to their nearest whole percentage.

This means some percentages may not add up to 100%.

#### Survey questions and definitions

Download Survey questions: People matter survey 2021 (DOCX, 62KB) to see how we asked questions and defined concepts in the 2021 survey

opportunity

climate

Psychosocial and

physical safety

climate score

Gender equality
 supporting measures

• Psychosocial safety

Diversity and inclusion

Report overview	People outcomes		Key differences	Taking action	Senior leadership
<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul> Organisational climate	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	Taking action questions	• Senior leaders questions
<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> </ul>	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> </ul>	I

development

Job enrichment

Meaningful work

• Safe to speak up

work

• Barriers to optimal

Respect

Leadership

Human rights

- Gender, variations in sex characteristics and sexual orientation
- Cultural diversity
- Employment
- Adjustments
- Caring







<b>People matter</b>	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>Survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
	Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Demographics	
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#### **Report overview**

#### Privacy and anonymity

To protect you, we:

- use an anonymous survey link and everyone in your organisation receives the same survey link
- de-identify all survey response data provided to your organisation
- don't collect your name, date of birth or employee ID
- don't release results when fewer than 10 people in a work group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total
- don't link the free-text comment reporting to any other survey information

Read more in our privacy policy.



#### **Report overview**

Survey's theoretical framework

#### What this is

The framework provides an overview of the workplace factors and outcomes that the survey measures.

#### Why this is important

Based on theory and research, the framework focuses on core themes that help guide organisations in creating better workplaces.

We developed the framework in consultation with stakeholders from the public sector and Deakin University.

#### Our public sector values

The public sector values inform the professional and ethical conduct of everyone who works in the public sector.

As such, these values underpin the theoretical framework of the survey.

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

Senior leadership	Organisation climate	Workgroup climate	Job and manager	Outcomes
<ul> <li>Lead the organisation</li> <li>Set the culture</li> <li>Lead by example</li> <li>Actions influence outcomes</li> </ul>	<ul> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Diversity and inclusion</li> <li>Safety climate</li> <li>Patient safety climate</li> </ul>	<ul> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> <li>Change management</li> </ul>	<ul> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> </ul>	<ul> <li>Engagement</li> <li>Satisfaction</li> <li>Wellbeing – work-related stress</li> <li>Wellbeing – job-related affect</li> <li>Intention to stay</li> <li>Acting on negative behaviours</li> </ul>

#### The public sector values that underpin the framework and all public sector organisations















Human Diahi

Responsiveness

ess Integrity

Impartiality

Accountability

Respect

Human Rights



000

Leadership







Your comparator group1 of 2

#### What this is

This is a list of similar organisations to yours.

We try to make sure they're in the same industry your organisation is in.

Some organisations may not have taken part in the survey previously. This means your comparator group may be different to previous years.

How we use this in your report

In this report, we compare your organisation's survey results to your comparator group's results.

This is so you can compare how your organisation is doing in your industry or to similar organisations.

We refer to your comparator group in this report as 'comparator'.

Bushfire Recovery Victoria

CenITex

Commercial Passenger Vehicles Victoria

Commission for Children and Young People

**Court Services Victoria** 

Emergency Services Superannuation Board

**Environment Protection Authority** 

**Essential Services Commission** 

Family Safety Victoria

Family Violence Prevention Agency

Game Management Authority

Independent Broad-based Anticorruption Commission

Infrastructure Victoria

Labour Hire Licensing Authority

Latrobe Valley Authority

Major Transport Infrastructure Authority

Office of Public Prosecutions

Office of the Chief Parliamentary Counsel

Office of the Governor Victoria

Office of the Legal Services Commissioner

Office of the Ombudsman Victoria Office of the Victorian Electoral Commissioner

Office of the Victorian Government Architect

Office of the Victorian Information Commissioner

Office of the Victorian Inspectorate

Portable Long Service Authority

Public Record Office Victoria

Public Transport Safety Victoria

Safer Care Victoria

Service Victoria

Victorian Auditor-General's Office



#### **Report overview**

Your comparator group2 of 2

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Victorian Commission for Gambling and Liquor Regulation

Victorian Disability Worker Commission

Victorian Equal Opportunity and Human Rights Commission

Victorian Fisheries Authority

Victorian Government Solicitor's Office

Victorian Public Sector Commission

Victorian Responsible Gambling Foundation





#### **Report overview**

#### Your response rate

#### What this is

This is how many staff in your organisation did the survey in 2021.

#### Why this is important

The higher the response rate, the more your results will reflect how staff feel.

If less than 100 completed the survey, consider how much one person could change your results.

For example, if only 25 people did the survey, 1 person would account for 4% of any result.

In this example, if your survey result and comparator group result or previous survey result are within 4% of each other, there is very little difference in the results.

#### How to read this

The number in the brackets () shows how many staff completed the survey this year. We've also expressed this as a percentage of all the staff who work in your organisation.

2020	
-	
_	
Comparator	70%
Public Sector	49%

2021

#### 102% (153)

Comparator49%Public Sector39%





<b>People matter</b>	Report overview	People outcomes		Key differences	Taking action	Senior leadership
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Scorecard: employee engagement index

#### What this is

This is the psychological satisfaction staff get from their work.

The employee engagement index is a score out of 100. It is a weighting of all engagement question responses.

The weightings for each engagement response are:

- strongly agree is 100 points •
- agree is 75 points ٠
- neither agree nor disagree is 50 ٠ points
- disagree is 25 points ٠
- strongly disagree is 0 points ٠

#### Why this is important

High engagement may lead to greater satisfaction and lower absences, turnover and workplace stress.

2020		2021
-		78
Companyatory	60	Companyator
Comparator	69	Comparator
Public Sector	68	Public Sector



71



#### **People Matter Survey** | results

11

#### **People outcomes**

#### Engagement question results 1 of 2

#### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 78.

#### Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

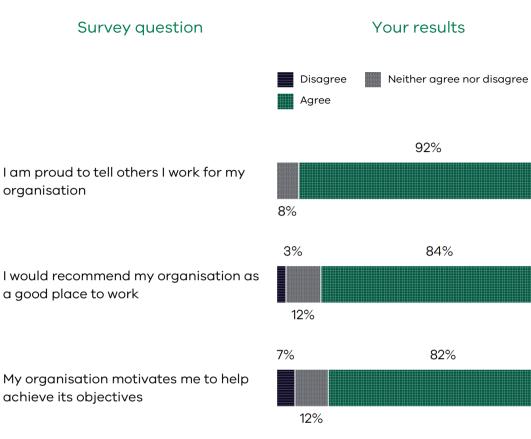
'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

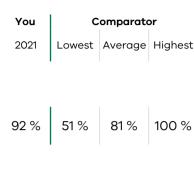
best in my job

#### Example

92% of your staff who did the survey agreed or strongly agreed with "I am proud to tell others I work for my organisation'.



7% 80% My organisation inspires me to do the 12%



Benchmark agree results











#### 67% of your staff who did the survey

agreed or strongly agreed with "I feel a strong personal attachment to my organisation'.

#### **People outcomes**

#### Engagement question results 2 of 2

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Your organisation's engagement index

Your 2021 index is 78.

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#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example



#### Survey question Your results Neither agree nor disagree Disagree Agree 8% 67% I feel a strong personal attachment to my organisation

24%

#### Benchmark agree results

.

c	Comparator		
Lowest Average		Highest	
I			
I			
42 %	65 %	95 %	
	Lowest		



Scorecard: satisfaction, stress, intention to stay

#### What this is

This scorecard provides overall results for satisfaction, high to severe work-related stress, and intention to stay.

There are more people outcomes scorecards throughout this report.

#### Why this is important

This page shows which outcomes are performing well and which outcomes you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about people outcomes.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

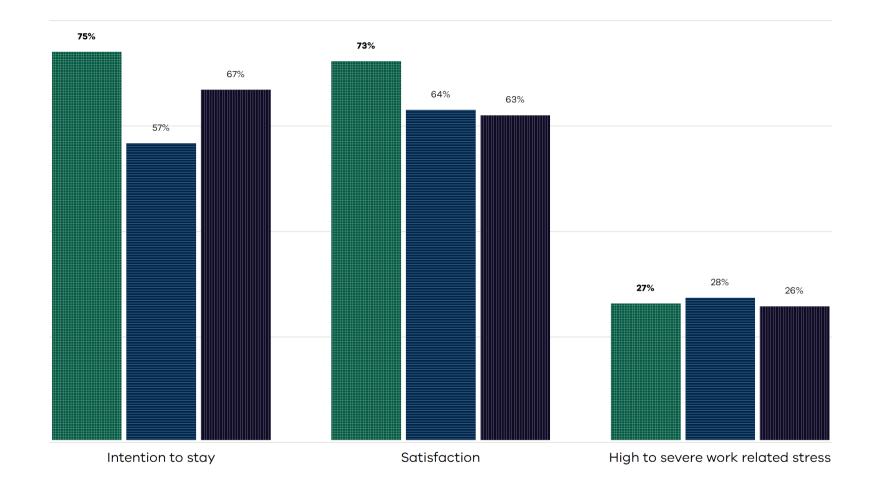
#### Example

In 2021:

• 75% of your staff who did the survey responded positively to questions about Intention to stay.

Compared to:

• 57% of staff at your comparator and 67% of staff across the public sector.



You 2021 Comparator 2021 Public sector 2021





#### Satisfaction question results 1 of 2

#### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

#### Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

87% of your staff who did the survey agreed or strongly agreed with 'I enjoy the work in my current job'.

## I enjoy the work in my current job I get a sense of accomplishment from my work I get a sense of accomplishment from my work

Your results

Survey question

# YouComparator2021LowestAverageHighest87 %67 %79 %100 %

Benchmark agree results



96 %



#### Satisfaction question results 2 of 2 $\,$

#### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

#### Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

Under 'Your results', see results for each question in descending order by most satisfied.

'Satisfied' combines responses for satisfied and very satisfied and 'Dissatisfied' combines responses for dissatisfied and very dissatisfied.

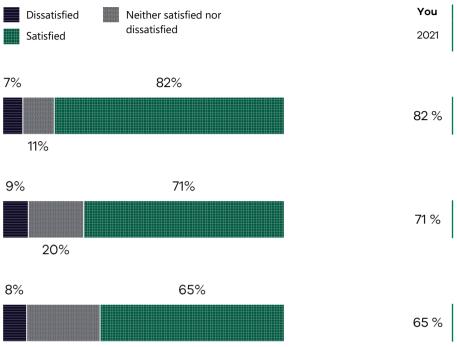
Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

82% of your staff who did the survey were satisfied or very satisfied with 'Considering everything, how satisfied are you with your current job'.

# Survey questionYour resultsImage: Dissatisfied Satisfied SatisfiedImage: Dissatisfied SatisfiedImage: Dissatisfied SatisfiedConsidering everything, how satisfied are you with your current job7%82%Image: Dissatisfied are you with the work-life balance in your current job9%71%Image: Dissatisfied are you with the work-life balance in your current job9%71%

How satisfied are you with your career development within your current organisation



26%

#### Benchmark satisfied results

You	c	omparato	or
2021	Lowest	omparato Average	Highest
		70 %	
71 %	56 %	69 %	93 %
65 %	38 %	52 %	76 %





#### Work-related stress levels

#### What this is

This is the level of stress experienced by employees in response to work-related factors.

#### Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

#### How to read this

In this survey we asked staff to tell us their stress level.

The graph at the top shows how staff in your organisation rated their current levels of work-related stress.

The numbers below show the percentage of staff in your organisation who said they experienced high to severe stress in 2021 compared to your comparator.

#### Example

27% of your staff who did the survey said they had high to severe stress in 2021. This is compared to 28% of staff in your comparator group and 26% of staff across the public sector.

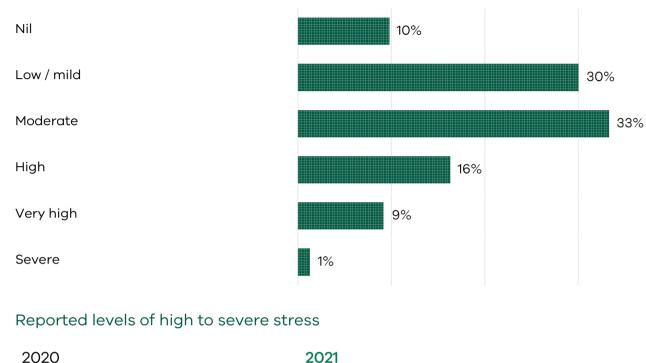
Comparator

**Public Sector** 

26%

23%

#### How would you rate your current level of work-related stress? (You 2021)



27%

Comparator 28% Public Sector 26%





#### Work-related stress causes

#### What this is

This is the main work-related causes of stress reported by staff.

#### Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

#### How to read this

In the survey, we ask staff to tell us if they have experienced mild to severe stress at work, as shown in the visual above the table.

If they answer yes, we ask them to tell us what caused the stress. They can select more than one cause.

In descending order, the table shows the top 10 causes.

#### Example

90% of your staff who did the survey said they experienced mild to severe stress.

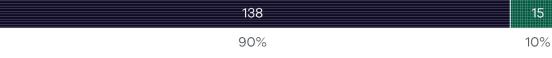
Of that 90%, 58% said the top reason was 'Workload'.

Of those that experienced work related stress it was from	You 2021	Comparator 2021	Public sector 2021
Workload	58%	51%	51%
Time pressure	56%	47%	42%
Unclear job expectations	17%	14%	11%
Working from home	16%	9%	4%
Other changes due to COVID-19	15%	11%	15%
Competing home and work responsibilities	14%	12%	12%
Content, variety, or difficulty of work	10%	14%	12%
Dealing with clients, patients or stakeholders	10%	16%	14%
Management of work (e.g. supervision, training, information, support)	10%	13%	13%
Work schedule or hours	9%	6%	8%



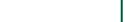


17



Experienced some work-related stress

Did not experience some work-related stress



This is what your staff intend to do with their careers in the near future.

#### Why this is important

**People outcomes** 

Intention to stay

What this is

In the public sector, we want to attract, keep, motivate and engage staff.

#### How to read this

In the survey, we ask staff to tell us if they intend to leave their organisation, leave the sector or stay.

If they say they intend to leave, we ask them to tell us why they want to. They can select more than one reason.

In descending order, the table shows the top 10 reasons for leaving.

The bar in the top right may not add up to 100% as it doesn't include people who intend to retire, or those who answered 'don't know'.

#### Example

14% of your staff who did the survey said they intended to leave.

Of that 14%, 38% said it was from 'Limited future career opportunities at my organisation'.

What is your likely career plan for the
next 2 years?

a	12	114
6%	8%	75%

Leaving your organisation

Leaving the sector 🔛 Staying

Of those who indicated they're leaving your organisation (including leaving the sector) it was for		Comparator 2021	Public sector 2021
Limited future career opportunities at my organisation	38%	51%	42%
Opportunity to seek/take a promotion elsewhere	38%	44%	33%
End of contract/secondment	29%	14%	11%
Better remuneration	24%	30%	26%
Excessive workload	24%	22%	25%
Limited opportunities to gain further experience at my organisation	24%	39%	33%
Opportunity to broaden experience		49%	40%
Lack of confidence in senior leadership		31%	34%
Lack of organisational stability	14%	17%	18%
My interests do not match my job role	14%	15%	14%





#### Scorecard: emotional effects of work

#### What this is

This is the level of positive and negative feelings experienced by staff in the 3 months before the survey.

#### Why this is important

Positive feelings can lead to higher wellbeing and job satisfaction and a lower chance of burnout.

#### How to read this

Each label represents a question in the survey about emotional effects of work.

Each result is the percentage of staff who said they often, very often or always felt happy, enthusiastic, worried or miserable in the past 3 months.

You can compare these with your comparator and the public sector.

#### Example

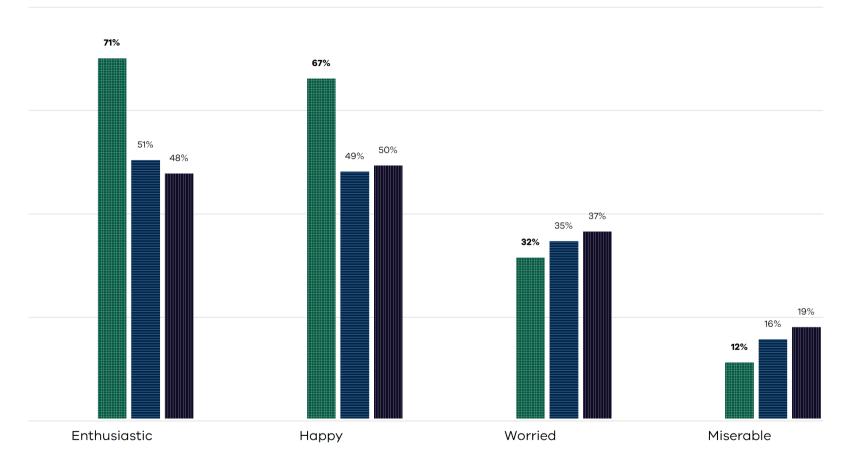
In 2021:

 67% of your staff who did the survey said work made them feel happy in 2021

Compared to:

• 49% of staff at your comparator and 50% of staff across the public sector.

#### Thinking about the last three months, how often has work made you feel ...



You 2021 📃 Comparator 2021 🛄 Public sector 2021





#### Scorecard: negative behaviours

#### What this is

This is how many staff have experienced negative behaviours at work in the past 12 months.

#### Why this is important

Negative behaviours can be detrimental to health and wellbeing as well as performance and behaviour.

#### How to read this

Each label represents a question in the survey about negative behaviour.

Each result is the percentage of staff who said they experienced bullying, sexual harassment, discrimination or violence and aggression in the past 12 months.

You can compare these with your comparator and the public sector.

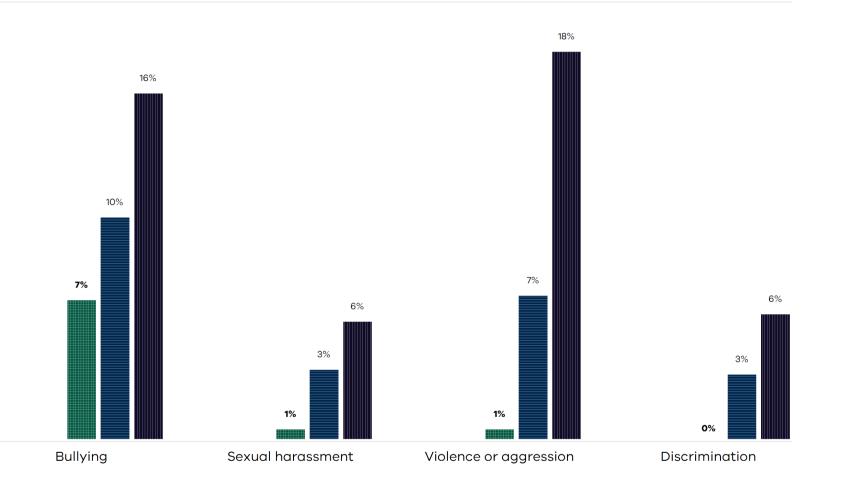
#### Example

In 2021:

• 7% of your staff who did the survey stated they experienced 'Bullying' in the last 12 months.

Compared to:

• 10% of staff at your comparator and 16% of staff across the public sector.



Comparator 2021 Public sector 2021 You 2021







#### answers. Example

**People outcomes** 

to their health and safety. Why this is important

Bullying

What this is

How to read this

7% of your staff who did the survey said they experienced bullying.

This is repeated unreasonable behaviour

directed at an employee that creates a risk

Bullying can have an immediate and longterm negative impact on those involved, including those who witness bullying.

In the survey, we asked staff to tell us if they'd experienced bullying at work. If they did, they could tell us with one or more answers what they experienced. In descending order, the table shows the

Of that 7%, 80% said the top type was 'Incivility (e.g. talking down to others, making demeaning remarks, not listening to somebody)'.

Have you experienced bullying at work in the last 12 months?

If you experienced bullying, what type of bullying did you experience?	You 2021	Comparator 2021	Public sector 2021
Incivility (e.g. talking down to others, making demeaning remarks, not listening to somebody)	80%	75%	69%
Withholding essential information for me to do my job	40%	36%	27%
Being assigned meaningless tasks unrelated to the job	30%	15%	13%
Intimidation and/or threats	30%	26%	32%
Being given impossible assignment(s)	20%	12%	9%
Exclusion or isolation	10%	43%	42%
Other	10%	15%	15%

10

7%

132 11 86% 7% Experienced bullying Did not experience bullying Not sure





#### Telling someone about the bullying What this is

This is if staff told someone when they experienced bullying.

#### Why this is important

By understanding how staff report bullying, organisations can plan how to support and protect staff.

#### How to read this

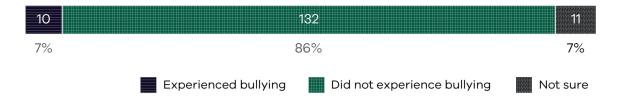
In the survey, we asked staff to tell us if they'd experienced bullying at work. If they did, they could tell us with one or more answers who they told about it. In descending order, the table shows the answers.

#### Example

7% of your staff who did the survey said they experienced bullying, of which

- 50% said the top way they reported the bullying was 'Told a manager'.
- 100% said they didn't submit a formal complaint.

Have you experienced bullying at work in the last 12 months?



Did you tell anyone about the bullying?		Comparator 2021	Public sector 2021
Told a manager	50%	50%	47%
Told a colleague	40%	44%	42%
Told a friend or family member	30%	42%	34%
I did not tell anyone about the bullying	20%	11%	12%
Told someone else	20%	13%	12%
Told employee assistance program (EAP) or peer support	10%	12%	9%
Told Human Resources	10%	20%	12%
Told the person the behaviour was not OK	10%	20%	17%





Bullying - reasons for not submitting a formal complaint

#### What this is

This is why staff who experienced bullying chose not to submit a formal complaint.

#### Why this is important

By understanding this, organisations can plan how to support staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work. We then asked them if they submitted a formal complaint. If they didn't, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

#### Example

100% of your staff who experienced bullying did not submit a formal complaint, of which:

60% said the top reason was 'I ٠ believed there would be negative consequences for my career'.

**People Matter Survey** | results

Did you submit a form	al complaint?
-----------------------	---------------

100%

10

Submitted formal complaint Did not submit a formal complaint

Please tell us why you did not submit a formal complaint?	You 2021	Comparator 2021	Public sector 2021
I believed there would be negative consequences for my career	60%	49%	40%
I believed there would be negative consequences for my reputation	50%	59%	53%
I didn't think it would make a difference	30%	50%	50%
I believed there would be negative consequences for the person I was going to complain about	20%	10%	10%
I didn't feel safe to report the incident	20%	21%	19%
I thought the complaint process would be embarrassing or difficult	20%	13%	14%
Other	20%	14%	12%
I didn't know how to make a complaint	10%	6%	5%
I didn't need to because I made the bullying stop	10%	6%	7%
I didn't need to because I no longer had contact with the person(s) who bullied me	10%	10%	8%



#### Perpetrators of bullying

#### What this is

This is who staff have said are responsible for bullying.

#### Why this is important

Understanding where bullying happens means organisations can work out what action to take.

#### How to read this

In this year's survey, 7% of your staff said they experienced bullying.

If they did, they could tell us with one or more answers who the perpetrator was. In descending order, the bar chart shows the perpetrators with the largest number of responses.

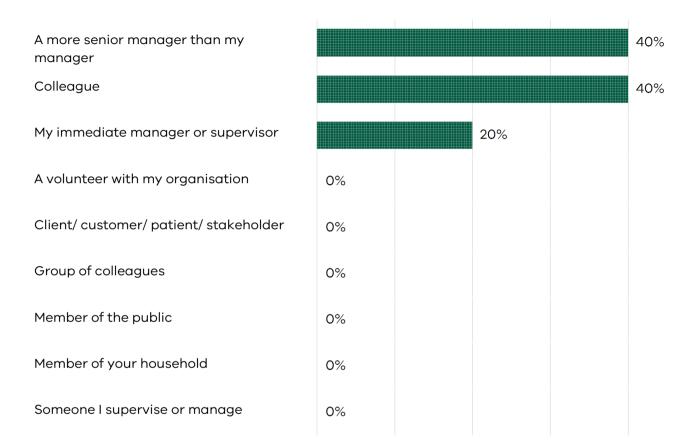
Each row is one perpetrator or group of perpetrators.

#### Example

7% of your staff who did the survey said they experienced bullying.

Of that 7%, 40% said it was by 'A more senior manager than my manager'.

#### 10 people (7% of staff) experienced bullying (You2021)







#### Frequency of bullying

#### What this is

This is how often staff experienced bullying.

#### Why this is important

Understanding how often bullying happens means organisations can work out what action to take.

#### How to read this

In this year's survey, 7% of your staff said they experienced bullying.

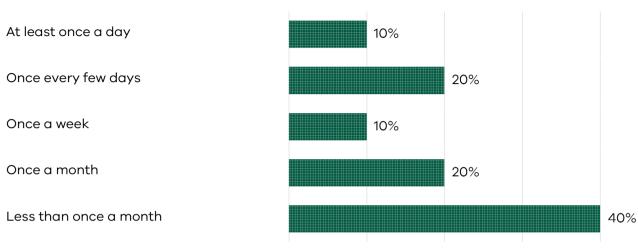
If they did, they could tell us how often they experienced this behaviour.

#### Example

7% of your staff who did the survey said they experienced bullying.

Of that 7%, 10% said it was 'At least once a day'.

#### How often have you experienced bullying? (You2021)





#### Sexual harassment

#### What this is

This is non-consensual or unwelcome sexual behaviour that could cause an employee to feel offended, humiliated or intimidated.

#### Why this is important

Sexual harassment can have an immediate and long-term negative impact on those involved, including those who witness sexual harassment.

#### Why there is no data here

We've not published the results for this section because less than 10 people said they experienced sexual harassment. We do this to protect the respondents.





#### Violence and aggression

#### What this is

This is when staff are abused, threatened or assaulted in a situation related to their work.

#### Why this is important

Violence and aggression can have an immediate and long-term negative impact of those involved, including those who witness violence and aggression.

#### Why there is no data here

We've not published the results for this section because less than 10 people said they experienced violence or aggression. We do this to protect the respondents.







#### Witnessing negative behaviours

#### What this is

This is where staff witnessed people acting in a negative way against a colleague.

#### Why this is important

Witnessing negative behaviour can still have a negative impact on the person, as it does on the victim.

#### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work.

They could tell us with one or more answers if they witnessed negative behaviour and what type they witnessed. In descending order, the table shows the answers.

#### Example

5% of your staff who did the survey said they witnessed some negative behaviour at work.

95% said they witnessed No, I have not witnessed any of the situations above'.

Have you witnessed any negative behaviour at work in the last 12 months?

7	146	
5%	95%	

Witnessed some negative behaviour

Did not witness some negative behaviour

During the last 12 months in your current organisation, have you witnessed any of the following negative behaviours at work?		Comparator 2021	Public sector 2021
No, I have not witnessed any of the situations above	95%	84%	77%
Bullying of a colleague	3%	12%	16%
Discrimination against a colleague	1%	5%	8%



#### Negative behaviour

#### Taking action when witnessing negative behaviours

#### What this is

This is what your staff did when they witnessed negative behaviour at work.

#### Why this is important

What staff do when they witness negative behaviour may help organisations understand what support their staff need.

#### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work.

If they did, they could tell us with one or more answers what action they took.

The table shows the answers in descending order.

#### Example

5% of your staff who did the survey witnessed negative behaviour, of which:

- 86% said the top action they took was 'Spoke to the person who experienced the behaviour'.
- 14% took no action.

Have you witnessed any negative behaviour at work in the last 12 months?

7	146	
5%	95%	

Witnessed some negative behaviour

Did not witness some negative behaviour

When you witnessed the above behaviour(s), did you do any of the following?		Comparator 2021	Public sector 2021
Spoke to the person who experienced the behaviour		75%	72%
Told a manager	14%	35%	37%
Told the person the behaviour was not OK		18%	25%
Took no action	14%	8%	7%



<b>People matter</b>	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
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Highest scoring questions

#### What this is

These are the questions your organisation had the highest agreement or satisfaction with in 2021.

#### How to read this

Use this data to see where your organisation has the highest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 comparator group.

#### Example

On the first row 'Quality service delivery', the 'You 2021' column shows 98% of your staff agreed with 'My workgroup strives to deliver services in a timely manner'. This question was not asked in 0.

Question group	ality service My workgroup strives to deliver services in a timely		Comparator 2021
Quality service delivery			91%
Manager leadership	My manager demonstrates honesty and integrity	97%	89%
Manager leadership	My manager is committed to workplace safety	97%	89%
Quality service delivery	My workgroup strives to provide high quality advice and services	96%	92%
Workgroup support	I am able to work effectively with others in my workgroup	95%	92%
Manager leadership	My manager treats employees with dignity and respect	95%	90%
Safety climate	My organisation provides a physically safe work environment	95%	87%
Manager leadership	My manager ensures clients receive a high standard of service	94%	90%
Manager leadership	My manager works effectively with people from diverse backgrounds	93%	90%
Manager support	My manager listens to what I have to say	93%	87%



- -



Lowest scoring questions

#### What this is

These are the questions your organisation had the lowest agreement or satisfaction with in 2021.

#### How to read this

Use this data to see where your organisation has the lowest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 comparator group.

#### Example

On the first row 'Learning and development', the 'You 2021' column shows 31% of your staff agreed with 'I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)'.

This question was not asked in 0.

Question subgroup	Lowest scoring questions	You 2021	Comparator 2021
Learning and development	I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)	31%	30%
Learning and development	I am satisfied with the availability of opportunities to move between roles within my organisation (e.g. temporary or permanent transfers)	37%	37%
Learning and development	I feel I have an equal chance at promotion in my organisation	53%	44%
Workload	I have enough time to do my job effectively	56%	56%
Safety climate	All levels of my organisation are involved in the prevention of stress	56%	47%
Learning and development	I am satisfied with the way my learning and development needs have been addressed in the last 12 months	60%	55%
Diversity and inclusion	There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait Islander	60%	67%
Diversity and inclusion	There is a positive culture within my organisation in relation to employees with disability	60%	61%
Learning and development	My organisation places a high priority on the learning and development of staff	64%	60%
Workload	The workload I have is appropriate for the job that I do	64%	59%





Biggest positive difference from comparator

#### What this is

This is where your staff have agreed more to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest positive difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

#### Example

On the first row 'Taking action', the 'You 2021' column shows 75% of your staff agreed with 'I believe my organisation will take positive action on the results of this year's survey'.

The 'difference' column, shows that agreement for this question was 19 percentage points higher in your organisation than in your comparator.

Question group	Biggest positive difference from comparator	You 2021	Difference	Comparator 2021
Taking action	I believe my organisation will take positive action on the results of this year's survey	75%	+19%	56%
Safe to speak up	I am confident that if I raised a grievance in my organisation, it would be investigated in a thorough and objective manner		+17%	62%
Organisational integrity	My organisation makes fair recruitment and promotion decisions, based on merit	73%	+16%	56%
Safety climate	In my workplace, there is good communication about psychological safety issues that affect me	72%	+14%	58%
Safe to speak up	I feel safe to challenge inappropriate behaviour at work	81%	+14%	67%
Engagement	My organisation inspires me to do the best in my job	80%	+13%	67%
Satisfaction	How satisfied are you with your career development within your current organisation	65%	+13%	52%
Safety climate	My organisation consults employees on health and safety matters	88%	+13%	75%
Organisational integrity	My organisation does not tolerate improper conduct	83%	+13%	70%
Workgroup support	Workgroups across my organisation willingly share information with each other	74%	+13%	61%





Biggest negative difference from comparator

#### What this is

This is where your staff have agreed less to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest negative difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

#### Example

On the first row 'Diversity and inclusion', the 'You 2021' column shows 60% of your staff agreed with 'There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait Islander'.

The 'difference' column, shows that agreement for this question was 7 percentage points lower in your organisation than in your comparator.

Question subgroup	Biggest negative difference from comparator	You 2021	Difference	Comparator 2021
Diversity and inclusion	There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait Islander	60%	-7%	67%
Job enrichment	I have the authority to do my job effectively	73%	-2%	75%
Job enrichment	I clearly understand what I am expected to do in this job	78%	-2%	80%
Manager support	My manager encourages and supports my participation in learning and development opportunities	78%	-2%	80%
Diversity and inclusion	There is a positive culture within my organisation in relation to employees with disability	60%	-1%	61%
Organisational integrity	My organisation encourages employees to act in ways that are consistent with human rights	82%	0%	82%
Equal employment opportunity	Being Aboriginal and/or Torres Strait Islander is not a barrier to success in my organisation	65%	0%	65%





<b>People matter</b>	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>Survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
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#### Taking action

#### What this is

This is how well staff feel their organisation takes action and makes improvements from your survey results.

#### Why this is important

If your organisation takes action as a result of survey results, your staff may feel their feedback is valuable.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

75% of your staff who did the survey agreed or strongly agreed with 'I believe my organisation will take positive action on the results of this year's survey'.

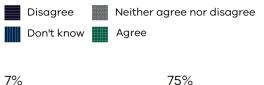
#### Survey question

I believe my organisation will take

year's survey

positive action on the results of this

Your results



### 18%

#### Benchmark agree results

.

You	Comparator			
2021	Lowest	Average	Highest	
	I			
75 %	27 %	56 %	96 %	



	Report overview	People outcomes		Key differences	Taking action	Senior leadership
Survey 2021 Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
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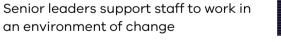




#### **People Matter Survey** | results

Don't know Agree 83% 5% 1% 11% 5% 82% 1%12% 6% 78% Senior leaders model my organisation's

# 4% 12% 4%



Survey question

and integrity

values

# **Senior leadership**

#### Senior leadership 1 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

#### Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

83% of your staff who did the survey agreed or strongly agreed with 'Senior leaders demonstrate honesty and integrity'.

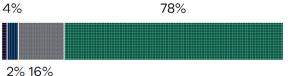
Senior leaders demonstrate honesty Senior leaders actively support diversity and inclusion in the workplace

Disaaree



Your results

Neither agree nor disagree



You	Comparator Lowest Average Highest				
2021	Lowest	Average	Highest		
		72 %			
82 %	48 %	77 %	100 %		
78 %	48 %	71 %	100 %		
78 %	38 %	69 %	100 %		



#### **Senior leadership**

#### Senior leadership 2 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

#### Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

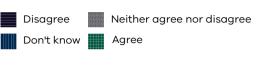
69% of your staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

#### Survey question

Senior leaders provide clear strategy

and direction

#### Your results





#### Benchmark agree results

.

C	Comparator					
Lowest Average		Highest				
1						
29 %	62 %	100 %				
	Lowest					





People matter	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
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#### Scorecard 1 of 2 $\,$

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate. Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

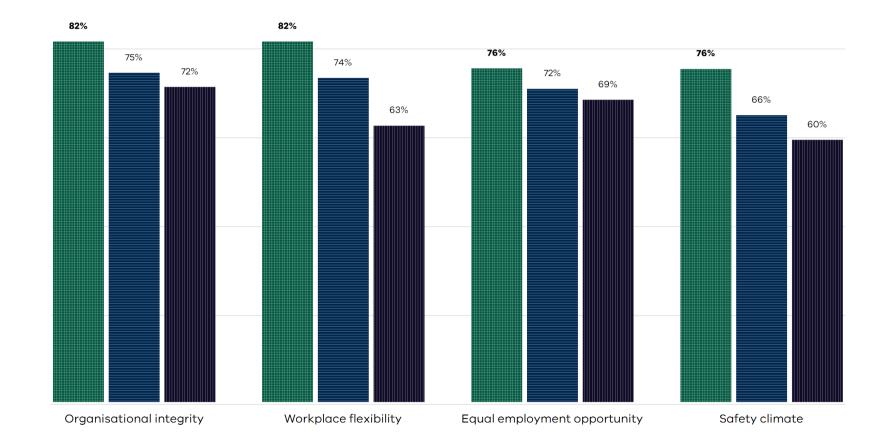
#### Example

In 2021:

• 82% of your staff who did the survey responded positively to questions about Organisational integrity.

Compared to:

• 75% of staff at your comparator and 72% of staff across the public sector.





#### Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate. Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

#### Example

In 2021:

75% of your staff who did the survey • responded positively to questions about Diversity and inclusion.

Compared to:

• 73% of staff at your comparator and 71% of staff across the public sector.

75%		
	73%	740/
		71%

Diversity and inclusion









#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disaaree Don't know Agree 2% 91% My organisation encourages respectful workplace behaviours 2% 5% 5% 88% My organisation respects the human rights of employees 8% 3% 86% My organisation is committed to earning a high level of public trust 1% 9% 9% 83% My organisation does not tolerate improper conduct 3% 5%

### **Organisational climate**

#### Organisational integrity 1 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

#### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

91% of your staff who did the survey agreed or strongly agreed with 'My organisation encourages respectful workplace behaviours'.

**People Matter Survey** | results

2021	Lowest	Average	Highest
91 %	63 %	84 %	100 %
88 %	63 %	83 %	100 %
86 %	48 %	83 %	100 %
83 %	40 %	70 %	100 %





# **People Matter Survey** | results

# My organisation takes steps to eliminate bullying, harassment and discrimination

human rights

My organisation makes fair recruitment and promotion decisions, based on merit

Survey question

# **Organisational climate**

#### Organisational integrity 2 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

#### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

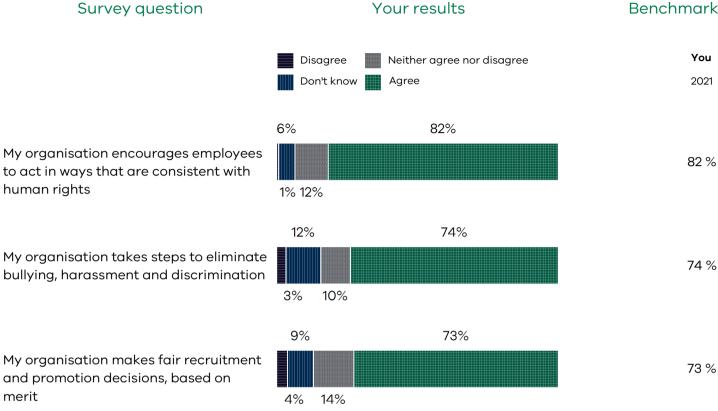
Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

82% of your staff who did the survey agreed or strongly agreed with 'My organisation encourages employees to act in ways that are consistent with human rights'.

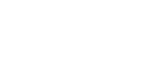


#### Benchmark agree results

2021	Lowest	Average	Highest
		82 %	
74 %	43 %	67 %	100 %
73 %	27 %	56 %	94 %

Comparator





#### Workplace flexibility 1 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

90% of your staff who did the survey agreed or strongly agreed with 'My organisation supports employees with family or other caring responsibilities, regardless of gender'.

#### Survey question

My organisation supports employees

responsibilities, regardless of gender

I am confident that if I requested a

I have the flexibility I need to manage

my work and non-work activities and

There is a positive culture within my

who have family responsibilities

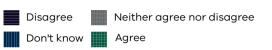
organisation in relation to employees

with family or other caring

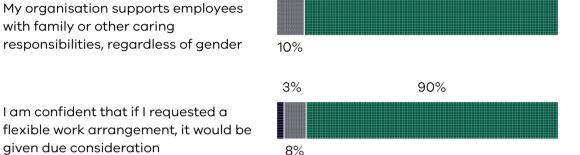
given due consideration

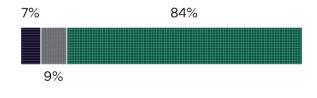
responsibilities

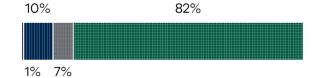




## 90%







You	Lowest Average Highest					
2021	Lowest	Average	Highest			
		82 %				
90 %	61 %	80 %	98 %			
84 %	61 %	79 %	96 %			
82 %	55 %	75 %	96 %			



#### Workplace flexibility 2 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

82% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who use flexible work arrangements'.

#### Survey question

There is a positive culture within my

organisation in relation to employees

who use flexible work arrangements

Having family responsibilities is not a

barrier to success in my organisation

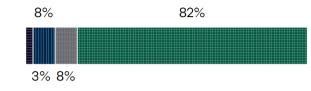
There is a positive culture within my

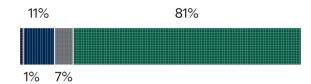
who have caring responsibilities

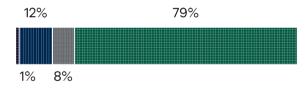
organisation in relation to employees

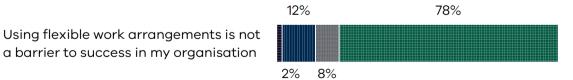
Your results











# Benchmark agree results You Comparator

Comparator				
Lowest	Average	Highest		
52 %	70 %	94 %		
52 %	72 %	91 %		
50 %	68 %	89 %		
	51 % 52 %	Comparato           Lowest         Average           51 %         72 %           52 %         70 %           52 %         72 %           50 %         68 %		



#### **Organisational climate** Survey question Your results Benchmark agree results Workplace flexibility 3 of 4 What this is You Comparator Neither agree nor disagree Disagree This is how well you organisation supports Don't know Agree 2021 Lowest Average Highest staff to work flexibly. Why this is important 75% 14% Supporting flexible working can improve Having caring responsibilities is not a employee wellbeing. 75 % 51 % 67 % barrier to success in my organisation How to read this 1% 10% Under 'Your results', see results for each question in descending order by most agreed. 'Agree' combines responses for agree and strongly agree and 'Disagree' combines



Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

responses for disagree and strongly

#### Example

75% of your staff who did the survey agreed or strongly agreed with 'Having caring responsibilities is not a barrier to success in my organisation'.







#### Workplace flexibility 4 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

The table shows you what flexible work arrangements staff use.

Each row represents one use. Staff can select more than one.

You can compare between your organisation, comparator and the public sector.

#### Example

44% of staff who did the survey said the flexible work arrangement they used was 'No, I do not use any flexible work arrangements'.

Do you use any of the following flexible work arrangements?	You 2021	Comparator 2021	Public sector 2021
No, I do not use any flexible work arrangements	44%	35%	38%
Working from an alternative location (e.g. home, hub/shared work space)	35%	42%	24%
Flexible start and finish times	26%	30%	23%
Part-time	7%	10%	19%
Working more hours over fewer days	6%	5%	6%
Using leave to work flexible hours	3%	6%	8%
Study leave	3%	2%	4%
Purchased leave	2%	2%	2%
Other	1%	2%	2%



#### What this is

**Organisational climate** 

This is how well staff feel your organisation supports equal opportunity in the workplace.

Equal employment opportunity 1 of 2

#### Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

86% of your staff who did the survey agreed or strongly agreed with 'Gender is not a barrier to success in my organisation'.

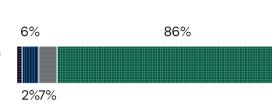
Survey question

Gender is not a barrier to success in my organisation

Sexual orientation is not a barrier to success in my organisation

Cultural background is not a barrier to success in my organisation

Age is not a barrier to success in my organisation



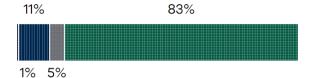
Agree

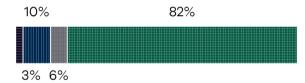
Disaaree

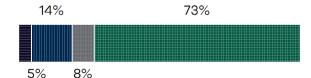
Don't know

Your results

Neither agree nor disagree







You	Comparator Lowest Average Highest					
2021	Lowest	Average	Highest			
		79 %				
83 %	58 %	78 %	97 %			
82 %	54 %	74 %	97 %			
73 %	47 %	70 %	96 %			





#### Equal employment opportunity 2 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

#### Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

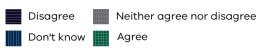
68% of your staff who did the survey agreed or strongly agreed with 'Disability is not a barrier to success in my organisation'.

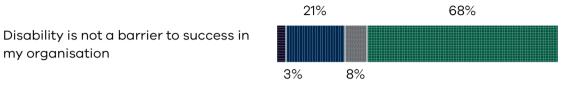
#### Survey question

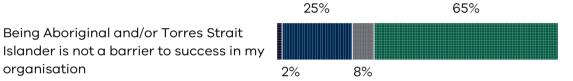
my organisation

organisation









You	Comparator Lowest Average Highest					
2021	Lowest	Average	Highest			
		62 %				
65 %	48 %	65 %	95 %			





Psychosocial and physical safety climate question results 1 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

#### Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

95% of your staff who did the survey agreed or strongly agreed with 'My organisation provides a physically safe work environment'.

#### Survey question Your results Neither agree nor disagree Disaaree Don't know Agree 1% 95% My organisation provides a physically safe work environment 1%4% 3% 90% I feel culturally safe at work 7% 3% 88% My organisation consults employees on health and safety matters 1% 8% 4% 73% My organisation has effective procedures in place to support employees who may experience stress 10% 13%

## You Comparator 2021 Lowest Average Highest 95 % 61 % 87 % 100 % 90 % 64 % 97 % 81 % 88 % 52 % 75 % 96 %

Benchmark agree results



73 % 41 % 61 %







Psychosocial and physical safety climate question results 2 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

#### Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

72% of your staff who did the survey agreed or strongly agreed with 'In my workplace, there is good communication about psychological safety issues that affect me'.

#### Survey question

In my workplace, there is good

safety issues that affect me

Senior leaders consider the

as important as productivity

in the prevention of stress

commitment

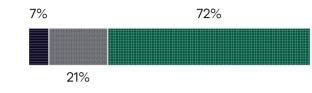
communication about psychological

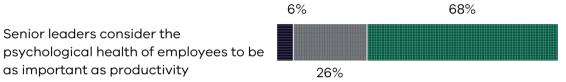
Senior leaders show support for stress

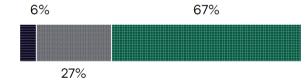
prevention through involvement and

Your results











### Benchmark agree results

You	Comparator Lowest Average Highest				
2021	Lowest	Average	Highest		
		58 %			
68 %	40 %	60 %	94 %		
67 %	37 %	57 %	94 %		
56 %	27 %	47 %	75 %		



Psychosocial safety climate score What this is

Psychosocial safety climate score reflects how well your organisation's workplace practices and processes support a climate for good psychological health.

#### How we work out your score

We work out your score from these 4 auestions:

- 1. In my workplace, there is good communication about psychological safety issues that affect me
- 2. All levels of my organisation are involved in the prevention of stress
- Senior leaders consider the 3 psychological health of employees to be as important as productivity
- Senior leaders show support for 4. stress prevention through involvement and commitment

To work out your score, we rate each response and add them together

- strongly agree is 5 ٠
- agree is 4 ٠
- neither agree or disagree is 3 ٠
- disaaree is 2 ٠
- strongly disagree is 1 ٠

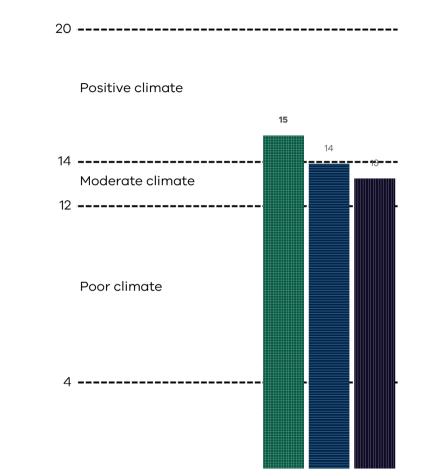
#### How to interpret your score

Under 'Benchmark results', compare vour organisation to your comparator and the highest and lowest score in your comparator aroup for 2021. We also show the lowest (4) and highest (20) scores possible.

#### A score of:

- 12 or less indicates a poor climate and a high risk of adverse outcomes
- 13 indicates a moderate climate and medium risk of adverse outcomes
- 14 or more indicates a high climate and low risk of adverse outcomes Adverse outcomes can include:
- poor work quality ٠
- negative acts such as bullying and harassment
- mental health problems such as depression, distress and emotional exhaustion
- sickness absence
- presenteeism (coming to work when sick)
- worker compensation
- reduced engagement





Psychosocial safety climate

Comparator 2021 You 2021





Public sector 2021

#### **Organisational climate** Diversity and inclusion 1 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

#### Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

86% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees of different sexes/genders'.

#### Survey question

There is a positive culture within my

There is a positive culture within my

from varied cultural backgrounds

There is a positive culture within my

There is a positive culture within my

organisation in relation to employees

organisation in relation to employees

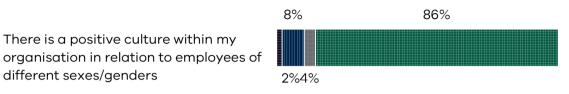
different sexes/genders

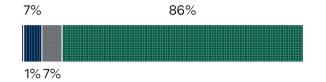
different age groups

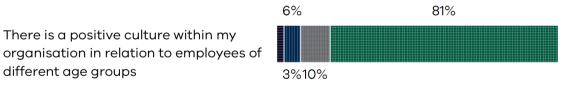
who identify as LGBTIQ+

Your results









# 14% 77% 8%

#### Benchmark agree results

You	с	omparato	or
2021	Lowest	<b>omparato</b> Average	Highest
86 %	57 %	81 %	97 %
86 %	58 %	79 %	95 %
81 %	51 %	74 %	97 %
77 %	51 %	74 %	96 %





#### Diversity and inclusion 2 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

#### Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

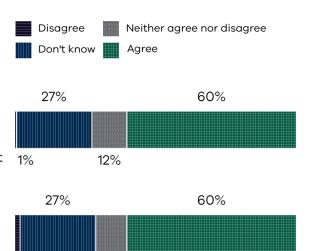
#### Example

60% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait Islander'.

#### Survey question

There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait Islander

There is a positive culture within my organisation in relation to employees with disability



11%

2%

Your results

#### Benchmark agree results

You	Comparator Lowest Average Highest				
2021	Lowest	Average	Highest		
		67 %			
60 %	37 %	61 %	92 %		





. .

#### Gender equality supporting measures

#### What this is

These are new questions to support Workplace Gender Audits, in addition to existing People matter survey questions on gender equality.

Your excel files show all of the questions you can use in your workplace gender audits.

#### Why this is important

Under the Gender Equality Act 2020,

organisations have obligations to promote gender equality in the workplace.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

93% of your staff who did the survey agreed or strongly agreed with 'In my workgroup work is allocated fairly, regardless of gender'.

#### Survey question Your results Neither agree nor disagree Disaaree Don't know Agree 1% 93% In my workgroup work is allocated fairly, reaardless of aender 6% 3% 88% My organisation uses inclusive and respectful images and language 1% 9% 9% 84% My organisation would support me if I

needed to take family violence leave

7%

Derichinia	TK	Jyree i	esuits	
Yc	bu	с	omparato	or
20	)21	Lowest	<b>omparato</b> Average	Highest
93	%	74 %	84 %	96 %











People matter	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>Survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
	Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Demographics	
	<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientation</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>	



#### Workgroup climate

#### Scorecard

#### What this is

This scorecard provides overall results for each factor in the workgroup climate part of the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about workgroup climate. Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

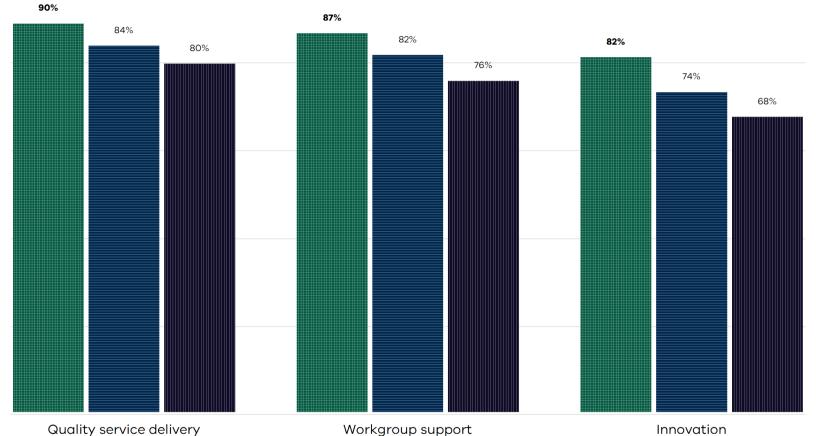
#### Example

In 2021:

90% of your staff who did the survey • responded positively to questions about.

Compared to:

• 84% of staff at your comparator and 80% of staff across the public sector.



Quality service delivery

Comparator 2021 Public sector 2021 You 2021





# esults for each rder by most ses for agree and gree' combines and strongly s', compare your all, lowest and bwn. the survey d with 'My ver services in a

#### Workgroup climate

#### Quality service delivery 1 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

#### Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

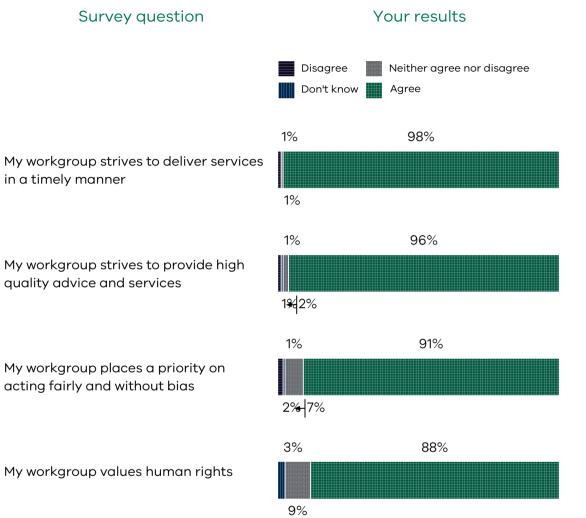
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

98% of your staff who did the survey agreed or strongly agreed with 'My workgroup strives to deliver services in a timely manner'.



#### Benchmark agree results

Ye	ou	с	omparato	or
20	021	Lowest	<b>omparato</b> Average	Highest
			91 %	
96	%	78 %	92 %	100 %
91	%	68 %	82 %	97 %
88	%	75 %	88 %	100 %



# What this is

Workgroup climate

Quality service delivery 2 of 2

This is how well workgroups in your organisation operate to deliver quality services.

#### Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

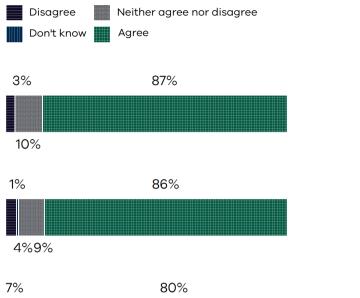
87% of your staff who did the survey agreed or strongly agreed with 'My workgroup strives to make the best use of its resources'.

#### Survey question

My workgroup strives to make the best use of its resources

My workgroup focuses on making decisions informed by all relevant facts

My workgroup has clear lines of responsibility



Your results



You	c	omparato	or
2021	Lowest	<b>omparato</b> Average	Highest
		81 %	
86 %	63 %	80 %	96 %
80 %	65 %	77 %	94 %





#### **People Matter Survey** | results

#### Workgroup climate Survey question Your results Innovation 1 of 2 What this is Neither agree nor disagree Disagree This is how well staff feel their workgroup Don't know Agree innovates its operations. Why this is important 2% 93% Innovation can reduce costs, create public My workgroup respectfully consults with value and lead to higher engagement. clients and stakeholders to improve How to read this outcomes 5% Under 'Your results', see results for each auestion in descending order by most 5% 87% My workgroup is quick to respond to 'Agree' combines responses for agree and opportunities to do things better strongly agree and 'Disagree' combines 8% responses for disagree and strongly 3% 82% Under 'Benchmark results', compare your comparator groups overall, lowest and My workgroup learns from failures and highest scores with your own. mistakes

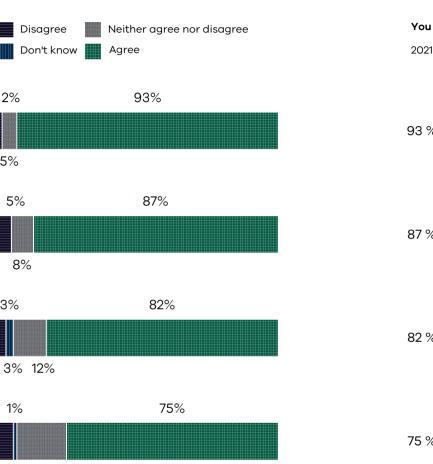
#### Example

disagree.

agreed.

93% of your staff who did the survey agreed or strongly agreed with 'My workgroup respectfully consults with clients and stakeholders to improve outcomes'.

My workgroup encourages employee creativity



6% 18%

Benchmark agree results



Victorian **Public Sector** Commission



#### Workgroup climate Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disaaree This is how well staff feel their workgroup Don't know Agree 2021 Lowest Average Highest innovates its operations. Why this is important 1% 72% Innovation can reduce costs, create public My workgroup takes reasonable risks to value and lead to higher engagement. 72 % 65 % 81 % 46 % improve its services 5% 22% Under 'Your results', see results for each

question in descending order by most agreed. 'Agree' combines responses for agree and

strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

Innovation 2 of 2

How to read this

What this is

72% of your staff who did the survey agreed or strongly agreed with 'My workgroup takes reasonable risks to improve its services'.





# **People Matter Survey** | results



workplace

Victorian CTORIA **Public Sector** Commission



#### Workgroup climate

#### Workgroup support 1 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

#### Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

95% of your staff who did the survey agreed or strongly agreed with 'I am able to work effectively with others in my workgroup'.



#### Benchmark agree results

83 %

73 %

71 %

68 %

Comparator

Lowest Average Highest

92 %

89 %

87 %

86 %

100 %

100 %

96 %

You

2021

95 %

93 %

92 %

92 %

# **People Matter Survey** | results

CTORIA 64

# 88% of your staff who did the survey agreed or strongly agreed with "I am able immediate workgroup'.

# Under 'Benchmark results', compare your

# disagree.

comparator groups overall, lowest and

# organisation.

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly

highest scores with your own.

## Example

to work effectively with others outside my

# Workgroup climate

### Workgroup support 2 of 3

#### What this is

This is how well staff feel people work together and support each other in your

#### Why this is important

4%

People in my workgroup are politically impartial in their work

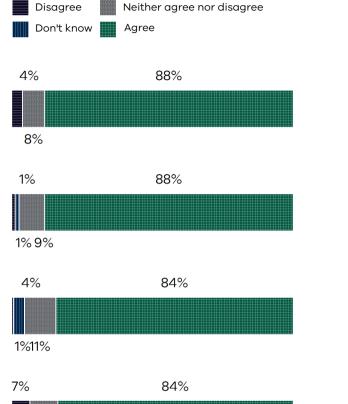
People in my workgroup are honest, open and transparent in their dealings

Survey question

I am able to work effectively with others

outside my immediate workgroup

People in my workgroup regularly reach out to support me and my wellbeing



Your results



## You Comparator

Benchmark agree results

2021	Lowest	Average	Highest
88 %	75 %	88 %	97 %
88 %	65 %	81 %	97 %
84 %	63 %	82 %	97 %
84 %	59 %	77 %	96 %

Victorian

**Public Sector** Commission

# Workgroup climate

#### Workgroup support 3 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

#### Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

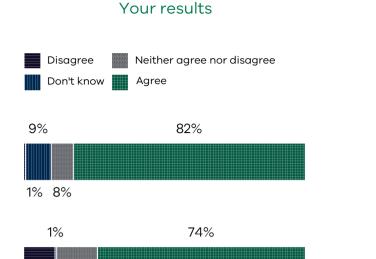
#### Example

82% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup appropriately manage conflicts of interest'.

#### Survey question

People in my workgroup appropriately manage conflicts of interest

Workgroups across my organisation willingly share information with each other



11% 14%

You	с	omparato	or
2021	Lowest	<b>omparato</b> Average	Highest
		79 %	
74 %	37 %	61 %	87 %





People matter	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>Survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
	Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Demographics	
	<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientation</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>	





#### Scorecard 1 of 2 $\,$

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

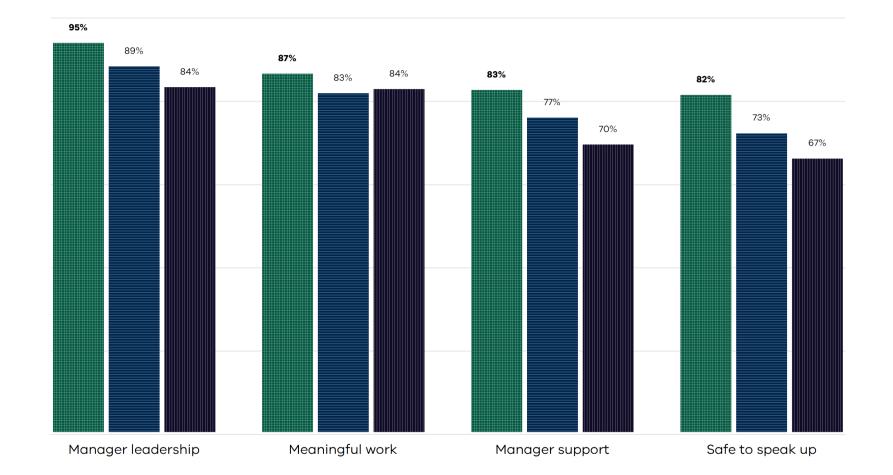
#### Example

In 2021:

• 95% of your staff who did the survey responded positively to questions about Manager leadership.

#### Compared to:

• 89% of staff at your comparator and 84% of staff across the public sector.



Victorian

Public Sector Commission





#### Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

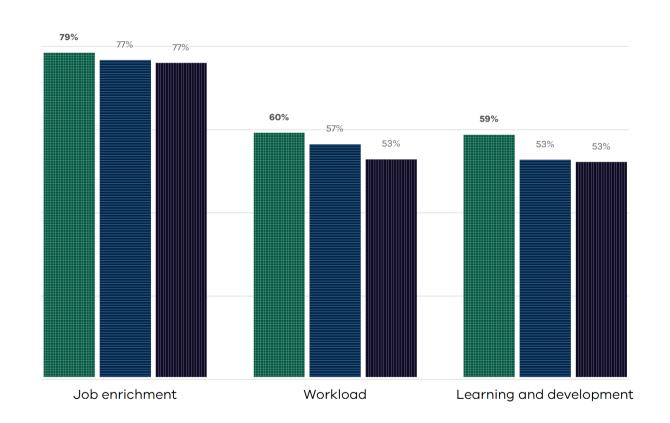
#### Example

#### In 2021:

79% of your staff who did the survey • responded positively to questions about Job enrichment.

#### Compared to:

• 77% of staff at your comparator and 77% of staff across the public sector.









#### Manager leadership 1 of 2

#### What this is

This is how well staff perceive their direct managers lead.

#### Why this is important

Great managers can foster the right environment for staff engagement. They can act as role models for your

organisation's strategy and values.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

97% of your staff who did the survey agreed or strongly agreed with 'My manager demonstrates honesty and integrity'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disaaree Don't know Agree 2021 Lowest Average Highest 1% 97% My manager demonstrates honesty and 97 % 70 % 89 % 100 % integrity 2% 1% 97% My manager is committed to workplace 97 % 77 % 89 % 100 % safety 3% 3% 95% My manager treats employees with 95 % 79 % 90 % 100 % dignity and respect 3% 94% My manager ensures clients receive a 94 % 76 % 90 % high standard of service 6%







#### Manager leadership 2 of 2

#### What this is

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#### Example

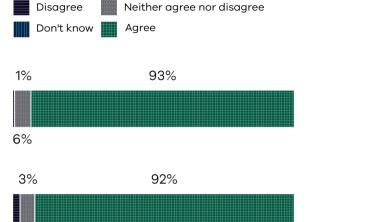
93% of your staff who did the survey agreed or strongly agreed with 'My manager works effectively with people from diverse backgrounds'.

#### Survey question

My manager works effectively with people from diverse backgrounds

My manager models my organisation's values

5%



Your results

#### Benchmark agree results

You	с	omparato	or
2021	Lowest	<b>omparato</b> Average	Highest
		90 %	
92 %	67 %	86 %	100 %

#### Victorian **Public Sector** Commission





#### Manager support 1 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

93% of your staff who did the survey agreed or strongly agreed with 'My manager listens to what I have to say'.



You	Comparator Lowest Average Highest				
2021	Lowest	Average	Highest		
		87 %			
91 %	73 %	83 %	100 %		
90 %	67 %	83 %	100 %		
88 %	67 %	81 %	100 %		





#### Manager support 2 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coachina.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

87% of your staff who did the survey agreed or strongly agreed with 'My manager provides me with enough support when I need it'.

# Survey question

support when I need it

performance

a way that helps me improve my

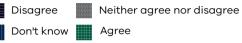
my participation in learning and

development opportunities

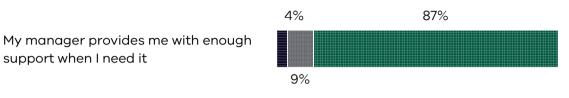
My manager encourages and supports

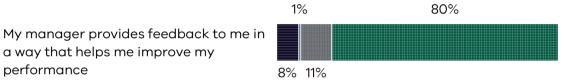
I receive adequate recognition for my

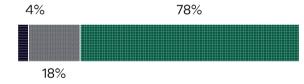
contributions and accomplishments

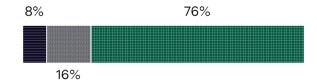


Your results









# Benchmark agree results You Comparator 2021 Lowest Average Highest

67 %

52 %

87 %

80 %

1	

81%

72 %

94 %

78 %	59 %	80 %	96 %







#### Job and manager factors Survey question Your results Benchmark agree results Manager support 3 of 3 What this is You Comparator Neither agree nor disagree Disaaree This is how supported staff feel by their Don't know Agree 2021 Lowest Average Highest direct manager. Why this is important 14% 66% Supportive managers can give staff clarity, My manager has regular conversations appreciation and positive feedback and 66 % 32 % 92 % 59 % with me about my learning and coaching. development 20% This can lead to higher satisfaction, performance and capacity to do work.

How to read this

agreed.

disagree.

Example

Under 'Your results', see results for each question in descending order by most

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly

Under 'Benchmark results', compare your comparator groups overall, lowest and

highest scores with your own.

66% of your staff who did the survey agreed or strongly agreed with 'My manager has regular conversations with me about my learning and development'.



73

#### Workload

#### What this is

This is how staff feel about workload and time pressure.

#### Why this is important

Workload and time pressure are the most prominent causes of work-related stress.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

effectively

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

64% of your staff who did the survey agreed or strongly agreed with 'The workload I have is appropriate for the job that I do'.

#### Survey question Your results Neither agree nor disagree Disagree Agree 22% 64% The workload I have is appropriate for the job that I do 14% 24% 56% I have enough time to do my job

20%

You	c	omparato	or
2021	Lowest	<b>omparato</b> Average	Highest
		59 %	
56 %	42 %	56 %	89 %





#### Learning and development 1 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

#### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

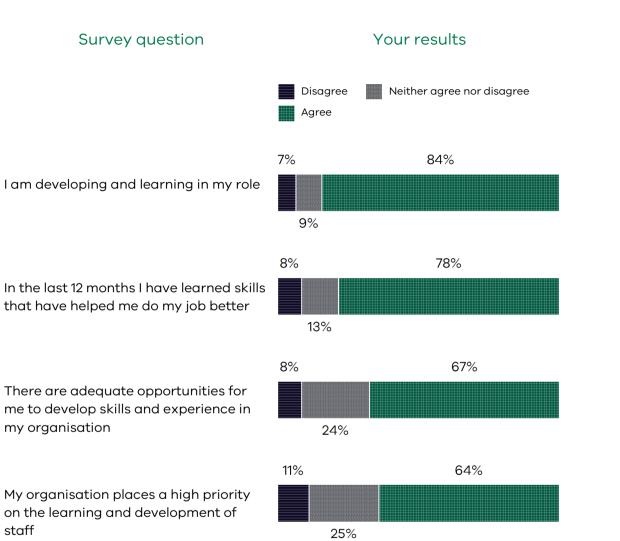
'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

84% of your staff who did the survey agreed or strongly agreed with "I am developing and learning in my role'.

staff



You	с	omparato	or
2021	Lowest	<b>omparato</b> Average	Highest
		72 %	
78 %	49 %	72 %	93 %
67 %	35 %	57 %	83 %
64 %	34 %	60 %	93 %





#### Learning and development 2 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

#### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

60% of your staff who did the survey agreed or strongly agreed with "I am satisfied with the way my learning and development needs have been addressed in the last 12 months'.

#### Survey question

and development needs have been

addressed in the last 12 months

I feel I have an equal chance at promotion in my organisation

I am satisfied with the availability of

opportunities to move between roles

I am satisfied with the availability of

organisations (e.g. temporary or

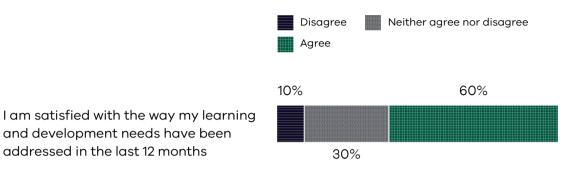
opportunities to take up roles in other

permanent transfers or secondments)

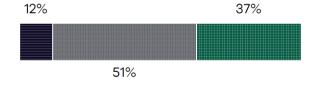
or permanent transfers)

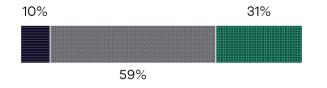
within my organisation (e.g. temporary

#### Your results









#### Benchmark agree results

You	Comparator Lowest Average Highest				
2021	Lowest	Average	Highest		
		55 %			
53 %	20 %	44 %	78 %		
37 %	19 %	37 %	57 %		
31 %	13 %	30 %	57 %		





76

#### Job enrichment 1 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

#### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

93% of your staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.

#### Survey question Your results Neither agree nor disagree Disagree Agree 1% 93% I understand how my job contributes to my organisation's purpose 6% 7% 86% My job allows me to utilise my skills, knowledge and abilities 7% 6% 84% I have a choice in deciding how I do my work 10% 7% 78%

I clearly understand what I am expected to do in this job



14%



You	Comparator Lowest Average Highest			
2021	Lowest	Average	Highest	
93 %	81 %	91 %	100 %	
86 %	59 %	81 %	100 %	
84 %	60 %	78 %	100 %	
78 %	55 %	80 %	97 %	





#### Job enrichment 2 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

#### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

74% of your staff who did the survey agreed or strongly agreed with 'I understand how the Charter of Human Rights and Responsibilities applies to my work'.

#### Survey question

Lunderstand how the Charter of Human

Rights and Responsibilities applies to

I have the authority to do my job

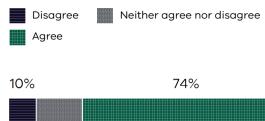
My work performance is assessed

against clear criteria

my work

effectively

#### Your results









You	Comparator Lowest Average Highest				
2021	Lowest	Average	Highest		
		73 %			
73 %	57 %	75 %	100 %		
65 %	36 %	63 %	87 %		





#### Meaningful work

#### What this is

This is how staff feel about their contribution and how worthwhile their work is.

#### Why this is important

Staff who feel their work is meaningful can help achieve individual, team and organisational outcomes.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

88% of your staff who did the survey agreed or strongly agreed with "I feel that I can make a worthwhile contribution at work'.

#### Survey question

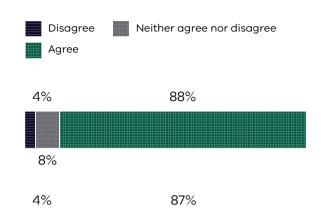
I feel that I can make a worthwhile

I am achieving something important

contribution at work

through my work

#### Your results



#### Benchmark agree results

You	c	omparato	or
2021	C Lowest	Average	Highest
	73 %		
87 %	62 %	80 %	100 %

9%





#### Safe to speak up 1 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

#### Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

85% of your staff who did the survey agreed or strongly agreed with 'People in your workgroup are able to bring up problems and tough issues'.

#### Survey question

People in your workgroup are able to

bring up problems and tough issues

I feel safe to challenge inappropriate

I am confident that I would be protected

from reprisal for reporting improper

grievance in my organisation, it would

be investigated in a thorough and

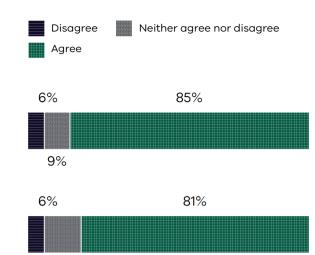
I am confident that if I raised a

behaviour at work

objective manner

conduct

Your results



# 3% 80%

13%

# 3% 78%

#### Benchmark agree results

You	с	omparato	or
2021	Lowest	<b>omparato</b> Average	Highest
85 %	61 %	78 %	97 %
81 %	49 %	67 %	100 %
80 %	51 %	68 %	100 %
78 %	38 %	62 %	94 %





80

#### Safe to speak up 2 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

#### Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

Under 'Your results', see results for each question in descending order by most disagreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

86% of your staff who did the survey disagreed or strongly disagreed with 'People in my workgroup often reject others for being different'.



#### Benchmark disagree results

You	c	omparato	or
2021	Lowest	<b>omparato</b> Average	Highest
		85 %	
82 %	61 %	77 %	96 %



**People Matter Survey** | results



#### Barriers to optimal work

#### What this is

This is what staff feel stops them from working in an optimal way.

#### Why this is important

Workplace barriers prevent employees from working efficiently and effectively.

#### How to read this

In the survey, we asked staff to tell us the most significant barriers that prevented them from working optimally. They could select more than one barrier.

#### Example

39% of staff who did the survey said Too many competing priorities' was a significant barrier to performing optimally at work.

Which of the following are currently the most significant barriers (if any) that prevent you performing optimally at work?	You 2021	Comparator 2021	Public sector 2021
Too many competing priorities	39%	40%	36%
Decision making and authorisation processes	31%	29%	23%
Limited social interactions with the team	24%	15%	11%
There are no noticeable barriers	15%	16%	18%
Administrative processes (including leave and HR requirements)	14%	16%	19%
Communication processes	14%	16%	19%
Difficulties in separating work from other aspects of my life	12%	13%	10%
Technology limitations	12%	18%	20%
Absence of visibility of team progress and deliverables	10%	11%	9%
Insufficient autonomy	10%	10%	9%



82

People matter	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>Survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
	Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Demographics	
	<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientation</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>	





#### Scorecard 1 of 2 $\,$

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

#### Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

#### How to read this

Each label represents a group of questions in the survey about public sector values. Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

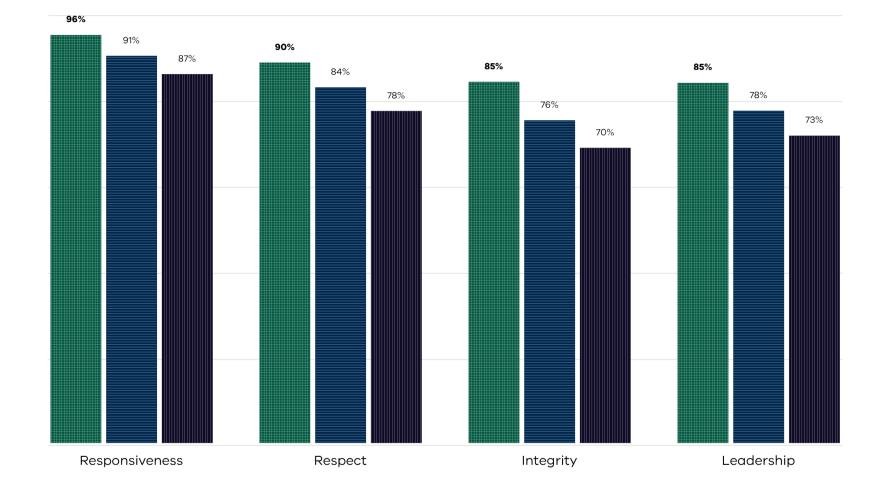
#### Example

In 2021:

• 96% of your staff who did the survey responded positively to questions about Responsiveness.

Compared to:

• 91% of staff at your comparator and 87% of staff across the public sector.



You 2021 Comparator 2021 Public sector 2021





#### Scorecard 2 of 2

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

#### Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

#### How to read this

Each label represents a group of questions in the survey about public sector values. Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

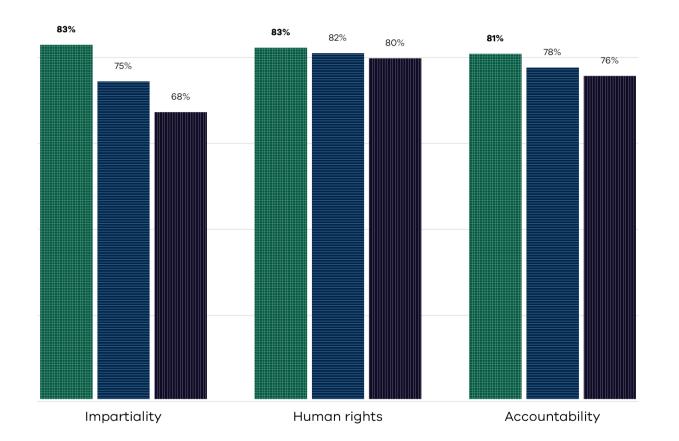
#### Example

In 2021:

• 83% of your staff who did the survey responded positively to questions about Impartiality .

Compared to:

• 75% of staff at your comparator and 68% of staff across the public sector.



You 2021 Comparator 2021 Public sector 2021





#### Responsiveness

#### What this is

This is how responsive your staff feel they are to the community.

#### Why this is important

Staff need to feel they can adapt to the changing demands and circumstances of our clients and stakeholders.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

98% of staff who did the survey agreed or strongly agreed with 'My workgroup strives to deliver services in a timely manner'.

#### 1.1 Survey question Y Disaaree Don't know 1% My workgroup strives to deliver services in a timely manner 1% 1% My workgroup strives to provide high quality advice and services 1<del>%</del>2%



6%

My manager ensures clients receive a

high standard of service

Your results	Benchmark agree results			
Neither agree nor disagree	You	с	<b>omparato</b> Average	or
Agree	2021	Lowest	Average	Highest
98%				
	98 %	70 %	91 %	100 %
96%	1			
	96 %	78 %	92 %	100 %
94%	94 %	76 %	90 %	100 %
	34 /0	70 /0	30 /0	





#### **People Matter Survey** | results

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#### **Public sector values**

#### Integrity 1 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

#### Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

97% of staff who did the survey agreed or strongly agreed with 'My manager demonstrates honesty and integrity'.

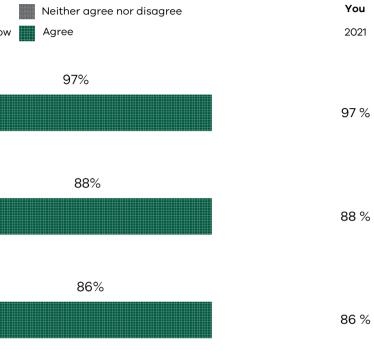
# Disagree Disagree Don't know Agree 1% 97 1% 2% 1% People in my workgroup are honest, open and transparent in their dealings 1% 1% 1% 1% 3%

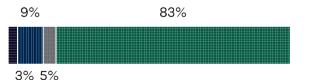
1% 9%

My organisation is committed to earning a high level of public trust

Survey question

My organisation does not tolerate improper conduct





Your results



Benchmark agree results

70 %

65 %

48 %

40 %

83 %

Comparator

Lowest Average Highest

81 %

70 %

89 % 100 %

83 % 100 %

97 %



#### Integrity 2 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

#### Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

83% of staff who did the survey agreed or strongly agreed with 'Senior leaders demonstrate honesty and integrity'.

#### Survey question

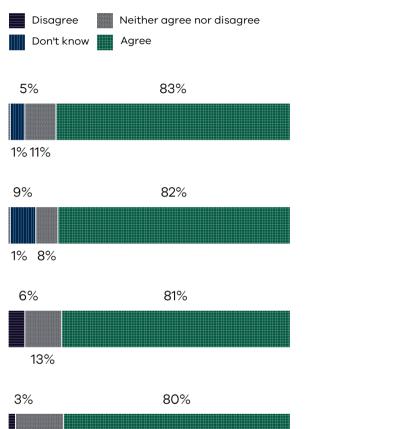
Senior leaders demonstrate honesty and integrity

People in my workgroup appropriately manage conflicts of interest

I feel safe to challenge inappropriate behaviour at work

I am confident that I would be protected from reprisal for reporting improper conduct

17%



Your results

You	с	omparato	or
2021	Lowest	omparato Average	Highest
83 %	44 %	72 %	100 %
82 %	56 %	79 %	100 %
81 %	49 %	67 %	100 %
80 %	51 %	68 %	100 %





#### Impartiality

#### What this is

Impartiality is how your staff feel an organisation makes informed decisions and provides stable advice on merit, without bias, favouritism or self interest.

#### Why this is important

We all have an obligation to be impartial and make objective and fair decisions that are open to scrutiny.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

91% of staff who did the survey agreed or strongly agreed with 'My workgroup places a priority on acting fairly and without bias'.

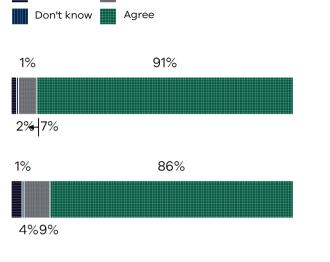
#### Survey question

My workgroup places a priority on acting fairly and without bias

My workgroup focuses on making decisions informed by all relevant facts

People in my workgroup are politically impartial in their work

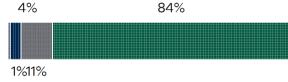
My organisation makes fair recruitment and promotion decisions, based on merit

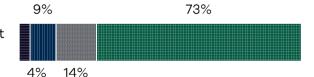


Your results

Disaaree

Neither agree nor disagree





You	Comparator Lowest Average Highest			
2021	Lowest	Average	Highest	
		82 %		
86 %	63 %	80 %	96 %	
84 %	63 %	82 %	100 %	
73 %	27 %	56 %	94 %	



#### Accountability 1 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

#### Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

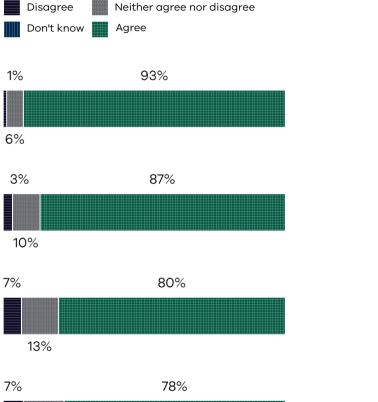
#### Example

93% of staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.

#### Survey question Your results Disaaree Don't know 1% I understand how my job contributes to my organisation's purpose 6% 3% My workgroup strives to make the best use of its resources 10% 7%

My workgroup has clear lines of responsibility

I clearly understand what I am expected to do in this job



### 14%

You	Comparator Lowest Average Highest			
2021	Lowest	Average	Highest	
		91 %		
07.04		01.07	10.0.0/	
87%	68 %	81 %	100 %	
80 %	65 %	77 %	94 %	
78 %	55 %	80 %	100 %	





#### Accountability 2 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

#### Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

69% of staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

#### Survey question

Senior leaders provide clear strategy

and direction



## Disagree Neither agree nor disagree Don't know Agree

# 3% 69%

#### Benchmark agree results

1.1

c	omparato	or
Lowest	Highest	
I		
29 %	62 %	100 %
	Lowest	Comparate Lowest Average





#### Public sector values Survey question Your results Benchmark agree results Respect 1 of 2 What this is Comparator You Neither agree nor disagree Disaaree Respect is how your staff feel they're Don't know Agree 2021 Lowest Average Highest treated in the workplace and community. Why this is important 95% 3% All staff need to treat their colleagues and My manager treats employees with Victorians with respect. 95 % 79 % 90 % 100 % dignity and respect How to read this 3% Under 'Your results', see results for each auestion in descending order by most 3% 93% agreed. My manager listens to what I have to say 'Agree' combines responses for agree and 93 % 78 % 87 % 100 % strongly agree and 'Disagree' combines responses for disagree and strongly 4% disagree. 3% 93% Under 'Benchmark results', compare your comparator groups overall, lowest and People in my workgroup treat each 73 % 89 % 100 % 93 % highest scores with your own. other with respect Example 4% 95% of staff who did the survey agreed or strongly agreed with 'My manager treats 2% 93% employees with dignity and respect'. My workgroup respectfully consults with 93 % 73 % clients and stakeholders to improve outcomes 5%





#### Respect 2 of 2

#### What this is

Respect is how your staff feel they're treated in the workplace and community.

#### Why this is important

All staff need to treat their colleagues and Victorians with respect.

#### How to read this

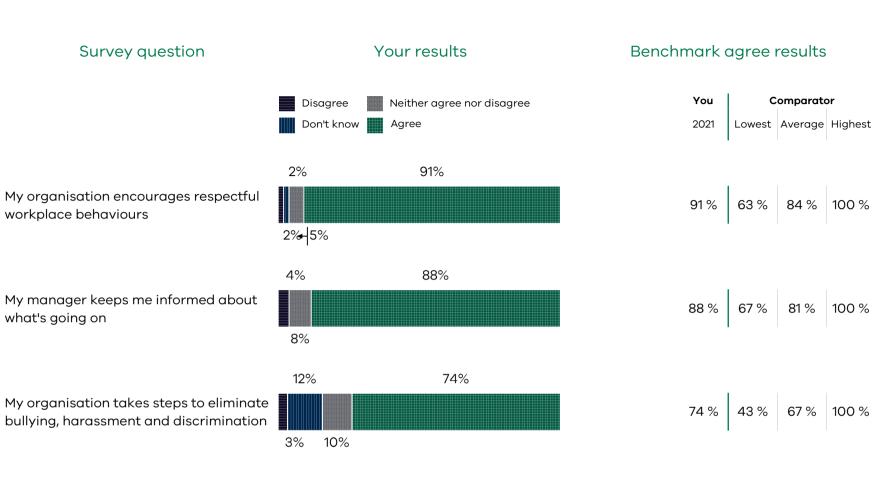
Under 'Your results', see results for each auestion in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

91% of staff who did the survey agreed or strongly agreed with 'My organisation encourages respectful workplace behaviours'.







Comparator

81 %

67 %

67

84 % 100 %

100 %

100 %



#### **People Matter Survey** | results



'Agree' combines responses for agree and

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

92% of staff who did the survey agreed or strongly agreed with 'My manager models my organisation's values'.

#### Public sector values

#### Leadership

#### What this is

Leadership is how your staff feel an organisation implements and promotes the public sector values.

#### Why this is important

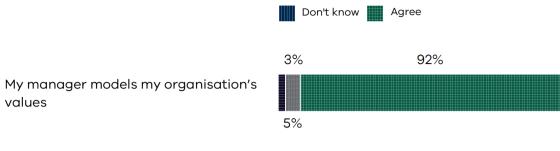
Good leadership plays a role in the development of workplace culture.

It also gives Victorians confidence that staff in the public sector behave to a high standard.

#### How to read this

Under 'Your results', see results for each auestion in descending order by most agreed.

strongly agree and 'Disagree' combines responses for disagree and strongly disagree.



#### 6% 78% Senior leaders model my organisation's

4% 12%

Disaaree

Survey question

values

values

You	c	omparate	or
2021	Lowest	Average	Highest
	1		
00.9/	67 %	06.9/	100.9/
92 %	67 %	80 %	100 %
	1		
78 %	48 %	71 %	100 %

Benchmark agree results





Your results

Neither agree nor disagree

#### Human rights

#### What this is

Human rights is how your staff feel their organisation upholds basic human rights.

#### Why this is important

Using the Victorian Charter of Human Rights, organisations must consider human rights in how they work and act.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

88% of staff who did the survey agreed or strongly agreed with 'My workgroup values human rights'.

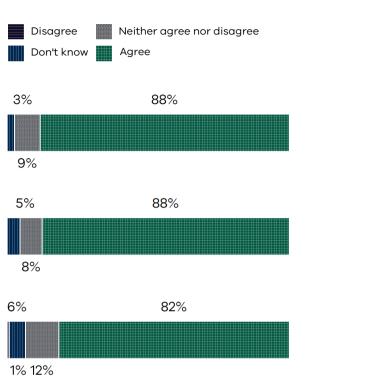
#### Survey question

My workgroup values human rights

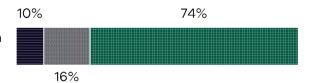
My organisation respects the human rights of employees

My organisation encourages employees to act in ways that are consistent with human rights

I understand how the Charter of Human Rights and Responsibilities applies to my work



Your results



# YouComparator2021LowestAverageHighest88 %75 %88 %100 %

88 %	63 %	83 %	100 %



74 %	54 %	73 %	100 %





<b>People matter</b>	Report overview	People outcomes		Key differences	Taking action	Senior leadership
<b>Survey 2021</b> Have your say	<ul> <li>About your report</li> <li>Privacy and anonymity</li> <li>Survey's theoretical framework</li> <li>Your comparator group</li> <li>Your response rate</li> </ul>	<ul> <li>Scorecard: engagement index</li> <li>Engagement</li> <li>Scorecard: satisfaction, stress, intention to stay</li> <li>Satisfaction</li> <li>Work-related stress levels</li> <li>Work-related stress causes</li> <li>Intention to stay</li> </ul>	<ul> <li>Scorecard: emotional effects of work</li> <li>Scorecard: negative behaviour</li> <li>Bullying</li> <li>Sexual harassment</li> <li>Discrimination</li> <li>Violence and aggression</li> <li>Witnessing negative behaviours</li> </ul>	<ul> <li>Highest scoring</li> <li>Lowest scoring</li> <li>Biggest positive difference from comparator</li> <li>Biggest negative difference from comparator</li> </ul>	• Taking action questions	• Senior leadership questions
	Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Demographics	
	<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientation</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>	





Age, Australian defence force and education

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Age	(n)	%
15-34 years	45	29%
35-54 years	83	54%
55+ years	6	4%
Prefer not to say	19	12%

#### Have you served in the Australian

Defence Force (permanent or reservist)?	(n)	%
Yes	1	1%
No	144	94%
Prefer not to say	8	5%

Highest level of formal education	(n)	%
Doctoral Degree level	1	1%
Master Degree level	53	35%
Graduate Diploma or Graduate Certificate level	15	10%
Bachelor Degree level incl. honours degrees	59	39%
Advanced Diploma or Diploma level	12	8%
Year 12 or equivalent (VCE/Leaving certificate)	4	3%
Prefer not to say	9	6%







Aboriginal and/or Torres Strait Islander employees

#### What this is

This is staff who identify as Aboriginal and/or Torres Strait Islander.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey. The (n) column shows the number of respondents in each category. An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

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- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Aboriginal and/or Torres Strait Islander	(n)	%
Yes	0	0%
Non Aboriginal and/or Torres Strait Islander	147	96%
Prefer not to say	6	4%



#### Disability

#### What this is

This is staff who identify as a person with disability and how they share that information.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Fach table shows the breakdown of responses from your survey. This is staff who identify as a person with disability and how they share that information

The (n) column shows the number of respondents in each category. How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer • than 10 people in a demographic group have responded to the survey
- don't release employee opinion • results for demographic groups where organisations have fewer than 30 responses in total.

Do you identify as a person with a disability?	(n)	%
Yes	7	5%
No	137	90%
Prefer not to say	9	6%

#### If so, have you shared your disability information within your organisation (e.g. to your manager or Human Pesources staff)?

Human Resources staff)?	(n)	%
Yes	4	57%
No	3	43%

#### If not, which statement most accurately reflects your decision not to share your disability information within your organisation?

I do not require any adjustments to be made to perform my role	2	67%
I feel that sharing my disability information will reflect negatively on me	1	33%





%

(n)

Gender, variations in sex characteristics and sexual orientation

#### What this is

This is how staff describe their gender, variations in sex characteristics and sexual orientation.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer • than 10 people in a demographic group have responded to the survey
- don't release employee opinion • results for demographic groups where organisations have fewer than 30 responses in total.

How would you describe your gender?	(n)	%
Man	70	46%
Woman	65	42%
Prefer not to say	17	11%
Non-binary and I use a different term	1	1%

#### Are you trans, non-binary or gender

diverse?	(n)	%
Yes	1	1%
No	141	92%
Prefer not to say	11	7%

#### To your knowledge, do you have innate variation(s) of sex characteristics (often

called intersex)?*	(n)	%
No	138	90%
Don't know	4	3%
Prefer not to say	11	7%

#### How do you describe your sexual

orientation?	(n)	%
Straight (heterosexual)	121	79%
Prefer not to say	19	12%
Gay or lesbian	8	5%
Bisexual	4	3%
l use a different term	1	1%



#### Cultural diversity 1 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

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- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Country of birth	(n)	%
Born in Australia	97	63%
Not born in Australia	41	27%
Prefer not to say	15	10%

When did you first arrive in Australia?*	(n)	%
Less than 1 year ago	1	2%
1 to less than 2 years ago	1	2%
More than 20 years ago	15	37%
2 to less than 5 years ago	5	12%
5 to less than 10 years ago	5	12%
10 to less than 20 years ago	14	34%

#### Language other than English spoken with family or community

with family or community	(n)	%
Yes	40	26%
No	100	65%
Prefer not to say	13	8%

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#### Cultural diversity 2 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

#### If you speak another language with your family or community, what language(s)

do you speak?*	(n)	%
Other	9	23%
Tamil	6	15%
Greek	5	13%
Mandarin	5	13%
Cantonese	4	10%
Italian	4	10%
Hindi	3	8%
Vietnamese	3	8%
French	2	5%
Sinhalese	2	5%
Indonesian	1	3%
Spanish	1	3%
Urdu	1	3%







staff.

What this is

workforce strategies.

Why this is important

Demographics

Cultural diversity 3 of 3

#### How to read this

Each table shows the breakdown of responses from your survey.

This is the cultural identity and religion of

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Cultural identity	(n)	%
Australian	103	67%
East and/or South-East Asian	16	10%
European (including Western, Eastern and South-Eastern Europe, and Scandinavia)	16	10%
Prefer not to say	15	10%
English, Irish, Scottish and/or Welsh	15	10%
South Asian	6	4%
Other	4	3%
Central Asian	3	2%
Middle Eastern and/or North African	2	1%
New Zealander	2	1%
North American	1	1%
Central and/or South American	1	1%
Maori	1	1%

Religion	(n)	%
No religion	86	56%
Christianity	34	22%
Prefer not to say	17	11%
Hinduism	5	3%
Judaism	4	3%
Buddhism	3	2%
Other	2	1%
Islam	1	1%
Sikhism	1	1%





Employment characteristics 1 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Working arrangement	(n)	%
Full-Time	144	94%
Part-Time	9	6%

#### Gross base salary (ongoing/fixed term

only)	(n)	%
Below \$65k	3	2%
\$65k to \$95k	17	12%
\$95k to \$125k	42	29%
\$125k or more	56	38%
Prefer not to say	29	20%

Organisational tenure	(n)	%
<1 year	91	59%
1 to less than 2 years	52	34%
2 to less than 5 years	9	6%
5 to less than 10 years	0	0%
10 to less than 20 years	1	1%

Management responsibility	(n)	%
Non-manager	92	60%
Other manager	31	20%
Manager of other manager(s)	30	20%

Employment type	(n)	%
Fixed term	128	84%
Ongoing and executive	19	12%
Other	6	4%

#### Have you moved between roles in the

\_

last 12 months?*	(n)	%
I have not moved between roles	92	60%
I have moved to my role from a different Victorian public sector organisation	25	16%
I have moved to my role from outside the Victorian public sector	24	16%
I have moved to a different role within my organisation (including acting roles)	12	8%





Employment characteristics 2 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer • than 10 people in a demographic group have responded to the survey
- don't release employee opinion ٠ results for demographic groups where organisations have fewer than 30 responses in total.

Primary workplace location over the last		
3 months	(n)	%
Melbourne: Suburbs	93	61%
Melbourne CBD	51	33%
Geelong	4	3%
Other city or town	4	3%
Outside Victoria	1	1%

#### Primary workplace type over the past 3

months*	(n)	%
Home/private location	136	89%
A main office	16	10%
Other (please specify)	1	1%

#### Other workplace type over the past 3

months*	(n)	%
A main office	114	75%
Home/private location	55	36%
No, I have not worked from any other locations	18	12%
A hub/shared work space	2	1%
Other	1	1%





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#### Adjustments

#### What this is

These are adjustments staff requested to perform in their role.

#### Why this is important

This shows organisations how flexible they are in adjusting for staff.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

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Have you requested any of the following adjustments at work?*	(n)	%
No, I have not requested adjustments	131	86%
Flexible working arrangements	18	12%
Physical modifications or improvements to the workplace	3	2%
Job redesign or role sharing	1	1%
Career development support strategies	1	1%
Other	1	1%

Why did you make this request?*	(n)	%
Family responsibilities	10	45%
Caring responsibilities	9	41%
Work-life balance	7	32%
Health	5	23%
Study commitments	2	9%
Other	1	5%

#### What was your experience with making

the request?	(n)	%
The adjustments I needed were made and the process was satisfactory	18	82%
The adjustments I needed were not made	4	18%



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#### Caring

#### What this is

These are staff-reported caring responsibilities.

#### Why this is important

This shows organisations what caring responsibilities their staff have.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

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- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Caring responsibility	(n)	%
None of the above	68	44%
Primary school aged child(ren)	30	20%
Child(ren) - younger than preschool age	21	14%
Secondary school aged child(ren)	20	13%
Prefer not to say	16	10%
Preschool aged child(ren)	10	7%
Frail or aged person(s)	9	6%
Person(s) with disability	4	3%
Person(s) with a medical condition	4	3%
Person(s) with a mental illness	4	3%
Other	2	1%







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