





## About your report

The results in this report help your organisation build a positive workplace culture with integrity that live the public sector values.

#### Report contents

The visual on the right shows you what sections we've included in this report for your organisation's survey results.

#### Comparing data in this report

Your organisation took part in the survey in 2019 and 2020.

This means you'll be able to compare about 38% of this year's survey with your previous results.

#### Rounding of percentages

In this report, we round numbers up or down to their nearest whole percentage.

This means some percentages may not add up to 100%.

## Survey questions and definitions

Download Survey questions: People matter survey 2021 (DOCX, 62KB) to see how we asked questions and defined concepts in the 2021 survey

# Report overview

- About your report
- Privacy and anonymity
- Survey's theoretical framework
- Your comparator group
- Your response rate

# People outcomes

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- · Intention to stay

# Key differences

- Highest scoring
- Lowest scoring
- Most improved
- Most declined
- Biggest positive difference from comparator
- Biggest negative difference from comparator

# **Taking action**

 Taking action auestions

# Senior leadership

 Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- Gender equality supporting measures

# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- Workgroup support

# Job and manager factors

· Scorecard: emotional

· Scorecard: negative

Sexual harassment

Witnessing negative

effects of work

behaviour

Discrimination

Violence and

agaression

behaviours

Bullying

- Scorecard
- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up
- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# Demographics

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- · Business units





# People matter

survey 2021

Have your say

#### Report People **Key differences** Taking action overview outcomes · Scorecard: · Scorecard: emotional · About your report · Highest scoring · Taking action

- · Privacy and anonymity
- · Survey's theoretical framework
- Your comparator group
- · Your response rate

- engagement index
- Engagement
- · Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- Intention to stay

- effects of work
- · Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and agaression
- · Witnessing negative behaviours

- Lowest scoring
- Most improved
- Most declined · Biggest positive
- difference from comparator
- · Biggest negative difference from comparator

- questions
- · Senior leadership auestions

Senior

leadership

# Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- · Gender equality supporting measures

# Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- Workgroup support

Job and

 Scorecard Manager leadership

manager factors

- · Manager support
- Workload
- · Learning and development
- · Job enrichment
- Meaningful work
- · Safe to speak up
- · Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# **Demographics**

- · Age, defence force and education
- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- · Business units





# Privacy and anonymity

To protect you, we:

- use an anonymous survey link and everyone in your organisation receives the same survey link
- de-identify all survey response data provided to your organisation
- don't collect your name, date of birth or employee ID
- don't release results when fewer than 10 people in a work group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total
- don't link the free-text comment reporting to any other survey information

Read more in our privacy policy.



# Survey's theoretical framework

#### What this is

The framework provides an overview of the workplace factors and outcomes that the survey measures.

#### Why this is important

Based on theory and research, the framework focuses on core themes that help guide organisations in creating better workplaces.

We developed the framework in consultation with stakeholders from the public sector and Deakin University.

#### Our public sector values

The public sector values inform the professional and ethical conduct of everyone who works in the public sector.

As such, these values underpin the theoretical framework of the survey.

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

# Senior leadership

- Lead the organisation
- · Set the culture
- Lead by example
- Actions influence outcomes

# Organisation climate

- Organisational integrity
- Workplace flexibility
- Equal employment opportunity
- Diversity and inclusion
- Safety climate
- Patient safety climate

# Workgroup climate

- Quality service delivery
- Innovation
- Workgroup support
- Change management

# Job and manager

- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up

• Engagement

**Outcomes** 

- Satisfaction
- Wellbeing –
   work-related stress
- Wellbeing –
  job-related affect
- Intention to stay
- Acting on negative behaviours

# The public sector values that underpin the framework and all public sector organisations



Responsiveness



Integrity



Impartiality



Accountability



Respect



Leadership



**Human Rights** 





Your comparator group

#### What this is

This is a list of similar organisations to yours.

We try to make sure they're in the same industry your organisation is in.

Some organisations may not have taken part in the survey previously. This means your comparator group may be different to previous years.

#### How we use this in your report

In this report, we compare your organisation's survey results to your comparator group's results.

This is so you can compare how your organisation is doing in your industry or to similar organisations.

We refer to your comparator group in this report as 'comparator'.

Corangamite Catchment Management Authority

East Gippsland Catchment Management Authority

Glenelg Hopkins Catchment Management Authority

Goulburn Broken Catchment Management Authority

Mallee Catchment Management Authority

North East Catchment Management Authority

Port Phillip and Westernport Catchment Management Authority

West Gippsland Catchment Management Authority Wimmera Catchment Management Authority





# Your response rate

#### What this is

This is how many staff in your organisation did the survey in 2021.

# Why this is important

The higher the response rate, the more your results will reflect how staff feel.

If less than 100 completed the survey, consider how much one person could change your results.

For example, if only 25 people did the survey, 1 person would account for 4% of any result.

In this example, if your survey result and comparator group result or previous survey result are within 4% of each other, there is very little difference in the results.

## How to read this

The number in the brackets () shows how many staff completed the survey this year.

We've also expressed this as a percentage of all the staff who work in your organisation.

2020		2021	
93% (55)		83% (57)	
Comparator Public Sector	84% 49%	Comparator Public Sector	72% 39%



# People matter

survey 2021

Have your say

# Report overview

- · About your report
- Privacy and anonymity
- Survey's theoretical framework
- Your comparator group
- Your response rate

# People outcomes

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- Intention to stay

- Scorecard: emotional effects of work
- Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

- Highest scoring
- Lowest scoring

**Key differences** 

- Most improvedMost declined
- Biggest positive difference from comparator
- Biggest negative difference from comparator

 Taking action questions

Taking action

 Senior leadership questions

Senior

leadership

# Organisational climate

- Scorecard
- Organisational integrity
- · Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- Gender equality supporting measures

# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- Workgroup support

# manager factors

Scorecard

Job and

- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up
- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# Demographics

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- · Business units





Scorecard: employee engagement index

#### What this is

This is the psychological satisfaction staff get from their work.

The employee engagement index is a score out of 100. It is a weighting of all engagement question responses.

The weightings for each engagement response are:

- strongly agree is 100 points
- agree is 75 points
- neither agree nor disagree is 50 points
- disagree is 25 points
- strongly disagree is 0 points

## Why this is important

High engagement may lead to greater satisfaction and lower absences, turnover and workplace stress.

2020		2021	
78		80	
	00		70
Comparator	80	Comparator	79
<b>Public Sector</b>	68	Public Sector	70



# Engagement question results 1 of 2

#### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 80.

# Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

#### How to read this

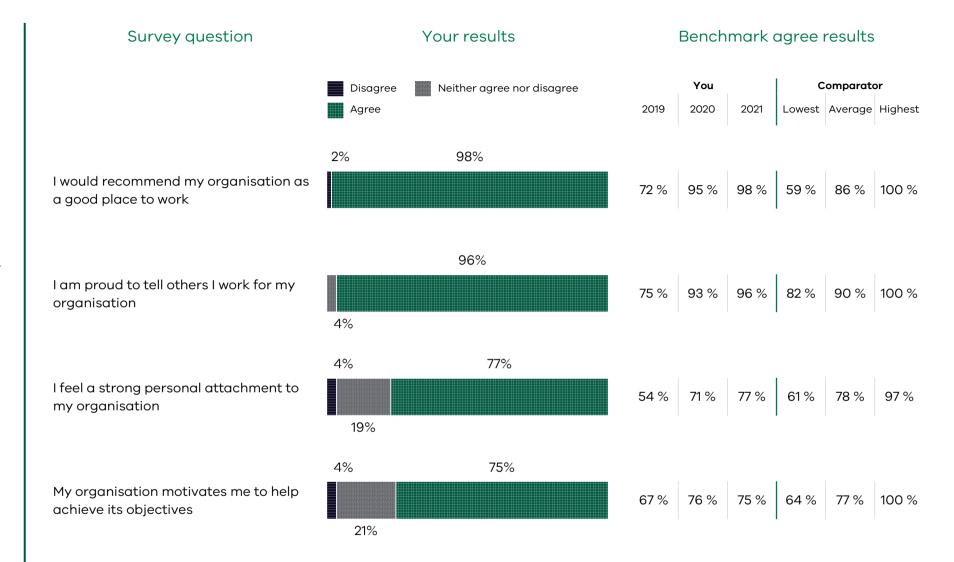
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

98% of your staff who did the survey agreed or strongly agreed with 'I would recommend my organisation as a good place to work'.







Engagement question results 2 of 2

#### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 80.

# Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress. best in my job

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

72% of your staff who did the survey agreed or strongly agreed with 'My organisation inspires me to do the best in my job'.

# Survey question Your results Benchmark agree results Vou Comparator Agree Neither agree nor disagree 2019 2020 2021 Lowest Average Highest My organisation inspires me to do the

23%





Scorecard: satisfaction, stress, intention to stay

#### What this is

This scorecard provides overall results for satisfaction, high to severe work-related stress, and intention to stay.

There are more people outcomes scorecards throughout this report.

# Why this is important

This page shows which outcomes are performing well and which outcomes you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about people outcomes.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

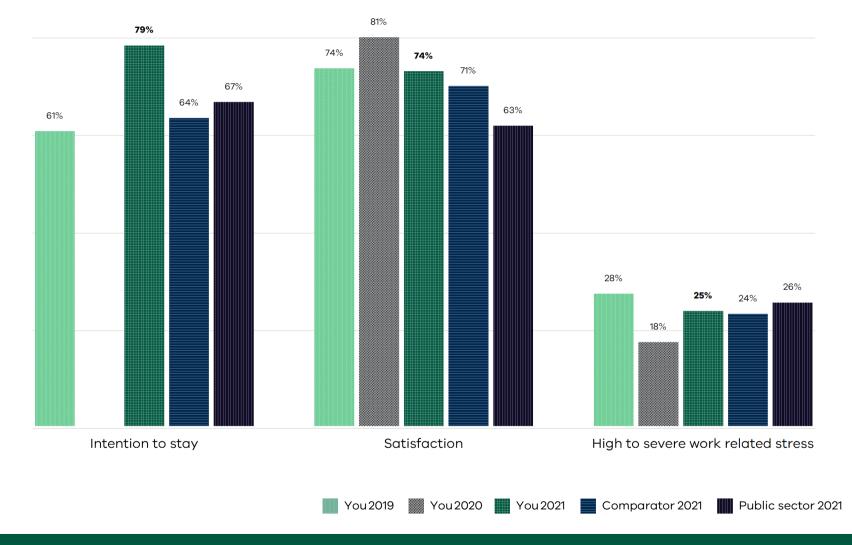
# Example

#### In 2021:

 79% of your staff who did the survey responded positively to questions about Intention to stay.

## Compared to:

• 64% of staff at your comparator and 67% of staff across the public sector.



Satisfaction question results 1 of 2

#### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

## Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

89% of your staff who did the survey agreed or strongly agreed with 'I get a sense of accomplishment from my work'.

## Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree 2019 2020 2021 Lowest Average Highest Agree 2% 89% I get a sense of accomplishment from my work 9% 5% 84% I enjoy the work in my current job 11%



# Satisfaction question results 2 of 2

#### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

# Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

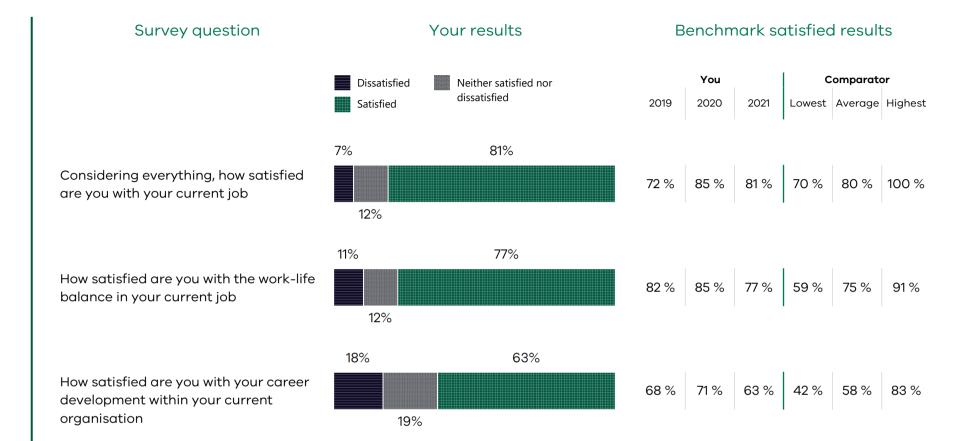
Under 'Your results', see results for each question in descending order by most satisfied.

'Satisfied' combines responses for satisfied and very satisfied and 'Dissatisfied' combines responses for dissatisfied and very dissatisfied.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

81% of your staff who did the survey were satisfied or very satisfied with 'Considering everything, how satisfied are you with your current job'.







#### Work-related stress levels

#### What this is

This is the level of stress experienced by employees in response to work-related factors.

## Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

#### How to read this

In this survey we asked staff to tell us their stress level.

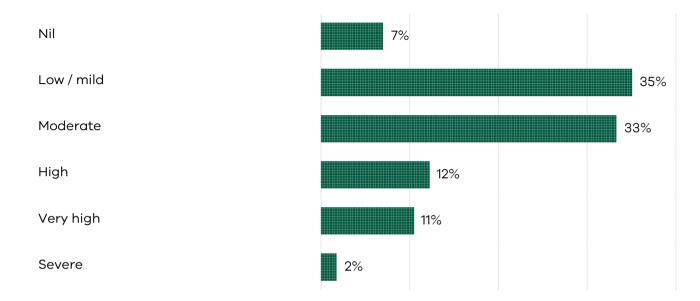
The graph at the top shows how staff in your organisation rated their current levels of work-related stress.

The numbers below show the percentage of staff in your organisation who said they experienced high to severe stress in 2021 compared to 2020 and your comparator.

# Example

25% of your staff who did the survey said they had high to severe stress in 2021. This is compared to 24% of staff in your comparator group and 26% of staff across the public sector.

# How would you rate your current level of work-related stress? (You 2021)



# Reported levels of high to severe stress

2020		2021	
18%		25%	
Comparator	18%	Comparator	24%
Public Sector	23%	Public Sector	26%



Work-related stress causes

#### What this is

This is the main work-related causes of stress reported by staff.

## Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

## How to read this

In the survey, we ask staff to tell us if they have experienced mild to severe stress at work, as shown in the visual above the table.

If they answer yes, we ask them to tell us what caused the stress. They can select more than one cause.

In descending order, the table shows the top 10 causes.

# Example

93% of your staff who did the survey said they experienced mild to severe stress.

Of that 93%, 53% said the top reason was 'Workload'.

53 4

93% 7%

Experienced some work-related stress

Did not experience some work-related stress

Of those that experienced work related stress it was from	You 2020	You 2021	Comparator 2021	Public sector 2021
Workload	50%	53%	56%	51%
Time pressure	32%	45%	50%	42%
Dealing with clients, patients or stakeholders	24%	28%	20%	14%
Content, variety, or difficulty of work	18%	23%	13%	12%
Competing home and work responsibilities	16%	21%	14%	12%
Working from home	10%	19%	14%	4%
Other changes due to COVID-19	8%	13%	17%	15%
Job security	8%	11%	13%	9%
Unclear job expectations	8%	11%	15%	11%
Organisation or workplace change	2%	6%	18%	11%



# Intention to stay

#### What this is

This is what your staff intend to do with their careers in the near future.

# Why this is important

In the public sector, we want to attract, keep, motivate and engage staff.

#### How to read this

In the survey, we ask staff to tell us if they intend to leave their organisation, leave the sector or stay.

If they say they intend to leave, we ask them to tell us why they want to. They can select more than one reason.

In descending order, the table shows the top 10 reasons for leaving.

The bar in the top right may not add up to 100% as it doesn't include people who intend to retire, or those who answered 'don't know'.

## Example

11% of your staff who did the survey said they intended to leave.

Of that 11%, 67% said it was from 'Opportunity to broaden experience'.

What is your likely career plan for the next 2 years?



Of those who indicated they're leaving your organisation (including leaving the sector) it was for	You 2021	Comparator 2021	Public sector 2021
Opportunity to broaden experience	67%	44%	40%
Opportunity to seek/take a promotion elsewhere	33%	40%	33%
Better location/reduced travel time	17%	17%	13%
Better remuneration	17%	35%	26%
Lack of confidence in senior leadership	17%	4%	34%
Limited developmental/educational opportunities at my organisation	17%	21%	24%
Limited future career opportunities at my organisation	17%	52%	42%
Limited opportunities to gain further experience at my organisation	17%	42%	33%
My interests do not match my job role	17%	17%	14%
Other	17%	15%	9%





Scorecard: emotional effects of work

#### What this is

This is the level of positive and negative feelings experienced by staff in the 3 months before the survey.

## Why this is important

Positive feelings can lead to higher wellbeing and job satisfaction and a lower chance of burnout.

#### How to read this

Each label represents a question in the survey about emotional effects of work.

Each result is the percentage of staff who said they often, very often or always felt happy, enthusiastic, worried or miserable in the past 3 months.

You can compare these with your comparator and the public sector.

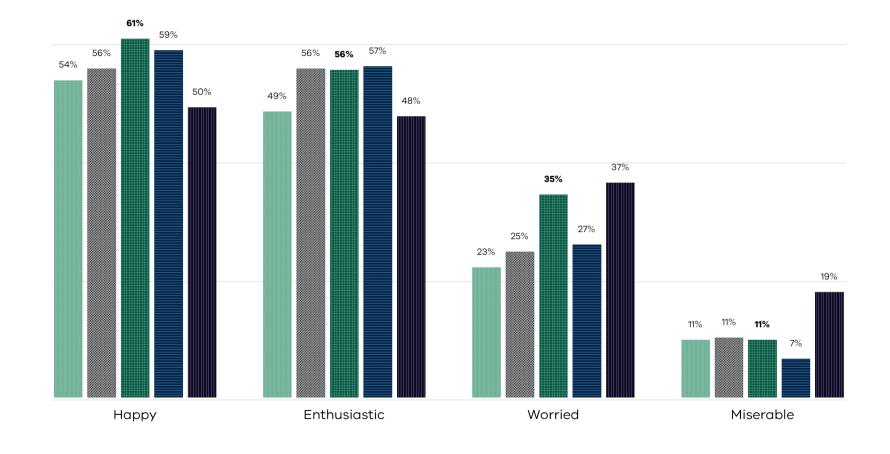
# Example

#### In 2021:

 61% of your staff who did the survey said work made them feel happy in 2021, which is up from 56% in 2020

# Compared to:

 59% of staff at your comparator and 50% of staff across the public sector. Thinking about the last three months, how often has work made you feel ...



You 2020 You 2021 Comparator 2021



Public sector 2021

# Scorecard: negative behaviours

#### What this is

This is how many staff have experienced negative behaviours at work in the past 12 months.

## Why this is important

Negative behaviours can be detrimental to health and wellbeing as well as performance and behaviour.

#### How to read this

Each label represents a question in the survey about negative behaviour.

Each result is the percentage of staff who said they experienced bullying, sexual harassment, discrimination or violence and aggression in the past 12 months.

You can compare these with your comparator and the public sector.

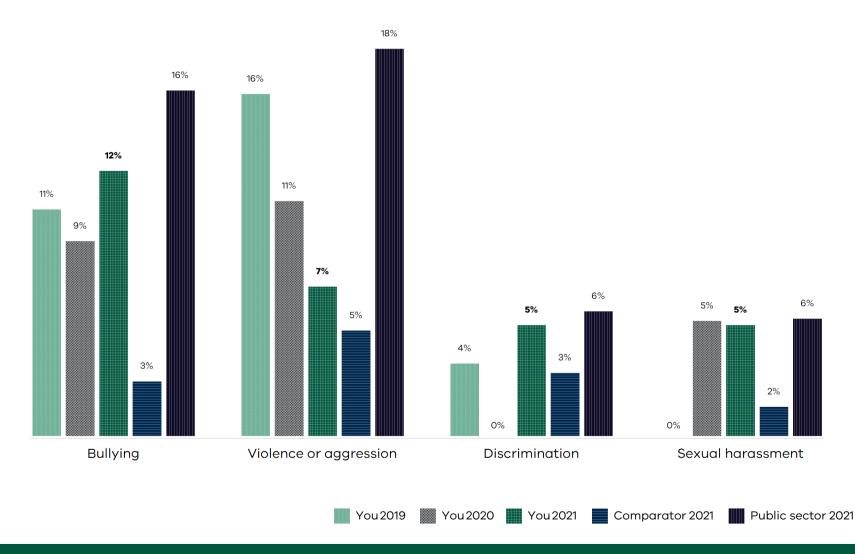
# Example

#### In 2021:

 12% of your staff who did the survey stated they experienced 'Bullying' in the last 12 months which is up from 9% in 2020.

## Compared to:

• 3% of staff at your comparator and 16% of staff across the public sector.



# Bullying

#### What this is

This is repeated unreasonable behaviour directed at an employee that creates a risk to their health and safety.

# Why this is important

Bullying can have an immediate and longterm negative impact on those involved, including those who witness bullying.

# Why there is no data here

We've not published the results for this section because less than 10 people said they experienced bullying.

# Sexual harassment

#### What this is

This is non-consensual or unwelcome sexual behaviour that could cause an employee to feel offended, humiliated or intimidated.

# Why this is important

Sexual harassment can have an immediate and long-term negative impact on those involved, including those who witness sexual harassment.

# Why there is no data here

We've not published the results for this section because less than 10 people said they experienced sexual harassment.



## Discrimination

#### What this is

Discrimination is when a person treats, or proposes to treat, a person unfavourably because of their personal characteristics, such as their age or gender, or other attributes.

## Why this is important

Staff expect to have a safe and inclusive working environment to work in that is free of discrimination.

# Why there is no data here

We've not published the results for this section because less than 10 people said they experienced discrimination.



# Violence and aggression

#### What this is

This is when staff are abused, threatened or assaulted in a situation related to their work.

# Why this is important

Violence and aggression can have an immediate and long-term negative impact of those involved, including those who witness violence and aggression.

# Why there is no data here

We've not published the results for this section because less than 10 people said they experienced violence or aggression.



# **Negative behaviour**

# Witnessing negative behaviours

#### What this is

This is where staff witnessed people acting in a negative way against a colleague.

#### Why this is important

Witnessing negative behaviour can still have a negative impact on the person, as it does on the victim.

#### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work

They could tell us with one or more answers if they witnessed negative behaviour and what type they witnessed.

In descending order, the table shows the answers.

## Example

11% of your staff who did the survey said they witnessed some negative behaviour at work.

89% said they witnessed No, I have not witnessed any of the situations above'.

Have you witnessed any negative behaviour at work in the last 12 months?



During the last 12 months in your current organisation, have you witnessed any of the following negative behaviours at work?		Comparator 2021	Public sector 2021
No, I have not witnessed any of the situations above	89%	95%	77%
Bullying of a colleague	9%	3%	16%
Discrimination against a colleague	4%	2%	8%



# **Negative behaviour**

Taking action when witnessing negative behaviours

#### What this is

This is what your staff did when they witnessed negative behaviour at work.

#### Why this is important

What staff do when they witness negative behaviour may help organisations understand what support their staff need.

#### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work

If they did, they could tell us with one or more answers what action they took.

The table shows the answers in descending order.

## Example

11% of your staff who did the survey witnessed negative behaviour, of which:

- 50% said the top action they took was 'Spoke to the person who experienced the behaviour'.
- 17% took no action.

Have you witnessed any negative behaviour at work in the last 12 months?



When you witnessed the above behaviour(s), did you do any of the following?		Comparator 2021	Public sector 2021
Spoke to the person who experienced the behaviour	50%	69%	72%
Told a manager	50%	38%	37%
Spoke to the person who behaved in a negative way	33%	8%	22%
Told the person the behaviour was not OK	33%	15%	25%
Took no action	17%	0%	7%



# People matter

survey 2021

Have your say

# Report overview

· About your report

· Survey's theoretical

· Your comparator

· Your response rate

· Privacy and

anonymity

framework

aroup

People outcomes

· Scorecard:

· Scorecard:

Satisfaction

levels

causes · Intention to stay

Engagement

engagement index

satisfaction, stress,

intention to stay

Work-related stress

· Work-related stress

behaviour

Discrimination

Violence and

agaression

behaviours

Bullying

effects of work

· Scorecard: negative

Sexual harassment

· Witnessing negative

- · Scorecard: emotional
  - · Highest scoring · Lowest scoring
  - Most improved

**Key differences** 

- Most declined
- Biggest positive difference from comparator
- · Biggest negative difference from comparator

· Taking action questions

Taking action

· Senior leadership questions

Senior

leadership

# Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- · Gender equality supporting measures

# Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

# Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- · Learning and development
- Job enrichment
- · Meaningful work
- · Safe to speak up
- · Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- · Human rights

# **Demographics**

- · Age, defence force and education
- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- · Business units





Highest scoring questions

## What this is

These are the questions your organisation had the highest agreement or satisfaction with in 2021.

#### How to read this

Use this data to see where your organisation has the highest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 scores against your 2020 scores and your 2021 comparator group.

## Example

On the first row 'Safety climate', the 'You 2021' column shows 100% of your staff agreed with 'My organisation provides a physically safe work environment'.
This question was not asked in 2020.

Question group	Highest scoring questions	You 2021	Change from 2020	Comparator 2021
Safety climate	My organisation provides a physically safe work environment	100%	Not asked in 2020	98%
Workgroup support	I am able to work effectively with others in my workgroup	100%	+7%	97%
Job enrichment	I understand how my job contributes to my organisation's purpose	98%	+0%	93%
Meaningful work	I am achieving something important through my work	98%	+4%	86%
Organisational integrity	My organisation encourages respectful workplace behaviours	98%	Not asked in 2020	95%
Organisational integrity	My organisation is committed to earning a high level of public trust	98%	Not asked in 2020	97%
Workplace flexibility	I am confident that if I requested a flexible work arrangement, it would be given due consideration	98%	+4%	90%
Engagement	I would recommend my organisation as a good place to work	98%	+4%	86%
Senior leadership	Senior leaders actively support diversity and inclusion in the workplace	98%	Not asked in 2020	88%
Quality service delivery	My workgroup strives to deliver services in a timely manner	98%	Not asked in 2020	98%



# Lowest scoring questions

#### What this is

These are the questions your organisation had the lowest agreement or satisfaction with in 2021.

## How to read this

Use this data to see where your organisation has the lowest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 scores against your 2020 scores and your 2021 comparator group.

## Example

On the first row 'Diversity and inclusion', the 'You 2021' column shows 44% of your staff agreed with 'There is a positive culture within my organisation in relation to employees with disability'.

This question was not asked in 2020.

Question subgroup	Lowest scoring questions	You 2021	Change from 2020	Comparator 2021
Diversity and inclusion	There is a positive culture within my organisation in relation to employees with disability	44%	Not asked in 2020	67%
Learning and development	I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)	49%	Not asked in 2020	29%
Learning and development	I feel I have an equal chance at promotion in my organisation	49%	Not asked in 2020	46%
Workload	I have enough time to do my job effectively	51%	-7%	56%
Learning and development	I am satisfied with the availability of opportunities to move between roles within my organisation (e.g. temporary or permanent transfers)	54%	Not asked in 2020	37%
Equal employment opportunity	Disability is not a barrier to success in my organisation	56%	Not asked in 2020	67%
Workload	The workload I have is appropriate for the job that I do	58%	-15%	63%
Safety climate	All levels of my organisation are involved in the prevention of stress	60%	-8%	61%
Satisfaction	How satisfied are you with your career development within your current organisation	63%	-8%	58%
Manager support	My manager has regular conversations with me about my learning and development	65%	Not asked in 2020	64%



## Most improved

#### What this is

This is where staff feel their organisation has most improved.

#### How to read this

Use this data to see if your organisation has a developing or changing trend.

In this table, your trend is shown in the 'Increase from 2020' column.

When you use this data, focus on the increase instead of individual numbers.

This is because the increase from 2020 shows you where the most positive changes are happening in your organisation.

## Example

On the first row 'Workgroup support', the 'You 2021' column shows 79% of your staff agreed with 'Workgroups across my organisation willingly share information with each other'.

In the 'Increase from 2020' column, you have a 10% increase, which is a positive trend.

Question group	Most improved from last year	You 2021	Increase from 2020	Comparator 2021
Workgroup support	Workgroups across my organisation willingly share information with each other	79%	+10%	75%
Workgroup support	I am able to work effectively with others in my workgroup	100%	+7%	97%
Engagement	I feel a strong personal attachment to my organisation	77%	+6%	78%
Workgroup support	I am able to work effectively with others outside my immediate workgroup	96%	+6%	93%
Engagement	I am proud to tell others I work for my organisation	96%	+4%	90%
Manager support	My manager involves me in decisions about my work	96%	+4%	87%
Meaningful work	I am achieving something important through my work	98%	+4%	86%
Workplace flexibility	I am confident that if I requested a flexible work arrangement, it would be given due consideration	98%	+4%	90%
Engagement	I would recommend my organisation as a good place to work	98%	+4%	86%
Job enrichment	I clearly understand what I am expected to do in this job	91%	+2%	87%



## Most declined

#### What this is

This is where staff feel their organisation has most declined.

#### How to read this

Use this data to see if your organisation has a developing or changing trend.

In this table, your trend is shown in the 'Decrease from 2020' column.

When you use this data, focus on the decrease instead of individual numbers.

This is because the decrease from 2020 shows you where the most negative changes are happening in your organisation.

## Example

On the first row 'Workload', the 'You 2021' column shows 58% of your staff agreed with 'The workload I have is appropriate for the job that I do'.

In the 'Decrease from 2020' column, you have a 15% decrease, which is a negative trend.

Question subgroup	Largest decline from last year	You 2021	Decrease from 2020	Comparator 2021
Workload	The workload I have is appropriate for the job that I do	58%	-15%	63%
Safety climate	Senior leaders consider the psychological health of employees to be as important as productivity	70%	-13%	77%
Safety climate	In my workplace, there is good communication about psychological safety issues that affect me	67%	-10%	70%
Safety climate	My organisation has effective procedures in place to support employees who may experience stress	67%	-10%	71%
Satisfaction	How satisfied are you with the work-life balance in your current job	77%	-8%	75%
Satisfaction	How satisfied are you with your career development within your current organisation	63%	-8%	58%
Safety climate	All levels of my organisation are involved in the prevention of stress	60%	-8%	61%
Workload	I have enough time to do my job effectively	51%	-7%	56%
Workgroup support	People in my workgroup work together effectively to get the job done	88%	-7%	94%
Workgroup support	People in my workgroup regularly reach out to support me and my wellbeing	84%	-7%	85%



# Biggest positive difference from comparator

## What this is

This is where your staff have agreed more to a question compared to staff at similar organisations.

## How to read this

Use this data to see where your organisation has the biggest positive difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

## Example

On the first row 'Taking action', the 'You 2021' column shows 72% of your staff agreed with 'My organisation has taken positive action on the results of last year's survey'.

The 'difference' column, shows that agreement for this question was 20 percentage points higher in your organisation than in your comparator.

Question group	Biggest positive difference from comparator	You 2021	Difference	Comparator 2021
Taking action	My organisation has taken positive action on the results of last year's survey		+20%	52%
Learning and development	I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)	49%	+20%	29%
Learning and development	I am satisfied with the availability of opportunities to move between roles within my organisation (e.g. temporary or permanent transfers)	54%	+18%	37%
Learning and development	There are adequate opportunities for me to develop skills and experience in my organisation	79%	+14%	65%
Diversity and inclusion	There is a positive culture within my organisation in relation to employees who identify as LGBTIQ+	84%	+13%	71%
Taking action	I believe my organisation will take positive action on the results of this year's survey	84%	+12%	72%
Meaningful work	I am achieving something important through my work	98%	+12%	86%
Engagement	I would recommend my organisation as a good place to work	98%	+12%	86%
Safety climate	Senior leaders show support for stress prevention through involvement and commitment	82%	+11%	71%
Organisational integrity	My organisation takes steps to eliminate bullying, harassment and discrimination	96%	+10%	86%



# Biggest negative difference from comparator

#### What this is

This is where your staff have agreed less to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest negative difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

# Example

On the first row 'Diversity and inclusion', the 'You 2021' column shows 44% of your staff agreed with 'There is a positive culture within my organisation in relation to employees with disability'.

The 'difference' column, shows that agreement for this question was 23 percentage points lower in your organisation than in your comparator.

Question subgroup	Biggest negative difference from comparator	You 2021	Difference	Comparator 2021
Diversity and inclusion	There is a positive culture within my organisation in relation to employees with disability	44%	-23%	67%
Equal employment opportunity	Disability is not a barrier to success in my organisation	56%	-11%	67%
Safety climate	Senior leaders consider the psychological health of employees to be as important as productivity	70%	-7%	77%
Workgroup support	People in my workgroup work together effectively to get the job done	88%	-6%	94%
Safety climate	I feel culturally safe at work	86%	-6%	92%
Workload	I have enough time to do my job effectively	51%	-5%	56%
Workload	The workload I have is appropriate for the job that I do	58%	-5%	63%
Manager leadership	My manager works effectively with people from diverse backgrounds	91%	-5%	96%
Organisational integrity	My organisation makes fair recruitment and promotion decisions, based on merit	72%	-5%	77%
Equal employment opportunity	Cultural background is not a barrier to success in my organisation	79%	-5%	84%



# People matter

survey 2021

Have your say

# Report overview

· Privacy and

anonymity

framework

aroup

· About your report

· Survey's theoretical

· Your comparator

· Your response rate

People outcomes

· Scorecard:

· Scorecard:

Satisfaction

levels

causes
• Intention to stay

Engagement

engagement index

satisfaction, stress,

intention to stay

Work-related stress

· Work-related stress

# **Key differences**

# Taking action

# Senior leadership

Taking action
 questions

- Scorecard: emotional effects of work
- Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

- Highest scoringLowest scoring
- Most improved
- Most declined
   Diggs at a saitive
- Biggest positive difference from comparator
- Biggest negative difference from comparator

 Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- · Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- Gender equality supporting measures

# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- Workgroup support

# Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up
- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# Demographics

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- · Business units

# **Taking action**

#### What this is

This is how well staff feel their organisation takes action and makes improvements from your survey results.

# Why this is important

If your organisation takes action as a result of survey results, your staff may feel their feedback is valuable.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

84% of your staff who did the survey agreed or strongly agreed with 'I believe my organisation will take positive action on the results of this year's survey'.

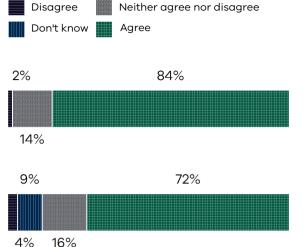
# Survey question

# Your results

# Benchmark agree results

I believe my organisation will take positive action on the results of this year's survey

My organisation has taken positive action on the results of last year's survey



You			Comparator			
2019	2020	2021	Lowest	Average	Highest	
Not asked	Not asked	84 %	47 %	72 %	94 %	
Not asked	Not asked	72 %	21 %	52 %	76 %	

# People matter

survey 2021

Have your say

# Report overview

People outcomes **Key differences** 

# Taking action

# Senior leadership

Senior leadership

- · About your report
- · Privacy and anonymity
- · Survey's theoretical framework
- · Your comparator aroup
- · Your response rate

- · Scorecard: engagement index
- Engagement
- · Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- · Work-related stress causes
- · Intention to stay

- · Scorecard: emotional effects of work
- · Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and agaression
- · Witnessing negative behaviours

- · Highest scoring
- Lowest scoring
- Most improved
- Most declined · Biggest positive
- difference from comparator
- · Biggest negative difference from comparator

· Taking action questions

questions

# Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- · Gender equality supporting measures

# Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

## Scorecard

Job and

Manager leadership

manager factors

- Manager support
- Workload
- · Learning and development
- Job enrichment
- · Meaningful work
- · Safe to speak up
- · Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- · Human rights

# **Demographics**

- · Age, defence force and education
- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- · Business units

# Senior leadership

# Senior leadership 1 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

# Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

# Example

98% of your staff who did the survey agreed or strongly agreed with 'Senior leaders actively support diversity and inclusion in the workplace'.







## Senior leadership

Senior leadership 2 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

Senior leaders support staff to work in

an environment of change

### Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

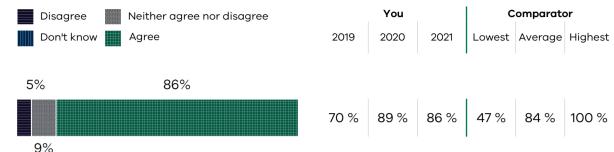
'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

86% of your staff who did the survey agreed or strongly agreed with 'Senior leaders support staff to work in an environment of change'.

# Survey question Your results Benchmark agree results



# People matter

survey 2021

Have your say

## Report overview

· Privacy and

anonymity

framework

aroup

· About your report

· Survey's theoretical

· Your comparator

· Your response rate

People outcomes

· Scorecard:

· Scorecard:

Satisfaction

levels

causes · Intention to stay

Engagement

engagement index

satisfaction, stress,

intention to stay

Work-related stress

· Work-related stress

**Key differences** 

# Taking action

# Senior leadership

- · Highest scoring
- Lowest scoring
- Most improved
- Most declined
- Biggest positive difference from comparator
- · Biggest negative difference from comparator

- · Taking action questions
- · Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- · Gender equality supporting measures

# Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

# Job and manager factors

· Scorecard: emotional

· Scorecard: negative

Sexual harassment

· Witnessing negative

effects of work

behaviour

Discrimination

Violence and

agaression

behaviours

Bullying

- Scorecard
- Manager leadership
- Manager support
- Workload
- · Learning and development
- Job enrichment
- · Meaningful work
- · Safe to speak up
- · Barriers to optimal work

## Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- · Human rights

# **Demographics**

- · Age, defence force and education
- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- · Business units

### Scorecard 1 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

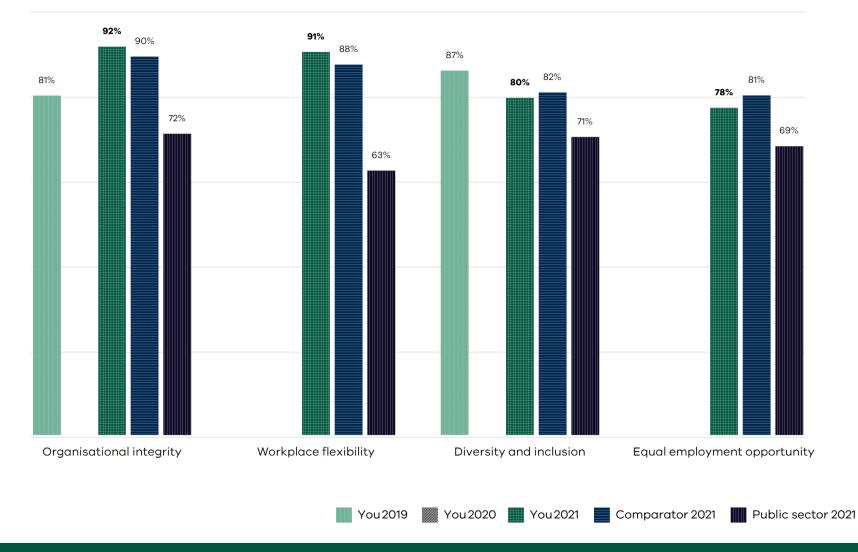
## Example

#### In 2021:

 92% of your staff who did the survey responded positively to questions about Organisational integrity.

#### Compared to:

90% of staff at your comparator and 72% of staff across the public sector.



### Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

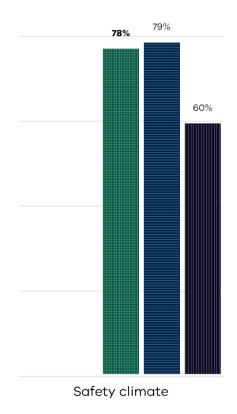
## Example

#### In 2021:

 78% of your staff who did the survey responded positively to questions about Safety climate.

### Compared to:

• 79% of staff at your comparator and 60% of staff across the public sector.



You 2019 You 2020 You 2021 Comparator 2021 Public sector 2021

## Organisational integrity 1 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

#### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

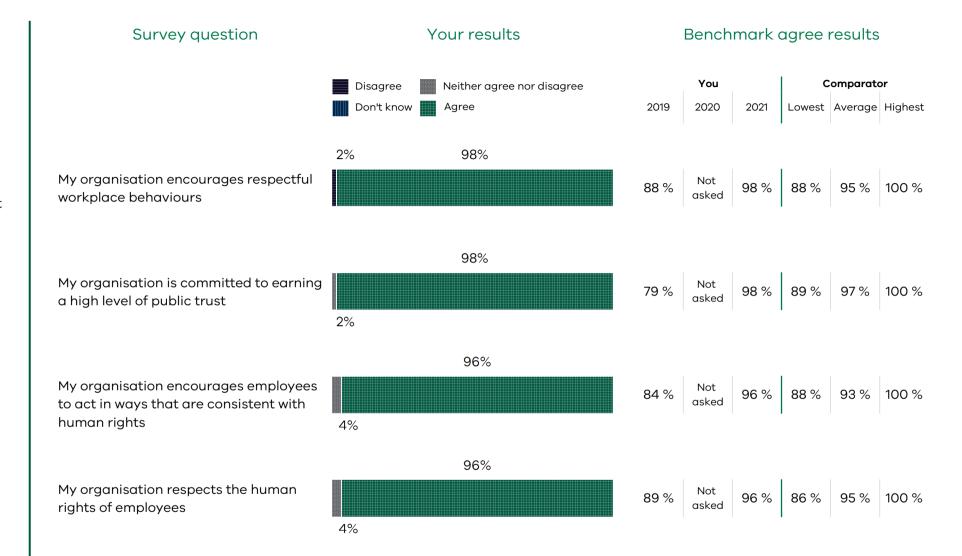
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

98% of your staff who did the survey agreed or strongly agreed with 'My organisation encourages respectful workplace behaviours'.







## Organisational integrity 2 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

#### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

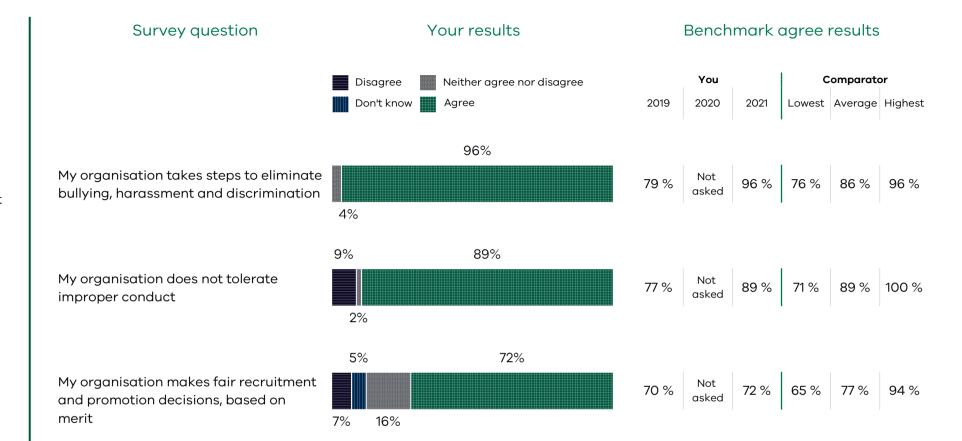
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

96% of your staff who did the survey agreed or strongly agreed with 'My organisation takes steps to eliminate bullying, harassment and discrimination'.



## Workplace flexibility 1 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

98% of your staff who did the survey agreed or strongly agreed with 'I am confident that if I requested a flexible work arrangement, it would be given due consideration'.







## Workplace flexibility 2 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

91% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who have family responsibilities'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 2% 91% There is a positive culture within my Not asked organisation in relation to employees asked who have family responsibilities 7% 4% 91% There is a positive culture within my organisation in relation to employees who use flexible work arrangements 5% 7% 89% Having family responsibilities is not a barrier to success in my organisation asked 4% 7% 86% Having caring responsibilities is not a barrier to success in my organisation 7%





Workplace flexibility 3 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

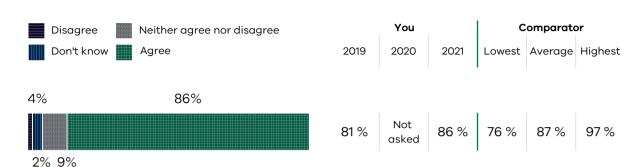
### Example

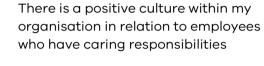
86% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who have caring responsibilities'.

## Survey question

#### Your results

## Benchmark agree results





Workplace flexibility 4 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

## How to read this

The table shows you what flexible work arrangements staff use.

Each row represents one use. Staff can select more than one.

You can compare between your organisation, comparator and the public sector.

### Example

70% of staff who did the survey said the flexible work arrangement they used was 'Working from an alternative location (e.g. home, hub/shared work space)'.

Do you use any of the following flexible work arrangements?	You 2021	Comparator 2021	Public sector 2021
Working from an alternative location (e.g. home, hub/shared work space)	70%	48%	24%
Flexible start and finish times	56%	60%	23%
Part-time	28%	23%	19%
Purchased leave	16%	19%	2%
Using leave to work flexible hours	9%	14%	8%
Working more hours over fewer days	7%	7%	6%
Other	5%	3%	2%
No, I do not use any flexible work arrangements	4%	18%	38%
Job sharing	2%	6%	1%



Equal employment opportunity 1 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

## Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

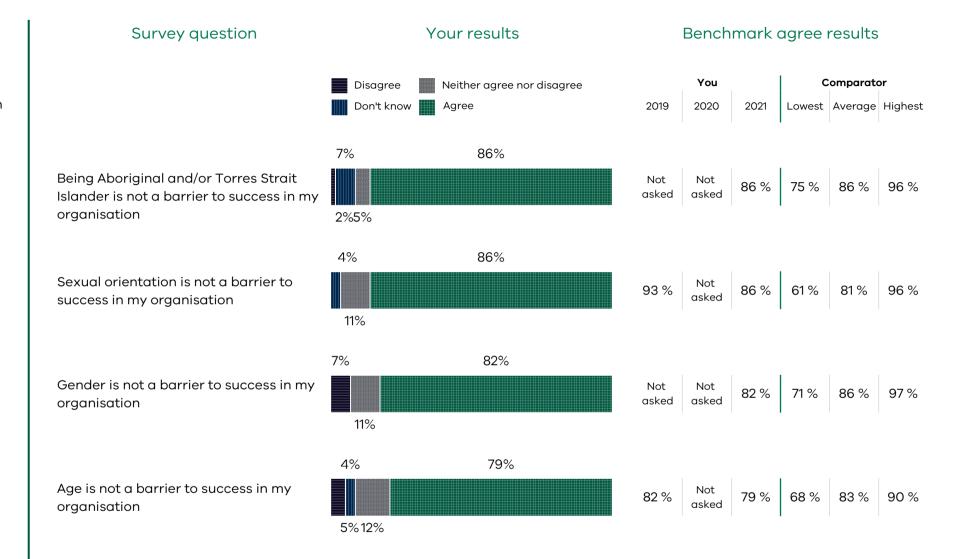
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

86% of your staff who did the survey agreed or strongly agreed with 'Being Aboriginal and/or Torres Strait Islander is not a barrier to success in my organisation'.





Equal employment opportunity 2 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

### Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

79% of your staff who did the survey agreed or strongly agreed with 'Cultural background is not a barrier to success in my organisation'.

Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 5% 79% Cultural background is not a barrier to success in my organisation 4% 12% 11% 56% Disability is not a barrier to success in my organisation 30% 4%



Psychosocial and physical safety climate question results 1 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

### Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

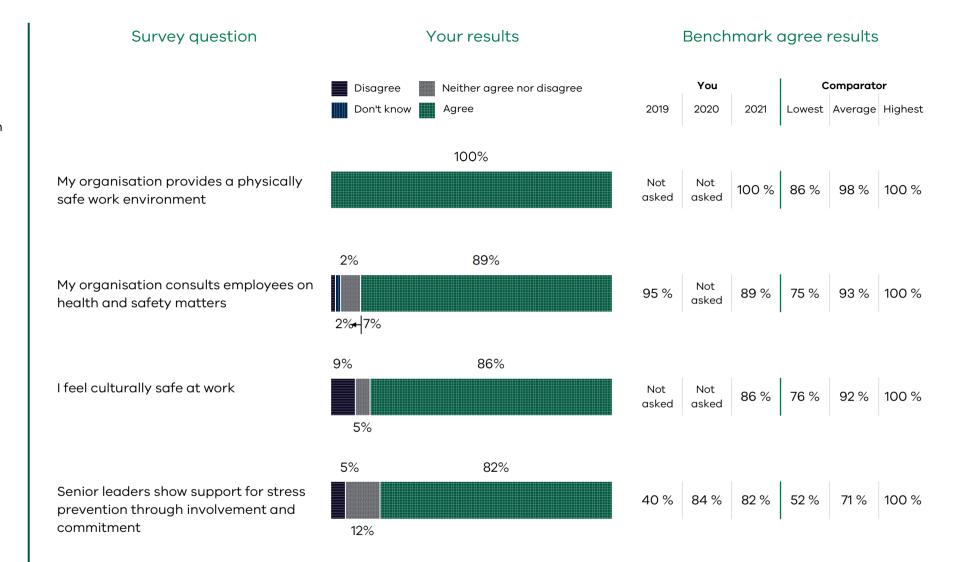
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

100% of your staff who did the survey agreed or strongly agreed with 'My organisation provides a physically safe work environment'.







Psychosocial and physical safety climate question results 2 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

## Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

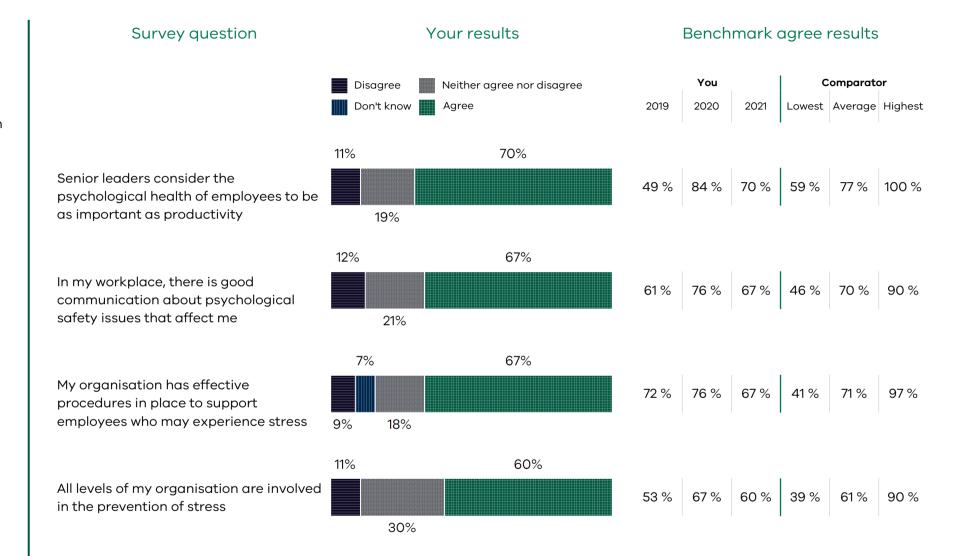
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

70% of your staff who did the survey agreed or strongly agreed with 'Senior leaders consider the psychological health of employees to be as important as productivity'.







## Psychosocial safety climate score

#### What this is

Psychosocial safety climate score reflects how well your organisation's workplace practices and processes support a climate for good psychological health.

#### How we work out your score

We work out your score from these 4 questions:

- In my workplace, there is good communication about psychological safety issues that affect me
- 2. All levels of my organisation are involved in the prevention of stress
- Senior leaders consider the psychological health of employees to be as important as productivity
- Senior leaders show support for stress prevention through involvement and commitment

To work out your score, we rate each response and add them together

- strongly agree is 5
- agree is 4
- neither agree or disagree is 3
- disagree is 2
- strongly disagree is 1

## How to interpret your score

Under 'Benchmark results', compare your organisation to your comparator and the highest and lowest score in your comparator group for 2021. We also show the lowest (4) and highest (20) scores possible.

#### A score of:

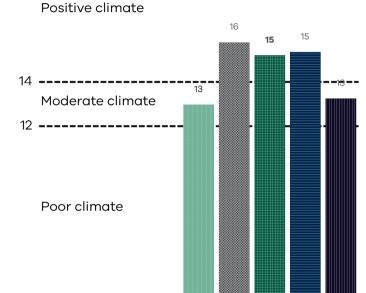
- 12 or less indicates a poor climate and a high risk of adverse outcomes
- 13 indicates a moderate climate and medium risk of adverse outcomes
- 14 or more indicates a high climate and low risk of adverse outcomes

#### Adverse outcomes can include:

- · poor work quality
- negative acts such as bullying and harassment
- mental health problems such as depression, distress and emotional exhaustion
- sickness absence
- presenteeism (coming to work when sick)
- worker compensation
- reduced engagement

#### Benchmark results





Psychosocial safety climate



## Diversity and inclusion 1 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

#### Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

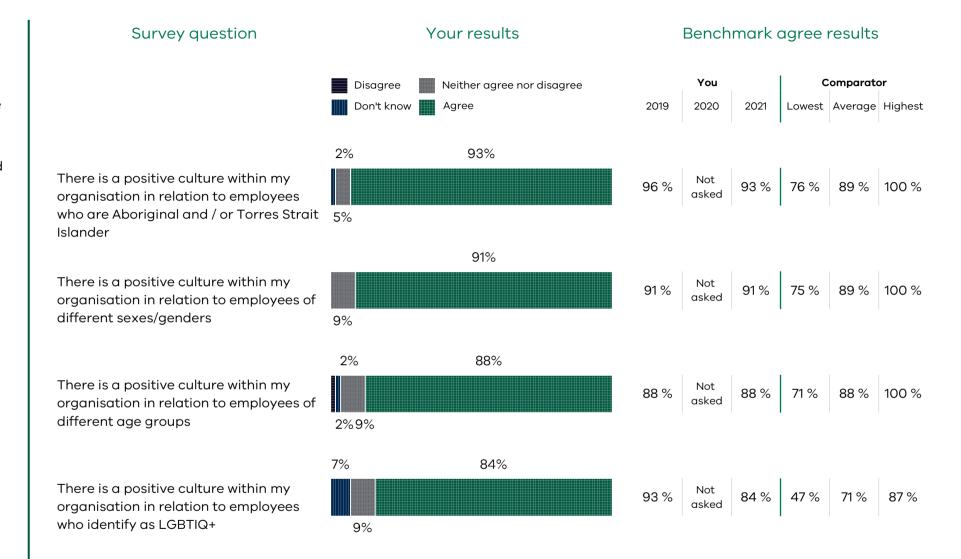
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

93% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait Islander'.





## Diversity and inclusion 2 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

## Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

82% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees from varied cultural backgrounds'.

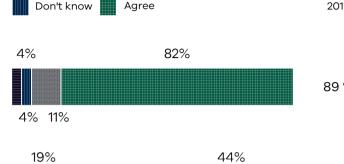
## Survey question

#### Your results

Disagree

2%

## Benchmark agree results



35%

Neither agree nor disagree

You				Comparator			
2019	2020	2021	Lowest	Average	Highest		
89 %				86 %			

There is a positive culture within my organisation in relation to employees with disability

There is a positive culture within my

from varied cultural backgrounds

organisation in relation to employees



## Gender equality supporting measures

#### What this is

These are new questions to support Workplace Gender Audits, in addition to existing People matter survey questions on gender equality.

Your excel files show all of the questions you can use in your workplace gender audits.

#### Why this is important

Under the Gender Equality Act 2020, organisations have obligations to promote gender equality in the workplace.

#### How to read this

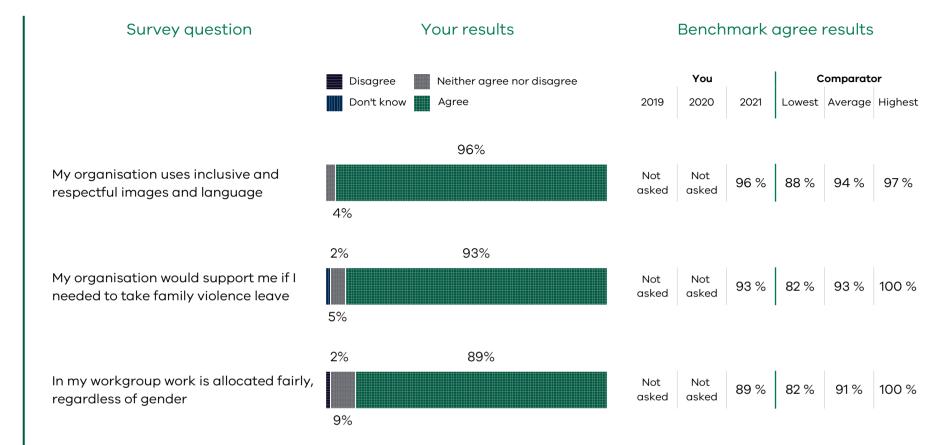
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

96% of your staff who did the survey agreed or strongly agreed with 'My organisation uses inclusive and respectful images and language'.







# People matter

survey 2021

Have your say

# Report overview

People outcomes

Key differences

# **Taking action**

# Senior leadership

reductstrip

- About your report
- Privacy and anonymity
- Survey's theoretical framework
- Your comparator group
- Your response rate

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- Intention to stay

- Scorecard: emotional effects of work
- Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

- Highest scoring
- Lowest scoring
- Most improvedMost declined
- Biggest positive difference from comparator
- Biggest negative difference from comparator

- Taking action questions
- Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- · Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- Gender equality supporting measures

# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- Workgroup support

# Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- · Safe to speak up
- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# Demographics

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- · Business units

#### Scorecard

#### What this is

This scorecard provides overall results for each factor in the workgroup climate part of the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about workgroup climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

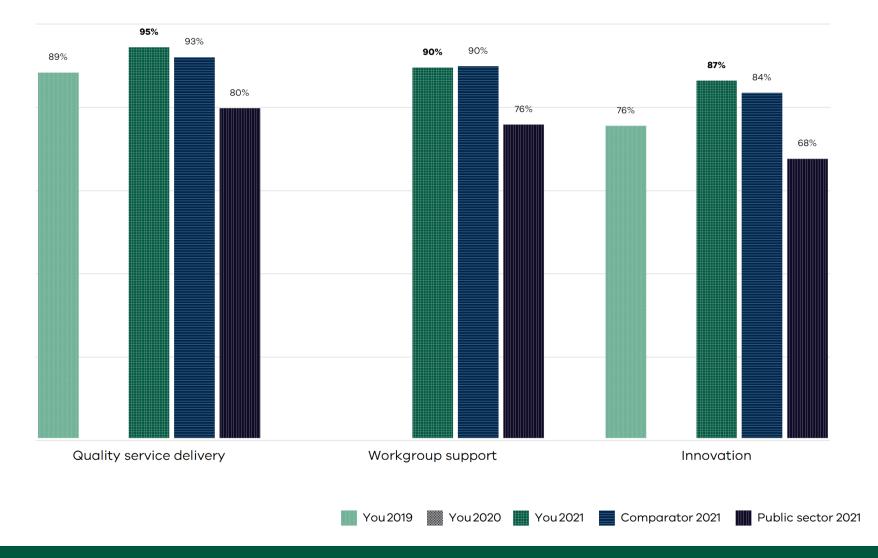
## Example

#### In 2021:

 95% of your staff who did the survey responded positively to questions about.

## Compared to:

• 93% of staff at your comparator and 80% of staff across the public sector.



Quality service delivery 1 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

## Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

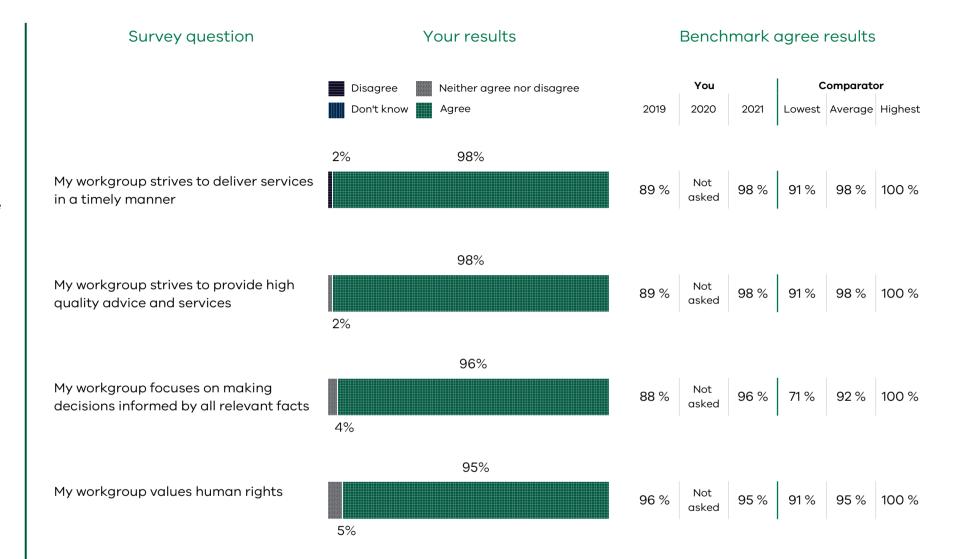
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

98% of your staff who did the survey agreed or strongly agreed with 'My workgroup strives to deliver services in a timely manner'.







Quality service delivery 2 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

## Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

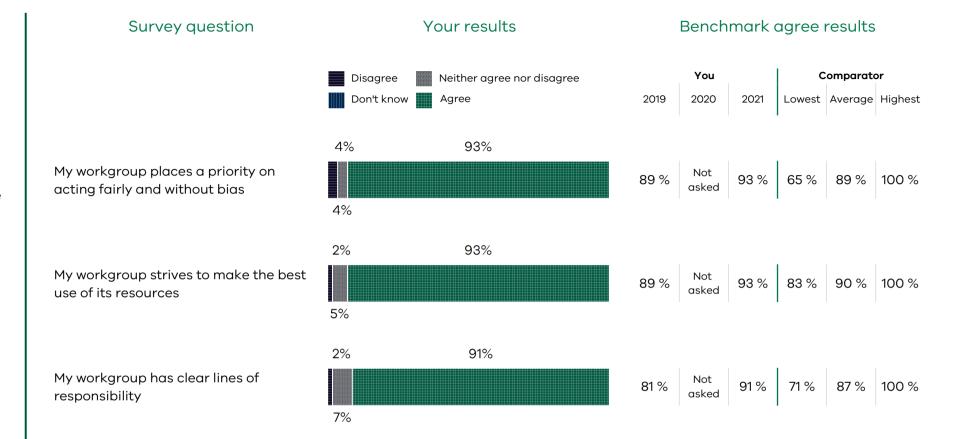
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

93% of your staff who did the survey agreed or strongly agreed with 'My workgroup places a priority on acting fairly and without bias'.



#### Innovation 1 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

## Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

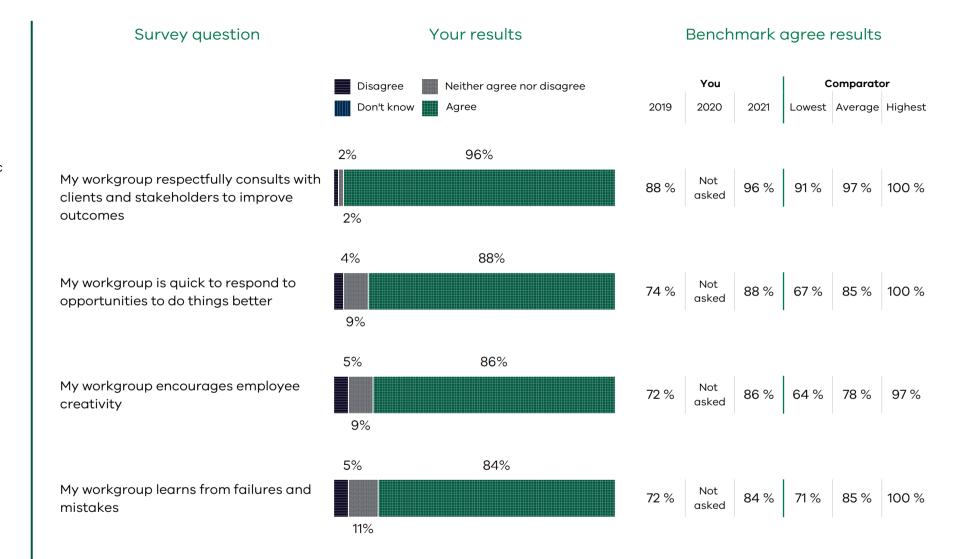
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

96% of your staff who did the survey agreed or strongly agreed with 'My workgroup respectfully consults with clients and stakeholders to improve outcomes'.







#### Innovation 2 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

## Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

81% of your staff who did the survey agreed or strongly agreed with 'My workgroup takes reasonable risks to improve its services'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 4% 81% My workgroup takes reasonable risks to improve its services 16%



## Workgroup support 1 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

## Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

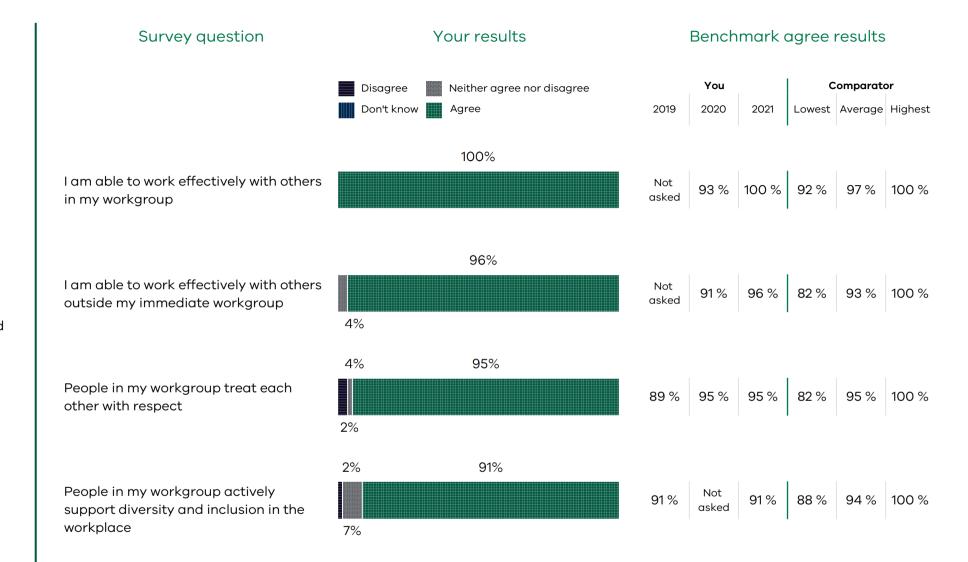
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

100% of your staff who did the survey agreed or strongly agreed with 'I am able to work effectively with others in my workgroup'.







Workgroup support 2 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

## Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

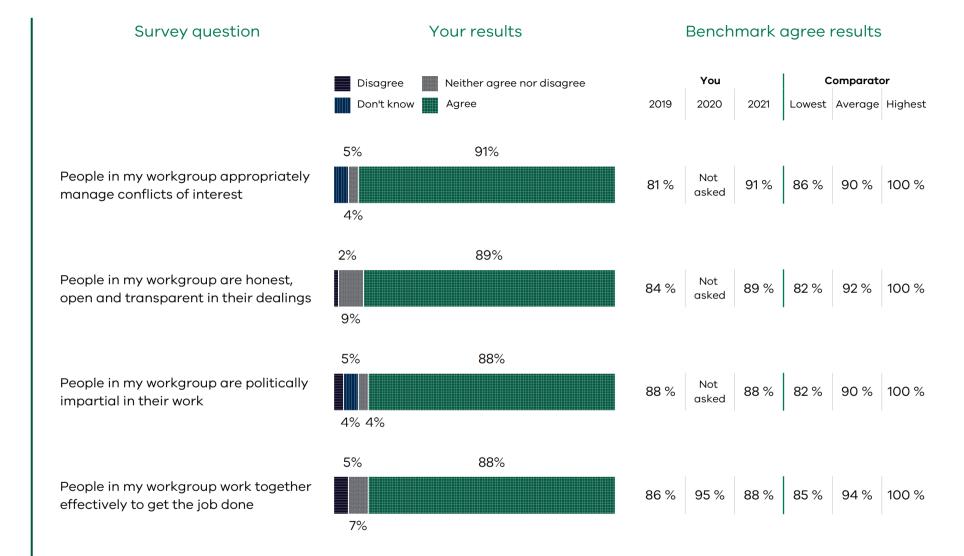
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

91% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup appropriately manage conflicts of interest'.







Workgroup support 3 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

## Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

84% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup regularly reach out to support me and my wellbeing'.

Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know Agree 2019 2020 2021 Lowest Average Highest 7% 84% People in my workgroup regularly reach out to support me and my wellbeing 9% 5% 79% Workgroups across my organisation willingly share information with each other 16%

# People matter

survey 2021

Have your say

# Report overview

People outcomes

**Key differences** 

# Taking action

# Senior leadership

- About your report
  - Privacy and anonymity
  - Survey's theoretical framework
  - Your comparator group
  - Your response rate

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- Intention to stay

- Scorecard: emotional effects of work
- Scorecard: negative behaviour
- Bullying
- · Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

- Highest scoring
- Lowest scoring
- Most improved
- Most declined
- Biggest positive difference from comparator
- Biggest negative difference from comparator

- Taking action questions
- Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- · Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- Gender equality supporting measures

# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- · Workgroup support

# Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- · Safe to speak up
- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# Demographics

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- · Business units



### Scorecard 1 of 2

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

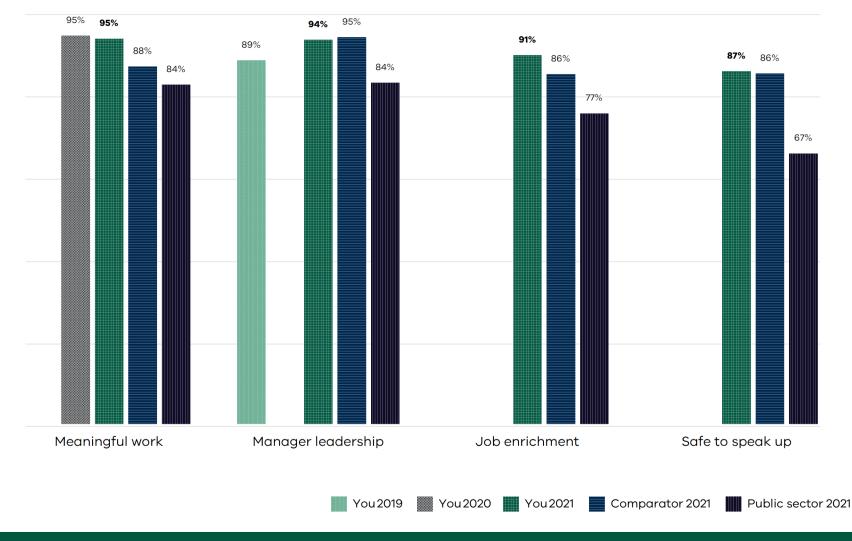
## Example

#### In 2021:

 95% of your staff who did the survey responded positively to questions about Meaningful work.

### Compared to:

• 88% of staff at your comparator and 84% of staff across the public sector.



### Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

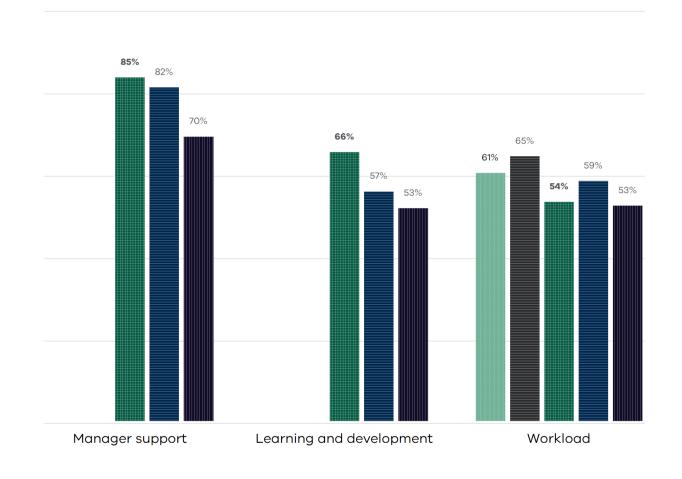
### Example

#### In 2021:

 85% of your staff who did the survey responded positively to questions about Manager support.

#### Compared to:

• 82% of staff at your comparator and 70% of staff across the public sector.





You 2020 You 2021 Comparator 2021

Public sector 2021

## Manager leadership 1 of 2

#### What this is

This is how well staff perceive their direct managers lead.

## Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

#### How to read this

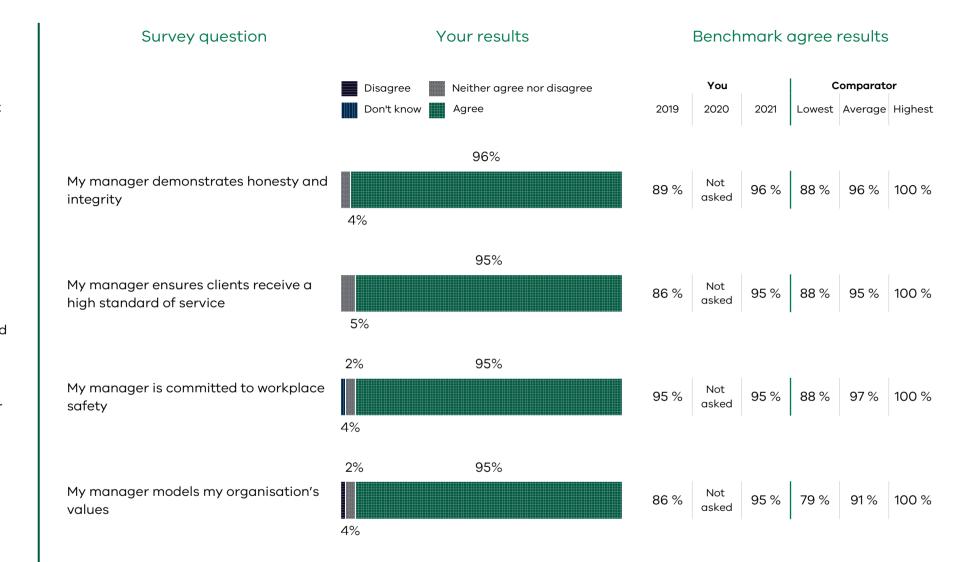
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

96% of your staff who did the survey agreed or strongly agreed with 'My manager demonstrates honesty and integrity'.







## Manager leadership 2 of 2

#### What this is

This is how well staff perceive their direct managers lead.

## Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

95% of your staff who did the survey agreed or strongly agreed with 'My manager treats employees with dignity and respect'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know Agree 2019 2020 2021 Lowest Average Highest 95% My manager treats employees with dignity and respect 5% 2% 91% My manager works effectively with people from diverse backgrounds

7%



## Manager support 1 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

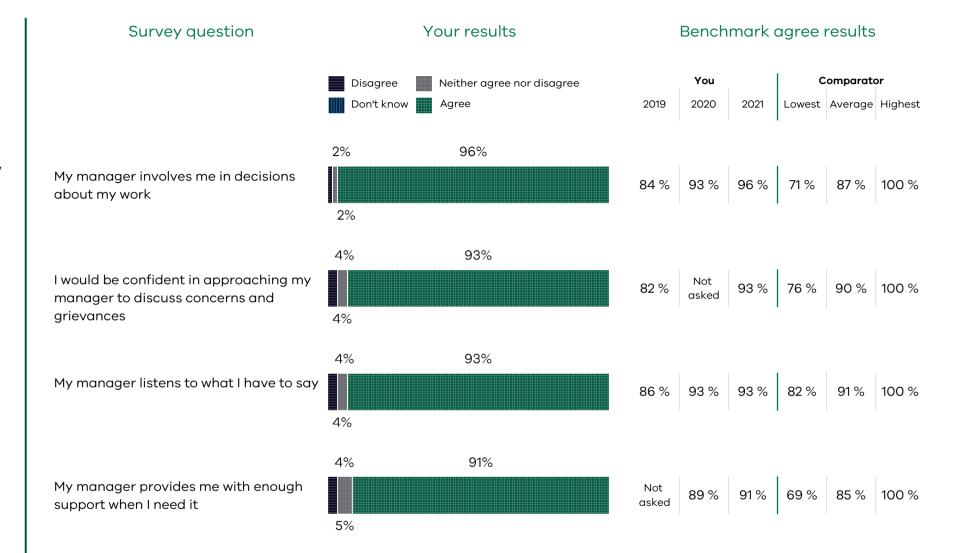
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

96% of your staff who did the survey agreed or strongly agreed with 'My manager involves me in decisions about my work'.







## Manager support 2 of 3

#### What this is

This is how supported staff feel by their direct manager.

### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

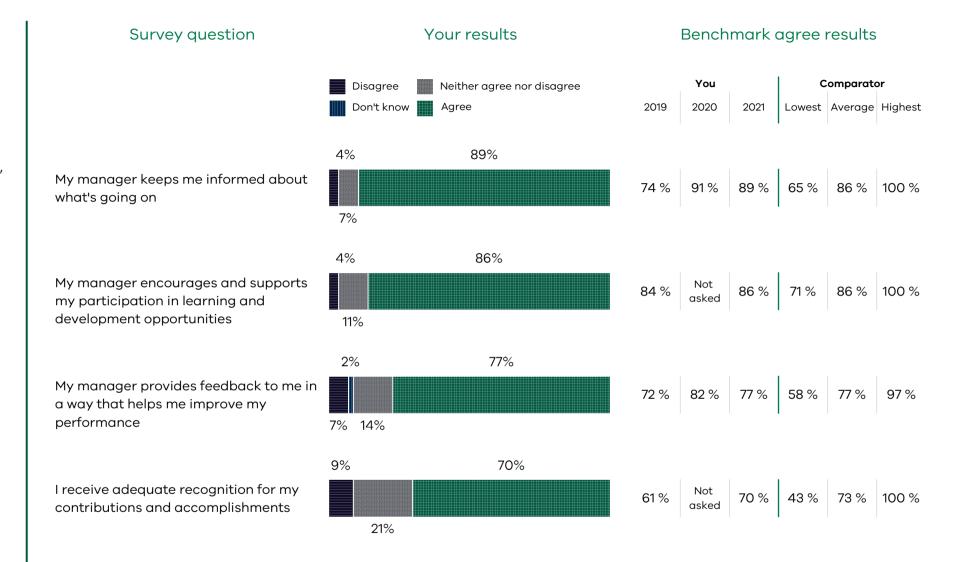
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

89% of your staff who did the survey agreed or strongly agreed with 'My manager keeps me informed about what's going on'.





## Manager support 3 of 3

#### What this is

This is how supported staff feel by their direct manager.

## Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

development

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

65% of your staff who did the survey agreed or strongly agreed with 'My manager has regular conversations with me about my learning and development'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 12% 65% My manager has regular conversations Not asked with me about my learning and asked

23%



#### Workload

#### What this is

This is how staff feel about workload and time pressure.

## Why this is important

Workload and time pressure are the most prominent causes of work-related stress.

#### How to read this

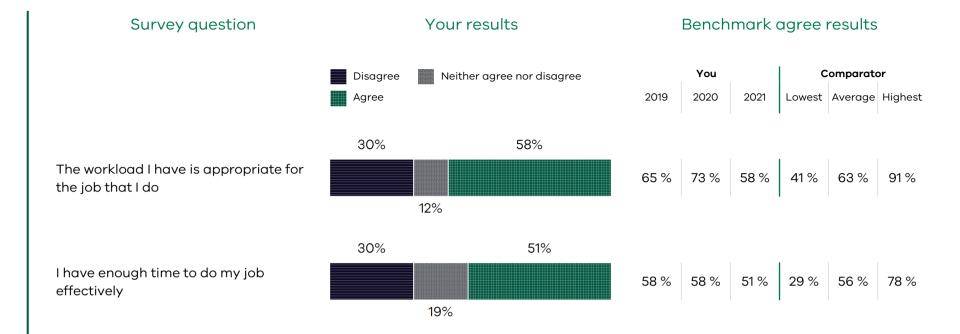
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

58% of your staff who did the survey agreed or strongly agreed with 'The workload I have is appropriate for the job that I do'.





# Learning and development 1 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

#### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

84% of your staff who did the survey agreed or strongly agreed with 'I am developing and learning in my role'.







Learning and development 2 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

# Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

68% of your staff who did the survey agreed or strongly agreed with 'I am satisfied with the way my learning and development needs have been addressed in the last 12 months'.

#### Survey question Your results Benchmark agree results You Comparator Neither garee nor disagree Disagree 2019 2020 2021 Lowest Average Highest Agree 12% 68% I am satisfied with the way my learning Not asked and development needs have been asked addressed in the last 12 months 19% 14% 54% I am satisfied with the availability of asked opportunities to move between roles within my organisation (e.g. temporary 32% or permanent transfers) 16% 49% I am satisfied with the availability of opportunities to take up roles in other asked organisations (e.g. temporary or 35% permanent transfers or secondments) 21% 49% I feel I have an equal chance at promotion in my organisation 30%





#### Job enrichment 1 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

#### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

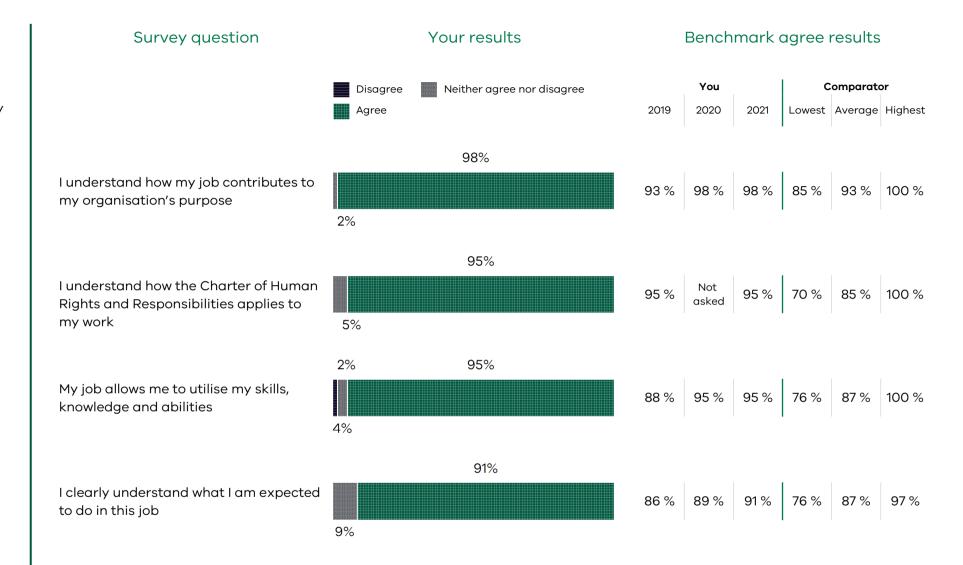
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

98% of your staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.







#### Job enrichment 2 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

# Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

# Example

91% of your staff who did the survey agreed or strongly agreed with 'I have a choice in deciding how I do my work'.







# Meaningful work

#### What this is

This is how staff feel about their contribution and how worthwhile their work is.

# Why this is important

Staff who feel their work is meaningful can help achieve individual, team and organisational outcomes.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

I feel that I can make a worthwhile

9%

contribution at work

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

98% of your staff who did the survey agreed or strongly agreed with 'I am achieving something important through my work'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree 2019 2020 2021 Lowest Average Highest Agree 98% I am achieving something important 67 % asked through my work 2% 91%

# Safe to speak up 1 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

# Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

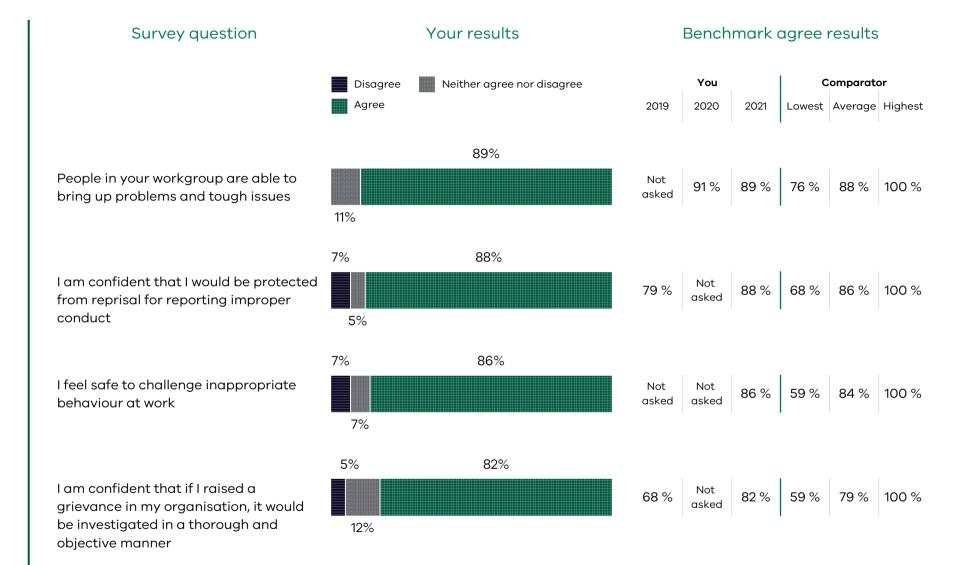
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

89% of your staff who did the survey agreed or strongly agreed with 'People in your workgroup are able to bring up problems and tough issues'.





Safe to speak up 2 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

# Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

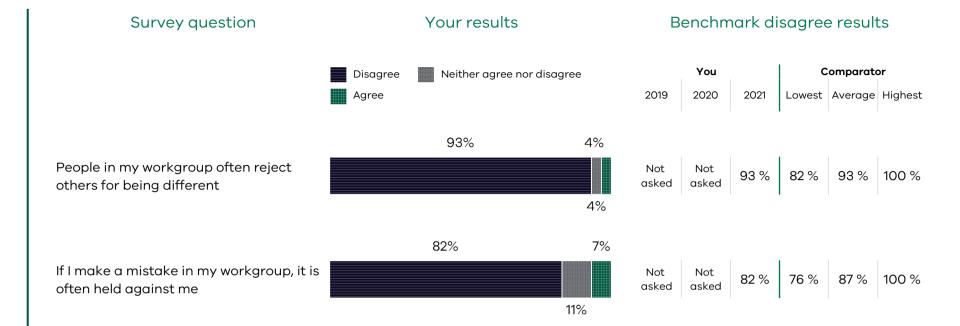
Under 'Your results', see results for each question in descending order by most disagreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

93% of your staff who did the survey disagreed or strongly disagreed with 'People in my workgroup often reject others for being different'.



Barriers to optimal work

#### What this is

This is what staff feel stops them from working in an optimal way.

# Why this is important

Workplace barriers prevent employees from working efficiently and effectively.

# How to read this

In the survey, we asked staff to tell us the most significant barriers that prevented them from working optimally. They could select more than one barrier.

# Example

49% of staff who did the survey said Too many competing priorities' was a significant barrier to performing optimally at work.

Which of the following are currently the most significant barriers (if any) that prevent you performing optimally at work?	You 2021	Comparator 2021	Public sector 2021
Too many competing priorities	49%	45%	36%
Difficulties in separating work from other aspects of my life	21%	10%	10%
Poor mental health or wellbeing	18%	10%	11%
Administrative processes (including leave and HR requirements)	16%	17%	19%
Limited social interactions with the team	14%	13%	11%
There are no noticeable barriers	14%	19%	18%
Decision making and authorisation processes	11%	17%	23%
Family/household commitments (carer responsibilities, child education responsibilities)	11%	10%	9%
Poor work-life balance	11%	8%	12%
Other	9%	9%	13%



# People matter

survey 2021

Have your say

# Report overview

People outcomes

Key differences

# **Taking action**

# Senior leadership

- About your report
- Privacy and anonymity
- Survey's theoretical framework
- Your comparator group
- Your response rate

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- Intention to stay

- Scorecard: emotional effects of work
- Scorecard: negative behaviour
- Bullying
- · Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

- Highest scoring
- Lowest scoring
- Most improvedMost declined
- Biggest positive difference from comparator
- Biggest negative difference from comparator

- Taking action questions
- Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- · Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- Gender equality supporting measures

# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- · Workgroup support

# Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up
- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# **Demographics**

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- · Business units





#### Scorecard 1 of 2

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

#### Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

#### How to read this

Each label represents a group of questions in the survey about public sector values.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

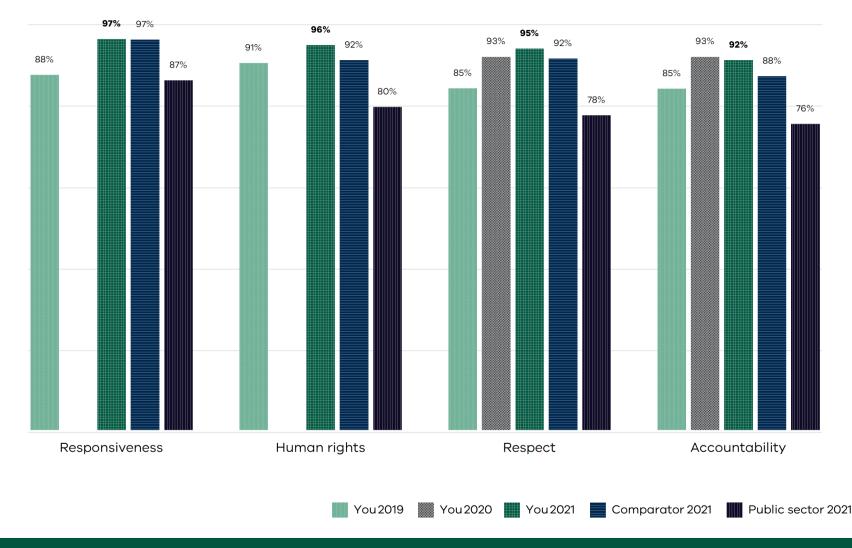
## Example

#### In 2021:

 97% of your staff who did the survey responded positively to questions about Responsiveness, which is up 9% in 2019.

#### Compared to:

• 97% of staff at your comparator and 87% of staff across the public sector.



#### Scorecard 2 of 2

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

# Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

#### How to read this

Each label represents a group of questions in the survey about public sector values.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

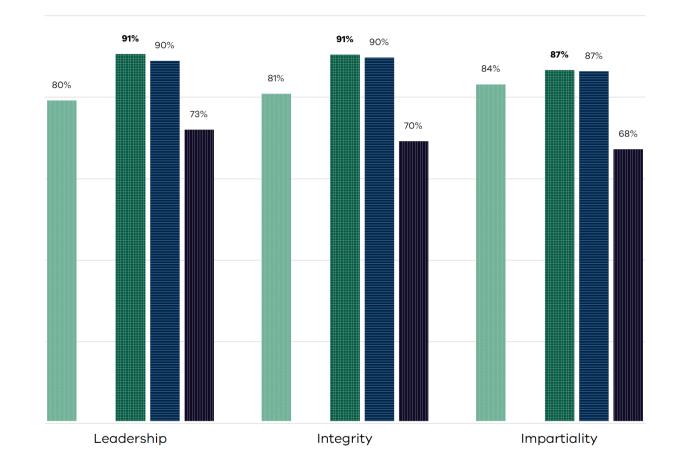
## Example

#### In 2021:

 91% of your staff who did the survey responded positively to questions about Leadership, which is up 11% in 2019.

#### Compared to:

• 90% of staff at your comparator and 73% of staff across the public sector.







#### Responsiveness

#### What this is

This is how responsive your staff feel they are to the community.

# Why this is important

Staff need to feel they can adapt to the changing demands and circumstances of our clients and stakeholders.

#### How to read this

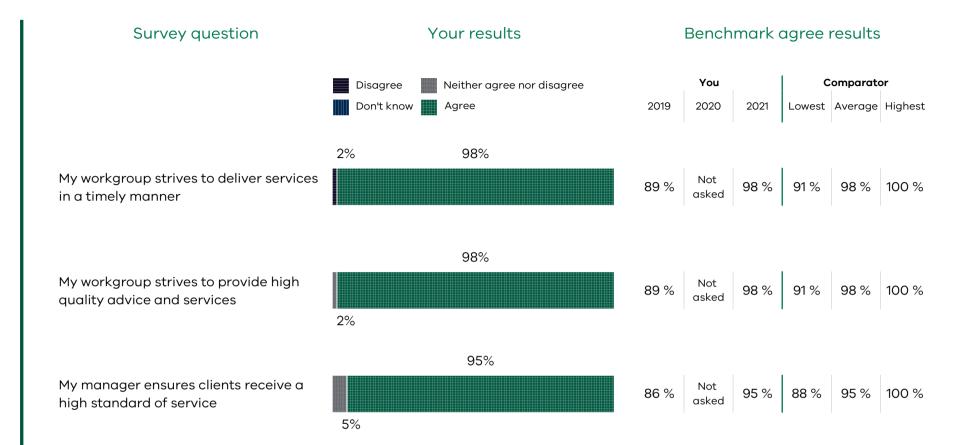
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

# Example

98% of staff who did the survey agreed or strongly agreed with 'My workgroup strives to deliver services in a timely manner'.







# Integrity 1 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

# Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

#### How to read this

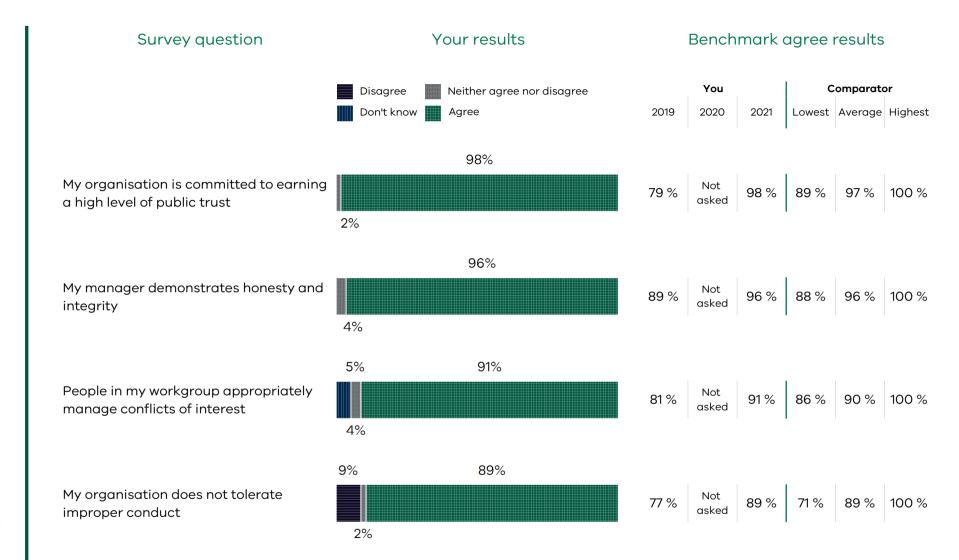
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

98% of staff who did the survey agreed or strongly agreed with 'My organisation is committed to earning a high level of public trust'.







# Integrity 2 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

# Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

89% of staff who did the survey agreed or strongly agreed with 'People in my workgroup are honest, open and transparent in their dealings'.







# Impartiality

#### What this is

Impartiality is how your staff feel an organisation makes informed decisions and provides stable advice on merit, without bias, favouritism or self interest.

## Why this is important

We all have an obligation to be impartial and make objective and fair decisions that are open to scrutiny.

#### How to read this

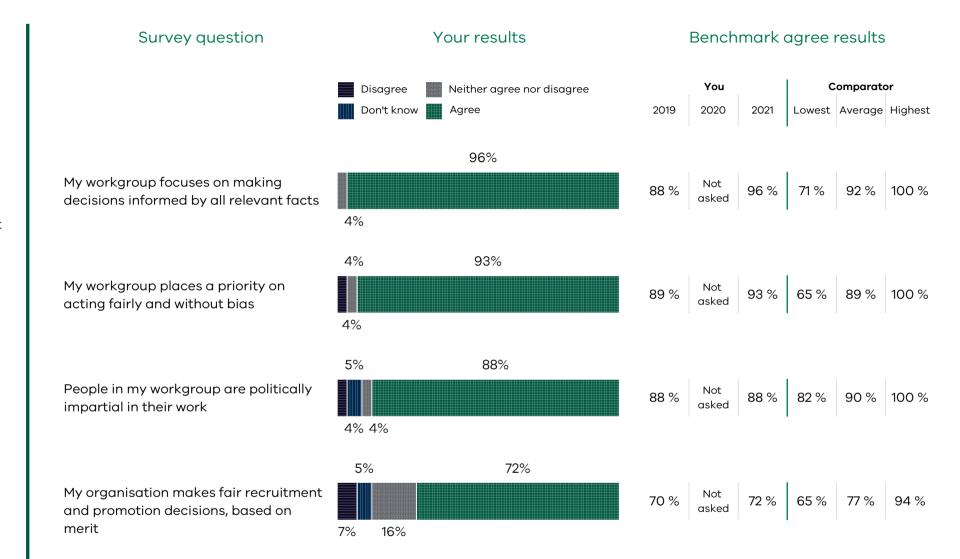
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

# Example

96% of staff who did the survey agreed or strongly agreed with 'My workgroup focuses on making decisions informed by all relevant facts'.





# Accountability 1 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

## Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

#### How to read this

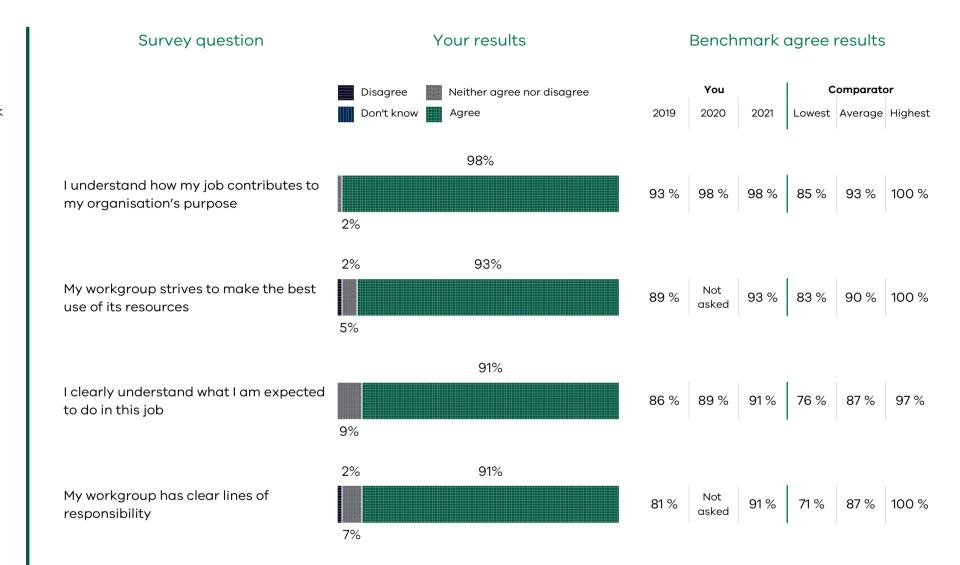
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

# Example

98% of staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.





# Accountability 2 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

Senior leaders provide clear strategy

and direction

## Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

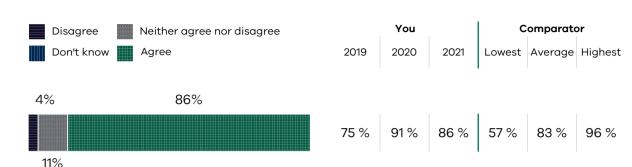
'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

# Example

86% of staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

# Survey question Your results Benchmark agree results







#### Respect 1 of 2

#### What this is

Respect is how your staff feel they're treated in the workplace and community.

# Why this is important

All staff need to treat their colleagues and Victorians with respect.

#### How to read this

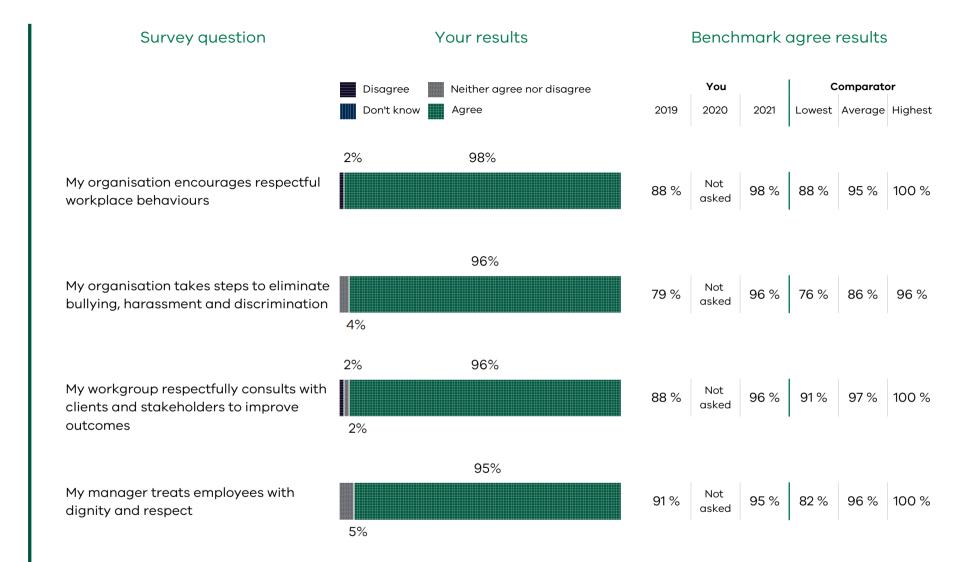
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

# Example

98% of staff who did the survey agreed or strongly agreed with 'My organisation encourages respectful workplace behaviours'.







# Respect 2 of 2

#### What this is

Respect is how your staff feel they're treated in the workplace and community.

# Why this is important

All staff need to treat their colleagues and Victorians with respect.

#### How to read this

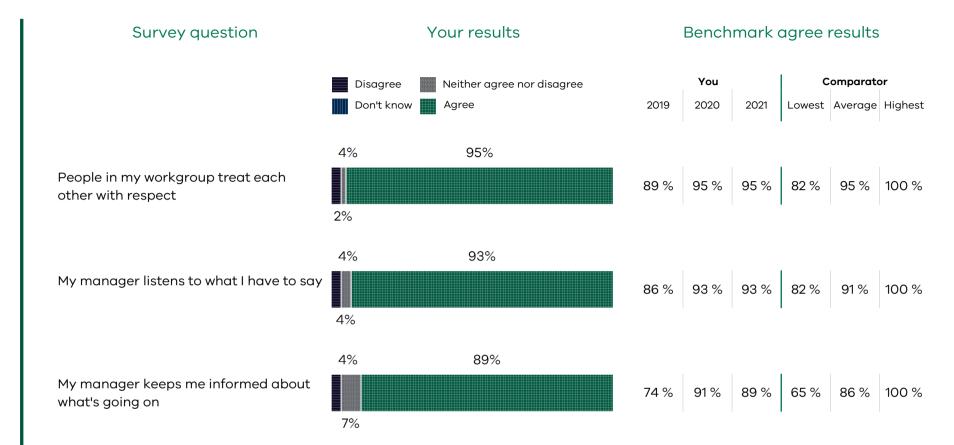
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

95% of staff who did the survey agreed or strongly agreed with 'People in my workgroup treat each other with respect'.





# Leadership

#### What this is

Leadership is how your staff feel an organisation implements and promotes the public sector values.

#### Why this is important

Good leadership plays a role in the development of workplace culture.

It also gives Victorians confidence that staff in the public sector behave to a high standard.

#### How to read this

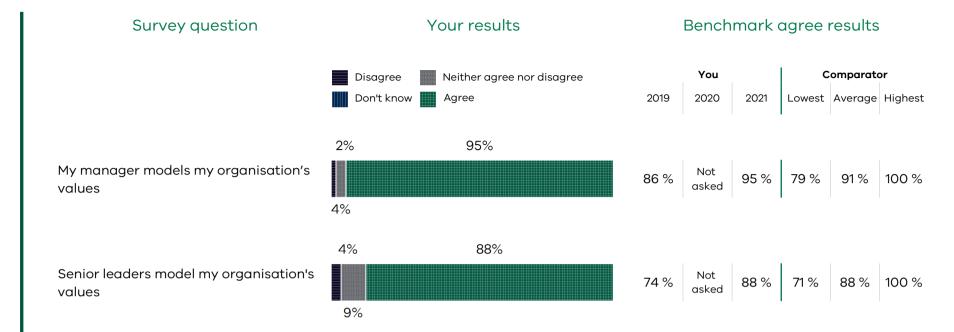
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

95% of staff who did the survey agreed or strongly agreed with 'My manager models my organisation's values'.





# Human rights

#### What this is

Human rights is how your staff feel their organisation upholds basic human rights.

# Why this is important

Using the Victorian Charter of Human Rights, organisations must consider human rights in how they work and act.

#### How to read this

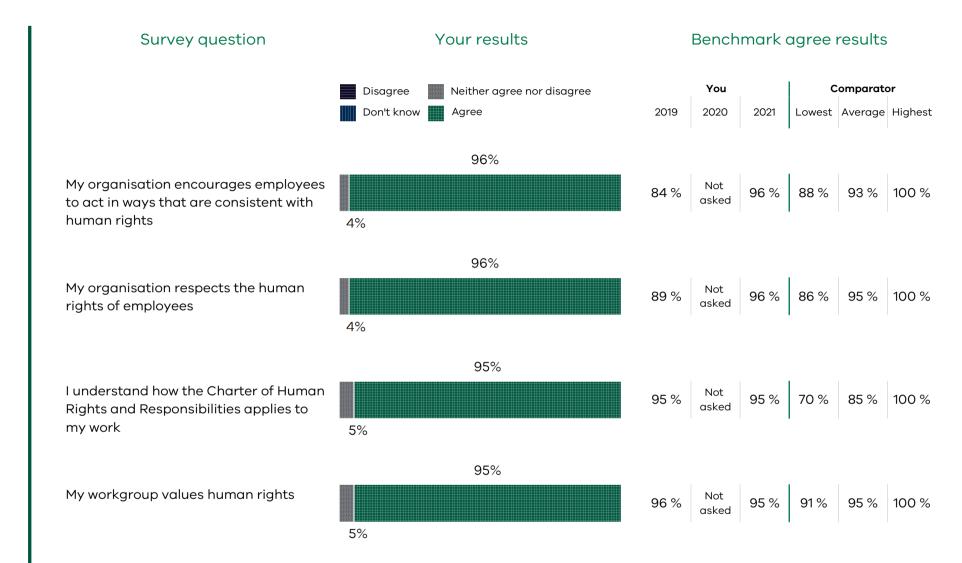
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

96% of staff who did the survey agreed or strongly agreed with 'My organisation encourages employees to act in ways that are consistent with human rights'.







# People matter

survey 2021

Have your say

# Report overview

People outcomes

Key differences

# Taking action

# Senior leadership

- nation Continue

- About your report
- Privacy and anonymity
- Survey's theoretical framework
- Your comparator group
- Your response rate

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- Intention to stay

- Scorecard: emotional effects of work
- Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

- Highest scoring
- Lowest scoring
- Most improved
- Most declinedBiggest positive
- difference from comparator
- Biggest negative difference from comparator

 Taking action questions  Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- · Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- Gender equality supporting measures

# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- · Workgroup support

# Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up
- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# Demographics

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- Cultural diversity
- Employment
- Adjustments
- Caring
- · Business units



# Age, Australian defence force and education

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Age	(n)	%
15-34 years	9	16%
35-54 years	39	68%
55+ years	5	9%
Prefer not to say	4	7%
Have you served in the Australian Defence Force (permanent or reservist)?	(n)	%
No	53	93%

7%

4

Prefer not to say

Highest level of formal education	(n)	%
Doctoral Degree level	1	2%
Master Degree level	5	9%
Graduate Diploma or Graduate Certificate level	15	26%
Bachelor Degree level incl. honours degrees	20	35%
Advanced Diploma or Diploma level	6	11%
Certificate III or IV level	2	4%
Year 12 or equivalent (VCE/Leaving certificate)	1	2%
Prefer not to say	7	12%



# Aboriginal and/or Torres Strait Islander employees

#### What this is

This is staff who identify as Aboriginal and/or Torres Strait Islander.

# Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.
The (n) column shows the number of respondents in each category.
An asterisk (\*) means this is a new question for the 2021 survey.

# How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Aboriginal and/or Torres Strait Islander	(n)	%
Yes	4	7%
Non Aboriginal and/or Torres Strait Islander	50	88%
Prefer not to say	3	5%



# Disability

#### What this is

This is staff who identify as a person with disability and how they share that information.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.
This is staff who identify as a person with

This is staff who identify as a person w disability and how they share that information

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Do you identify as a person with a disability?	(n)	%
Yes	4	7%
No	46	81%
Prefer not to say	7	12%

If so, have you shared your disability information within your organisation (e.g. to your manager or Human Resources staff)?	(n)	%
Yes	3	75%
No	1	25%

If not, which statement most accurately reflects your decision not to share your disability information within your organisation?		%
I feel that sharing my disability information will reflect negatively on me	(n) 1	100%





Gender, variations in sex characteristics and sexual orientation

#### What this is

This is how staff describe their gender, variations in sex characteristics and sexual orientation.

## Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

How would you describe your gender?	(n)	%
Woman	28	49%
Man	22	39%
Prefer not to say	6	11%
Non-binary and I use a different term	1	2%
Are you trans, non-binary or gender		
diverse?	(n)	%
No	51	89%
Prefer not to say	6	11%

called intersex)?*	(n)	%
No	50	88%
Don't know	1	2%
Prefer not to say	6	11%
How do you describe your sexual		
How do you describe your sexual orientation?	(n)	%
•	(n)	<b>%</b>
orientation?	1	1

Gay or lesbian



5%

3

# Cultural diversity 1 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

# How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Country of birth	(n)	%
Born in Australia	55	96%
Not born in Australia	1	2%
Prefer not to say	1	2%

When did you first arrive in Australia?*	(n)	%
10 to less than 20 years ago	1	100%

# Language other than English spoken<br/>with family or community(n)%Yes12%No5393%Prefer not to say35%



# Cultural diversity 2 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

## How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

If you speak another language with your family or community, what language(s) do you speak?\*

Hindi

1

%

100%



# Cultural diversity 3 of 3

#### What this is

This is the cultural identity and religion of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

# How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Cultural identity	(n)	%
Australian	49	86%
English, Irish, Scottish and/or Welsh	4	7%
Prefer not to say	3	5%
Aboriginal and/or Torres Strait Islander	3	5%
North American	1	2%
South Asian	1	2%

Religion	(n)	%
No religion	33	58%
Christianity	15	26%
Prefer not to say	6	11%
Other	2	4%
Hinduism	1	2%



# Employment characteristics 1 of 2

#### What this is

These are the employment characteristics of staff.

# Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

# How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Working arrangement	(n)	%
Full-Time	38	67%
Part-Time	19	33%
Gross base salary (ongoing/fixed term		
only)	(n)	%
Below \$65k	4	7%
\$65k to \$95k	21	39%
\$95k to \$125k	19	35%
\$125k or more	7	13%
Prefer not to say	3	6%
Organisational tenure	(n)	%
<1 year	4	7%
1 to less than 2 years	5	9%
2 to less than 5 years	16	28%
5 to less than 10 years	12	21%
10 to less than 20 years	18	32%
More than 20 years	2	4%

Management responsibility	(n)	%
Non-manager	35	61%
Other manager	13	23%
Manager of other manager(s)	9	16%
Employment type	(n)	%
Ongoing and executive	33	58%
Fixed term	21	37%
Other	3	5%
Have you moved between roles in the last 12 months?*	(n)	%
I have not moved between roles	43	75%
I have moved to a different role within my organisation (including acting roles)	10	18%
I have moved to my role from a different Victorian public sector organisation	3	5%
I have moved to my role from outside the Victorian public sector	1	2%



# Employment characteristics 2 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey

# How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

# Primary workplace location over the last 3 months

Bendigo	52	91%
Other city or town	4	7%
Melbourne: Suburbs	1	2%

(n)

%

# Primary workplace type over the past 3

months*	(n)	%
A main office	30	53%
Home/private location	25	44%
A frontline or service delivery location (that is not a main office or home/private location)	1	2%
Other (please specify)	1	2%

# Other workplace type over the past 3

months*	(n)	%
Home/private location	31	54%
A main office	26	46%
No, I have not worked from any other locations	6	11%
Other	2	4%
A frontline or service delivery location (that is not a main office or home/private location)	1	2%



# Adjustments

#### What this is

These are adjustments staff requested to perform in their role.

#### Why this is important

This shows organisations how flexible they are in adjusting for staff.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results

The (n) column shows the number of respondents in each category.

# How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Have you requested any of the following		
adjustments at work?*	(n)	%
Flexible working arrangements	32	56%
No, I have not requested adjustments	19	33%
Physical modifications or improvements to the workplace	10	18%
Job redesign or role sharing	2	4%
Career development support strategies	2	4%

Why did you make this request?*	(n)	%
Work-life balance	24	63%
Health	16	42%
Family responsibilities	8	21%
Caring responsibilities	4	11%
Other	4	11%
Disability	1	3%

# What was your experience with making the request? The adjustments I needed were made and the process was satisfactory The adjustments I needed were made but the process was unsatisfactory The adjustments I needed were not made 2 5%



# Caring

#### What this is

These are staff-reported caring responsibilities.

# Why this is important

This shows organisations what caring responsibilities their staff have.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

# How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Caring responsibility	(n)	%
Primary school aged child(ren)	22	39%
Secondary school aged child(ren)	20	35%
None of the above	9	16%
Child(ren) - younger than preschool age	8	14%
Frail or aged person(s)	8	14%
Preschool aged child(ren)	7	12%
Prefer not to say	5	9%
Person(s) with a mental illness	3	5%
Person(s) with a medical condition	1	2%



#### **Business units**

#### What is this

This shows the business unit in which your staff work.

# Why this is important

Understanding how many people you have in each business unit helps you understand if you have the right balance of staff.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

# How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Which of the following best describes the business unit in which you work	(n)	%
Sustainability	25	44%
Corporate	21	37%
Assets	6	11%
Operations	4	7%
Customer Service	1	2%







vpsc.vic.gov.au/peoplemattersurvey