





#### About your report

The results in this report help your organisation build a positive workplace culture with integrity that live the public sector values.

#### Report contents

The visual on the right shows you what sections we've included in this report for your organisation's survey results.

#### Comparing data in this report

Your organisation took part in the survey in 2019 and 2020.

This means you'll be able to compare about 40% of this year's survey with your previous results.

#### Rounding of percentages

In this report, we round numbers up or down to their nearest whole percentage.

This means some percentages may not add up to 100%.

#### Survey questions and definitions

Download Survey questions: People matter survey 2021 (DOCX, 62KB) to see how we asked questions and defined concepts in the 2021 survey

# Report overview

- About your report
- Privacy and anonymity
- Survey's theoretical framework
- Your comparator group
- Your response rate

# People outcomes

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- Intention to stay

# **Key differences**

- Highest scoring
- Lowest scoring
- Most improved
- Most declined
- Biggest positive difference from comparator
- Biggest negative difference from comparator

# **Taking action**

Taking action

questions

# Senior leadership

 Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- Patient safety climate
- · Diversity and inclusion
- Gender equality supporting measures

## Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- Workgroup support

# Job and manager factors

· Scorecard: emotional

· Scorecard: negative

Sexual harassment

Witnessing negative

effects of work

behaviour

Discrimination

Violence and

agaression

behaviours

Bullying

- Scorecard
- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up
- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# Demographics

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- Categories
- · Primary role



# People matter

survey 2021

Have your say

# Report overview People outcomes Key differences Taking action Senior leadership

- About your report
- Privacy and anonymity
- Survey's theoretical framework
- Your comparator group
- Your response rate

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- Intention to stay

- Scorecard: emotional effects of work
- Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

- Highest scoring
- Lowest scoring
- Most improved
- Most declinedBiggest positive
- difference from comparator
- Biggest negative difference from comparator

- Taking action questions
- Senior leadership auestions

# Organisational climate

- Scorecard
- Organisational integrity
- · Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Patient safety climate
- · Diversity and inclusion
- Gender equality supporting measures

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- Scorecard
- Quality service delivery
- Innovation
- Workgroup support

# Scorecard

Job and

Manager leadership

manager factors

- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up
- Barriers to optimal work

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#### Privacy and anonymity

To protect you, we:

- use an anonymous survey link and everyone in your organisation receives the same survey link
- de-identify all survey response data provided to your organisation
- don't collect your name, date of birth or employee ID
- don't release results when fewer than 10 people in a work group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total
- don't link the free-text comment reporting to any other survey information

Read more in our privacy policy.



#### Survey's theoretical framework

#### What this is

The framework provides an overview of the workplace factors and outcomes that the survey measures.

#### Why this is important

Based on theory and research, the framework focuses on core themes that help guide organisations in creating better workplaces.

We developed the framework in consultation with stakeholders from the public sector and Deakin University.

#### Our public sector values

The public sector values inform the professional and ethical conduct of everyone who works in the public sector.

As such, these values underpin the theoretical framework of the survey.

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

# Senior leadership

- Lead the organisation
- · Set the culture
- Lead by example
- Actions influence outcomes

# Organisation climate

- Organisational integrity
- Workplace flexibility
- Equal employment opportunity
- Diversity and inclusion
- Safety climate
- Patient safety climate

# Workgroup climate

- Quality service delivery
- Innovation
- Workgroup support
- Change management

# Job and manager

- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up

• Engagement

**Outcomes** 

- Satisfaction
- Wellbeing –
   work-related stress
- Wellbeing –
  job-related affect
- Intention to stay
- Acting on negative behaviours

# The public sector values that underpin the framework and all public sector organisations



Responsiveness



Integrity



Impartiality



Accountability



Respect



Leadership



**Human Rights** 





Your comparator group

What this is

This is a list of similar organisations to yours.

We try to make sure they're in the same industry your organisation is in.

Some organisations may not have taken part in the survey previously. This means your comparator group may be different to previous years.

How we use this in your report

In this report, we compare your organisation's survey results to your comparator group's results.

This is so you can compare how your organisation is doing in your industry or to similar organisations.

We refer to your comparator group in this report as 'comparator'.

Alexandra District Health

Alpine Health

Beaufort and Skipton Health Service

**Beechworth Health Service** 

**Boort District Health** 

Casterton Memorial Hospital

Central Highlands Rural Health

Cohuna District Hospital

Corryong Health

East Wimmera Health Service

Edenhope and District Memorial Hospital

Great Ocean Road Health

Heathcote Health

Hesse Rural Health Service

Heywood Rural Health

Inglewood and Districts Health Service

Kerang District Health

Kooweerup Regional Health Service

Maldon Hospital

Mallee Track Health and Community Service

Mansfield District Hospital

Moyne Health Services

**NCN** Health

Omeo District Health

Orbost Regional Health

Robinvale District Health Services

Rochester and Elmore District Health Service **Rural Northwest Health** 

Seymour Health

South Gippsland Hospital

Terang and Mortlake Health Service

Timboon and District Healthcare Service

Yarram and District Health Service

Yarrawonga Health

Yea and District Memorial Hospital





#### Your response rate

#### What this is

This is how many staff in your organisation did the survey in 2021.

#### Why this is important

The higher the response rate, the more your results will reflect how staff feel.

If less than 100 completed the survey, consider how much one person could change your results.

For example, if only 25 people did the survey, 1 person would account for 4% of any result.

In this example, if your survey result and comparator group result or previous survey result are within 4% of each other, there is very little difference in the results.

#### How to read this

The number in the brackets () shows how many staff completed the survey this year.

We've also expressed this as a percentage of all the staff who work in your organisation.

2020		2021	
60% (172)		55% (152)	
Comparator	49%	Comparator	51%
<b>Public Sector</b>	49%	<b>Public Sector</b>	39%



# People matter

survey 2021

Have your say

# Report Poverview o

- · About your report
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# People outcomes

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- Intention to stay

- Scorecard: emotional effects of work
- Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

- Highest scoring
- Lowest scoring

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 Taking action questions

Taking action

 Senior leadership questions

Senior

leadership

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Job and

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manager factors

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- Learning and development
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Scorecard: employee engagement index

#### What this is

This is the psychological satisfaction staff get from their work.

The employee engagement index is a score out of 100. It is a weighting of all engagement question responses.

The weightings for each engagement response are:

- strongly agree is 100 points
- agree is 75 points
- neither agree nor disagree is 50 points
- disagree is 25 points
- strongly disagree is 0 points

#### Why this is important

High engagement may lead to greater satisfaction and lower absences, turnover and workplace stress.

2020		2021	
76		75	
Comparator	71	Comparator 73	
Public Sector	68	Public Sector 70	



#### Engagement question results 1 of 2

#### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 75.

#### Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

#### How to read this

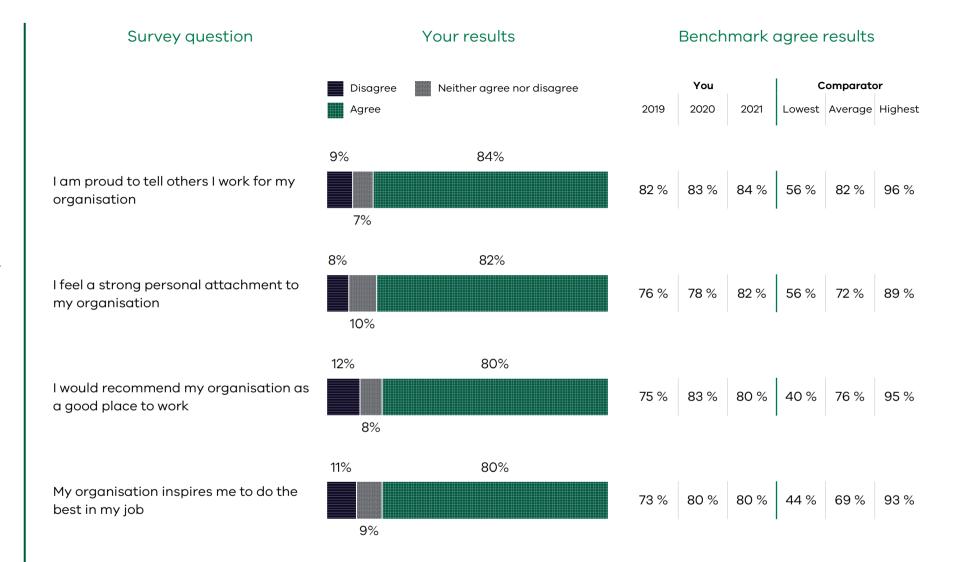
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

84% of your staff who did the survey agreed or strongly agreed with 'I am proud to tell others I work for my organisation'.







#### Engagement question results 2 of 2

#### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 75.

#### Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

achieve its objectives

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

76% of your staff who did the survey agreed or strongly agreed with 'My organisation motivates me to help achieve its objectives'.

# Survey question Your results Benchmark agree results Power to provide the power of the power

14%



Scorecard: satisfaction, stress, intention to stay

#### What this is

This scorecard provides overall results for satisfaction, high to severe work-related stress, and intention to stay.

There are more people outcomes scorecards throughout this report.

#### Why this is important

This page shows which outcomes are performing well and which outcomes you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about people outcomes.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

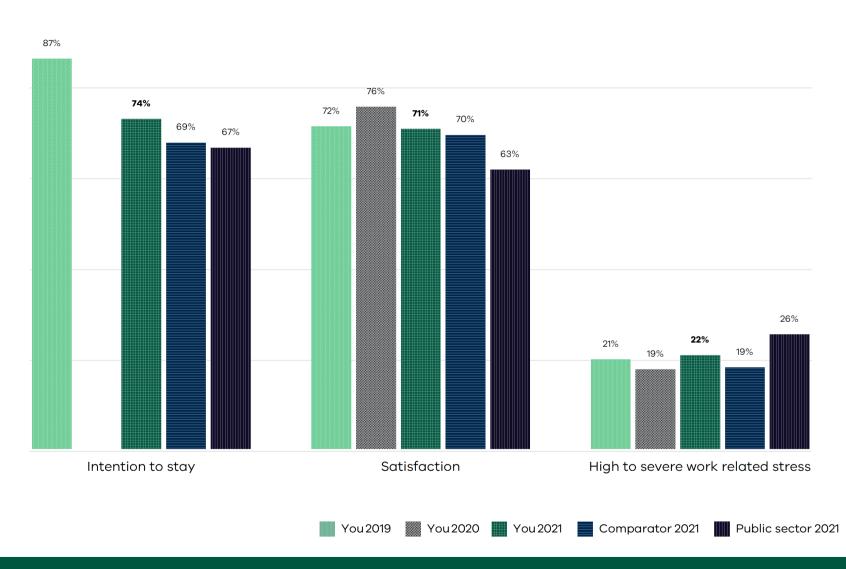
#### Example

#### In 2021:

 74% of your staff who did the survey responded positively to questions about Intention to stay.

#### Compared to:

• 69% of staff at your comparator and 67% of staff across the public sector.



Satisfaction question results 1 of 2

#### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

#### Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

88% of your staff who did the survey agreed or strongly agreed with 'I get a sense of accomplishment from my work'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree 2019 2020 2021 Lowest Average Highest Agree 8% 88% I get a sense of accomplishment from my work 5% 9% 82% I enjoy the work in my current job 9%



Satisfaction question results 2 of 2

#### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

#### Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

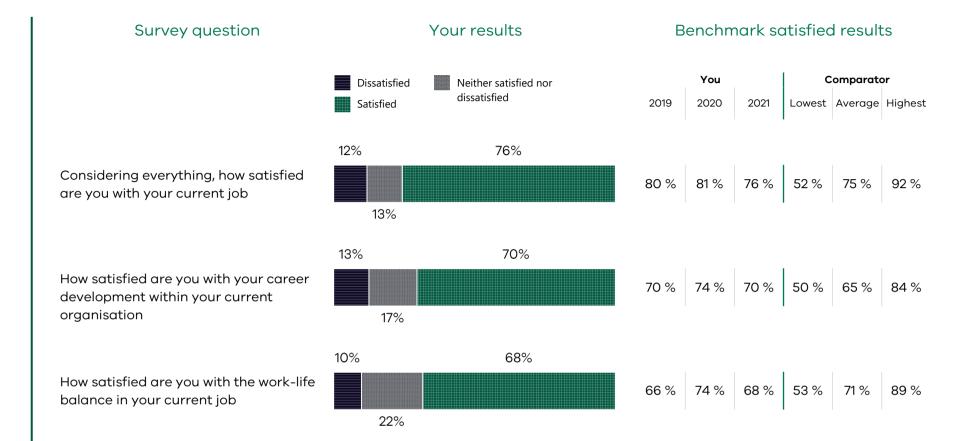
Under 'Your results', see results for each question in descending order by most satisfied.

'Satisfied' combines responses for satisfied and very satisfied and 'Dissatisfied' combines responses for dissatisfied and very dissatisfied.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

76% of your staff who did the survey were satisfied or very satisfied with 'Considering everything, how satisfied are you with your current job'.







#### Work-related stress levels

#### What this is

This is the level of stress experienced by employees in response to work-related factors.

#### Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

#### How to read this

In this survey we asked staff to tell us their stress level.

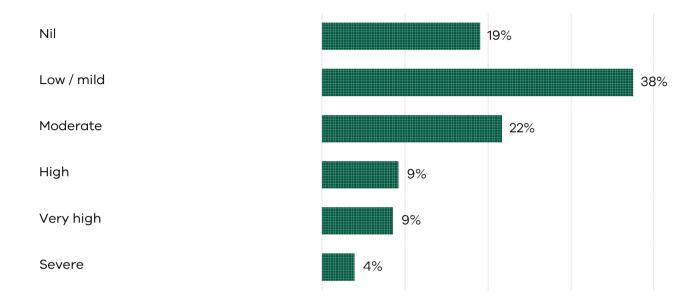
The graph at the top shows how staff in your organisation rated their current levels of work-related stress.

The numbers below show the percentage of staff in your organisation who said they experienced high to severe stress in 2021 compared to 2020 and your comparator.

#### Example

22% of your staff who did the survey said they had high to severe stress in 2021. This is compared to 19% of staff in your comparator group and 26% of staff across the public sector.

## How would you rate your current level of work-related stress? (You 2021)



**Public Sector** 

26%

## Reported levels of high to severe stress

23%

**Public Sector** 

2020		2021					
19%		22%	22%				
Comparator	19%	Comparator	19%				



#### Work-related stress causes

#### What this is

This is the main work-related causes of stress reported by staff.

#### Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

#### How to read this

In the survey, we ask staff to tell us if they have experienced mild to severe stress at work, as shown in the visual above the table.

If they answer yes, we ask them to tell us what caused the stress. They can select more than one cause.

In descending order, the table shows the top 10 causes.

#### Example

81% of your staff who did the survey said they experienced mild to severe stress.

Of that 81%, 54% said the top reason was 'Workload'.

123	29
81%	19%

Experienced some work-related stress

Did not experience some work-related stress

Of those that experienced work related stress it was from	You 2020	You 2021	Comparator 2021	Public sector 2021
Workload	50%	54%	50%	51%
Time pressure	37%	37%	41%	42%
Other changes due to COVID-19	31%	21%	24%	15%
Social environment (e.g. relationships with colleagues, manager and/or senior leaders)	12%	16%	16%	12%
Content, variety, or difficulty of work	7%	15%	8%	12%
Incivility, bullying, harassment or discrimination	13%	13%	10%	7%
Physical environment	7%	12%	6%	5%
Dealing with clients, patients or stakeholders	4%	11%	13%	14%
Management of work (e.g. supervision, training, information, support)	10%	10%	11%	13%
Other	7%	9%	10%	9%





#### Intention to stay

#### What this is

This is what your staff intend to do with their careers in the near future.

#### Why this is important

In the public sector, we want to attract, keep, motivate and engage staff.

#### How to read this

In the survey, we ask staff to tell us if they intend to leave their organisation, leave the sector or stay.

If they say they intend to leave, we ask them to tell us why they want to. They can select more than one reason.

In descending order, the table shows the top 10 reasons for leaving.

The bar in the top right may not add up to 100% as it doesn't include people who intend to retire, or those who answered 'don't know'.

#### Example

12% of your staff who did the survey said they intended to leave.

Of that 12%, 61% said it was from 'Limited future career opportunities at my organisation'.

What is your likely career plan for the next 2 years?



Leaving your organisation	Leaving the sector Staying
---------------------------	----------------------------

Of those who indicated they're leaving your organisation (including leaving the sector) it was for	You 2021	Comparator 2021	Public sector 2021
Limited future career opportunities at my organisation	61%	28%	42%
Limited recognition for doing a good job	44%	32%	32%
Lack of confidence in senior leadership	39%	36%	34%
Limited opportunities to gain further experience at my organisation	39%	29%	33%
Limited involvement in decisions affecting my job and career	33%	13%	20%
Excessive workload	28%	22%	25%
Poor relationship with my colleagues and/or manager	28%	15%	15%
Lack of organisational stability	22%	17%	18%
Limited developmental/educational opportunities at my organisation	22%	22%	24%
My interests do not match my job role	22%	15%	14%



Scorecard: emotional effects of work

#### What this is

This is the level of positive and negative feelings experienced by staff in the 3 months before the survey.

#### Why this is important

Positive feelings can lead to higher wellbeing and job satisfaction and a lower chance of burnout.

#### How to read this

Each label represents a question in the survey about emotional effects of work.

Each result is the percentage of staff who said they often, very often or always felt happy, enthusiastic, worried or miserable in the past 3 months.

You can compare these with your comparator and the public sector.

#### Example

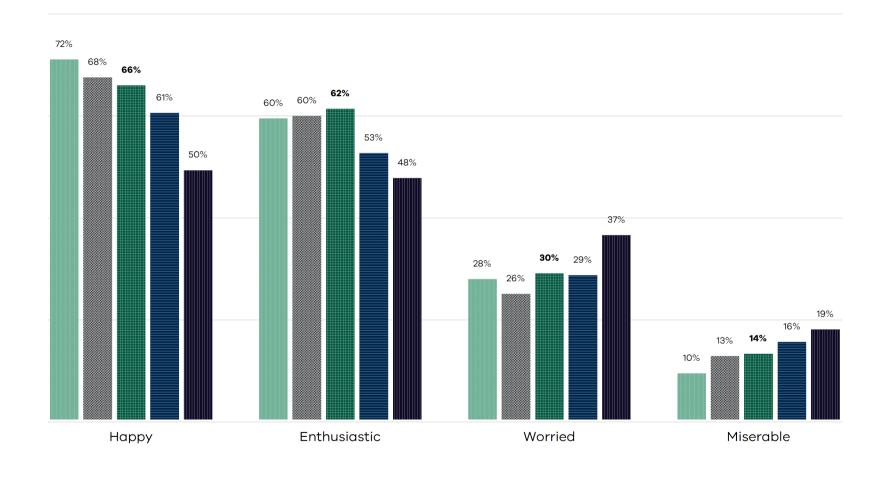
#### In 2021:

 66% of your staff who did the survey said work made them feel happy in 2021, which is down from 68% in 2020

#### Compared to:

• 61% of staff at your comparator and 50% of staff across the public sector.

Thinking about the last three months, how often has work made you feel ...



You 2020 You 2021

Comparator 2021

Public sector 2021

#### Scorecard: negative behaviours

#### What this is

This is how many staff have experienced negative behaviours at work in the past 12 months.

#### Why this is important

Negative behaviours can be detrimental to health and wellbeing as well as performance and behaviour.

#### How to read this

Each label represents a question in the survey about negative behaviour.

Each result is the percentage of staff who said they experienced bullying, sexual harassment, discrimination or violence and aggression in the past 12 months.

You can compare these with your comparator and the public sector.

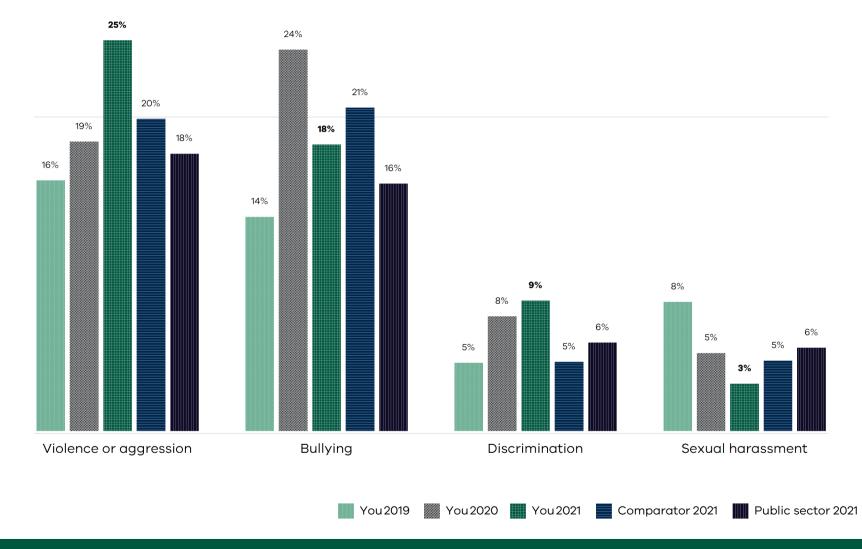
#### Example

#### In 2021:

25% of your staff who did the survey stated they experienced 'Violence or aggression' in the last 12 months which is up from 19% in 2020.

#### Compared to:

 20% of staff at your comparator and 18% of staff across the public sector.



#### Bullying

#### What this is

This is repeated unreasonable behaviour directed at an employee that creates a risk to their health and safety.

#### Why this is important

Bullying can have an immediate and longterm negative impact on those involved, including those who witness bullying.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work.

If they did, they could tell us with one or more answers what they experienced.

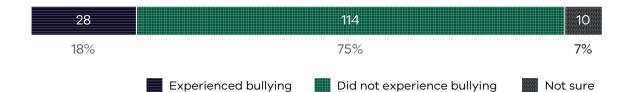
In descending order, the table shows the answers.

#### Example

18% of your staff who did the survey said they experienced bullying.

Of that 18%, 75% said the top type was 'Incivility (e.g. talking down to others, making demeaning remarks, not listening to somebody)'.

Have you experienced bullying at work in the last 12 months?



If you experienced bullying, what type of bullying did you experience?	You 2020	You 2021	Comparator 2021	Public sector 2021
Incivility (e.g. talking down to others, making demeaning remarks, not listening to somebody)	55%	75%	66%	69%
Intimidation and/or threats	29%	46%	32%	32%
Exclusion or isolation	40%	43%	40%	42%
Verbal abuse	21%	39%	21%	20%
Other	19%	18%	11%	15%
Withholding essential information for me to do my job	14%	18%	24%	27%
Being assigned meaningless tasks unrelated to the job	0%	4%	9%	13%
Being given impossible assignment(s)	10%	4%	5%	9%



## Telling someone about the bullying

#### What this is

This is if staff told someone when they experienced bullying.

#### Why this is important

By understanding how staff report bullying, organisations can plan how to support and protect staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work.

If they did, they could tell us with one or more answers who they told about it.

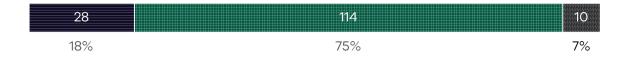
In descending order, the table shows the answers.

#### Example

18% of your staff who did the survey said they experienced bullying, of which

- 54% said the top way they reported the bullying was 'Told a manager'.
- 71% said they didn't submit a formal complaint.

Have you experienced bullying at work in the last 12 months?



Did not experience bullying

Did you tell anyone about the bullying?	You 2020	You 2021	Comparator 2021	Public sector 2021
Told a manager	55%	54%	46%	47%
Told a friend or family member	33%	36%	28%	34%
Told a colleague	31%	32%	39%	42%
Submitted a formal complaint	17%	29%	14%	12%
Told Human Resources	17%	18%	14%	12%
Told someone else	7%	11%	12%	12%
Told the person the behaviour was not OK	0%	7%	17%	17%
Told employee assistance program (EAP) or peer support	0%	4%	7%	9%

Experienced bullying





Not sure

Bullying - reasons for not submitting a formal complaint

#### What this is

This is why staff who experienced bullying chose not to submit a formal complaint.

#### Why this is important

By understanding this, organisations can plan how to support staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work. We then asked them if they submitted a formal complaint. If they didn't, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

#### Example

71% of your staff who experienced bullying did not submit a formal complaint, of which:

 40% said the top reason was 'I believed there would be negative consequences for my career'. Did you submit a formal complaint?

29% 71%

Submitted formal complaint Did not submit a formal complaint

Please tell us why you did not submit a formal complaint?	You 2021	Comparator 2021	Public sector 2021
I believed there would be negative consequences for my career	40%	22%	40%
I believed there would be negative consequences for my reputation	35%	43%	53%
I didn't think it would make a difference	30%	47%	50%
I didn't feel safe to report the incident	20%	12%	19%
Other	15%	12%	12%
I didn't know who to talk to	10%	2%	5%
I didn't need to because I made the bullying stop	10%	7%	7%
I was advised not to	10%	4%	5%
I believed there would be negative consequences for the person I was going to complain about	5%	7%	10%
I didn't know how to make a complaint	5%	1%	5%





#### Perpetrators of bullying

#### What this is

This is who staff have said are responsible for bullying.

#### Why this is important

Understanding where bullying happens means organisations can work out what action to take.

#### How to read this

In this year's survey, 18% of your staff said they experienced bullying.

If they did, they could tell us with one or more answers who the perpetrator was.

In descending order, the bar chart shows the perpetrators with the largest number of responses.

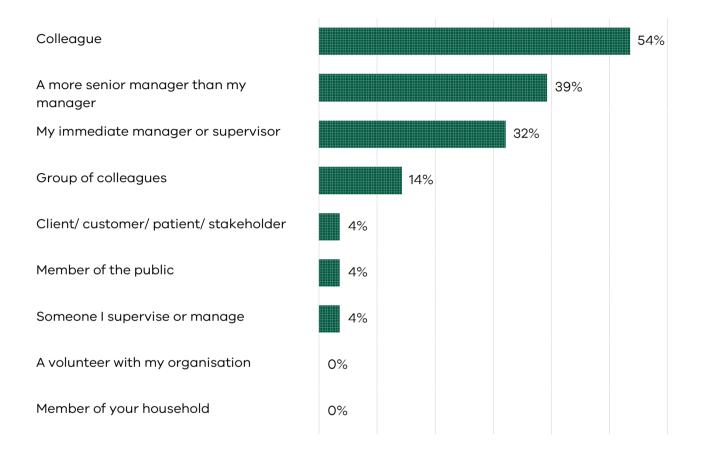
Each row is one perpetrator or group of perpetrators.

#### Example

18% of your staff who did the survey said they experienced bullying.

Of that 18%, 54% said it was by 'Colleague'.

# 28 people (18% of staff) experienced bullying (You2021)





## Frequency of bullying

#### What this is

This is how often staff experienced bullying.

#### Why this is important

Understanding how often bullying happens means organisations can work out what action to take.

#### How to read this

In this year's survey, 18% of your staff said they experienced bullying.

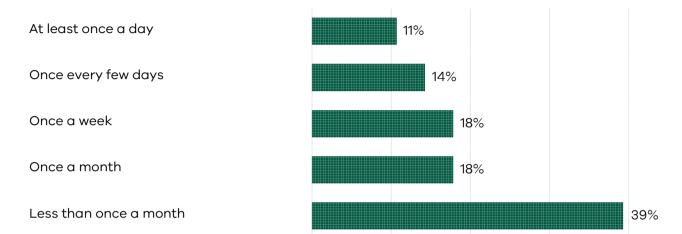
If they did, they could tell us how often they experienced this behaviour.

#### Example

18% of your staff who did the survey said they experienced bullying.

Of that 18%, 11% said it was 'At least once a day'.

# How often have you experienced bullying? (You2021)





#### Sexual harassment

#### What this is

This is non-consensual or unwelcome sexual behaviour that could cause an employee to feel offended, humiliated or intimidated.

### Why this is important

Sexual harassment can have an immediate and long-term negative impact on those involved, including those who witness sexual harassment.

#### Why there is no data here

We've not published the results for this section because less than 10 people said they experienced sexual harassment.

We do this to protect the respondents.



#### Type of discrimination

#### What this is

This is what types of discrimination staff report experiencing in their organisation.

#### Why this is important

Understanding what types of discrimination happen means an organisation can work out what action to take.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced discrimination.

If they did, they could tell us with one or more answers what they experienced.

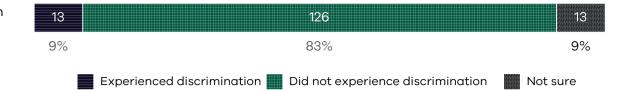
In descending order, the table shows the top 10 types.

#### Example

9% of your staff who did the survey said they experienced discrimination.

Of that 9%, 54% said it was 'Opportunities for promotion'.

Have you experienced discrimination at work in the last 12 months?



If you experienced discrimination, what type of discrimination did you experience?	You 2020	You 2021	Comparator 2021	Public sector 2021
Opportunities for promotion	31%	54%	23%	37%
Other	54%	46%	55%	38%
Opportunities for training	0%	38%	15%	24%
Employment security - threats of dismissal or termination	0%	15%	10%	11%
Opportunities for transfer/secondment	8%	8%	8%	19%
Pay or conditions offered by employer	15%	8%	7%	9%



# Telling someone about the discrimination

#### What this is

This is who staff told about the discrimination they experienced.

#### Why this is important

Understanding who staff tell about their discrimination can inform how organisations can support staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced discrimination.

If they did, they could tell us with one or more answers who they told.

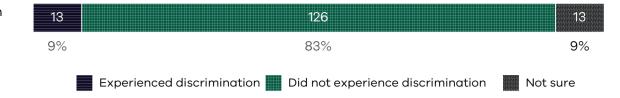
In descending order, the table shows the answers.

#### Example

9% of your staff who did the survey said they experienced discrimination, of which

- 69% said the top way they reported the discrimination was 'I did not tell anyone about the discrimination'.
- 100% said they didn't submit a formal complaint.

Have you experienced discrimination at work in the last 12 months?



Did you tell anyone about the discrimination?	You 2020	You 2021	Comparator 2021	Public sector 2021
I did not tell anyone about the discrimination	15%	69%	20%	24%
Told a friend or family member	31%	31%	31%	32%
Told a colleague	46%	23%	38%	38%
Told a manager	23%	8%	29%	28%



Discrimination - reasons for not submitting a formal complaint

#### What this is

This is why staff who experienced discrimination chose not to submit a formal complaint.

#### Why this is important

By understanding this, organisations can work out what action to take.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced discrimination at work. We then asked them if they submitted a formal complaint. If they did not, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

#### Example

100% of your staff who experienced discrimination did not submit a formal complaint, of which:

 69% said the top reason was 'I believed there would be negative consequences for my career'. Did you submit a formal complaint?

13

100%

Submitted formal complaint Did not submit a formal complaint

Please tell us why you did not submit a formal complaint?	You 2021	Comparator 2021	Public sector 2021
I believed there would be negative consequences for my career	69%	32%	54%
I believed there would be negative consequences for my reputation	62%	46%	56%
I didn't think it would make a difference	38%	55%	57%
I believed there would be negative consequences for the person I was going to complain about	8%	10%	9%
I didn't feel safe to report the incident	8%	15%	19%
I didn't know who to talk to	8%	5%	6%
I didn't need to because I made the discrimination stop	8%	2%	3%
I didn't think it was serious enough	8%	10%	12%
I thought the complaint process would be embarrassing or difficult	8%	11%	13%



#### Frequency of discrimination

#### What this is

This is how often staff experienced discrimination.

#### Why this is important

Understanding the frequency staff experienced discrimination may help organisations work out what action to take.

#### How to read this

In this year's survey, 9% of your staff said they experienced discrimination.

If they did, they could tell us how often they experienced this behaviour.

The graph shows how often staff were experiencing discrimination.

#### Example

9% of your staff who did the survey said they experienced discrimination.

Of that 9%, 8% said it was 'At least once a day'.

# How often have you experienced the behaviour(s)? (You2021)

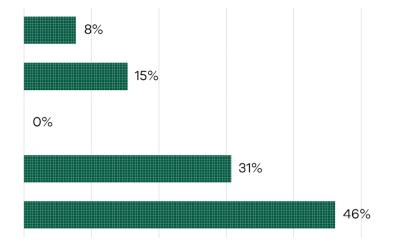
At least once a day

Once every few days

Once a week

Once a month

Less than once a month



#### Violence and aggression

#### What this is

This is when staff are abused, threatened or assaulted in a situation related to their work.

#### Why this is important

Violence and aggression can have an immediate and long-term negative impact of those involved, including those who witness violence and aggression.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression. If they did, they could tell us with one or more answers what they experienced. In descending order, the table shows the

# answers. **Example**

25% of your staff who did the survey said they experienced violence or aggression. Of that 25%, 89% said it was from 'Abusive language'.

Have you experienced violence or aggression at work in the last 12 months?



If you experienced violence or aggression, what type did you experience?	You 2020	You 2021	Comparator 2021	Public sector 2021
Abusive language	91%	89%	73%	81%
Intimidating behaviour	56%	66%	52%	69%
Threats of violence	13%	26%	25%	39%
Physical assault (e.g. spitting, hitting, punching, pushing, tripping, grabbing, throwing objects)	22%	18%	36%	28%
Damage to my property or work equipment	0%	8%	3%	7%
Other	3%	3%	4%	12%



Telling someone about violence and aggression

#### What this is

This is who staff told about what violence and aggression they experienced.

#### Why this is important

Understanding this means organisations can plan how to support and protect staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression. If they did, they could tell us with one or more answers who they told.

In descending order, the table shows the answers.

#### Example

25% of your staff who did the survey said they experienced violence or aggression, fo which

- 55% said the top way they reported the violence or agression was 'Told a manager'
- 47% said they didn't submit a formal incident report.

Have you experienced violence or aggression at work in the last 12 months?



Did you tell anyone about the incident?	You 2020	You 2021	Comparator 2021	Public sector 2021
Told a manager	66%	55%	54%	52%
Submitted a formal incident report	34%	53%	41%	32%
Told a colleague	34%	29%	42%	46%
Told the person the behaviour was not OK	0%	26%	34%	33%
I did not tell anyone about the incident(s)	0%	8%	5%	8%
Told a friend or family member	28%	5%	11%	20%
Told Human Resources	6%	3%	5%	4%



Violence and aggression - reasons for not submitting a formal incident report

#### What this is

This is why staff who experienced violence or aggression chose not to submit a formal incident report.

#### Why this is important

By understanding this, organisations can work out what action to take.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression at work. We then asked them if they submitted a formal incident report. If they did not, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

#### Example

47% of your staff who experienced violence or aggression did not submit a formal incident report, of which:

• 33% said the top reason was 'I believed there would be negative consequences for my career'.

Did you submit a formal incident report?



Submitted formal incident report Did not submit a formal incident report

Please tell us why you did not submit a formal incident report?	You 2021	Comparator 2021	Public sector 2021
I believed there would be negative consequences for my career	33%	6%	12%
I believed there would be negative consequences for my reputation	28%	11%	16%
I didn't think it was serious enough	22%	28%	33%
I didn't need to because I made the violence or aggression stop	17%	14%	16%
Other	17%	23%	12%
I believed there would be negative consequences for the person I was going to complain about	11%	4%	4%
I didn't feel safe to report the incident	11%	5%	5%
I didn't need to because I no longer had contact with the person(s) who was aggressive or violent to me	11%	6%	15%
I didn't think it would make a difference	11%	35%	39%
I didn't know how to make a complaint	6%	1%	3%





# Perpetrators of violence and aggression

#### What this is

This is who staff have said are responsible for violence and aggression.

#### Why this is important

Understanding this means organisations can plan how to support and protect staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression.

If they did, they could tell us with one or more answers who the perpetrator was.

In descending order, the bar chart shows the perpetrators with the largest number of responses.

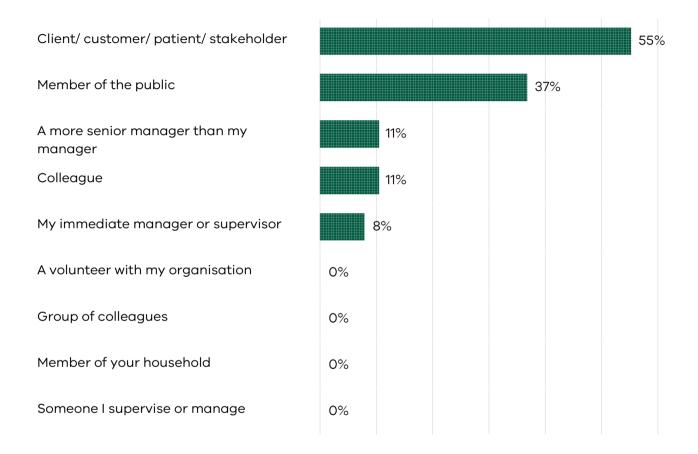
Each row is one perpetrator or a group of perpetrators.

#### Example

25% of your staff who did the survey said they experienced violence or aggression.

Of that 25%, 55% said it was 'Client/ customer/ patient/ stakeholder'.

## 38 people (25% of staff) experienced violence or aggression (You2021)





#### Frequency of violence and aggression

#### What this is

This is how often staff experienced violence or aggression.

#### Why this is important

Understanding the frequency staff experienced violence or aggression may help organisations work out what action to take.

#### How to read this

In this year's survey, 25% of your staff said they experienced violence or aggression.

If they did, they could tell us how often they experienced this behaviour.

The graph shows how often staff were experiencing violence or aggression.

#### Example

25% of your staff who did the survey said they experienced violence or aggression.

Of that 25%, 8% said it was by 'At least once a day'.

## How often have you experienced the behaviour(s)? (You2021)

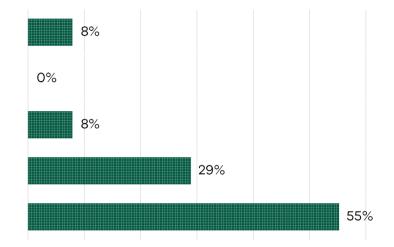
At least once a day

Once every few days

Once a week

Once a month

Less than once a month



#### Witnessing negative behaviours

#### What this is

This is where staff witnessed people acting in a negative way against a colleague.

#### Why this is important

Witnessing negative behaviour can still have a negative impact on the person, as it does on the victim.

#### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work.

They could tell us with one or more answers if they witnessed negative behaviour and what type they witnessed.

In descending order, the table shows the answers.

#### Example

32% of your staff who did the survey said they witnessed some negative behaviour at work.

68% said they witnessed No, I have not witnessed any of the situations above'.

Have you witnessed any negative behaviour at work in the last 12 months?



During the last 12 months in your current organisation, have you witnessed any of the following negative behaviours at work?	You 2021	Comparator 2021	Public sector 2021
No, I have not witnessed any of the situations above	68%	74%	77%
Bullying of a colleague	28%	20%	16%
Discrimination against a colleague	12%	8%	8%
Violence or aggression against a colleague	4%	5%	6%
Sexual harassment of a colleague	1%	1%	1%



Taking action when witnessing negative behaviours

#### What this is

This is what your staff did when they witnessed negative behaviour at work.

#### Why this is important

What staff do when they witness negative behaviour may help organisations understand what support their staff need.

#### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work

If they did, they could tell us with one or more answers what action they took.

The table shows the answers in descending order.

#### Example

32% of your staff who did the survey witnessed negative behaviour, of which:

- 76% said the top action they took was 'Spoke to the person who experienced the behaviour'.
- 4% took no action.

Have you witnessed any negative behaviour at work in the last 12 months?

Took no action



4%

When you witnessed the above behaviour(s), did you do any of the following?	You 2021	Comparator 2021	Public sector 2021
Spoke to the person who experienced the behaviour	76%	71%	72%
Told a manager	49%	39%	37%
Spoke to the person who behaved in a negative way	16%	23%	22%
Told the person the behaviour was not OK	16%	26%	25%
Submitted a formal complaint	12%	8%	6%
Told a colleague	12%	17%	21%
Told Human Resources	12%	8%	6%
Other	4%	7%	7%

Witnessed some negative behaviour

4%

Did not witness some negative behaviour



7%

## **People outcomes**

Negative behaviour — satisfaction with making a formal complaint

#### What this is

This is how satisfied a staff member was with how your organisation managed their complaint.

#### Why this is important

When staff submit a formal complaint for negative behaviours, they should feel your organisation will manage it effectively and professionally.

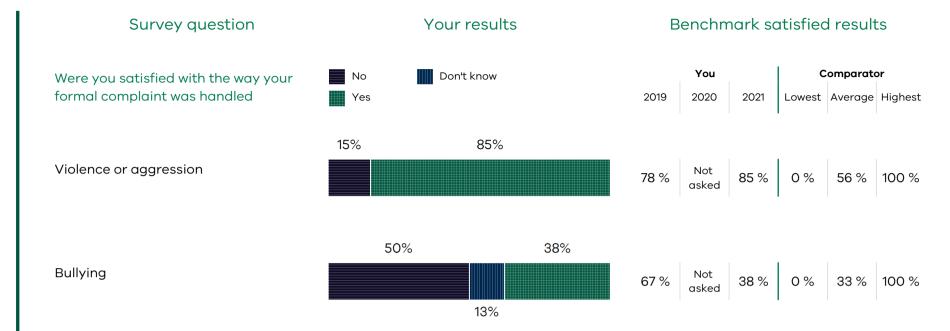
#### How to read this

Under 'Your results', see results for each question in descending order by yes.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

85% of staff who did the survey were satisfied with the way your organisation handled their formal 'Violence or aggression' complaint.



# People matter

survey 2021

Have your say

## Report overview

- People outcomes

**Key differences** 

# Taking action

# Senior leadership

- · About your report
- · Privacy and anonymity
- · Survey's theoretical framework
- · Your comparator aroup
- · Your response rate

- · Scorecard: engagement index
- Engagement
- · Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- · Work-related stress causes
- · Intention to stay

- · Scorecard: emotional effects of work
- · Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and agaression
- · Witnessing negative behaviours

- · Highest scoring · Lowest scoring
- Most improved
- Most declined
- Biggest positive difference from comparator
- · Biggest negative difference from comparator

· Taking action questions

· Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Patient safety climate
- · Diversity and inclusion
- · Gender equality supporting measures

## Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

## Scorecard

Job and

Manager leadership

manager factors

- Manager support
- Workload
- · Learning and development
- Job enrichment
- · Meaningful work
- · Safe to speak up
- · Barriers to optimal work

## Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- · Human rights

# **Demographics**

- · Age, defence force and education
- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- Categories
- Primary role





Highest scoring questions

#### What this is

These are the questions your organisation had the highest agreement or satisfaction with in 2021.

#### How to read this

Use this data to see where your organisation has the highest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 scores against your 2020 scores and your 2021 comparator group.

#### Example

On the first row 'Quality service delivery', the 'You 2021' column shows 91% of your staff agreed with 'My workgroup strives to deliver services in a timely manner'.

This question was not asked in 2020.

Question group	Quality service My workgroup strives to deliver services in a timely		Change from 2020	Comparator 2021	
Quality service delivery			Not asked in 2020	86%	
Job enrichment	I understand how my job contributes to my organisation's purpose	91%	-4%	92%	
Meaningful work	I feel that I can make a worthwhile contribution at work	91%	+1%	89%	
Workgroup support	I am able to work effectively with others in my workgroup	90%	+1%	90%	
Job enrichment	I understand how the Charter of Human Rights and Responsibilities applies to my work	89%	Not asked in 2020	89%	
Manager leadership	My manager works effectively with people from diverse backgrounds		Not asked in 2020	85%	
Supporting question - gender equality	My organisation would support me if I needed to take family violence leave	89%	Not asked in 2020	81%	
Manager leadership	My manager treats employees with dignity and respect	88%	Not asked in 2020	82%	
Satisfaction	I get a sense of accomplishment from my work	88%	Not asked in 2020	84%	
Manager leadership  My manager ensures clients receive a high standard of service		87%	Not asked in 2020	85%	



### Lowest scoring questions

#### What this is

These are the questions your organisation had the lowest agreement or satisfaction with in 2021.

## How to read this

Use this data to see where your organisation has the lowest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 scores against your 2020 scores and your 2021 comparator group.

#### Example

On the first row 'Taking action', the 'You 2021' column shows 29% of your staff agreed with 'My organisation has taken positive action on the results of last year's survey'.

This question was not asked in 2020.

Question subgroup Lowest scoring questions		You 2021	Change from 2020	Comparator 2021	
Taking action	My organisation has taken positive action on the results of last year's survey		Not asked in 2020	35%	
Learning and development	I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)	48%	Not asked in 2020	36%	
Taking action	I believe my organisation will take positive action on the results of this year's survey	51%	Not asked in 2020	54%	
Safety climate	All levels of my organisation are involved in the prevention of stress	54%	+2%	50%	
Learning and development	I feel I have an equal chance at promotion in my organisation	55%	Not asked in 2020	47%	
Learning and development	I am satisfied with the availability of opportunities to move between roles within my organisation (e.g. temporary or permanent transfers)		Not asked in 2020	51%	
Workload	The workload I have is appropriate for the job that I do	57%	-2%	61%	
Workload	I have enough time to do my job effectively	58%	+6%	53%	
Safety climate	Senior leaders show support for stress prevention through involvement and commitment	59%	-4%	55%	
Safety climate	Senior leaders consider the psychological health of employees to be as important as productivity		-6%	57%	



### Most improved

#### What this is

This is where staff feel their organisation has most improved.

## How to read this

Use this data to see if your organisation has a developing or changing trend.

In this table, your trend is shown in the 'Increase from 2020' column.

When you use this data, focus on the increase instead of individual numbers.

This is because the increase from 2020 shows you where the most positive changes are happening in your organisation.

## Example

On the first row 'Safety climate', the 'You 2021' column shows 67% of your staff agreed with 'In my workplace, there is good communication about psychological safety issues that affect me'.

In the 'Increase from 2020' column, you have a 11% increase, which is a positive trend.

Question group	Most improved from last year		Increase from 2020	Comparator 2021	
Safety climate	In my workplace, there is good communication about psychological safety issues that affect me	67%	+11%	58%	
Patient safety climate	Trainees in my discipline are adequately supervised	71%	+7%	61%	
Workload	I have enough time to do my job effectively	58%	+6%	53%	
Engagement	I feel a strong personal attachment to my organisation	82%	+4%	72%	
Patient safety climate	The culture in my work area makes it easy to learn from the errors of others	77%	+4%	67%	
Safety climate	All levels of my organisation are involved in the prevention of stress	54%	+2%	50%	
Meaningful work	I feel that I can make a worthwhile contribution at work	91%	+1%	89%	
Safety climate	My organisation has effective procedures in place to support employees who may experience stress	66%	+1%	64%	
Workplace flexibility	I am confident that if I requested a flexible work arrangement, it would be given due consideration	72%	+1%	69%	
Safe to speak up	fe to speak up  People in your workgroup are able to bring up problen and tough issues		+1%	68%	



#### Most declined

#### What this is

This is where staff feel their organisation has most declined.

#### How to read this

Use this data to see if your organisation has a developing or changing trend.
In this table, your trend is shown in the

When you use this data, focus on the decrease instead of individual numbers.

'Decrease from 2020' column.

This is because the decrease from 2020 shows you where the most negative changes are happening in your organisation.

## Example

On the first row 'Patient safety climate', the 'You 2021' column shows 77% of your staff agreed with 'Patient care errors are handled appropriately in my work area'. In the 'Decrease from 2020' column, you have a 9% decrease, which is a negative trend.

Question subgroup Largest decline from last year		You 2021	Decrease from 2020	Comparator 2021
Patient safety climate	Patient care errors are handled appropriately in my work area	77%	-9%	75%
Patient safety climate	This health service does a good job of training new and existing staff	64%	-7%	62%
Manager support	My manager provides feedback to me in a way that helps me improve my performance	71%	-7%	67%
Senior leadership	Senior leaders provide clear strategy and direction		-7%	64%
Satisfaction	How satisfied are you with the work-life balance in your current job	68%	-6%	71%
Safety climate	Senior leaders consider the psychological health of employees to be as important as productivity	60%	-6%	57%
Patient safety climate	I am encouraged by my colleagues to report any patient safety concerns I may have	87%	-6%	85%
Workgroup support	I am able to work effectively with others outside my immediate workgroup	86%	-6%	89%
Job enrichment	I clearly understand what I am expected to do in this job	86%	-6%	86%
Patient safety climate	I would recommend a friend or relative to be treated as a patient here		-5%	78%



# Biggest positive difference from comparator

#### What this is

This is where your staff have agreed more to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest positive difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

## Example

On the first row 'Learning and development', the 'You 2021' column shows 48% of your staff agreed with 'I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)'.

The 'difference' column, shows that agreement for this question was 12 percentage points higher in your organisation than in your comparator.

Question group	Biggest positive difference from comparator	You 2021 Difference		Comparator 2021	
Learning and development	I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)	48%	+12%	36%	
Engagement	My organisation inspires me to do the best in my job	80%	+11%	69%	
Engagement	I feel a strong personal attachment to my organisation	82%	+10%	72%	
Patient safety climate	The culture in my work area makes it easy to learn from the errors of others		+10%	67%	
Patient safety climate	Trainees in my discipline are adequately supervised	71%	+9%	61%	
Manager support	My manager has regular conversations with me about my learning and development	62%	+9%	52%	
Safety climate	In my workplace, there is good communication about psychological safety issues that affect me	67%	+9%	58%	
Manager support	I receive adequate recognition for my contributions and accomplishments	66%	+8%	57%	
Learning and development	I feel I have an equal chance at promotion in my organisation	55%	+8%	47%	
Learning and I am satisfied with the way my learning and development needs have been addressed in the last 12 months		68%	+8%	60%	



# Biggest negative difference from comparator

#### What this is

This is where your staff have agreed less to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest negative difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

## Example

On the first row 'Safety climate', the 'You 2021' column shows 76% of your staff agreed with 'My organisation provides a physically safe work environment'.

The 'difference' column, shows that agreement for this question was 8 percentage points lower in your organisation than in your comparator.

Question subgroup	Biggest negative difference from comparator	You 2021	Difference	Comparator 2021 84%	
Safety climate	My organisation provides a physically safe work environment	76%	-8%		
Taking action	My organisation has taken positive action on the results of last year's survey	29%	-6%	35%	
Organisational integrity	My organisation encourages respectful workplace behaviours	75%	-5%	80%	
Workgroup support	People in my workgroup are honest, open and transparent in their dealings	62%	-4%	66%	
Equal employment opportunity	Cultural background is not a barrier to success in my organisation	80%	-4%	84%	
Workplace flexibility	Using flexible work arrangements is not a barrier to success in my organisation	63%	-4%	66%	
Workload	The workload I have is appropriate for the job that I do	57%	-3%	61%	
Workgroup support	I am able to work effectively with others outside my immediate workgroup	86%	-3%	89%	
Manager leadership	My manager is committed to workplace safety	84%	-3%	86%	
Diversity and inclusion  There is a positive culture within my organisation in relation to employees of different age groups		76%	-3%	79%	



# People matter

survey 2021

Have your say

## Report overview

People outcomes

# **Key differences**

· Highest scoring

Lowest scoring

Most improved

Most declined

comparator

Biggest positive

difference from

# Taking action

# Senior leadership

- · Taking action questions
- · Senior leadership *auestions*

- · About your report
- · Privacy and anonymity
- · Survey's theoretical framework
- · Your comparator aroup
- · Your response rate

- · Scorecard: engagement index
- Engagement
- · Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- · Work-related stress causes
- · Intention to stay

- · Scorecard: emotional effects of work
- · Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and agaression
- · Witnessing negative behaviours

· Biggest negative difference from comparator

## Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Patient safety climate
- · Diversity and inclusion
- · Gender equality supporting measures

## Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

## Scorecard

Job and

Manager leadership

manager factors

- Manager support
- Workload
- · Learning and development
- Job enrichment
- · Meaningful work
- · Safe to speak up
- · Barriers to optimal work

# Public sector values

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- Responsiveness
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- Impartiality
- Accountability
- Respect
- Leadership
- · Human rights

# **Demographics**

- · Age, defence force and education
- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- Categories
- Primary role

# **Taking action**

#### What this is

This is how well staff feel their organisation takes action and makes improvements from your survey results.

## Why this is important

If your organisation takes action as a result of survey results, your staff may feel their feedback is valuable.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

51% of your staff who did the survey agreed or strongly agreed with I believe my organisation will take positive action on the results of this year's survey'.

## Survey question

Neither agree nor disagree Disagree Don't know Agree

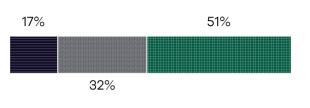
Your results

You Comparator 2019 2020 2021 Lowest Average Highest

I believe my organisation will take positive action on the results of this year's survey

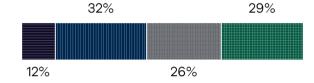
My organisation has taken positive action on the results of last year's

survey





Benchmark agree results



Not asked	Not asked	29 %	11 %	35 %	72

# People matter

survey 2021

Have your say

## Report overview

People outcomes

# **Key differences**

## Taking action

# Senior leadership

 Senior leadership questions

- · About your report
- · Privacy and anonymity
- · Survey's theoretical framework
- · Your comparator aroup
- · Your response rate

- · Scorecard: engagement index
- Engagement
- · Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- · Work-related stress causes
- Intention to stay

- · Scorecard: emotional effects of work
- · Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and agaression
- · Witnessing negative behaviours

- · Highest scoring
- Lowest scoring
- Most improved Most declined
- Biggest positive difference from comparator
- · Biggest negative difference from comparator

· Taking action questions

# Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Patient safety climate
- · Diversity and inclusion
- · Gender equality supporting measures

## Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

# Scorecard

Job and

Manager leadership

manager factors

- Manager support
- Workload
- · Learning and development
- Job enrichment
- · Meaningful work
- · Safe to speak up
- · Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- · Human rights

# **Demographics**

- · Age, defence force and education
- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- Categories
- Primary role

## Senior leadership

### Senior leadership 1 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

## Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

74% of your staff who did the survey agreed or strongly agreed with 'Senior leaders actively support diversity and inclusion in the workplace'.







## Senior leadership

Senior leadership 2 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

## Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

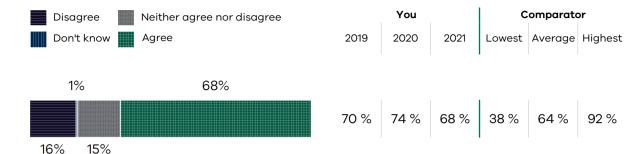
'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

68% of your staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

# Survey question Your results Benchmark agree results





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# Senior leadership

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- Taking action questions
- Senior leadership questions

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- · Diversity and inclusion
- Gender equality supporting measures

# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- · Workgroup support

# Job and manager factors

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# Demographics

- Age, defence force and education
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- Disability
- Gender, variations in sex characteristics and sexual orientation
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- Adjustments
- Caring
- Categories
- Primary role





#### Scorecard 1 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

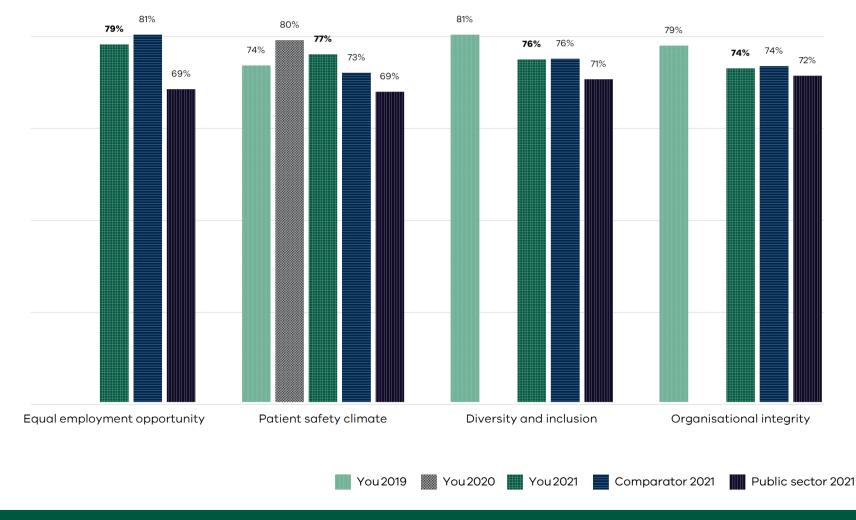
## Example

#### In 2021:

 79% of your staff who did the survey responded positively to questions about Equal employment opportunity.

#### Compared to:

• 81% of staff at your comparator and 69% of staff across the public sector.



### Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

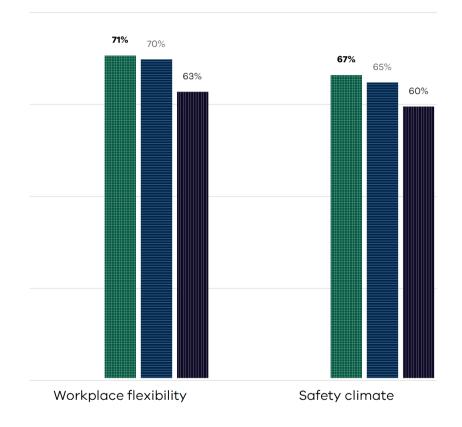
### Example

#### In 2021:

 71% of your staff who did the survey responded positively to questions about Workplace flexibility.

#### Compared to:

• 70% of staff at your comparator and 63% of staff across the public sector.





You 2020 You 2021 Comparator 2021

Public sector 2021

## Organisational integrity 1 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

#### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

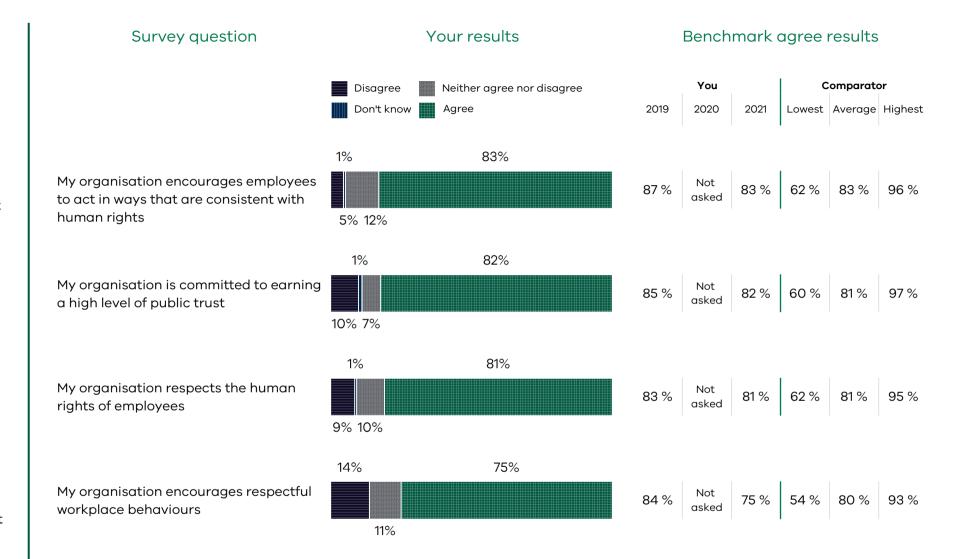
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

83% of your staff who did the survey agreed or strongly agreed with 'My organisation encourages employees to act in ways that are consistent with human rights'.







## Organisational integrity 2 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

## Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

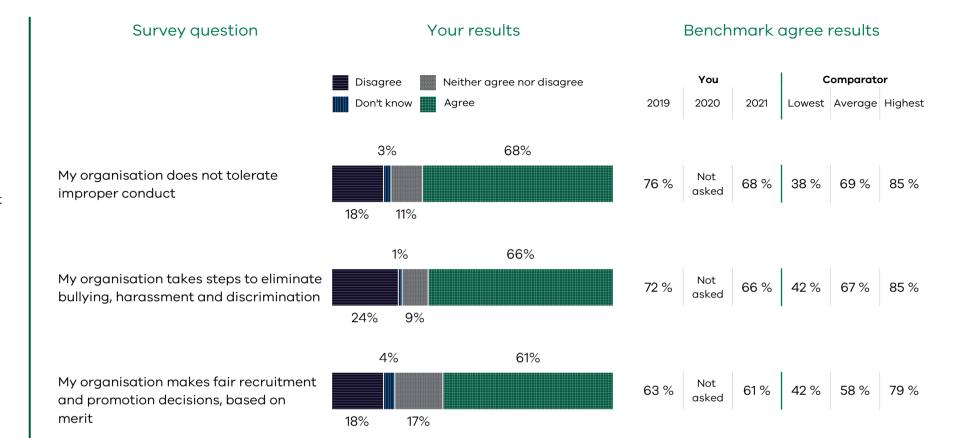
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

68% of your staff who did the survey agreed or strongly agreed with 'My organisation does not tolerate improper conduct'.





## Workplace flexibility 1 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

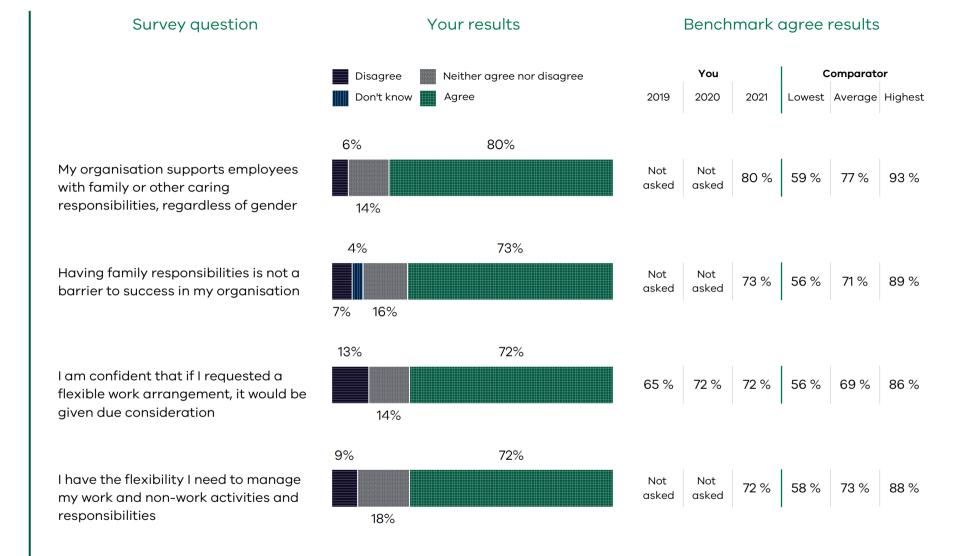
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

80% of your staff who did the survey agreed or strongly agreed with 'My organisation supports employees with family or other caring responsibilities, regardless of gender'.





## Workplace flexibility 2 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

72% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who have caring responsibilities'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 72% 6% There is a positive culture within my organisation in relation to employees who have caring responsibilities 6% 16% 5% 72% Having caring responsibilities is not a barrier to success in my organisation 7% 16% 5% 72% There is a positive culture within my organisation in relation to employees asked who have family responsibilities 6% 18% 65% There is a positive culture within my organisation in relation to employees who use flexible work arrangements 10% 18%



Workplace flexibility 3 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

### Why this is important

Supporting flexible working can improve employee wellbeing.

a barrier to success in my organisation

14%

17%

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

63% of your staff who did the survey agreed or strongly agreed with 'Using flexible work arrangements is not a barrier to success in my organisation'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 7% 63% Using flexible work arrangements is not Not

asked

asked

Workplace flexibility 4 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

## How to read this

The table shows you what flexible work arrangements staff use.

Each row represents one use. Staff can select more than one.

You can compare between your organisation, comparator and the public sector.

#### Example

43% of staff who did the survey said the flexible work arrangement they used was 'Part-time'.

Do you use any of the following flexible work arrangements?	You 2021	Comparator 2021	Public sector 2021
Part-time	43%	38%	19%
No, I do not use any flexible work arrangements	29%	30%	38%
Shift swap	25%	26%	12%
Flexible start and finish times	16%	18%	23%
Using leave to work flexible hours	11%	11%	8%
Working from an alternative location (e.g. home, hub/shared work space)	10%	9%	24%
Study leave	10%	8%	4%
Working more hours over fewer days	5%	5%	6%
Other	5%	3%	2%
Job sharing	2%	3%	1%



Equal employment opportunity 1 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

## Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

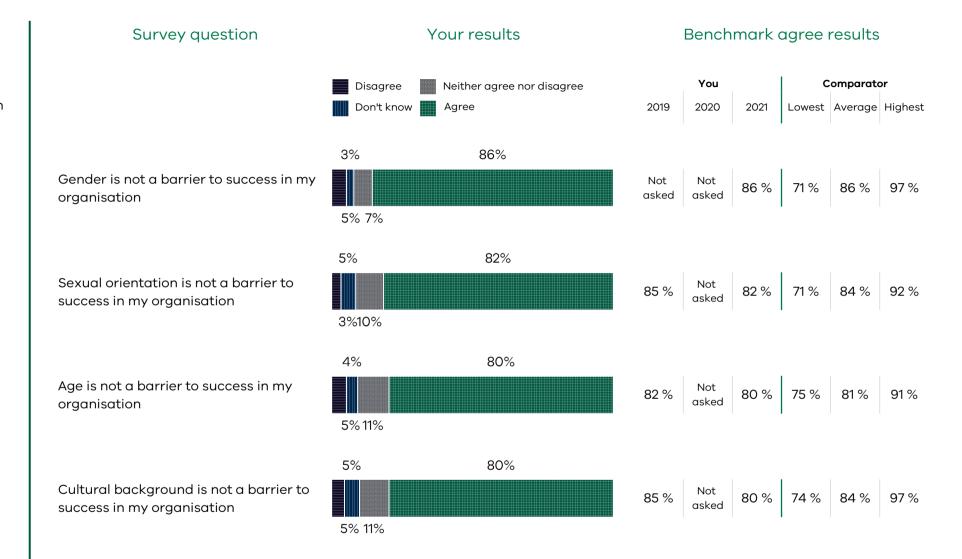
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

86% of your staff who did the survey agreed or strongly agreed with 'Gender is not a barrier to success in my organisation'.







Equal employment opportunity 2 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

## Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

77% of your staff who did the survey agreed or strongly agreed with 'Being Aboriginal and/or Torres Strait Islander is not a barrier to success in my organisation'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 8% 77% Being Aboriginal and/or Torres Strait asked Islander is not a barrier to success in my organisation 2% 13% 8% 70% Disability is not a barrier to success in my organisation 16%



Psychosocial and physical safety climate question results 1 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

## Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

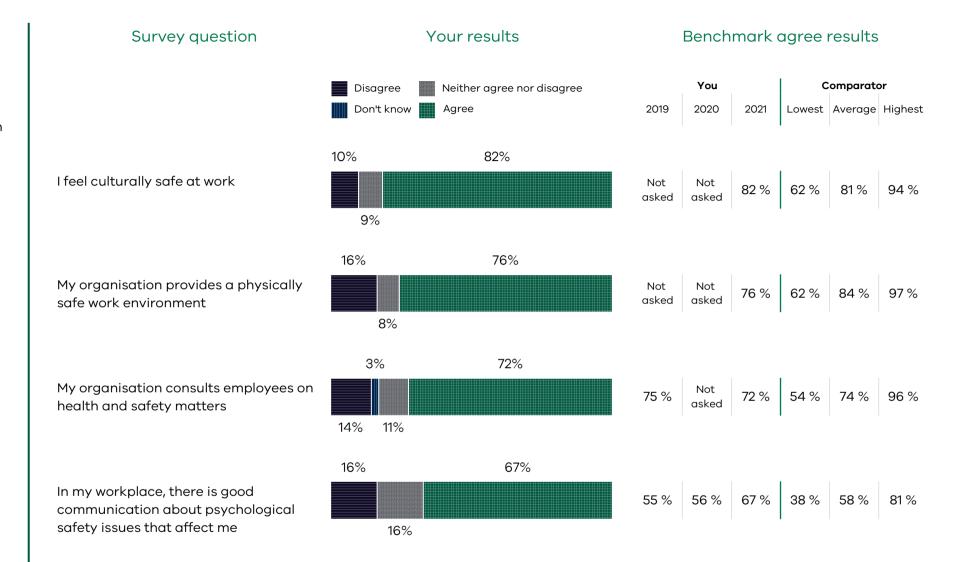
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

82% of your staff who did the survey agreed or strongly agreed with 'I feel culturally safe at work'.







Psychosocial and physical safety climate question results 2 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

### Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

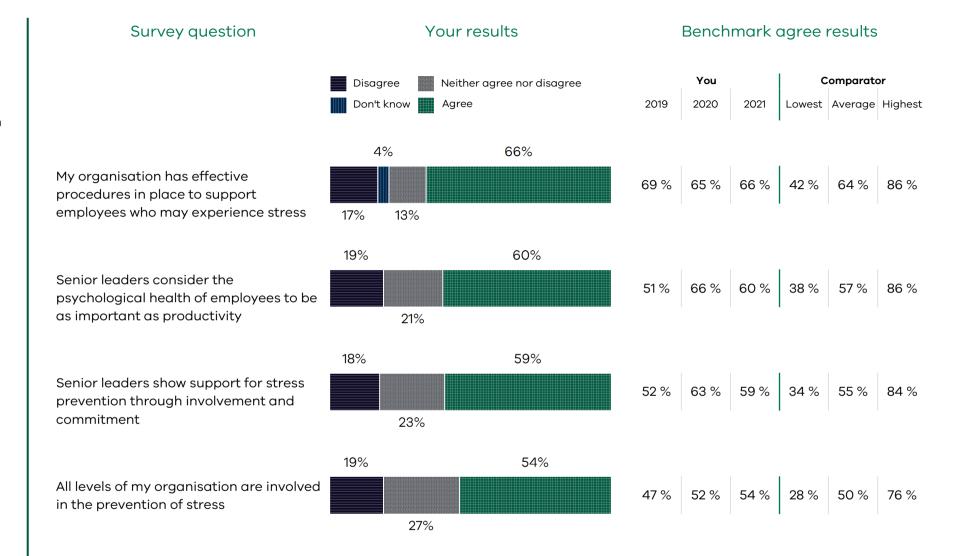
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

66% of your staff who did the survey agreed or strongly agreed with 'My organisation has effective procedures in place to support employees who may experience stress'.





Psychosocial safety climate score

#### What this is

Psychosocial safety climate score reflects how well your organisation's workplace practices and processes support a climate for good psychological health.

#### How we work out your score

We work out your score from these 4 questions:

- In my workplace, there is good communication about psychological safety issues that affect me
- 2. All levels of my organisation are involved in the prevention of stress
- Senior leaders consider the psychological health of employees to be as important as productivity
- Senior leaders show support for stress prevention through involvement and commitment

To work out your score, we rate each response and add them together

- strongly agree is 5
- agree is 4
- neither agree or disagree is 3
- disagree is 2
- strongly disagree is 1

## How to interpret your score

Under 'Benchmark results', compare your organisation to your comparator and the highest and lowest score in your comparator group for 2021. We also show the lowest (4) and highest (20) scores possible.

#### A score of:

- 12 or less indicates a poor climate and a high risk of adverse outcomes
- 13 indicates a moderate climate and medium risk of adverse outcomes
- 14 or more indicates a high climate and low risk of adverse outcomes

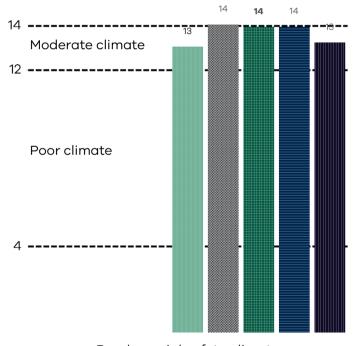
#### Adverse outcomes can include:

- · poor work quality
- negative acts such as bullying and harassment
- mental health problems such as depression, distress and emotional exhaustion
- sickness absence
- presenteeism (coming to work when sick)
- · worker compensation
- reduced engagement

#### Benchmark results

20 -----

#### Positive climate



Psychosocial safety climate

You 2019 You 2020 You 2021 Comparator 2021 Public sector 2021

### Patient safety climate 1 of 2

#### What this is

This is the safety culture in a healthcare workplace.

## Why this is important

A good patient safety climate means safe, high-quality care and experiences.

The Victorian Managed Insurance Authority and the Victorian Quality Council developed these tools.

#### How to read this

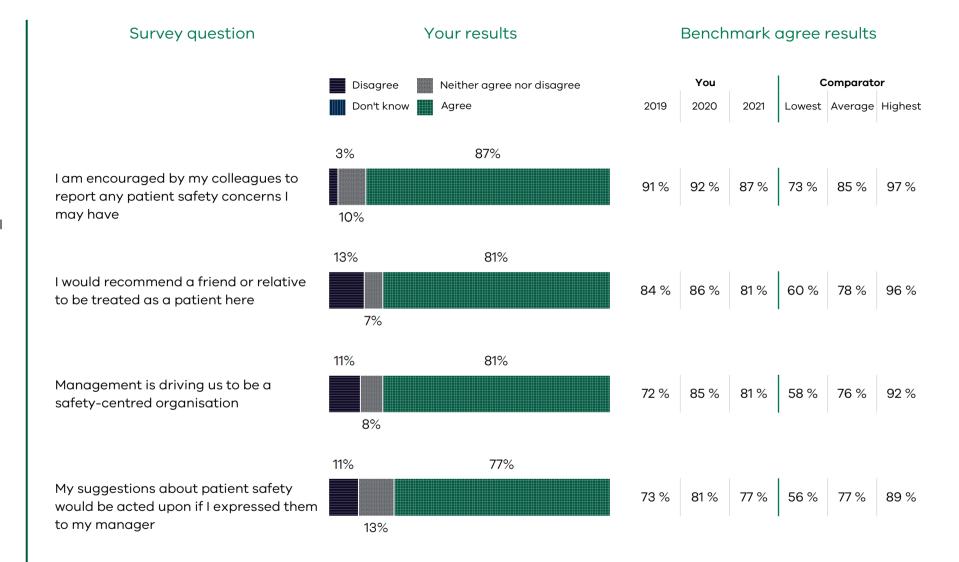
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

87% of your staff who did the survey agreed or strongly agreed with 'I am encouraged by my colleagues to report any patient safety concerns I may have'.







### Patient safety climate 2 of 2

#### What this is

This is the safety culture in a healthcare workplace.

## Why this is important

A good patient safety climate means safe, high-quality care and experiences.

The Victorian Managed Insurance Authority and the Victorian Quality Council developed these tools.

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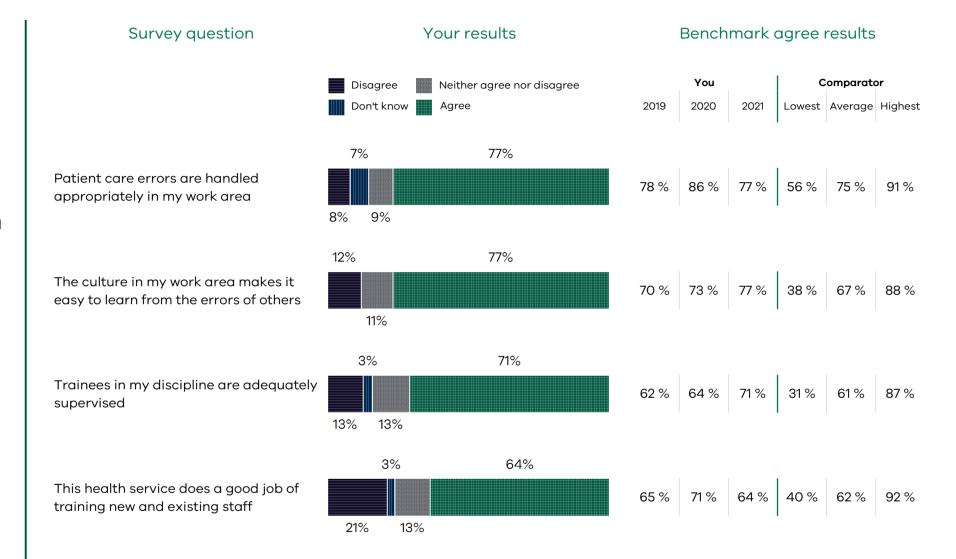
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

77% of your staff who did the survey agreed or strongly agreed with 'Patient care errors are handled appropriately in my work area'.







## Diversity and inclusion 1 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

#### Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

79% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees from varied cultural backgrounds'.

### Survey question Your results Benchmark agree results You Comparator Neither garee nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 3% 79% There is a positive culture within my organisation in relation to employees from varied cultural backgrounds 7% 11% 2% 79% There is a positive culture within my organisation in relation to employees of different sexes/genders 5%14% 1% 76% There is a positive culture within my organisation in relation to employees of different age groups 7% 15% 8% 75% There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait 1% 16% Islander





## Diversity and inclusion 2 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

## Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

75% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who identify as LGBTIQ+'.

## Survey question

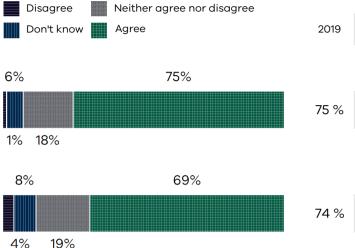
#### Your results

## Benchmark agree results



There is a positive culture within my organisation in relation to employees

with disability



Disagree Neither agree nor disagree			You			omparato	
Don't know	Agree	2019	2020	2021	Lowest	Average	Highest
	75%						
		75 %	Not asked	75 %	50 %	72 %	88 %
18%				,			
%	69%						
		74 %	Not asked	69 %	53 %	68 %	88 %
/ 100/							

### Gender equality supporting measures

#### What this is

These are new questions to support Workplace Gender Audits, in addition to existing People matter survey questions on gender equality.

Your excel files show all of the questions you can use in your workplace gender audits.

### Why this is important

Under the Gender Equality Act 2020, organisations have obligations to promote gender equality in the workplace.

#### How to read this

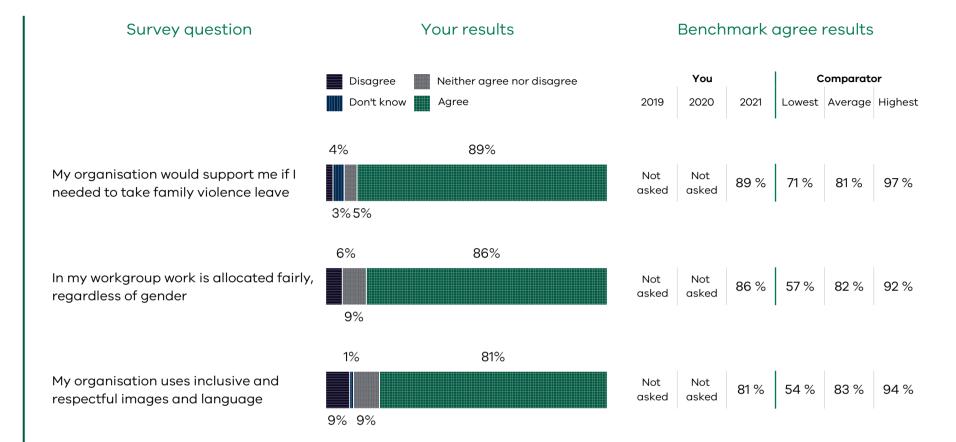
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

89% of your staff who did the survey agreed or strongly agreed with 'My organisation would support me if I needed to take family violence leave'.







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- Senior leadership questions

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# **Workgroup climate**

#### Scorecard

#### What this is

This scorecard provides overall results for each factor in the workgroup climate part of the survey's theoretical framework.

### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about workgroup climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

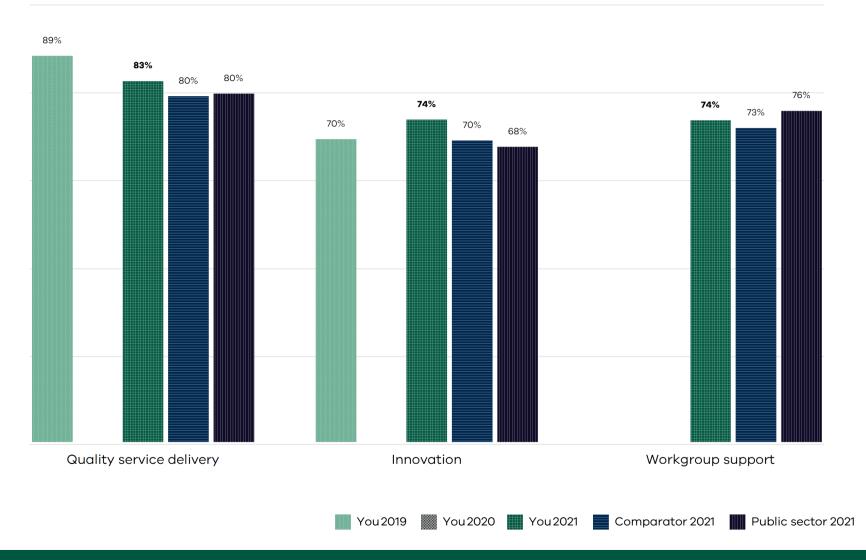
## Example

## In 2021:

 83% of your staff who did the survey responded positively to questions about.

## Compared to:

• 80% of staff at your comparator and 80% of staff across the public sector.



# Workgroup climate

Quality service delivery 1 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

## Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

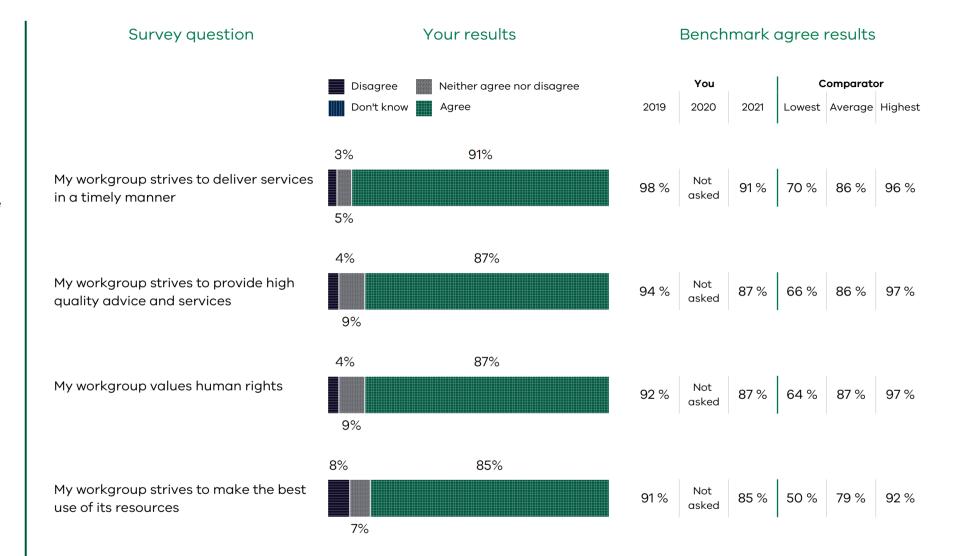
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

91% of your staff who did the survey agreed or strongly agreed with 'My workgroup strives to deliver services in a timely manner'.







# Workgroup climate

Quality service delivery 2 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

## Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

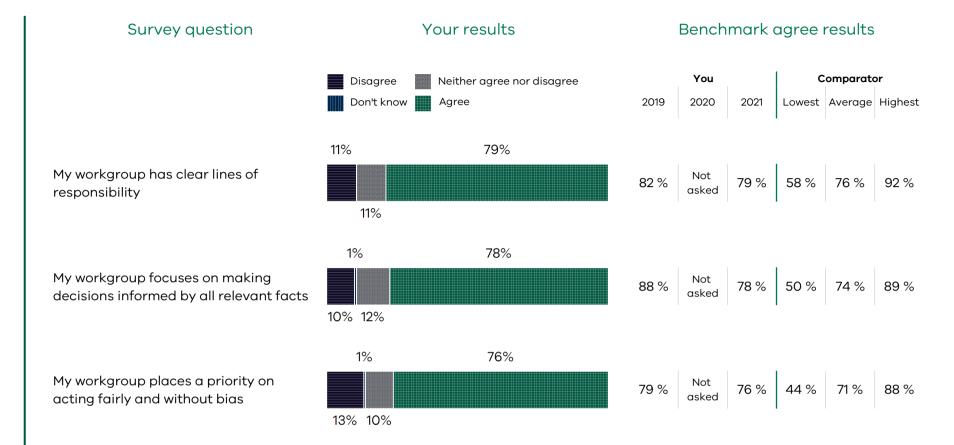
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

79% of your staff who did the survey agreed or strongly agreed with 'My workgroup has clear lines of responsibility'.







#### Innovation 1 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

#### Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

86% of your staff who did the survey agreed or strongly agreed with 'My workgroup respectfully consults with clients and stakeholders to improve outcomes'.





#### Innovation 2 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

## Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

68% of your staff who did the survey agreed or strongly agreed with 'My workgroup takes reasonable risks to improve its services'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know Agree 2019 2020 2021 Lowest Average Highest 3% 68% My workgroup takes reasonable risks to improve its services 11% 18%



## Workgroup support 1 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

## Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

90% of your staff who did the survey agreed or strongly agreed with 'I am able to work effectively with others in my workgroup'.







# Workgroup support 2 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

## Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

75% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup treat each other with respect'.







Workgroup support 3 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

## Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

62% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup are honest, open and transparent in their dealings'.

Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 62% 13% People in my workgroup are honest, open and transparent in their dealings 26% 1% 61% Workgroups across my organisation willingly share information with each other 15% 22%

# People matter

survey 2021

Have your say

# Report overview

People outcomes **Key differences** 

# Taking action

# Senior leadership

- · About your report
- · Privacy and anonymity
- · Survey's theoretical framework
- · Your comparator aroup
- · Your response rate

- · Scorecard: engagement index
- Engagement
- · Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- · Work-related stress causes
- Intention to stay

- · Scorecard: emotional effects of work
- · Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and agaression
- · Witnessing negative behaviours

- · Highest scoring
- Lowest scoring Most improved
- Most declined
- Biggest positive difference from comparator
- · Biggest negative difference from comparator

- · Taking action questions
- · Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Patient safety climate
- · Diversity and inclusion
- · Gender equality supporting measures

# Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

# Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- · Safe to speak up
- · Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- · Human rights

# **Demographics**

- · Age, defence force and education
- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- Categories
- Primary role





#### Scorecard 1 of 2

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

# Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

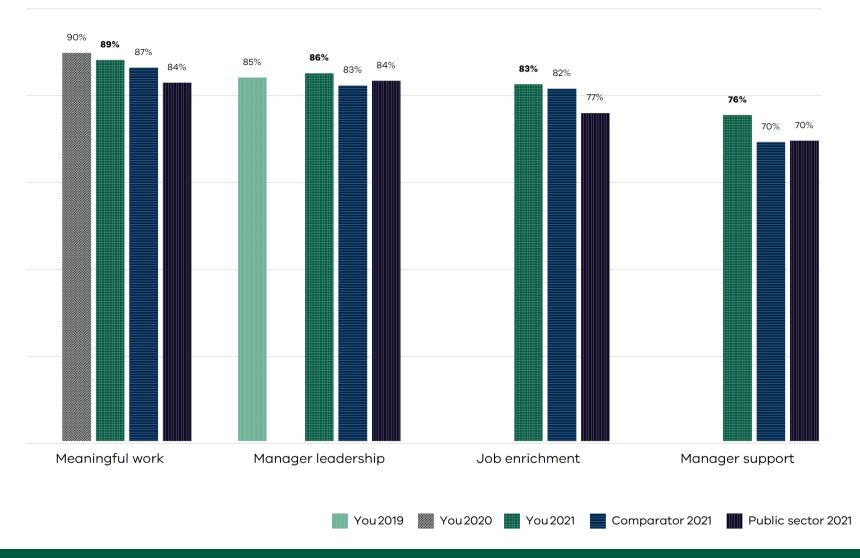
#### Example

#### In 2021:

 89% of your staff who did the survey responded positively to questions about Meaningful work.

#### Compared to:

• 87% of staff at your comparator and 84% of staff across the public sector.



#### Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

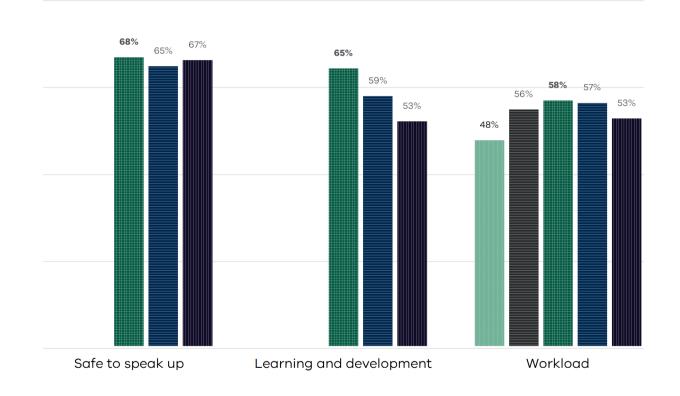
#### Example

#### In 2021:

 68% of your staff who did the survey responded positively to questions about Safe to speak up.

# Compared to:

• 65% of staff at your comparator and 67% of staff across the public sector.



You 2020 You 2021 Comparator 2021

Public sector 2021

## Manager leadership 1 of 2

#### What this is

This is how well staff perceive their direct managers lead.

## Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

89% of your staff who did the survey agreed or strongly agreed with 'My manager works effectively with people from diverse backgrounds'.







## Manager leadership 2 of 2

#### What this is

This is how well staff perceive their direct managers lead.

## Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

#### How to read this

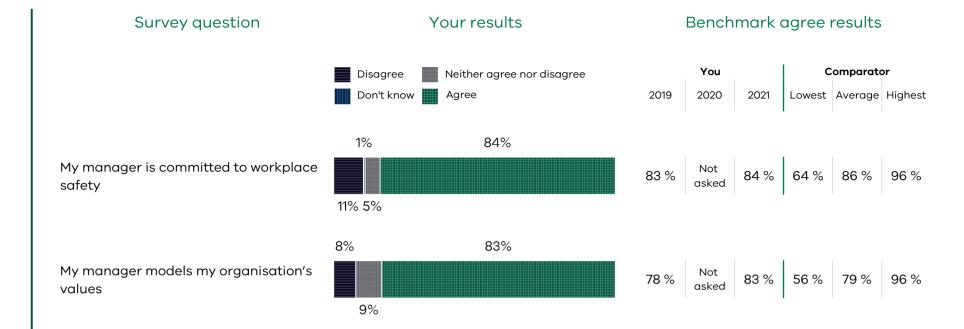
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

84% of your staff who did the survey agreed or strongly agreed with 'My manager is committed to workplace safety'.





#### Manager support 1 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

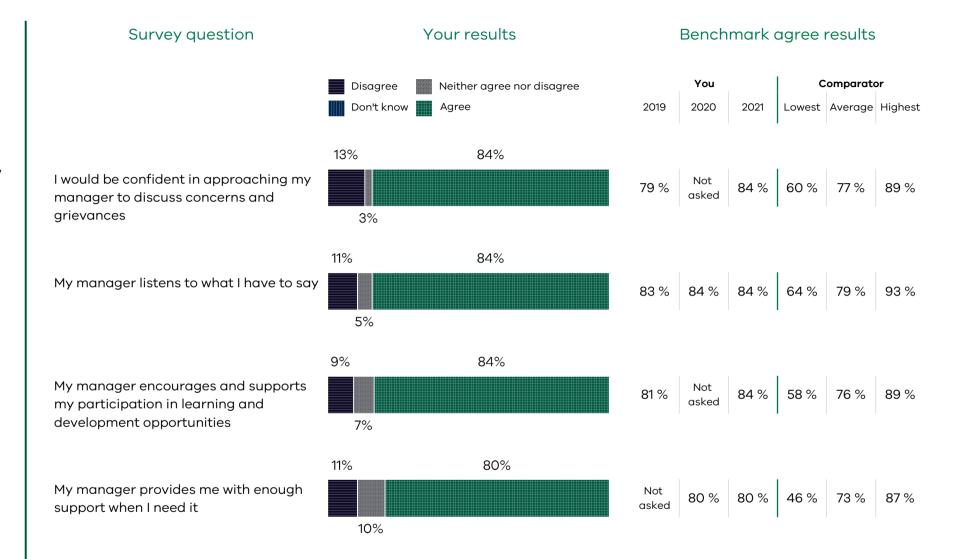
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

84% of your staff who did the survey agreed or strongly agreed with 'I would be confident in approaching my manager to discuss concerns and grievances'.







#### Manager support 2 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

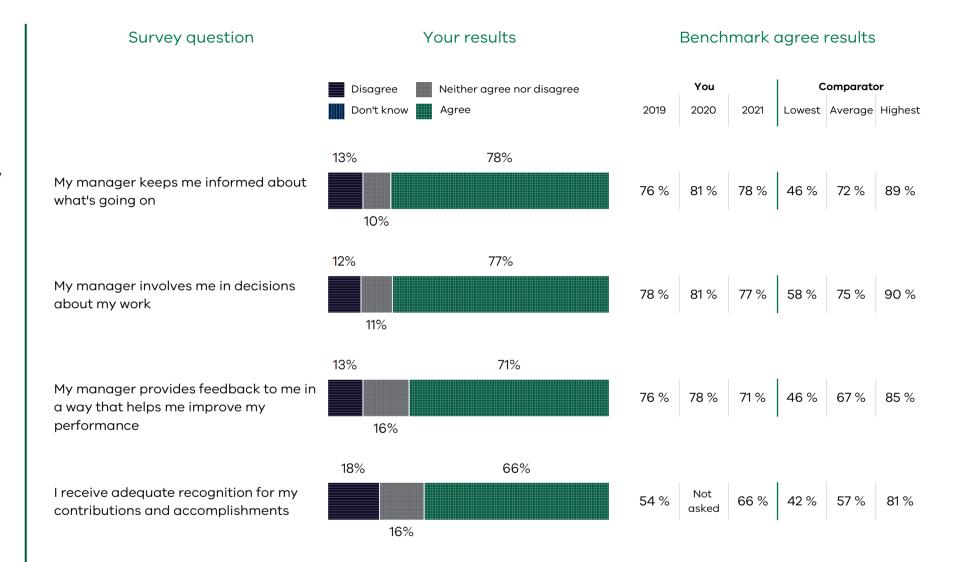
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

78% of your staff who did the survey agreed or strongly agreed with 'My manager keeps me informed about what's going on'.







#### Manager support 3 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

development

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

62% of your staff who did the survey agreed or strongly agreed with 'My manager has regular conversations with me about my learning and development'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 62% 16% My manager has regular conversations Not asked with me about my learning and asked

22%

#### Workload

#### What this is

This is how staff feel about workload and time pressure.

## Why this is important

Workload and time pressure are the most prominent causes of work-related stress.

#### How to read this

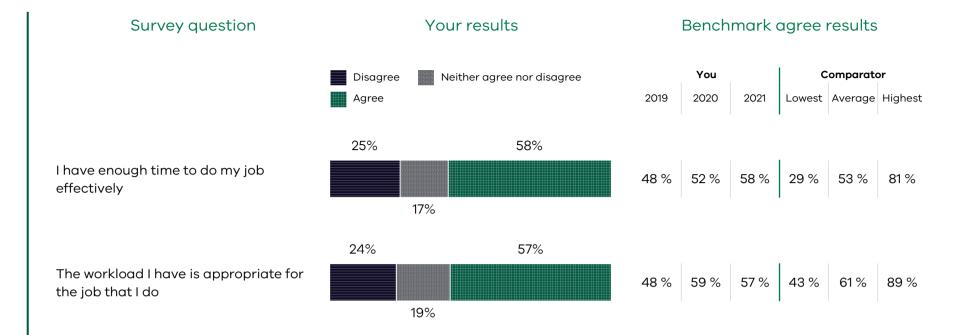
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

58% of your staff who did the survey agreed or strongly agreed with 'I have enough time to do my job effectively'.





## Learning and development 1 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

#### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

77% of your staff who did the survey agreed or strongly agreed with 'In the last 12 months I have learned skills that have helped me do my job better'.







Learning and development 2 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

#### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

64% of your staff who did the survey agreed or strongly agreed with 'There are adequate opportunities for me to develop skills and experience in my organisation'.







#### Job enrichment 1 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

#### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

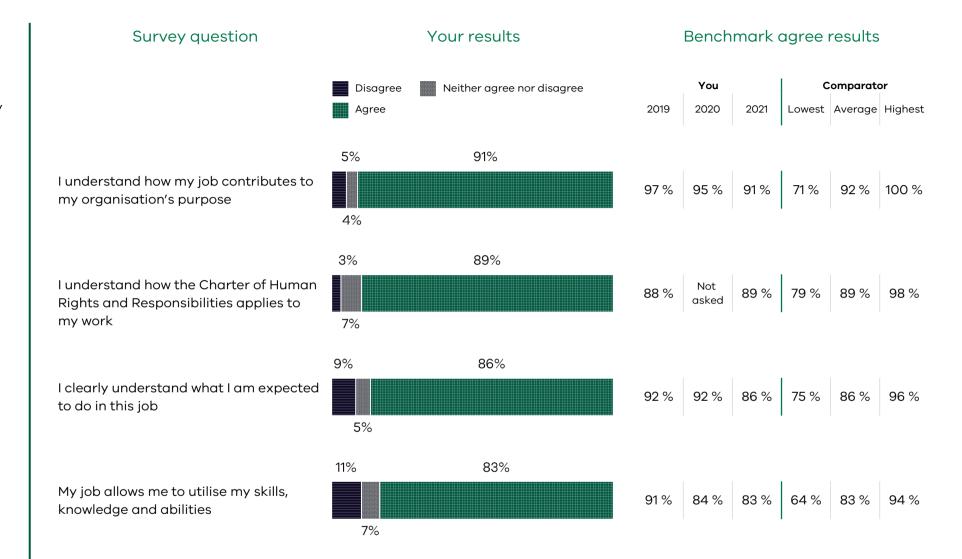
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

91% of your staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.







#### Job enrichment 2 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

## Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

81% of your staff who did the survey agreed or strongly agreed with 'I have the authority to do my job effectively'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree 2019 2020 2021 Lowest Average Highest Agree 7% 81% I have the authority to do my job effectively 12% 12% 76% My work performance is assessed against clear criteria 12% 11% 76% I have a choice in deciding how I do my 70 % 76 % 76 % work 14%





# Meaningful work

#### What this is

This is how staff feel about their contribution and how worthwhile their work is.

## Why this is important

Staff who feel their work is meaningful can help achieve individual, team and organisational outcomes.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

91% of your staff who did the survey agreed or strongly agreed with 'I feel that I can make a worthwhile contribution at work'.

## Survey question

# Your results

9%

# Benchmark agree results

Disa	gree Neither agree nor disagree		You		, c	omparate	or
Agre	ee	2019	2020	2021	Lowest	Average	Highest
3%	91%						
		Not asked	90 %	91 %	74 %	89 %	97 %
7%		-			•		
4%	87%	_					
		Not asked	91 %	87 %	68 %	85 %	94 %

I feel that I can make a worthwhile contribution at work

I am achieving something important through my work

## Safe to speak up 1 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

## Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

71% of your staff who did the survey agreed or strongly agreed with 'I am confident that I would be protected from reprisal for reporting improper conduct'.





Safe to speak up 2 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

## Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

Under 'Your results', see results for each question in descending order by most disagreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

66% of your staff who did the survey disagreed or strongly disagreed with 'People in my workgroup often reject others for being different'.





Barriers to optimal work

#### What this is

This is what staff feel stops them from working in an optimal way.

# Why this is important

Workplace barriers prevent employees from working efficiently and effectively.

## How to read this

In the survey, we asked staff to tell us the most significant barriers that prevented them from working optimally. They could select more than one barrier.

# Example

32% of staff who did the survey said There are no noticeable barriers' was a significant barrier to performing optimally at work.

Which of the following are currently the most significant barriers (if any) that prevent you performing optimally at work?	You 2021	Comparator 2021	Public sector 2021
There are no noticeable barriers	32%	28%	18%
Too many competing priorities	25%	26%	36%
Technology limitations	24%	13%	20%
Communication processes	19%	22%	19%
Decision making and authorisation processes	13%	13%	23%
Poor work-life balance	11%	9%	12%
Family/household commitments (carer responsibilities, child education responsibilities)	10%	9%	9%
Other	10%	11%	13%
Administrative processes (including leave and HR requirements)	9%	10%	19%
Insufficient autonomy	9%	4%	9%



# People matter

survey 2021

Have your say

# Report overview

People outcomes

Key differences

# Taking action

# Senior leadership

ng action • Senior

- About your report
- Privacy and anonymity
- Survey's theoretical framework
- Your comparator group
- Your response rate

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- Intention to stay

- Scorecard: emotional effects of work
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- Bullying
- Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

- Highest scoring
- Lowest scoring
- Most improved
- Most declined
- Biggest positive difference from comparator
- Biggest negative difference from comparator

- Taking action questions
- Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- · Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Patient safety climate
- · Diversity and inclusion
- Gender equality supporting measures

# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- Workgroup support

# Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- · Safe to speak up
- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# Demographics

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
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- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- Categories
- Primary role

#### Scorecard 1 of 2

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

## Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

#### How to read this

Each label represents a group of questions in the survey about public sector values.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

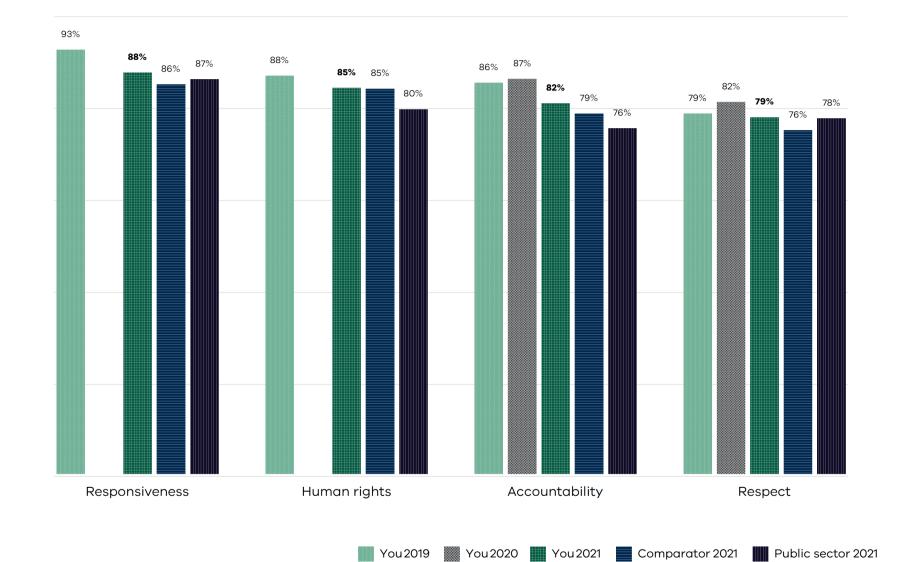
## Example

#### In 2021:

 88% of your staff who did the survey responded positively to questions about Responsiveness, which is down 5% in 2019.

#### Compared to:

• 86% of staff at your comparator and 87% of staff across the public sector.



#### Scorecard 2 of 2

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

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There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

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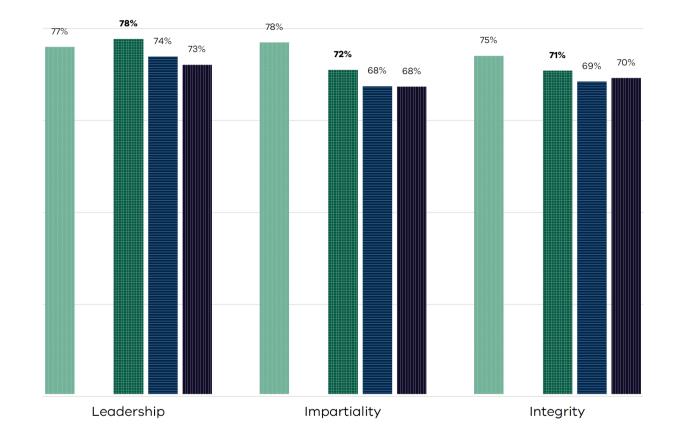
## Example

#### In 2021:

 78% of your staff who did the survey responded positively to questions about Leadership, which is up 2% in 2019.

#### Compared to:

• 74% of staff at your comparator and 73% of staff across the public sector.





You 2019 You 2020 You 2021 Comparator 2021

Public sector 2021

#### Responsiveness

#### What this is

This is how responsive your staff feel they are to the community.

## Why this is important

Staff need to feel they can adapt to the changing demands and circumstances of our clients and stakeholders.

#### How to read this

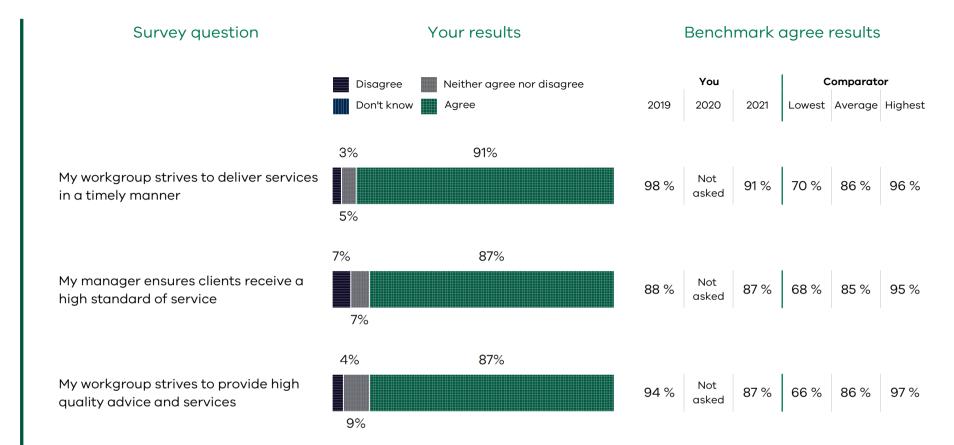
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

91% of staff who did the survey agreed or strongly agreed with 'My workgroup strives to deliver services in a timely manner'.







# Integrity 1 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

## Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

#### How to read this

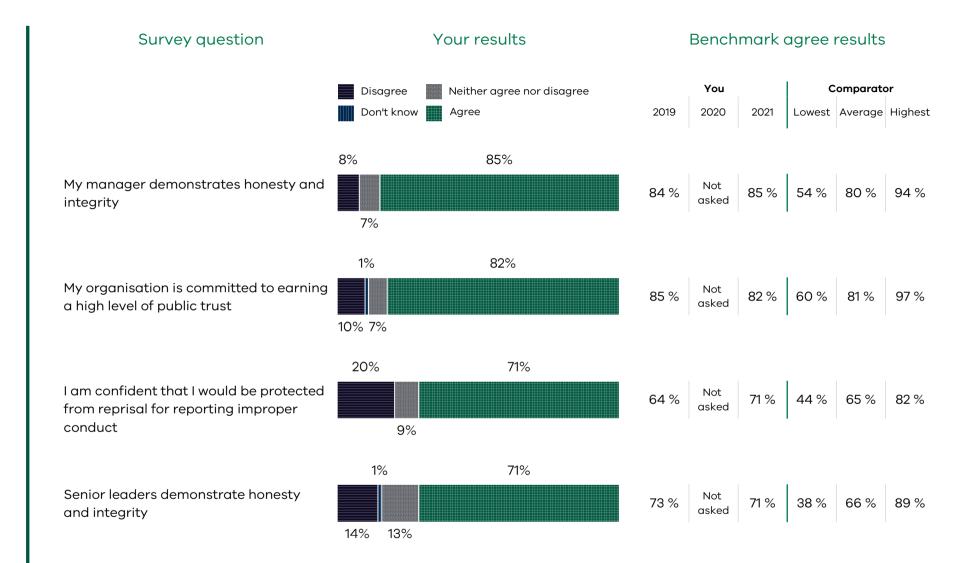
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

85% of staff who did the survey agreed or strongly agreed with 'My manager demonstrates honesty and integrity'.







# Integrity 2 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

## Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

#### How to read this

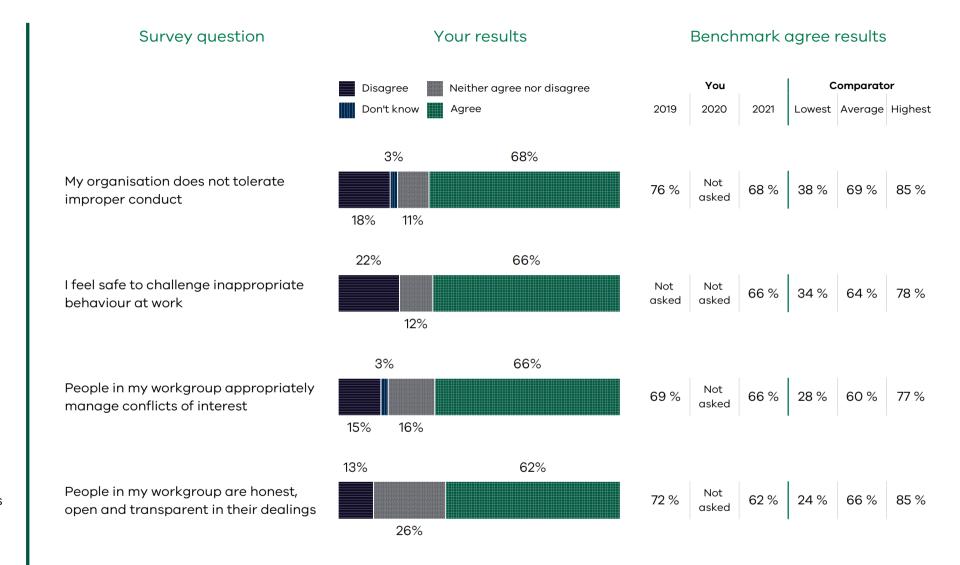
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

68% of staff who did the survey agreed or strongly agreed with 'My organisation does not tolerate improper conduct'.







# Impartiality

#### What this is

Impartiality is how your staff feel an organisation makes informed decisions and provides stable advice on merit, without bias, favouritism or self interest.

## Why this is important

We all have an obligation to be impartial and make objective and fair decisions that are open to scrutiny.

#### How to read this

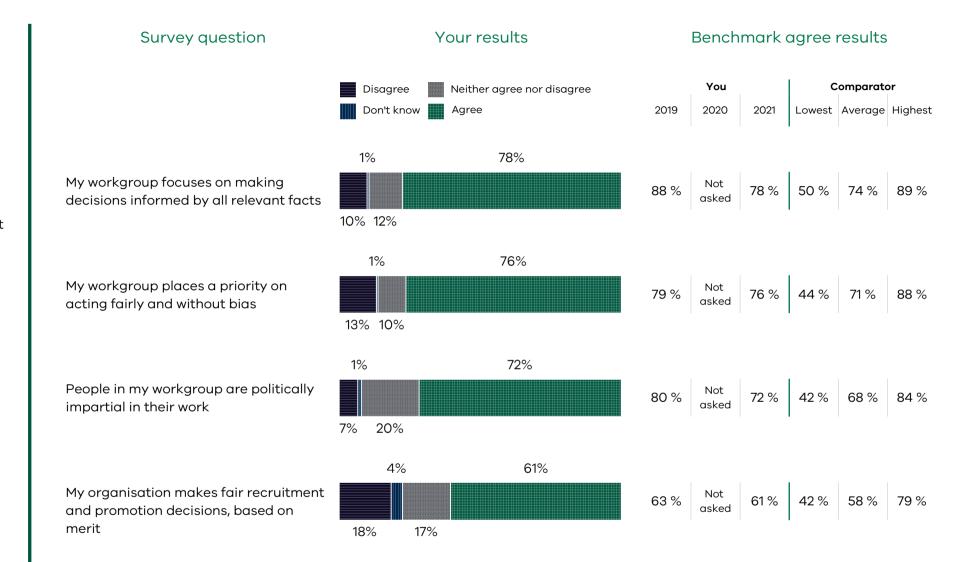
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

78% of staff who did the survey agreed or strongly agreed with 'My workgroup focuses on making decisions informed by all relevant facts'.







# Accountability 1 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

# Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

#### How to read this

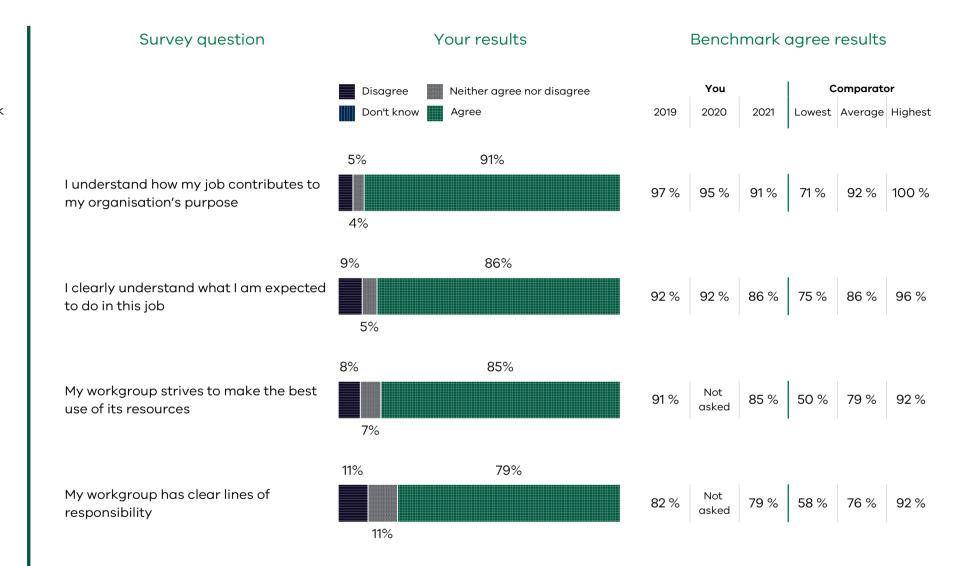
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## Example

91% of staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.







## Accountability 2 of 2

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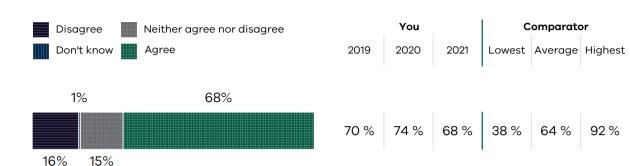
## Example

68% of staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

# Survey question

#### Your results

# Benchmark agree results



Senior leaders provide clear strategy and direction

## Respect 1 of 2

#### What this is

Respect is how your staff feel they're treated in the workplace and community.

## Why this is important

All staff need to treat their colleagues and Victorians with respect.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

# Example

88% of staff who did the survey agreed or strongly agreed with 'My manager treats employees with dignity and respect'.





## Respect 2 of 2

#### What this is

Respect is how your staff feel they're treated in the workplace and community.

## Why this is important

All staff need to treat their colleagues and Victorians with respect.

#### How to read this

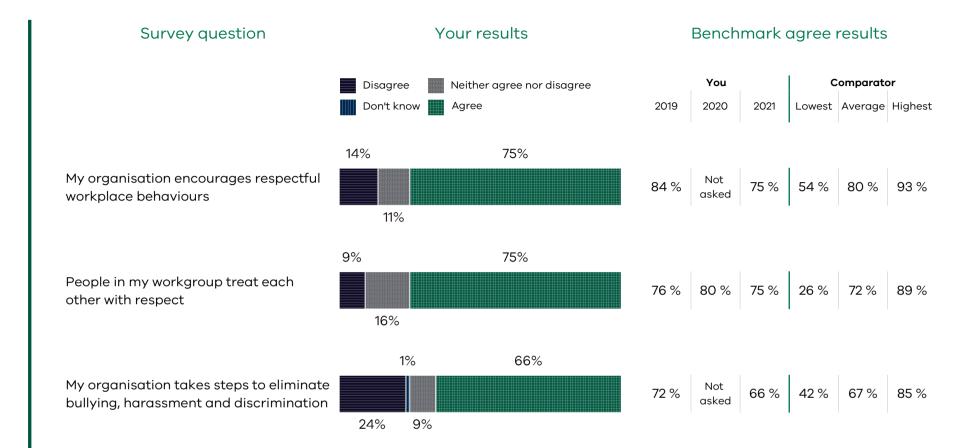
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

75% of staff who did the survey agreed or strongly agreed with 'My organisation encourages respectful workplace behaviours'.



## Leadership

#### What this is

Leadership is how your staff feel an organisation implements and promotes the public sector values.

#### Why this is important

Good leadership plays a role in the development of workplace culture.

It also gives Victorians confidence that staff in the public sector behave to a high standard.

#### How to read this

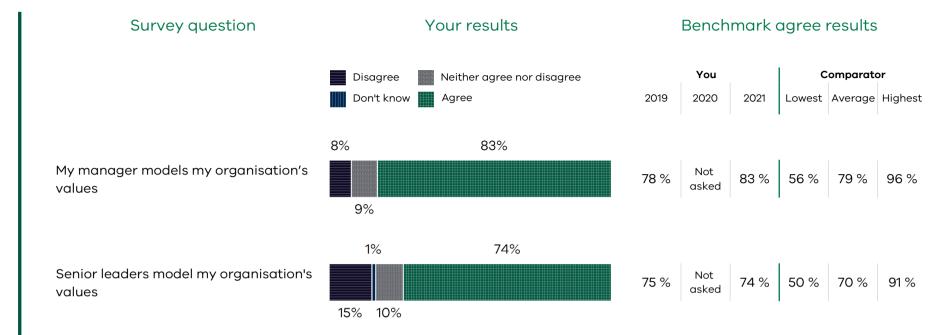
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

# Example

83% of staff who did the survey agreed or strongly agreed with 'My manager models my organisation's values'.



# Human rights

#### What this is

Human rights is how your staff feel their organisation upholds basic human rights.

## Why this is important

Using the Victorian Charter of Human Rights, organisations must consider human rights in how they work and act.

#### How to read this

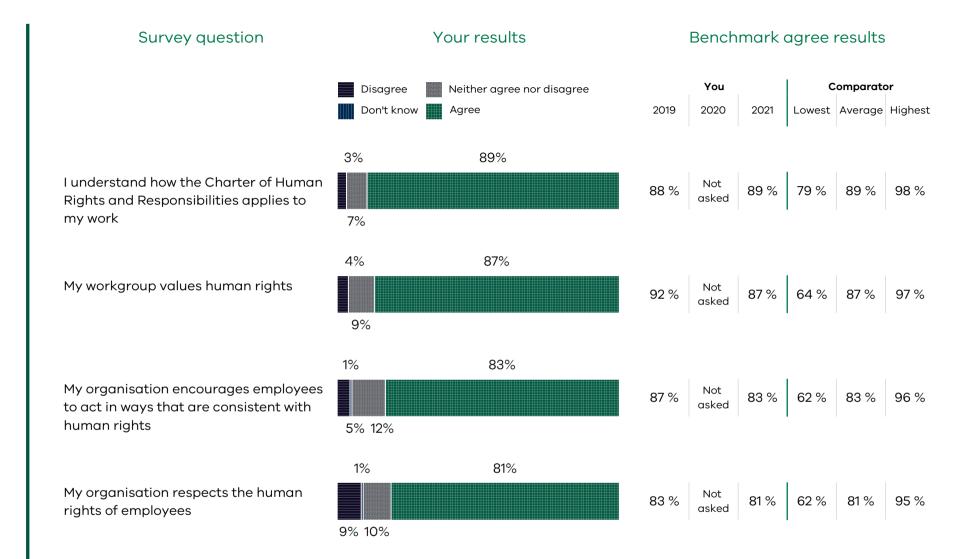
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

89% of staff who did the survey agreed or strongly agreed with 'I understand how the Charter of Human Rights and Responsibilities applies to my work'.







# People matter

survey 2021

Have your say

# Report overview

People outcomes **Key differences** 

# Taking action

# Senior leadership

· Taking action questions

- · About your report
- · Privacy and anonymity
- · Survey's theoretical framework
- · Your comparator aroup
- · Your response rate

- · Scorecard: engagement index
- Engagement
- · Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- · Work-related stress causes
- Intention to stay

- · Scorecard: emotional effects of work
- · Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and agaression
- · Witnessing negative behaviours

- · Highest scoring
- Lowest scoring
- Most improved Most declined
- · Biggest positive difference from comparator
- · Biggest negative difference from comparator

- · Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Patient safety climate
- · Diversity and inclusion
- · Gender equality supporting measures

# Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

# manager factors

Scorecard

Job and

- Manager leadership
- Manager support
- Workload
- · Learning and development
- Job enrichment
- · Meaningful work
- · Safe to speak up
- · Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- · Human rights

# Demographics

- · Age, defence force and education
- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- Categories
- Primary role



### Age, Australian defence force and education

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Age	(n)	%
15-34 years	28	18%
35-54 years	71	47%
55+ years	30	20%
Prefer not to say	23	15%
Have you served in the Australian Defence Force (permanent or reservist)?	(n)	%

No

Prefer not to say

92%

140

12

Highest level of formal education	(n)	%
Doctoral Degree level	1	1%
Master Degree level	8	5%
Graduate Diploma or Graduate Certificate level	32	21%
Bachelor Degree level incl. honours degrees	40	26%
Advanced Diploma or Diploma level	21	14%
Certificate III or IV level	16	11%
Year 12 or equivalent (VCE/Leaving certificate)	10	7%
Certificate I or II level	2	1%
Lower than Certificate I or equivalent	3	2%
Prefer not to say	19	13%



## Aboriginal and/or Torres Strait Islander employees

#### What this is

This is staff who identify as Aboriginal and/or Torres Strait Islander.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.
The (n) column shows the number of respondents in each category.
An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
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- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Aboriginal and/or Torres Strait Islander	(n)	%
Yes	1	1%
Non Aboriginal and/or Torres Strait Islander	136	89%
Prefer not to say	15	10%



#### Disability

#### What this is

This is staff who identify as a person with disability and how they share that information.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.
This is staff who identify as a person with

disability and how they share that information

The (n) column shows the number of respondents in each category.

How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Do you identify as a person with a disability?	(n)	%
Yes	4	3%
No	132	87%
Prefer not to say	16	11%

If so, have you shared your disability information within your organisation (e.g. to your manager or Human Resources staff)?	(n)	%
Yes	1	25%
No	3	75%

If not, which statement most accurately reflects your decision not to share your disability information within your organisation?	(n)	%
I feel that sharing my disability information will reflect negatively on me	2	67%
Other	1	33%



Gender, variations in sex characteristics and sexual orientation

#### What this is

This is how staff describe their gender, variations in sex characteristics and sexual orientation.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
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- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

How would you describe your gender?	(n)	%
Woman	115	76%
Prefer not to say	21	14%
Man	14	9%
Non-binary and I use a different term	2	1%
Are you trans, non-binary or gender		
diverse?	(n)	%
No	134	88%
Prefer not to say	18	12%

variation(s) of sex characteristics (often called intersex)?*	(n)	%
No	129	85%
Don't know	6	4%
Prefer not to say	17	11%
How do you describe your sexual orientation?	(n)	%
Straight (heterosexual)	123	81%



#### Cultural diversity 1 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

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- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Country of birth	(n)	%
Born in Australia	120	79%
Not born in Australia	18	12%
Prefer not to say	14	9%

When did you first arrive in Australia?*	(n)	%
Less than 1 year ago	1	6%
More than 20 years ago	6	33%
2 to less than 5 years ago	3	17%
5 to less than 10 years ago	1	6%
10 to less than 20 years ago	7	39%

## Language other than English spoken<br/>with family or community(n)%Yes1913%No11878%Prefer not to say1510%



#### Cultural diversity 2 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

## If you speak another language with your family or community, what language(s) do you speak?\*

ao you opeak:	<b>****</b>	,,,
Other	8	42%
Hindi	4	21%
Punjabi	3	16%
German	2	11%
Mandarin	2	11%
Australian Indigenous Language	1	5%
Italian	1	5%

(n)

%



#### Cultural diversity 3 of 3

#### What this is

This is the cultural identity and religion of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
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- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Cultural identity	(n)	%
Australian	115	76%
Prefer not to say	20	13%
English, Irish, Scottish and/or Welsh	12	8%
European (including Western, Eastern and South-Eastern Europe, and Scandinavia)	11	7%
New Zealander	3	2%
Other	3	2%
South Asian	2	1%
Central Asian	2	1%
Aboriginal and/or Torres Strait Islander	1	1%
African (including Central, West, Southern and East African)	1	1%
East and/or South-East Asian	1	1%

Religion	(n)	%
No religion	62	41%
Christianity	48	32%
Prefer not to say	26	17%
Other	6	4%
Hinduism	5	3%
Buddhism	3	2%
Sikhism	2	1%



#### Employment characteristics 1 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Working arrangement	(n)	%
Full-Time	25	16%
Part-Time	127	84%
Gross base salary (ongoing/fixed to only)	erm (n)	%
Below \$65k	45	33%
\$65k to \$95k	42	31%
\$95k to \$125k	20	15%
\$125k or more	5	4%
Prefer not to say	23	17%
Organisational tenure	(n)	%
<1 year	27	18%
1 to less than 2 years	19	13%
2 to less than 5 years	44	29%
5 to less than 10 years	25	16%
10 to less than 20 years	25	16%
More than 20 years	12	8%

Management responsibility	(n)	%
Non-manager	114	75%
Other manager	32	21%
Manager of other manager(s)	6	4%
Employment type	(n)	%
Ongoing and executive	103	68%
Fixed term	32	21%
Other	17	11%
Have you moved between roles in the last 12 months?* (n) %		
I have not moved between roles	104	68%
I have moved to a different role within my organisation (including acting roles)	35	23%
I have moved to my role from a different Victorian public sector organisation	10	7%
I have moved to my role from outside the Victorian public sector	3	2%



#### Employment characteristics 2 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Primary workplace location over the last		
3 months	(n)	%
Other city or town	129	85%
Melbourne: Suburbs	17	11%
Bendigo	2	1%
Melbourne CBD	2	1%
Shepparton	1	1%
Outside Victoria	1	1%

Primary workplace type over the past 3 months*	(n)	%
A frontline or service delivery location (that is not a main office or home/private location)	79	52%
A main office	38	25%
A hub/shared work space	16	11%
Other (please specify)	14	9%
Home/private location	5	3%

months*	(n)	%
No, I have not worked from any other locations	87	57%
A frontline or service delivery location (that is not a main office or home/private location)	28	18%
Home/private location	22	14%
A main office	19	13%
A hub/shared work space	7	5%
Other	5	3%

Other workplace type over the past 3



#### Adjustments

#### What this is

These are adjustments staff requested to perform in their role.

#### Why this is important

This shows organisations how flexible they are in adjusting for staff.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

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- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Have you requested any of the following adjustments at work?*	(n)	%	
No, I have not requested adjustments	120	79%	
Flexible working arrangements	19	13%	
Physical modifications or improvements to the workplace	6	4%	
Job redesign or role sharing	4	3%	
Career development support strategies	4	3%	
Other	4	3%	
Accessible communications technologies	3	2%	

Why did you make this request?*	(n)	%
Work-life balance	12	38%
Family responsibilities	10	31%
Caring responsibilities	8	25%
Health	8	25%
Other	5	16%
Study commitments	3	9%

# What was your experience with making the request? The adjustments I needed were made and the process was satisfactory The adjustments I needed were not made The adjustments I needed were made but the process was unsatisfactory 21 66% 66% 66%



#### Caring

#### What this is

These are staff-reported caring responsibilities.

#### Why this is important

This shows organisations what caring responsibilities their staff have.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Caring responsibility	(n)	%
None of the above	38	25%
Secondary school aged child(ren)	35	23%
Primary school aged child(ren)	31	20%
Prefer not to say	25	16%
Frail or aged person(s)	25	16%
Child(ren) - younger than preschool age	19	13%
Preschool aged child(ren)	16	11%
Person(s) with a medical condition	14	9%
Person(s) with a mental illness	11	7%
Person(s) with disability	10	7%
Other	2	1%



#### **Employment categories**

#### What is this

This shows how many people in each employee category responded to the survey.

#### Why this is important

This helps you assess how representative of your organisation your survey was.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Which of the following categories best describes your current position?	(n)	%
Nursing Employees	93	62%
Personal service worker	6	4%
Allied health professional	1	1%
Other health professional	1	1%
Management, Administration and Corporate support	40	26%
Support services	9	6%
Lived experience specific worker	1	1%



#### Primary role

#### What is this

This shows the primary role of your staff.

#### Why this is important

Understanding how many people you have in each role helps you understand if you have the right balance of staff.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

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- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

#### Which of the following best describes the primary operational area in which you work?

Hospital-based services

Community-based services

(n)	%
141	93%
10	70/

Other

#### Is your primary work role in one of the following areas? (n) % 36 24% Aged care 13% **Emergency** 20 Maternity care 8 5% 4% Medical 6 Mental health 2 1% Mixed medical/surgical 13 9% 13 9% Peri-operative 2% Surgical 3



50

33%





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