





#### About your report

The results in this report help your organisation build a positive workplace culture with integrity that live the public sector values.

#### Report contents

The visual on the right shows you what sections we've included in this report for your organisation's survey results.

#### Comparing data in this report

Your organisation took part in the survey in 2019 and 2020.

This means you'll be able to compare about 37% of this year's survey with your previous results.

#### Rounding of percentages

In this report, we round numbers up or down to their nearest whole percentage.

This means some percentages may not add up to 100%.

#### Survey questions and definitions

Download Survey questions: People matter survey 2021 (DOCX, 62KB) to see how we asked questions and defined concepts in the 2021 survey

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- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# Demographics

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
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- Categories



# People matter

survey 2021

Have your say

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# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- · Workgroup support

#### Scorecard

Job and

• Manager leadership

manager factors

- Manager support
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#### Privacy and anonymity

To protect you, we:

- use an anonymous survey link and everyone in your organisation receives the same survey link
- de-identify all survey response data provided to your organisation
- don't collect your name, date of birth or employee ID
- don't release results when fewer than 10 people in a work group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total
- don't link the free-text comment reporting to any other survey information

Read more in our privacy policy.



#### Survey's theoretical framework

#### What this is

The framework provides an overview of the workplace factors and outcomes that the survey measures.

#### Why this is important

Based on theory and research, the framework focuses on core themes that help guide organisations in creating better workplaces.

We developed the framework in consultation with stakeholders from the public sector and Deakin University.

#### Our public sector values

The public sector values inform the professional and ethical conduct of everyone who works in the public sector.

As such, these values underpin the theoretical framework of the survey.

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

# Senior leadership

- Lead the organisation
- · Set the culture
- Lead by example
- Actions influence outcomes

# Organisation climate

- Organisational integrity
- Workplace flexibility
- Equal employment opportunity
- Diversity and inclusion
- Safety climate
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# Workgroup climate

- Quality service delivery
- Innovation
- Workgroup support
- Change management

# Job and manager

- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up

• Engagement

**Outcomes** 

- Satisfaction
- Wellbeing –
   work-related stress
- Wellbeing –
  job-related affect
- Intention to stay
- Acting on negative behaviours

# The public sector values that underpin the framework and all public sector organisations



Responsiveness



Integrity



Impartiality



Accountability



Respect



Leadership



**Human Rights** 





Your comparator group

What this is

This is a list of similar organisations to yours.

We try to make sure they're in the same industry your organisation is in.

Some organisations may not have taken part in the survey previously. This means your comparator group may be different to previous years.

How we use this in your report

In this report, we compare your organisation's survey results to your comparator group's results.

This is so you can compare how your organisation is doing in your industry or to similar organisations.

We refer to your comparator group in this report as 'comparator'.

Bendigo Kangan Institute

Box Hill Institute Group

Chisholm Institute

Gippsland Institute of TAFE

Goulburn Ovens Institute of TAFE

Holmesglen Institute

Melbourne Polytechnic

South West Institute of TAFE

Sunraysia Institute of TAFE

William Angliss Institute of TAFE

Wodonga Institute of TAFE



#### Your response rate

#### What this is

This is how many staff in your organisation did the survey in 2021.

#### Why this is important

The higher the response rate, the more your results will reflect how staff feel.

If less than 100 completed the survey, consider how much one person could change your results.

For example, if only 25 people did the survey, 1 person would account for 4% of any result.

In this example, if your survey result and comparator group result or previous survey result are within 4% of each other, there is very little difference in the results.

#### How to read this

The number in the brackets () shows how many staff completed the survey this year.

We've also expressed this as a percentage of all the staff who work in your organisation.

2020		2021	
53%		60%	
(363)		(408)	
Comparator	55%	Comparator	61%
Public Sector	49%	Public Sector	39%



# People matter

survey 2021

Have your say

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# People outcomes

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- Highest scoring
- · Lowest scoring

**Key differences** 

- Most improved
- Most declinedBiggest positive
- difference from comparator
- Biggest negative difference from comparator

 Taking action questions

Taking action

 Senior leadership questions

leadership

Senior

# Organisational climate

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# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- Workgroup support

#### Scorecard

Job and

• Manager leadership

manager factors

- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up
- Barriers to optimal work

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 Age, defence force and education

**Demographics** 

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Scorecard: employee engagement index

#### What this is

This is the psychological satisfaction staff get from their work.

The employee engagement index is a score out of 100. It is a weighting of all engagement question responses.

The weightings for each engagement response are:

- strongly agree is 100 points
- agree is 75 points
- neither agree nor disagree is 50 points
- disagree is 25 points
- strongly disagree is 0 points

#### Why this is important

High engagement may lead to greater satisfaction and lower absences, turnover and workplace stress.

2020		2021	
63		64	
Comparator	68	Comparator	68
Public Sector	68	Public Sector	70



#### Engagement question results 1 of 2

#### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 64.

#### Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

#### How to read this

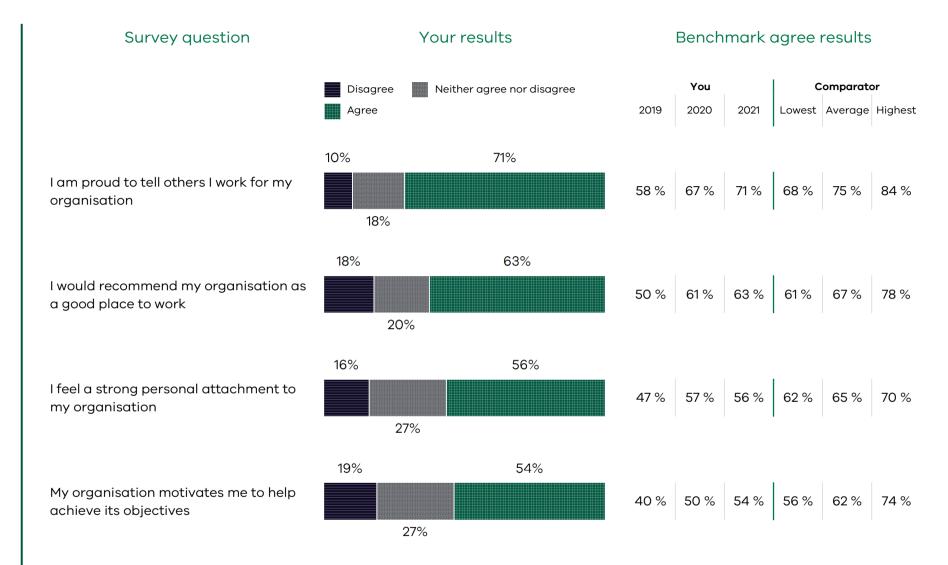
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

71% of your staff who did the survey agreed or strongly agreed with 'I am proud to tell others I work for my organisation'.







Engagement question results 2 of 2

#### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index Your 2021 index is 64.

#### Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

51% of your staff who did the survey agreed or strongly agreed with 'My organisation inspires me to do the best in my job'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree 2019 2020 2021 Lowest Average Highest Agree 51% 18% My organisation inspires me to do the best in my job

30%





Scorecard: satisfaction, stress, intention to stay

#### What this is

This scorecard provides overall results for satisfaction, high to severe work-related stress, and intention to stay.

There are more people outcomes scorecards throughout this report.

#### Why this is important

This page shows which outcomes are performing well and which outcomes you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about people outcomes.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

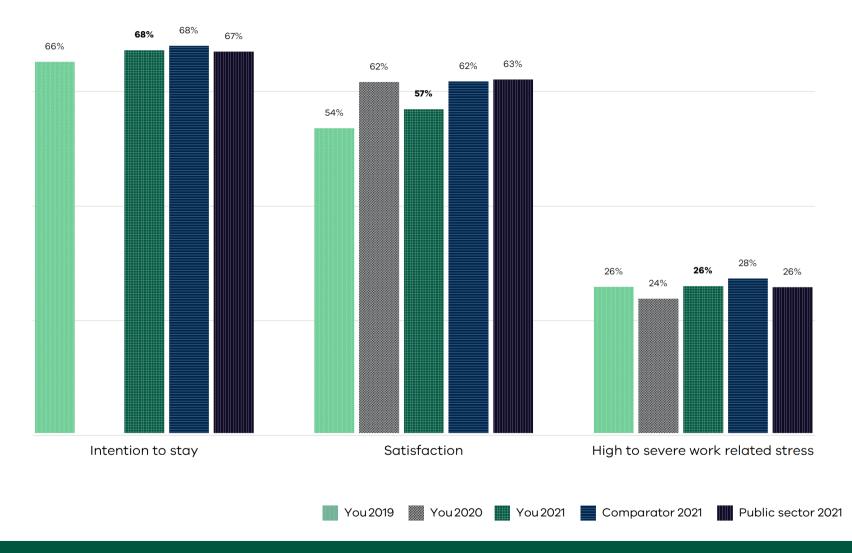
## Example

#### In 2021:

 68% of your staff who did the survey responded positively to questions about Intention to stay.

#### Compared to:

• 68% of staff at your comparator and 67% of staff across the public sector.



Satisfaction question results 1 of 2

#### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

#### Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

83% of your staff who did the survey agreed or strongly agreed with 'I get a sense of accomplishment from my work'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree 2019 2020 2021 Lowest Average Highest Agree 6% 83% I get a sense of accomplishment from my work 11% 8% 81% I enjoy the work in my current job 12%



#### Satisfaction question results 2 of 2

#### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

#### Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

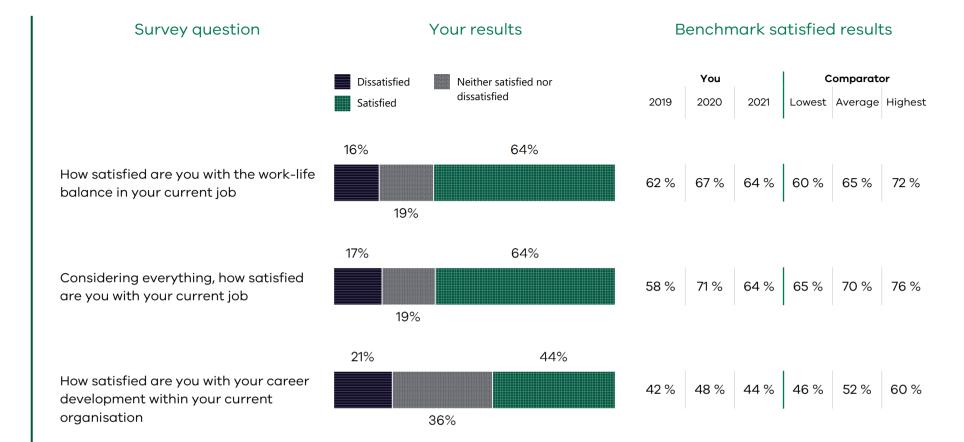
Under 'Your results', see results for each question in descending order by most satisfied.

'Satisfied' combines responses for satisfied and very satisfied and 'Dissatisfied' combines responses for dissatisfied and very dissatisfied.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

64% of your staff who did the survey were satisfied or very satisfied with 'How satisfied are you with the work-life balance in your current job'.







#### Work-related stress levels

#### What this is

This is the level of stress experienced by employees in response to work-related factors.

#### Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

#### How to read this

In this survey we asked staff to tell us their stress level.

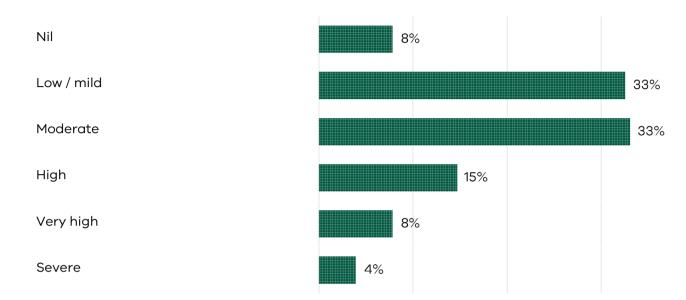
The graph at the top shows how staff in your organisation rated their current levels of work-related stress.

The numbers below show the percentage of staff in your organisation who said they experienced high to severe stress in 2021 compared to 2020 and your comparator.

#### Example

26% of your staff who did the survey said they had high to severe stress in 2021. This is compared to 28% of staff in your comparator group and 26% of staff across the public sector.

### How would you rate your current level of work-related stress? (You 2021)



**Public Sector** 

26%

### Reported levels of high to severe stress

24%23%

**Public Sector** 

2020		2021	
24%		26%	
Comparator	24%	Comparator	28%



Work-related stress causes

#### What this is

This is the main work-related causes of stress reported by staff.

#### Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

#### How to read this

In the survey, we ask staff to tell us if they have experienced mild to severe stress at work, as shown in the visual above the table.

If they answer yes, we ask them to tell us what caused the stress. They can select more than one cause.

In descending order, the table shows the top 10 causes.

#### Example

92% of your staff who did the survey said they experienced mild to severe stress.

Of that 92%, 46% said the top reason was 'Workload'.

3/6	

92% 8%

Experienced some work-related stress

Did not experience some work-related stress

Of those that experienced work related stress it was from	You 2020	You 2021	Comparator 2021	Public sector 2021
Workload	44%	46%	50%	51%
Time pressure	38%	38%	42%	42%
Organisation or workplace change	11%	23%	11%	11%
Social environment (e.g. relationships with colleagues, manager and/or senior leaders)	7%	15%	10%	12%
Job security	15%	14%	12%	9%
Dealing with clients, patients or stakeholders	19%	14%	14%	14%
Unclear job expectations	12%	13%	13%	11%
Management of work (e.g. supervision, training, information, support)	14%	12%	15%	13%
Other changes due to COVID-19	11%	12%	16%	15%
Content, variety, or difficulty of work	11%	10%	10%	12%



#### Intention to stay

#### What this is

This is what your staff intend to do with their careers in the near future.

#### Why this is important

In the public sector, we want to attract, keep, motivate and engage staff.

#### How to read this

In the survey, we ask staff to tell us if they intend to leave their organisation, leave the sector or stay.

If they say they intend to leave, we ask them to tell us why they want to. They can select more than one reason.

In descending order, the table shows the top 10 reasons for leaving.

The bar in the top right may not add up to 100% as it doesn't include people who intend to retire, or those who answered 'don't know'.

#### Example

14% of your staff who did the survey said they intended to leave.

Of that 14%, 54% said it was from 'Lack of confidence in senior leadership'.

What is your likely career plan for the next 2 years?



Leaving your organisation Leaving the sector Staying

Of those who indicated they're leaving your organisation (including leaving the sector) it was for	You 2021	Comparator 2021	Public sector 2021
Lack of confidence in senior leadership	54%	43%	34%
Lack of organisational stability	41%	24%	18%
Limited recognition for doing a good job	41%	37%	32%
Better remuneration	39%	42%	26%
Excessive workload	36%	32%	25%
Limited future career opportunities at my organisation	34%	47%	42%
Limited opportunities to gain further experience at my organisation	29%	35%	33%
Opportunity to broaden experience	29%	34%	40%
Limited developmental/educational opportunities at my organisation	27%	29%	24%
Limited involvement in decisions affecting my job and career	23%	27%	20%



Scorecard: emotional effects of work

#### What this is

This is the level of positive and negative feelings experienced by staff in the 3 months before the survey.

#### Why this is important

Positive feelings can lead to higher wellbeing and job satisfaction and a lower chance of burnout.

#### How to read this

Each label represents a question in the survey about emotional effects of work.

Each result is the percentage of staff who said they often, very often or always felt happy, enthusiastic, worried or miserable in the past 3 months.

You can compare these with your comparator and the public sector.

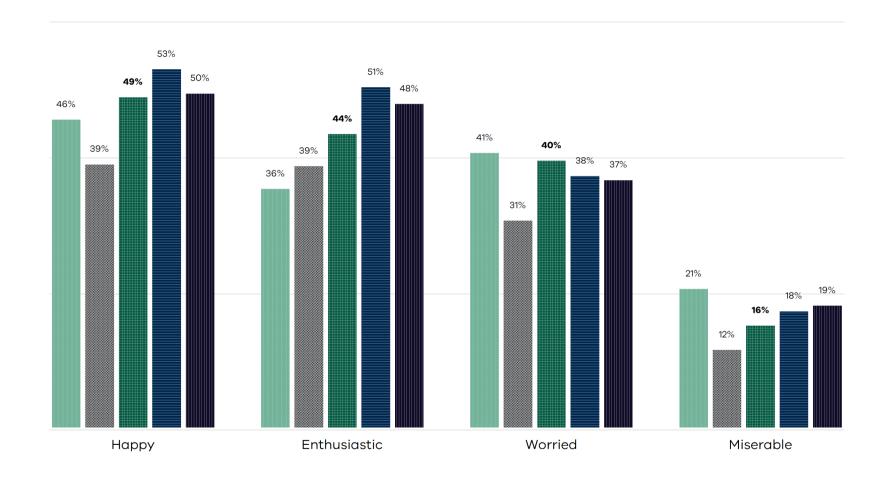
#### Example

#### In 2021:

 49% of your staff who did the survey said work made them feel happy in 2021, which is up from 39% in 2020

#### Compared to:

 53% of staff at your comparator and 50% of staff across the public sector. Thinking about the last three months, how often has work made you feel ...





You 2020 You 2021 Comparator 2021



Public sector 2021

#### Scorecard: negative behaviours

#### What this is

This is how many staff have experienced negative behaviours at work in the past 12 months.

#### Why this is important

Negative behaviours can be detrimental to health and wellbeing as well as performance and behaviour.

#### How to read this

Each label represents a question in the survey about negative behaviour.

Each result is the percentage of staff who said they experienced bullying, sexual harassment, discrimination or violence and aggression in the past 12 months.

You can compare these with your comparator and the public sector.

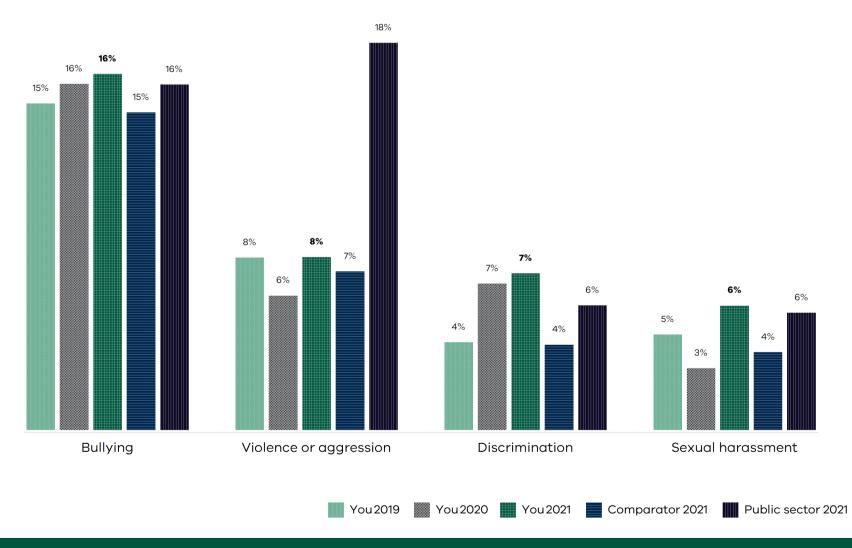
#### Example

#### In 2021:

 16% of your staff who did the survey stated they experienced 'Bullying' in the last 12 months which is up from 16% in 2020.

#### Compared to:

• 15% of staff at your comparator and 16% of staff across the public sector.



#### Bullying

#### What this is

This is repeated unreasonable behaviour directed at an employee that creates a risk to their health and safety.

#### Why this is important

Bullying can have an immediate and longterm negative impact on those involved, including those who witness bullying.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work.

If they did, they could tell us with one or more answers what they experienced.

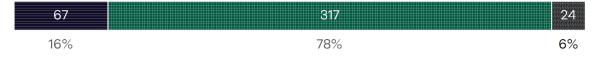
In descending order, the table shows the answers.

#### Example

16% of your staff who did the survey said they experienced bullying.

Of that 16%, 70% said the top type was 'Incivility (e.g. talking down to others, making demeaning remarks, not listening to somebody)'.

Have you experienced bullying at work in the last 12 months?



	Experienced bullying	Did no	t experience bullying	g Not sure
If you experienced bullying, what type of bullying did you experience?	You 2020	You 2021	Comparator 2021	Public sector 2021
Incivility (e.g. talking down to others, making demeaning listening to somebody)	remarks, not 67%	70%	64%	69%
Exclusion or isolation	34%	42%	37%	42%
Intimidation and/or threats	34%	42%	34%	32%
Withholding essential information for me to do my job	31%	39%	31%	27%
Being given impossible assignment(s)	14%	22%	12%	9%
Verbal abuse	24%	19%	21%	20%
Being assigned meaningless tasks unrelated to the job	3%	13%	10%	13%
Other	16%	12%	12%	15%
Interference with my personal property and/or work equi	pment 3%	4%	4%	4%





#### Telling someone about the bullying

#### What this is

This is if staff told someone when they experienced bullying.

#### Why this is important

By understanding how staff report bullying, organisations can plan how to support and protect staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work.

If they did, they could tell us with one or more answers who they told about it.

In descending order, the table shows the answers.

#### Example

16% of your staff who did the survey said they experienced bullying, of which

- 60% said the top way they reported the bullying was 'Told a colleague'.
- 78% said they didn't submit a formal complaint.

Have you experienced bullying at work in the last 12 months?



Did not experience bullying

	Experienced builying	••••	t experience builtin	3
Did you tell anyone about the bullying?	You 2020	You 2021	Comparator 2021	Public sector 2021
Told a colleague	55%	60%	41%	42%
Told a friend or family member	33%	45%	31%	34%
Told a manager	33%	43%	46%	47%
Told Human Resources	29%	31%	17%	12%
Told the person the behaviour was not OK	0%	24%	14%	17%
Submitted a formal complaint	12%	22%	10%	12%
Told someone else	17%	21%	11%	12%
Told employee assistance program (EAP) or peer suppo	ort 0%	19%	9%	9%
I did not tell anyone about the bullying	16%	1%	12%	12%

Experienced bullving





Not sure

Bullying - reasons for not submitting a formal complaint

#### What this is

This is why staff who experienced bullying chose not to submit a formal complaint.

#### Why this is important

By understanding this, organisations can plan how to support staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work. We then asked them if they submitted a formal complaint. If they didn't, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

#### Example

78% of your staff who experienced bullying did not submit a formal complaint, of which:

• 58% said the top reason was 'I didn't think it would make a difference'.

Did you submit a formal complaint?



Submitted formal complaint Did not submit a formal complaint

Please tell us why you did not submit a formal complaint?	You 2021	Comparator 2021	Public sector 2021
I didn't think it would make a difference	58%	50%	50%
I believed there would be negative consequences for my reputation	54%	49%	53%
I believed there would be negative consequences for my career	37%	37%	40%
I thought the complaint process would be embarrassing or difficult	19%	11%	14%
I believed there would be negative consequences for the person I was going to complain about	13%	10%	10%
I didn't feel safe to report the incident	13%	15%	19%
I didn't think it was serious enough	13%	14%	16%
Other	13%	12%	12%
I didn't need to because I made the bullying stop	10%	7%	7%
I didn't know who to talk to	4%	3%	5%





#### Perpetrators of bullying

#### What this is

This is who staff have said are responsible for bullying.

#### Why this is important

Understanding where bullying happens means organisations can work out what action to take.

#### How to read this

In this year's survey, 16% of your staff said they experienced bullying.

If they did, they could tell us with one or more answers who the perpetrator was.

In descending order, the bar chart shows the perpetrators with the largest number of responses.

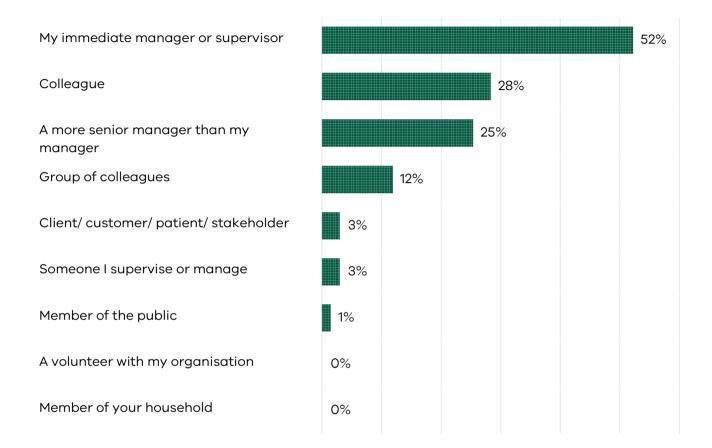
Each row is one perpetrator or group of perpetrators.

#### Example

16% of your staff who did the survey said they experienced bullying.

Of that 16%, 52% said it was by 'My immediate manager or supervisor'.

### 67 people (16% of staff) experienced bullying (You 2021)



#### Frequency of bullying

#### What this is

This is how often staff experienced bullying.

#### Why this is important

Understanding how often bullying happens means organisations can work out what action to take.

#### How to read this

In this year's survey, 16% of your staff said they experienced bullying.

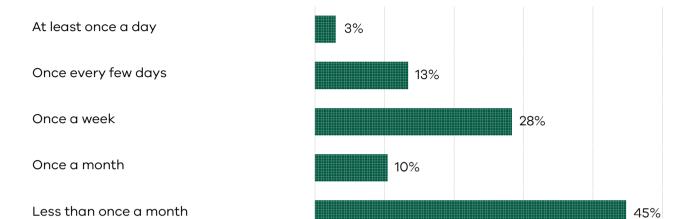
If they did, they could tell us how often they experienced this behaviour.

#### Example

16% of your staff who did the survey said they experienced bullying.

Of that 16%, 3% said it was 'At least once a day'.

# How often have you experienced bullying? (You2021)



#### Sexual harassment

#### What this is

This is non-consensual or unwelcome sexual behaviour that could cause an employee to feel offended, humiliated or intimidated.

#### Why this is important

Sexual harassment can have an immediate and long-term negative impact on those involved, including those who witness sexual harassment.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced sexual harassment at work.

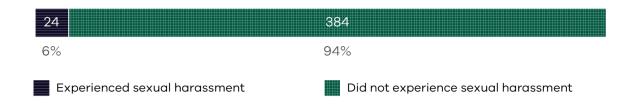
If they did, they could tell us with one or more answers what they experienced.

In descending order, the table shows the top 10 answers.

#### Example

6% of your staff who did the survey said they experienced sexual harassment.

Of those, 63% said the top type was 'Intrusive questions about your private life or comments about your physical appearance'. Have you experienced sexual harassment at work in the last 12 months?



Behaviours reported	You 2020	You 2021	Comparator 2021	Public sector 2021
Intrusive questions about your private life or comments about your physical appearance	55%	63%	51%	50%
Sexually suggestive comments or jokes that made you feel offended (in either a group or one on one situation)	27%	46%	52%	54%
Inappropriate staring or leering that made you feel intimidated	9%	17%	13%	15%
Any other unwelcome conduct of a sexual nature	9%	8%	6%	7%
Repeated or inappropriate advances on email, social networking websites or internet chat rooms by a work colleague	9%	8%	1%	3%
Sexual gestures, indecent exposure or inappropriate display of the body	0%	8%	2%	6%
Sexually explicit posts or messages on social media (including Facebook, Snapchat, Instagram etc)	0%	8%	0%	1%
Inappropriate physical contact (including momentary or brief physical contact)	9%	4%	8%	17%
Request or pressure for sex or other sexual acts	0%	4%	0%	1%
Repeated or inappropriate invitations to go out on dates	9%	0%	1%	3%



#### Response to sexual harassment

#### What this is

This is how staff responded when they experienced sexual harassment.

#### Why this is important

How staff respond when they experience sexual harassment may help organisations work out what action they need to take.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced sexual harassment at work.

If they did, they could tell us with one or more answers how they responded.

In descending order, the table shows the top 10 responses.

#### Example

6% of your staff who did the survey said they experienced sexual harassment.

Of those, 54% said their top response was 'Pretended it didn't bother you'.

Have you experienced sexual harassment at work in the last 12 months?

24	384
6%	94%
Experienced sexual harassment	Did not experience sexual harassment

When the harassment happened to you, did you respond in any of the following ways?	You 2020	You 2021	Comparator 2021	Public sector 2021
Pretended it didn't bother you	55%	54%	46%	45%
Avoided the person(s) by staying away from them	27%	33%	35%	36%
Tried to laugh it off or forget about it	36%	33%	30%	41%
Told a friend or family member	36%	29%	22%	21%
Told a colleague	27%	25%	24%	29%
Avoided locations where the behaviour might occur	9%	21%	9%	13%
Told the person the behaviour was not OK	9%	21%	26%	31%
Told a manager	0%	17%	15%	20%
Told someone else	9%	17%	9%	6%
Other	0%	4%	3%	7%





Sexual harassment - reasons for not submitting a formal complaint

#### What this is

This is why staff who experienced sexual harassment chose not to submit a formal complaint.

#### Why this is important

By understanding this, organisations can work out what action to take.

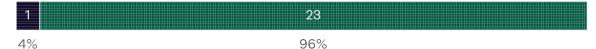
#### How to read this

In the survey, we asked staff to tell us if they'd experienced sexual harassment at work. We then asked them if they submitted a formal complaint. If they did not, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

#### Example

96% of your staff who experienced sexual harassment did not submit a formal complaint, of which:

 43% said the top reason was 'I believed there would be negative consequences for my career'. Did you submit a formal complaint?



Submitted formal complaint	Did not submit a formal complaint
----------------------------	-----------------------------------

Please tell us why you did not submit a formal complaint?	You 2021	Comparator 2021	Public sector 2021
I believed there would be negative consequences for my career	43%	24%	21%
I believed there would be negative consequences for my reputation	43%	38%	33%
I didn't think it was serious enough	43%	38%	45%
I didn't think it would make a difference	35%	39%	39%
I didn't feel safe to report the incident	30%	17%	8%
I thought the complaint process would be embarrassing or difficult	26%	11%	11%
I believed there would be negative consequences for the person I was going to complain about	22%	16%	13%
I didn't need to because I no longer had contact with the person(s) who harassed me	13%	3%	9%
I didn't need to because I made the harassment stop	9%	10%	12%
I didn't know who to talk to	4%	4%	4%





#### Perpetrators of sexual harassment

#### What this is

This is who staff have said are responsible for sexual harassment.

#### Why this is important

Understanding where harassment happens means organisations can work out what action to take.

#### How to read this

In this year's survey, 6% of your staff said they experienced sexual harassment.

If they did, they could tell us with one or more answers who the perpetrator was.

In descending order, the bar chart shows the perpetrators with the largest number of responses.

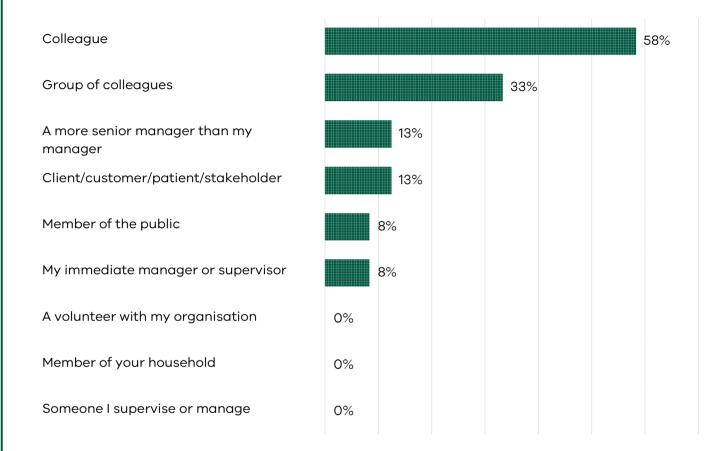
Each row is one perpetrator or group of perpetrators.

#### Example

6% of your staff who did the survey said they experienced sexual harassment.

Of that 6%, 58% said it was by 'Colleague'.

### 24 people (6% of staff) experienced sexual harassment (You2021)





#### Frequency of sexual harassment

#### What this is

This is how often staff experienced sexual harassment.

#### Why this is important

Understanding the frequency staff experienced sexual harassment may help organisations work out what action to take.

#### How to read this

In this year's survey, 6% of your staff said they experienced sexual harassment.

If they did, they could tell us how often they experienced this behaviour.

The graph shows how often staff were experiencing sexual harassment.

#### Example

6% of your staff who did the survey said they experienced sexual harassment.

Of that 6%, 0% said it was 'At least once a day'.

# How often have you experienced the behaviour(s)? (You2021)

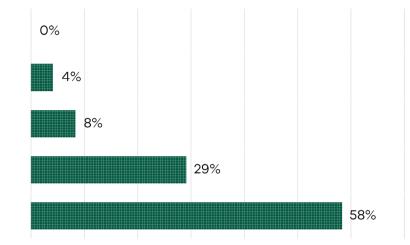
At least once a day

Once every few days

Once a week

Once a month

Less than once a month



#### Discrimination

#### What this is

Discrimination is when a person treats, or proposes to treat, a person unfavourably because of their personal characteristics, such as their age or gender, or other attributes.

#### Why this is important

Staff expect to have a safe and inclusive working environment to work in that is free of discrimination.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced discrimination.

If they did, they could tell us with one or more answers what attributes the discrimination was based on.

In descending order, the table shows the top 10 answers.

#### Example

7% of your staff who did the survey said they experienced discrimination.

Of that 7%, 33% said it was 'Age'.

Have you experienced discrimination at work?



If you experienced discrimination, which attributes was this based on?	You	You	Comparator	Public
	2020	2021	2021	sector 2021
Age	0%	33%	28%	26%



#### Type of discrimination

#### What this is

This is what types of discrimination staff report experiencing in their organisation.

#### Why this is important

Understanding what types of discrimination happen means an organisation can work out what action to take.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced discrimination.

If they did, they could tell us with one or more answers what they experienced.

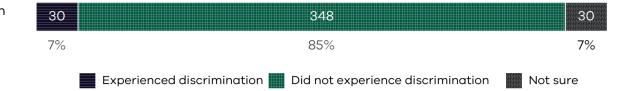
In descending order, the table shows the top 10 types.

#### Example

7% of your staff who did the survey said they experienced discrimination.

Of that 7%, 47% said it was 'Other'.

Have you experienced discrimination at work in the last 12 months?



If you experienced discrimination, what type of discrimination did you experience?	You 2020	You 2021	Comparator 2021	Public sector 2021
Other	32%	47%	38%	38%
Employment security - threats of dismissal or termination	32%	33%	18%	11%
Opportunities for training	12%	27%	21%	24%
Denied flexible work arrangements or other adjustments	0%	20%	18%	21%
Opportunities for promotion	16%	13%	28%	37%
Pay or conditions offered by employer	32%	13%	12%	9%
Access to leave	8%	3%	7%	8%
Opportunities for transfer/secondment	8%	3%	6%	19%





Telling someone about the discrimination

#### What this is

This is who staff told about the discrimination they experienced.

#### Why this is important

Understanding who staff tell about their discrimination can inform how organisations can support staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced discrimination.

If they did, they could tell us with one or more answers who they told.

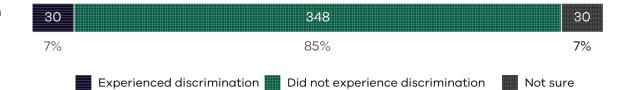
In descending order, the table shows the answers.

#### Example

7% of your staff who did the survey said they experienced discrimination, of which

- 57% said the top way they reported the discrimination was 'Told a colleague'.
- 80% said they didn't submit a formal complaint.

Have you experienced discrimination at work in the last 12 months?



Did you tell anyone about the discrimination?	You 2020	You 2021	Comparator 2021	Public sector 2021
Told a colleague	44%	57%	35%	38%
Told a manager	28%	43%	26%	28%
Told a friend or family member	24%	37%	29%	32%
Told Human Resources	20%	30%	12%	10%
Told employee assistance program (EAP) or peer support	0%	27%	13%	8%
Told someone else	12%	23%	14%	14%
Told the person the behaviour was not OK	0%	23%	9%	9%
Submitted a formal complaint	4%	20%	5%	8%
I did not tell anyone about the discrimination	24%	13%	20%	24%



Discrimination - reasons for not submitting a formal complaint

#### What this is

This is why staff who experienced discrimination chose not to submit a formal complaint.

#### Why this is important

By understanding this, organisations can work out what action to take.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced discrimination at work. We then asked them if they submitted a formal complaint. If they did not, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

#### Example

80% of your staff who experienced discrimination did not submit a formal complaint, of which:

• 58% said the top reason was 'I didn't think it would make a difference'.

Did you submit a formal complaint?

I was advised not to



Submitted formal complaint Did not submit a formal complaint

Please tell us why you did not submit a formal complaint?	You 2021	Comparator 2021	Public sector 2021
I didn't think it would make a difference	58%	53%	57%
I believed there would be negative consequences for my reputation	54%	58%	56%
I believed there would be negative consequences for my career	46%	53%	54%
I didn't feel safe to report the incident	25%	23%	19%
I thought the complaint process would be embarrassing or difficult	21%	17%	13%
I didn't know who to talk to	13%	7%	6%
Other	13%	11%	10%
I believed there would be negative consequences for the person I was going to complain about	8%	10%	9%
I didn't think it was serious enough	8%	13%	12%



2%

8%



4%

#### Frequency of discrimination

#### What this is

This is how often staff experienced discrimination.

#### Why this is important

Understanding the frequency staff experienced discrimination may help organisations work out what action to take.

#### How to read this

In this year's survey, 7% of your staff said they experienced discrimination.

If they did, they could tell us how often they experienced this behaviour.

The graph shows how often staff were experiencing discrimination.

#### Example

7% of your staff who did the survey said they experienced discrimination.

Of that 7%, 0% said it was 'At least once a day'.

# How often have you experienced the behaviour(s)? (You2021)

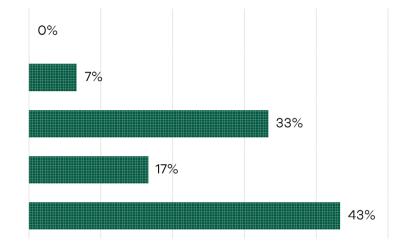
At least once a day

Once every few days

Once a week

Once a month

Less than once a month



# **Negative behaviour**

#### Violence and aggression

#### What this is

This is when staff are abused, threatened or assaulted in a situation related to their work.

#### Why this is important

Violence and aggression can have an immediate and long-term negative impact of those involved, including those who witness violence and aggression.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression.

If they did, they could tell us with one or more answers what they experienced.

In descending order, the table shows the answers.

#### Example

8% of your staff who did the survey said they experienced violence or aggression.

Of that 8%, 67% said it was from 'Intimidating behaviour'.

Have you experienced violence or aggression at work in the last 12 months?



If you experienced violence or aggression, what type did you experience?	You 2020	You 2021	Comparator 2021	Public sector 2021
Intimidating behaviour	74%	67%	73%	69%
Abusive language	35%	45%	56%	81%
Other	13%	21%	9%	12%
Physical assault (e.g. spitting, hitting, punching, pushing, tripping, grabbing, throwing objects)	0%	6%	3%	28%
Threats of violence	4%	6%	11%	39%
Damage to my property or work equipment	0%	3%	1%	7%



# **Negative behaviour**

Telling someone about violence and aggression

#### What this is

This is who staff told about what violence and aggression they experienced.

#### Why this is important

Understanding this means organisations can plan how to support and protect staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression. If they did, they could tell us with one or

If they did, they could tell us with one of more answers who they told.

In descending order, the table shows the answers.

#### Example

8% of your staff who did the survey said they experienced violence or aggression, fo which

- 55% said the top way they reported the violence or agression was 'Told a colleague'
- 70% said they didn't submit a formal incident report.

Have you experienced violence or aggression at work in the last 12 months?



Did you tell anyone about the incident?	You 2020	You 2021	Comparator 2021	Public sector 2021
Told a colleague	26%	55%	43%	46%
Told a manager	65%	52%	59%	52%
Submitted a formal incident report	13%	30%	18%	32%
Told a friend or family member	22%	27%	20%	20%
Told employee assistance program (EAP) or peer support	0%	27%	6%	3%
Told the person the behaviour was not OK	0%	27%	23%	33%
Told Human Resources	17%	24%	9%	4%
Told someone else	17%	24%	8%	6%
I did not tell anyone about the incident(s)	13%	9%	11%	8%



Violence and aggression - reasons for not submitting a formal incident report

#### What this is

This is why staff who experienced violence or aggression chose not to submit a formal incident report.

## Why this is important

By understanding this, organisations can work out what action to take.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression at work. We then asked them if they submitted a formal incident report. If they did not, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

#### Example

70% of your staff who experienced violence or aggression did not submit a formal incident report, of which:

• 39% said the top reason was 'I didn't think it was serious enough'.

Did you submit a formal incident report?



Please tell us why you did not submit a formal incident report?	You 2021	Comparator 2021	Public sector 2021
I didn't think it was serious enough	39%	21%	33%
I didn't think it would make a difference	35%	36%	39%
I believed there would be negative consequences for my reputation	22%	28%	16%
Other	22%	18%	12%
I didn't feel safe to report the incident	17%	10%	5%
I believed there would be negative consequences for my career	13%	21%	12%
I didn't need to because I made the violence or aggression stop	13%	12%	16%
I thought the complaint process would be embarrassing or difficult	9%	7%	4%
I believed there would be negative consequences for the person I was going to complain about	4%	7%	4%
I didn't need to because I no longer had contact with the person(s) who was aggressive or violent to me	4%	14%	15%





# Perpetrators of violence and aggression

#### What this is

This is who staff have said are responsible for violence and aggression.

#### Why this is important

Understanding this means organisations can plan how to support and protect staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression.

If they did, they could tell us with one or more answers who the perpetrator was.

In descending order, the bar chart shows the perpetrators with the largest number of responses.

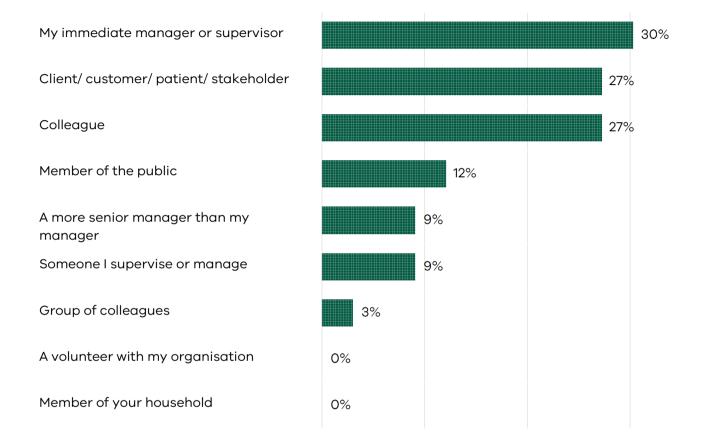
Each row is one perpetrator or a group of perpetrators.

#### Example

8% of your staff who did the survey said they experienced violence or aggression.

Of that 8%, 30% said it was 'My immediate manager or supervisor'.

# 33 people (8% of staff) experienced violence or aggression (You2021)





#### Frequency of violence and aggression

#### What this is

This is how often staff experienced violence or aggression.

#### Why this is important

Understanding the frequency staff experienced violence or aggression may help organisations work out what action to take.

#### How to read this

In this year's survey, 8% of your staff said they experienced violence or aggression.

If they did, they could tell us how often they experienced this behaviour.

The graph shows how often staff were experiencing violence or aggression.

#### Example

8% of your staff who did the survey said they experienced violence or aggression.

Of that 8%, 0% said it was by 'At least once a day'.

# How often have you experienced the behaviour(s)? (You2021)

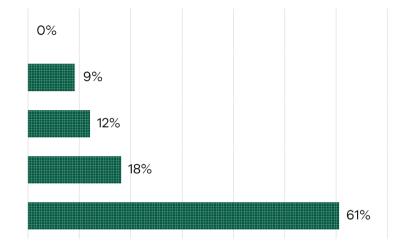
At least once a day

Once every few days

Once a week

Once a month

Less than once a month



#### Witnessing negative behaviours

#### What this is

This is where staff witnessed people acting in a negative way against a colleague.

#### Why this is important

Witnessing negative behaviour can still have a negative impact on the person, as it does on the victim.

#### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work.

They could tell us with one or more answers if they witnessed negative behaviour and what type they witnessed.

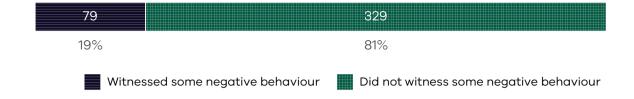
In descending order, the table shows the answers.

#### Example

19% of your staff who did the survey said they witnessed some negative behaviour at work.

81% said they witnessed No, I have not witnessed any of the situations above'.

Have you witnessed any negative behaviour at work in the last 12 months?



During the last 12 months in your current organisation, have you witnessed any of the following negative behaviours at work?	You 2021	Comparator 2021	Public sector 2021
No, I have not witnessed any of the situations above	81%	82%	77%
Bullying of a colleague	16%	14%	16%
Discrimination against a colleague	8%	6%	8%
Violence or aggression against a colleague	2%	2%	6%
Sexual harassment of a colleague	0%	1%	1%



Taking action when witnessing negative behaviours

#### What this is

This is what your staff did when they witnessed negative behaviour at work.

#### Why this is important

What staff do when they witness negative behaviour may help organisations understand what support their staff need.

#### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work

If they did, they could tell us with one or more answers what action they took.

The table shows the answers in descending order.

#### Example

19% of your staff who did the survey witnessed negative behaviour, of which:

- 77% said the top action they took was 'Spoke to the person who experienced the behaviour'.
- 10% took no action.

Have you witnessed any negative behaviour at work in the last 12 months?



When you witnessed the above behaviour(s), did you do any of the following?	You 2021	Comparator 2021	Public sector 2021
Spoke to the person who experienced the behaviour	77%	71%	72%
Told a manager	28%	33%	37%
Spoke to the person who behaved in a negative way	23%	15%	22%
Told the person the behaviour was not OK	18%	20%	25%
Told a colleague	14%	23%	21%
Told Human Resources	13%	9%	6%
Other	10%	6%	7%
Took no action	10%	8%	7%
Submitted a formal complaint	9%	3%	6%



# People outcomes

Negative behaviour — satisfaction with making a formal complaint

#### What this is

This is how satisfied a staff member was with how your organisation managed their complaint.

#### Why this is important

When staff submit a formal complaint for negative behaviours, they should feel your organisation will manage it effectively and professionally.

#### How to read this

Under 'Your results', see results for each question in descending order by yes.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

100% of staff who did the survey were satisfied with the way your organisation handled their formal 'Sexual harassment' complaint.







# People matter

survey 2021

Have your say

# Report overview

· Privacy and

anonymity

framework

aroup

· About your report

· Survey's theoretical

· Your comparator

· Your response rate

People outcomes

· Scorecard:

· Scorecard:

Satisfaction

levels

causes
• Intention to stay

Engagement

engagement index

satisfaction, stress,

intention to stay

Work-related stress

· Work-related stress

# Key differences

# Taking action

# Senior leadership

- Highest scoring
- Lowest scoring
- Most improved
- Most declined
- Biggest positive difference from comparator
- Biggest negative difference from comparator

- Taking action questions
- Senior leadership questions

# Organisational climate

- Scorecard
- Organisational integrity
- · Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- Gender equality supporting measures

# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- Workgroup support

# Job and manager factors

· Scorecard: emotional

· Scorecard: negative

Sexual harassment

· Witnessing negative

effects of work

behaviour

Discrimination

Violence and

agaression

behaviours

Bullying

- Scorecard
- Manager leadership
- Manager support
- Workload
- Learning and development
- · Job enrichment
- Meaningful work
- · Safe to speak up
- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# Demographics

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- Categories



Highest scoring questions

#### What this is

These are the questions your organisation had the highest agreement or satisfaction with in 2021.

#### How to read this

Use this data to see where your organisation has the highest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 scores against your 2020 scores and your 2021 comparator group.

#### Example

On the first row 'Workgroup support', the 'You 2021' column shows 89% of your staff agreed with 'I am able to work effectively with others in my workgroup'.

In the 'Change from 2020' column, you have a 6% increase, which is a positive trend.

Question group	Highest scoring questions	You 2021	Change from 2020	Comparator 2021
Workgroup support	I am able to work effectively with others in my workgroup	89%	+6%	90%
Quality service delivery	My workgroup strives to deliver services in a timely manner	88%	Not asked in 2020	85%
Workgroup support	I am able to work effectively with others outside my immediate workgroup  87%		+7%	86%
Quality service delivery	My workgroup strives to provide high quality advice and services	86%	Not asked in 2020	85%
Job enrichment	I understand how my job contributes to my organisation's purpose	86%	-3%	89%
Meaningful work	I feel that I can make a worthwhile contribution at work	84%	-3%	87%
Meaningful work	I am achieving something important through my work	84%	-2%	83%
Satisfaction	I get a sense of accomplishment from my work	83%	Not asked in 2020	81%
Workgroup support	People in my workgroup treat each other with respect	82%	+2%	83%
Satisfaction	I enjoy the work in my current job	81%	Not asked in 2020	80%



#### Lowest scoring questions

#### What this is

These are the questions your organisation had the lowest agreement or satisfaction with in 2021.

#### How to read this

Use this data to see where your organisation has the lowest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 scores against your 2020 scores and your 2021 comparator group.

#### Example

On the first row 'Learning and development', the 'You 2021' column shows 18% of your staff agreed with 'I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)'.

This question was not asked in 2020.

Question subgroup	Lowest scoring questions	You 2021	Change from 2020	Comparator 2021
Learning and development	I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)	18%	Not asked in 2020	25%
Taking action	My organisation has taken positive action on the results of last year's survey	27%	Not asked in 2020	33%
Safety climate	Safety climate  All levels of my organisation are involved in the prevention of stress  28%		-2%	42%
Learning and development	I am satisfied with the availability of opportunities to move between roles within my organisation (e.g. temporary or permanent transfers)	31%	Not asked in 2020	36%
Safety climate	Senior leaders show support for stress prevention through involvement and commitment	36%	-17%	50%
Learning and development	I feel I have an equal chance at promotion in my organisation	36%	Not asked in 2020	40%
Safety climate	Senior leaders consider the psychological health of employees to be as important as productivity	36%	-15%	51%
Safety climate	In my workplace, there is good communication about psychological safety issues that affect me	38%	-10%	52%
Organisational integrity	My organisation makes fair recruitment and promotion decisions, based on merit	39%	Not asked in 2020	50%
Learning and development	There are adequate opportunities for me to develop skills and experience in my organisation	42%	Not asked in 2020	54%



#### Most improved

#### What this is

This is where staff feel their organisation has most improved.

#### How to read this

Use this data to see if your organisation has a developing or changing trend.

In this table, your trend is shown in the 'Increase from 2020' column.

When you use this data, focus on the increase instead of individual numbers.

This is because the increase from 2020 shows you where the most positive changes are happening in your organisation.

#### Example

On the first row 'Workgroup support', the 'You 2021' column shows 87% of your staff agreed with 'I am able to work effectively with others outside my immediate workgroup'.

In the 'Increase from 2020' column, you have a 7% increase, which is a positive trend.

Question group	Most improved from last year	You 2021	Increase from 2020	Comparator 2021		
Workgroup support	I am able to work effectively with others outside my immediate workgroup	87%	87% +7% 86%			
Workgroup support	I am able to work effectively with others in my workgroup	89%	+6%	90%		
Safe to speak up	People in your workgroup are able to bring up problems and tough issues	69%	+4%	72%		
Engagement	I am proud to tell others I work for my organisation	71%	+4%	75%		
Manager support	My manager keeps me informed about what's going on	68%	+4%	74%		
Workgroup support	People in my workgroup work together effectively to get the job done	79%	+3%	81%		
Engagement	My organisation motivates me to help achieve its objectives	54%	+3%	62%		
Manager support	My manager involves me in decisions about my work	72%	+3%	76%		
Engagement	My organisation inspires me to do the best in my job	51%	+2%	60%		
Workgroup support	People in my workgroup treat each other with respect	82%	+2%	83%		



#### Most declined

#### What this is

This is where staff feel their organisation has most declined.

#### How to read this

Use this data to see if your organisation has a developing or changing trend.

In this table, your trend is shown in the 'Decrease from 2020' column.

When you use this data, focus on the decrease instead of individual numbers.

This is because the decrease from 2020 shows you where the most negative changes are happening in your organisation.

#### Example

On the first row 'Safety climate', the 'You 2021' column shows 36% of your staff agreed with 'Senior leaders show support for stress prevention through involvement and commitment'.

In the 'Decrease from 2020' column, you have a 17% decrease, which is a negative trend.

Question subgroup	Largest decline from last year	You 2021	Decrease from 2020	Comparator 2021
Safety climate	Senior leaders show support for stress prevention through involvement and commitment	36%	-17%	50%
Safety climate	Senior leaders consider the psychological health of employees to be as important as productivity	36%	-15%	51%
Senior leadership	Senior leaders support staff to work in an environment of change	45%	-12%	59%
Safety climate	In my workplace, there is good communication about psychological safety issues that affect me	38%	-10%	52%
Satisfaction	Considering everything, how satisfied are you with your current job	64%	-7%	70%
Senior leadership	Senior leaders provide clear strategy and direction	44%	-7%	59%
Job enrichment	I clearly understand what I am expected to do in this job	73%	-6%	78%
Workgroup support	Workgroups across my organisation willingly share information with each other	43%	-5%	50%
Satisfaction	How satisfied are you with your career development within your current organisation	44%	-4%	52%
Workload	The workload I have is appropriate for the job that I do	55%	-4%	53%



# Biggest positive difference from comparator

#### What this is

This is where your staff have agreed more to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest positive difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

#### Example

On the first row 'Quality service delivery', the 'You 2021' column shows 88% of your staff agreed with 'My workgroup strives to deliver services in a timely manner'.

The 'difference' column, shows that agreement for this question was 4 percentage points higher in your organisation than in your comparator.

Question group	Biggest positive difference from comparator	You 2021	Difference	Comparator 2021
Quality service delivery	My workgroup strives to deliver services in a timely manner	88%	+4%	85%
Satisfaction	I get a sense of accomplishment from my work	83%	+2%	81%
Quality service delivery	My workgroup strives to provide high quality advice and services	86%	+2%	85%
Workload	The workload I have is appropriate for the job that I do	55%	+2%	53%
Workload	I have enough time to do my job effectively	48%	+1%	47%
Quality service delivery	My workgroup strives to make the best use of its resources	78%	+1%	77%
Meaningful work	I am achieving something important through my work	84%	+1%	83%
Workgroup support	I am able to work effectively with others outside my immediate workgroup	87%	+1%	86%
Workplace flexibility	I am confident that if I requested a flexible work arrangement, it would be given due consideration	69%	+1%	68%
Workplace flexibility	I have the flexibility I need to manage my work and non- work activities and responsibilities	71%	+0%	70%



# Biggest negative difference from comparator

#### What this is

This is where your staff have agreed less to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest negative difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

#### Example

On the first row 'Learning and development', the 'You 2021' column shows 44% of your staff agreed with 'My organisation places a high priority on the learning and development of staff'.

The 'difference' column, shows that agreement for this question was 17 percentage points lower in your organisation than in your comparator.

Question subgroup	Biggest negative difference from comparator	You 2021	Difference	Comparator 2021
Learning and development	My organisation places a high priority on the learning and development of staff	44%	-17%	60%
Organisational integrity	My organisation does not tolerate improper conduct	53%	-16%	70%
Senior leadership	ership Senior leaders model my organisation's values		-16%	63%
Safety climate	Senior leaders consider the psychological health of employees to be as important as productivity		-15%	51%
Senior leadership	Senior leaders provide clear strategy and direction	44%	-15%	59%
Senior leadership	Senior leaders demonstrate honesty and integrity	47%	-14%	61%
Safety climate	In my workplace, there is good communication about psychological safety issues that affect me	38%	-14%	52%
Safety climate	Senior leaders show support for stress prevention through involvement and commitment	36%	-14%	50%
Senior leadership	Senior leaders support staff to work in an environment of change	45%	-14%	59%
Organisational integrity	My organisation takes steps to eliminate bullying, harassment and discrimination	55%	-14%	69%



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- · Highest scoring
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# manager factors

Scorecard

Job and

- Manager leadership
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- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
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- Caring
- Categories

# **Taking action**

#### What this is

This is how well staff feel their organisation takes action and makes improvements from your survey results.

#### Why this is important

If your organisation takes action as a result of survey results, your staff may feel their feedback is valuable.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

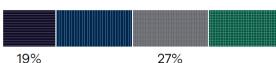
45% of your staff who did the survey agreed or strongly agreed with I believe my organisation will take positive action on the results of this year's survey'.

#### Survey question

I believe my organisation will take positive action on the results of this year's survey

My organisation has taken positive action on the results of last year's survey

#### Your results



## Benchmark agree results

Disagree		Neither	agree no	r disagı	ree		You		c	omparate	or
Don't know		Agree				2019	2020	2021	Lowest	Average	Highest
21%				45%					ı		
						Not asked	Not asked	45 %	36 %	51 %	63 %
	35	5%				acitoa	Gomod		I		
2	27%			2	7%						
						Not asked	Not asked	27 %	15 %	33 %	50 %



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 Senior leadership questions

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# Senior leadership

#### Senior leadership 1 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

#### Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

62% of your staff who did the survey agreed or strongly agreed with 'Senior leaders actively support diversity and inclusion in the workplace'.







# Senior leadership

Senior leadership 2 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

#### Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

44% of your staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

# Survey question Your results Benchmark agree results Disagree Neither agree nor disagree 2019 2020 2021 Lowest Average Highest 7% 44% Senior leaders provide clear strategy and direction 39 % 51 % 44 % 48 % 59 % 71 %

22%

27%

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# Demographics

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- Categories





#### Scorecard 1 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

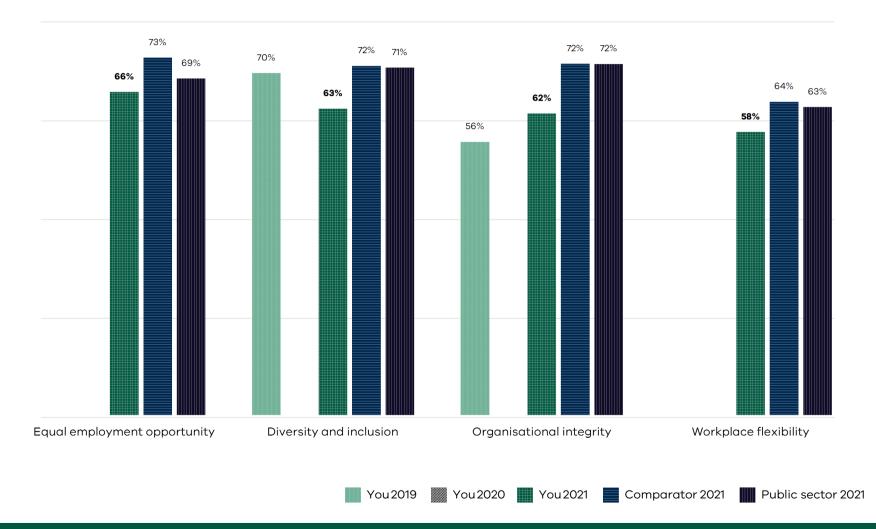
#### Example

#### In 2021:

 66% of your staff who did the survey responded positively to questions about Equal employment opportunity.

#### Compared to:

• 73% of staff at your comparator and 69% of staff across the public sector.



#### Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

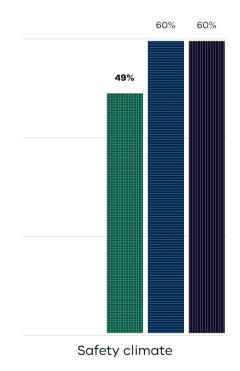
#### Example

#### In 2021:

 49% of your staff who did the survey responded positively to questions about Safety climate.

#### Compared to:

 60% of staff at your comparator and 60% of staff across the public sector.



You 2019 You 2020 You 2021 Comparator 2021 Public sector 2021

#### Organisational integrity 1 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

#### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

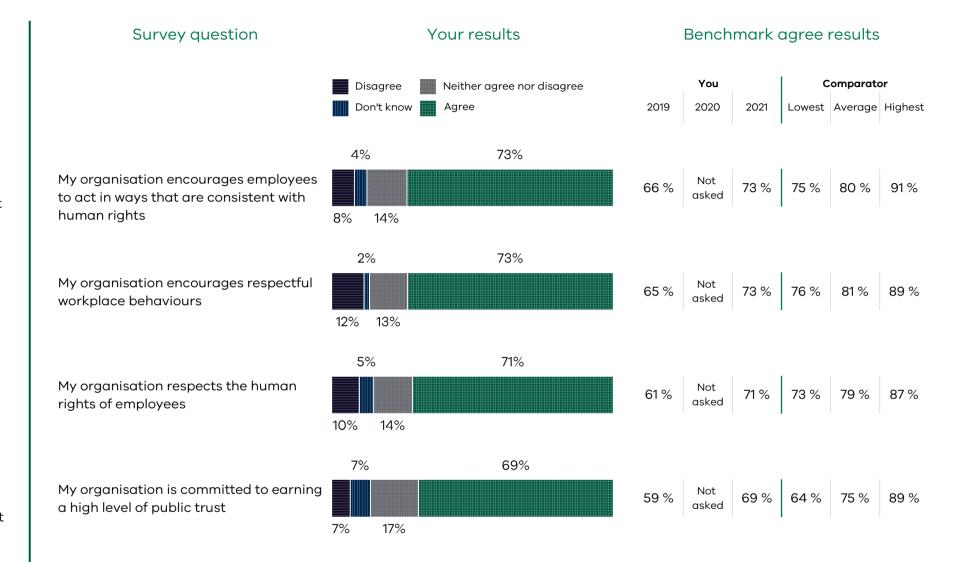
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

73% of your staff who did the survey agreed or strongly agreed with 'My organisation encourages employees to act in ways that are consistent with human rights'.





#### Organisational integrity 2 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

#### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

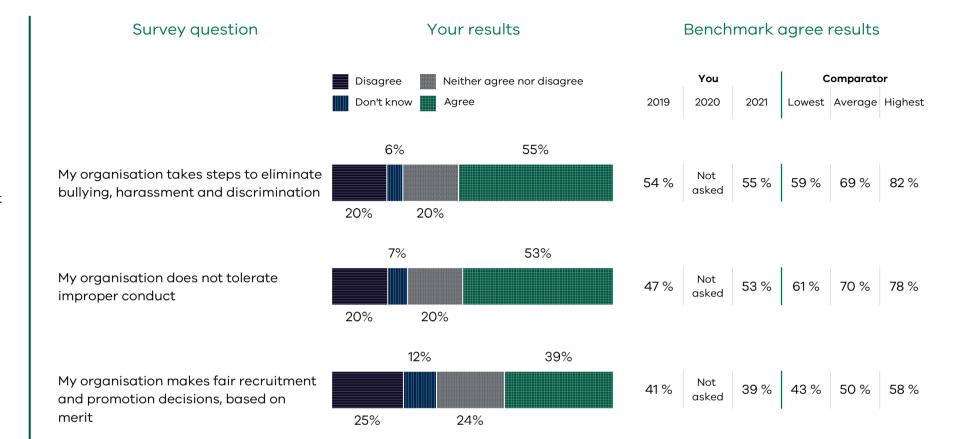
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

55% of your staff who did the survey agreed or strongly agreed with 'My organisation takes steps to eliminate bullying, harassment and discrimination'.



#### Workplace flexibility 1 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

71% of your staff who did the survey agreed or strongly agreed with 'I have the flexibility I need to manage my work and non-work activities and responsibilities'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 71% 15% I have the flexibility I need to manage my work and non-work activities and responsibilities 14% 16% 69% I am confident that if I requested a flexible work arrangement, it would be given due consideration 15% 9% 63% My organisation supports employees with family or other caring responsibilities, regardless of gender 29% 16% 57% Having family responsibilities is not a barrier to success in my organisation 9% 18%





#### Workplace flexibility 2 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

54% of your staff who did the survey agreed or strongly agreed with 'Using flexible work arrangements is not a barrier to success in my organisation'.

#### Survey question Your results Benchmark agree results You Comparator Neither garee nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 54% 14% Using flexible work arrangements is not Not asked a barrier to success in my organisation 13% 18% 16% 54% There is a positive culture within my organisation in relation to employees who have family responsibilities 8% 23% 12% 52% There is a positive culture within my organisation in relation to employees who use flexible work arrangements 13% 23% 20% 52% Having caring responsibilities is not a barrier to success in my organisation 7% 21%





Workplace flexibility 3 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

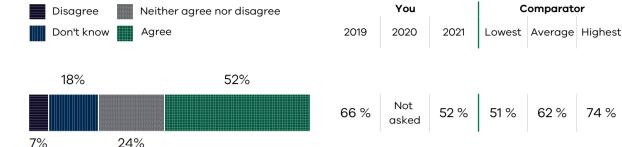
#### Example

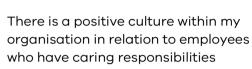
52% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who have caring responsibilities'.

#### Survey question

#### Your results

## Benchmark agree results





Workplace flexibility 4 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

The table shows you what flexible work arrangements staff use.

Each row represents one use. Staff can select more than one.

You can compare between your organisation, comparator and the public sector.

#### Example

41% of staff who did the survey said the flexible work arrangement they used was 'No, I do not use any flexible work arrangements'.

Do you use any of the following flexible work arrangements?	You 2021	Comparator 2021	Public sector 2021
No, I do not use any flexible work arrangements	41%	43%	38%
Working from an alternative location (e.g. home, hub/shared work space)	37%	36%	24%
Flexible start and finish times	19%	19%	23%
Part-time	18%	14%	19%
Working more hours over fewer days	4%	3%	6%
Using leave to work flexible hours	3%	4%	8%
Purchased leave	2%	1%	2%
Shift swap	1%	2%	12%
Other	1%	2%	2%
Job sharing	1%	1%	1%



Equal employment opportunity 1 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

#### Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

71% of your staff who did the survey agreed or strongly agreed with 'Gender is not a barrier to success in my organisation'.







Equal employment opportunity 2 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

#### Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

65% of your staff who did the survey agreed or strongly agreed with 'Being Aboriginal and/or Torres Strait Islander is not a barrier to success in my organisation'.

Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 65% 19% Being Aboriginal and/or Torres Strait Not asked Islander is not a barrier to success in my asked organisation 2% 13% 19% 59% Disability is not a barrier to success in my organisation 18% 4%



Psychosocial and physical safety climate question results 1 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

#### Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

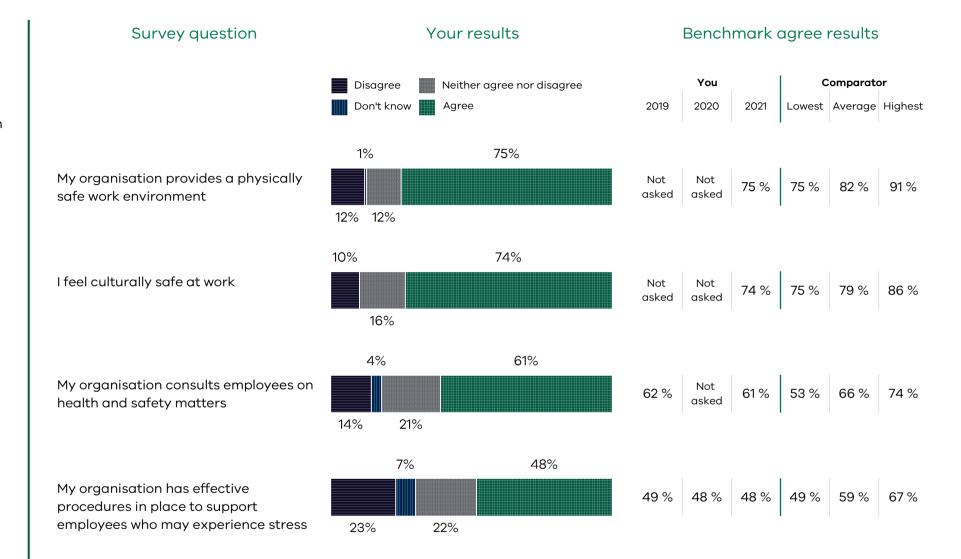
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

75% of your staff who did the survey agreed or strongly agreed with 'My organisation provides a physically safe work environment'.







Psychosocial and physical safety climate question results 2 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

#### Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

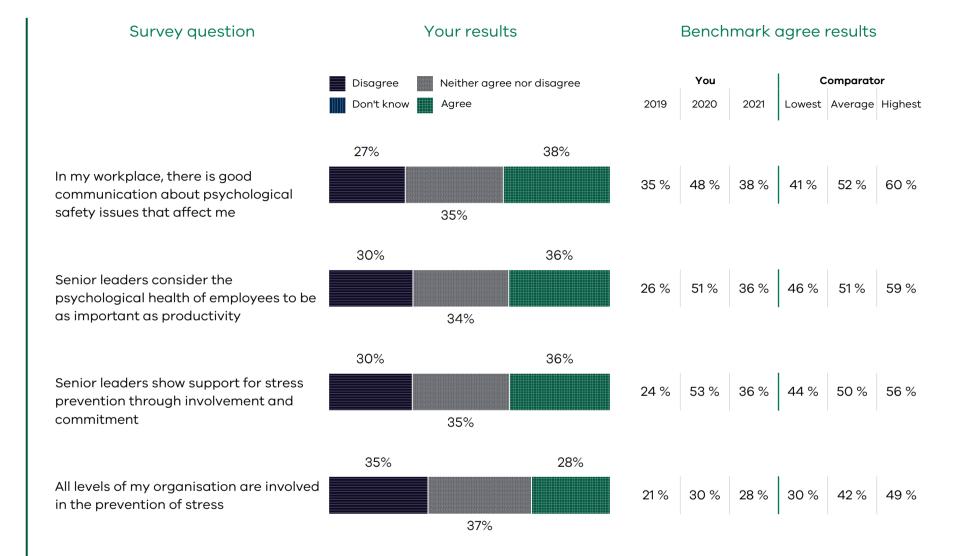
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

38% of your staff who did the survey agreed or strongly agreed with 'In my workplace, there is good communication about psychological safety issues that affect me'.







#### Psychosocial safety climate score

#### What this is

Psychosocial safety climate score reflects how well your organisation's workplace practices and processes support a climate for good psychological health.

#### How we work out your score

We work out your score from these 4 questions:

- In my workplace, there is good communication about psychological safety issues that affect me
- 2. All levels of my organisation are involved in the prevention of stress
- Senior leaders consider the psychological health of employees to be as important as productivity
- Senior leaders show support for stress prevention through involvement and commitment

To work out your score, we rate each response and add them together

- strongly agree is 5
- agree is 4
- neither agree or disagree is 3
- disagree is 2
- strongly disagree is 1

#### How to interpret your score

Under 'Benchmark results', compare your organisation to your comparator and the highest and lowest score in your comparator group for 2021. We also show the lowest (4) and highest (20) scores possible.

#### A score of:

- 12 or less indicates a poor climate and a high risk of adverse outcomes
- 13 indicates a moderate climate and medium risk of adverse outcomes
- 14 or more indicates a high climate and low risk of adverse outcomes

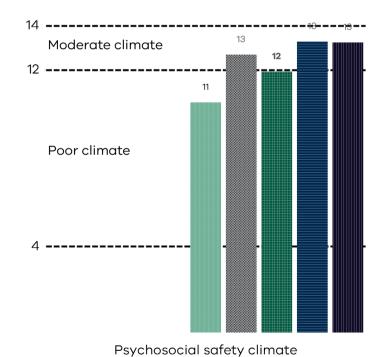
#### Adverse outcomes can include:

- · poor work quality
- negative acts such as bullying and harassment
- mental health problems such as depression, distress and emotional exhaustion
- sickness absence
- presenteeism (coming to work when sick)
- worker compensation
- reduced engagement

#### Benchmark results

20 -----

Positive climate





#### Diversity and inclusion 1 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

#### Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

68% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees from varied cultural backgrounds'.

#### Survey question Your results Benchmark agree results You Comparator Neither garee nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 12% 68% There is a positive culture within my organisation in relation to employees from varied cultural backgrounds 3% 17% 11% 67% There is a positive culture within my organisation in relation to employees of different sexes/genders 18% 16% 64% There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait 17% Islander 64% 9% There is a positive culture within my organisation in relation to employees of different age groups 8% 19%



#### Diversity and inclusion 2 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

#### Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

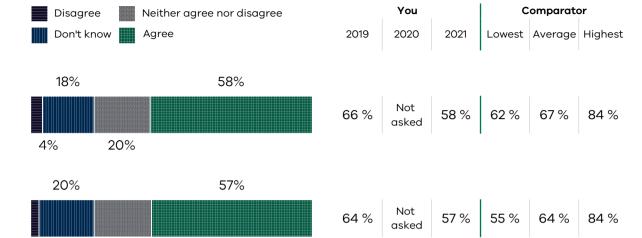
#### Example

58% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees with disability'.

#### Survey question

#### Your results

## Benchmark agree results



There is a positive culture within my organisation in relation to employees who identify as LGBTIQ+

3%

20%

Gender equality supporting measures

#### What this is

These are new questions to support Workplace Gender Audits, in addition to existing People matter survey questions on gender equality.

Your excel files show all of the questions you can use in your workplace gender audits.

#### Why this is important

Under the Gender Equality Act 2020, organisations have obligations to promote gender equality in the workplace.

#### How to read this

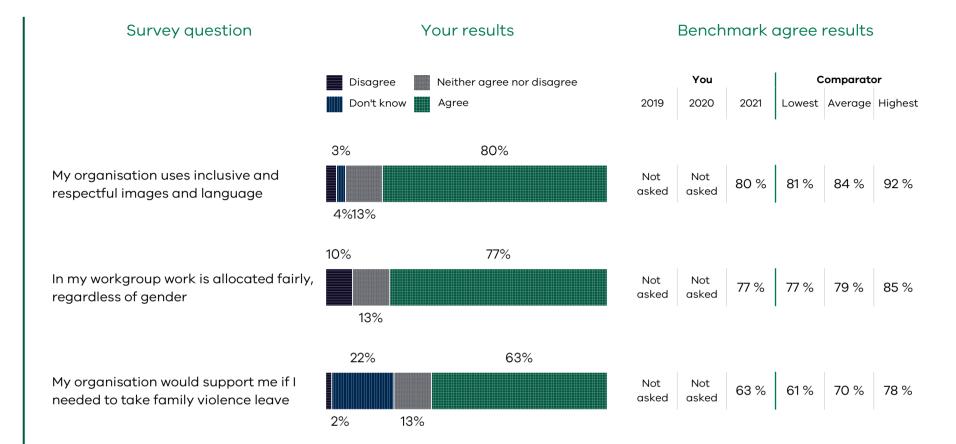
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

80% of your staff who did the survey agreed or strongly agreed with 'My organisation uses inclusive and respectful images and language'.







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Work-related stress

· Work-related stress

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- Most improved
- Most declined
- Biggest positive difference from comparator
- · Biggest negative difference from comparator

· Senior leadership questions

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- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- · Gender equality supporting measures

## Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- Workgroup support

# Job and manager factors

· Scorecard: emotional

· Scorecard: negative

Sexual harassment

· Witnessing negative

effects of work

behaviour

Discrimination

Violence and

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behaviours

Bullying

- Scorecard
- Manager leadership
- Manager support
- Workload
- · Learning and development
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- · Meaningful work
- · Safe to speak up
- · Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# **Demographics**

- · Age, defence force and education
- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- Categories





#### Scorecard

#### What this is

This scorecard provides overall results for each factor in the workgroup climate part of the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about workgroup climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

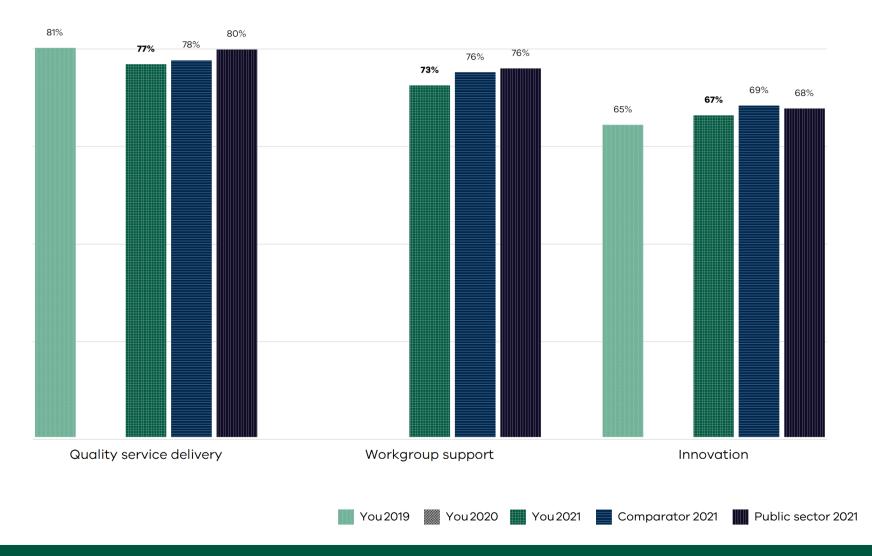
## Example

#### In 2021:

 77% of your staff who did the survey responded positively to questions about.

## Compared to:

• 78% of staff at your comparator and 80% of staff across the public sector.



Quality service delivery 1 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

## Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

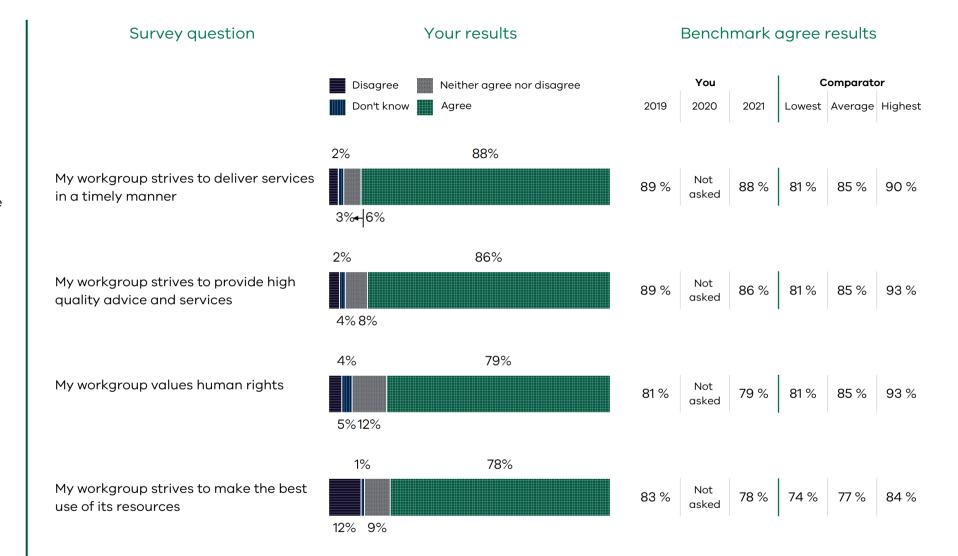
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

88% of your staff who did the survey agreed or strongly agreed with 'My workgroup strives to deliver services in a timely manner'.







Quality service delivery 2 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

#### Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

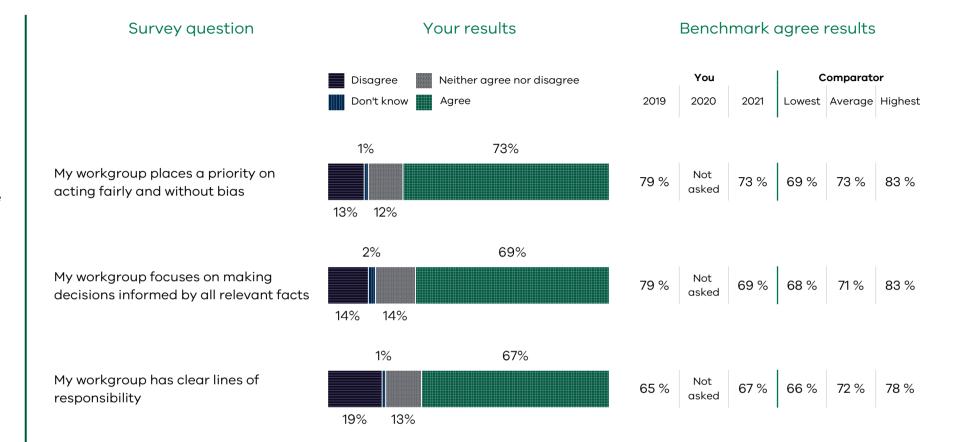
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

73% of your staff who did the survey agreed or strongly agreed with 'My workgroup places a priority on acting fairly and without bias'.



#### Innovation 1 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

#### Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

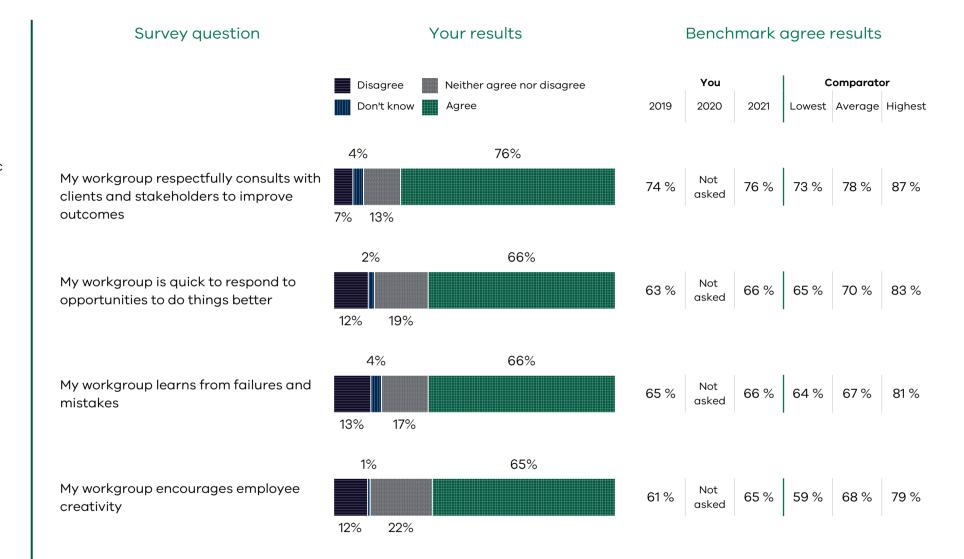
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

76% of your staff who did the survey agreed or strongly agreed with 'My workgroup respectfully consults with clients and stakeholders to improve outcomes'.





#### Innovation 2 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

## Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

61% of your staff who did the survey agreed or strongly agreed with 'My workgroup takes reasonable risks to improve its services'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 3% 61% My workgroup takes reasonable risks to improve its services 12% 24%



## Workgroup support 1 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

## Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

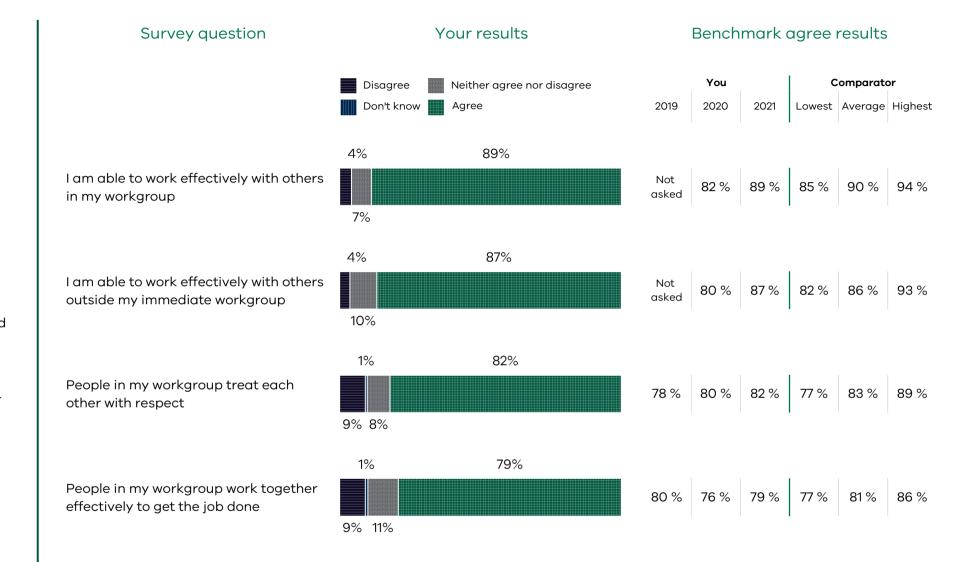
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

89% of your staff who did the survey agreed or strongly agreed with 'I am able to work effectively with others in my workgroup'.







## Workgroup support 2 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

## Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

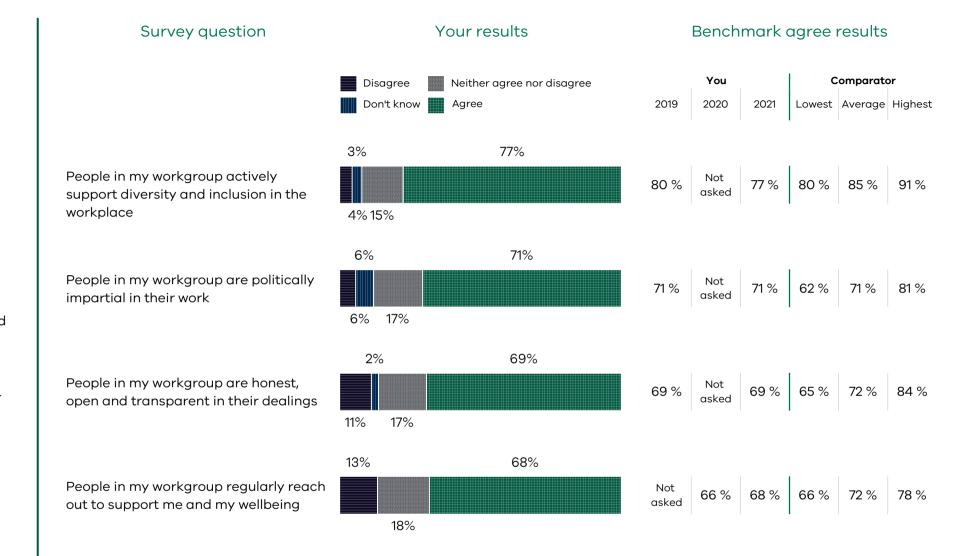
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

77% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup actively support diversity and inclusion in the workplace'.





Workgroup support 3 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

#### Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree. other

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

65% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup appropriately manage conflicts of interest'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know Agree 2019 2020 2021 Lowest Average Highest 9% 65% People in my workgroup appropriately manage conflicts of interest 10% 16% 9% 43% Workgroups across my organisation willingly share information with each

25%

23%

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## Job and manager factors

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- · Age, defence force and education
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#### Scorecard 1 of 2

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

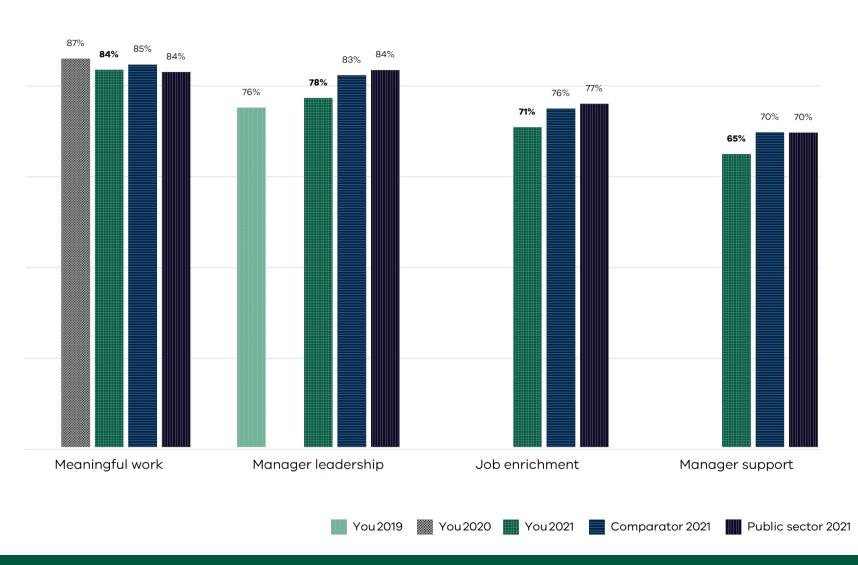
## Example

#### In 2021:

 84% of your staff who did the survey responded positively to questions about Meaningful work.

#### Compared to:

• 85% of staff at your comparator and 84% of staff across the public sector.



#### Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

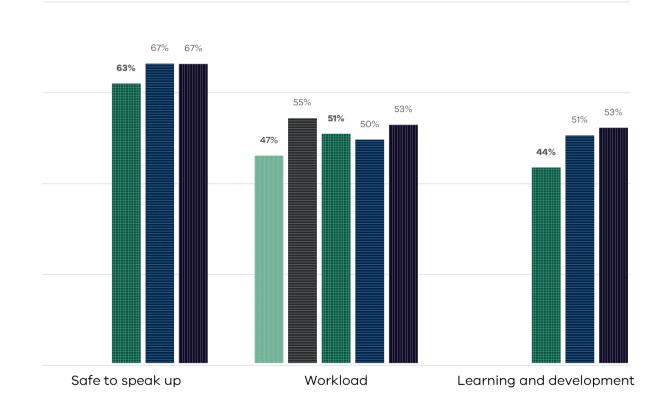
#### Example

#### In 2021:

 63% of your staff who did the survey responded positively to questions about Safe to speak up.

## Compared to:

• 67% of staff at your comparator and 67% of staff across the public sector.





You 2020 You 2021 Comparator 2021

Public sector 2021

## Manager leadership 1 of 2

#### What this is

This is how well staff perceive their direct managers lead.

## Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

#### How to read this

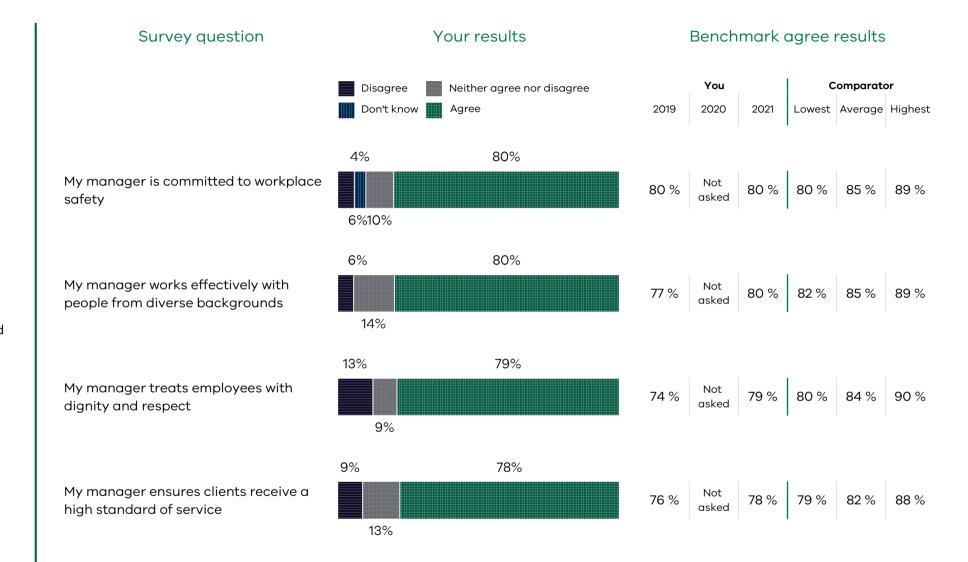
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

80% of your staff who did the survey agreed or strongly agreed with 'My manager is committed to workplace safety'.







## Manager leadership 2 of 2

#### What this is

This is how well staff perceive their direct managers lead.

## Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

#### How to read this

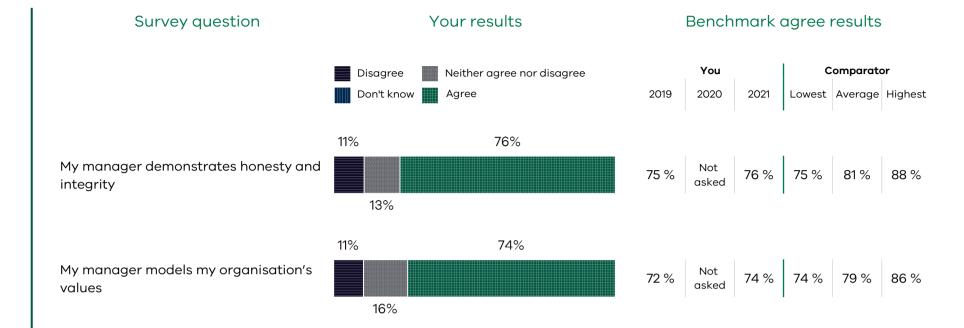
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

76% of your staff who did the survey agreed or strongly agreed with 'My manager demonstrates honesty and integrity'.



### Manager support 1 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

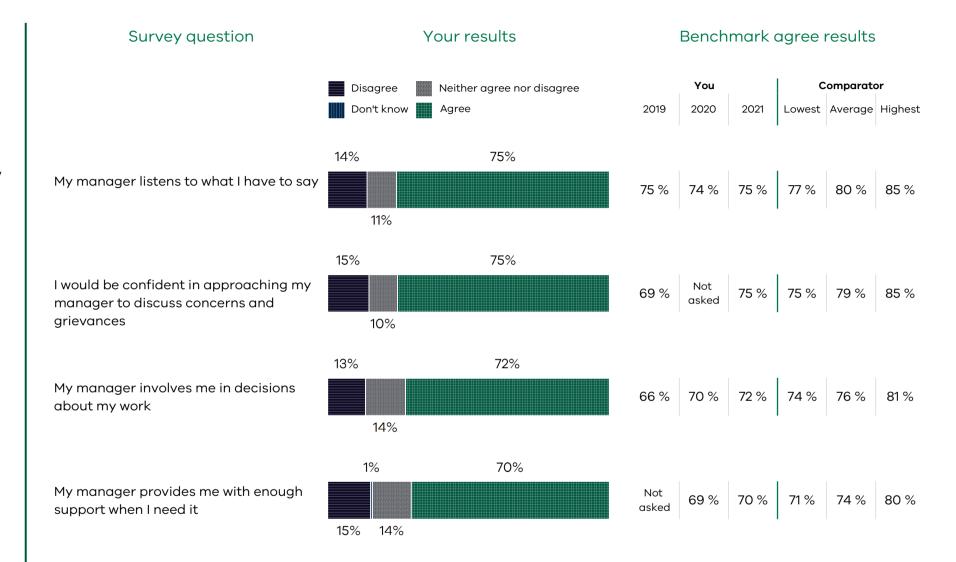
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

75% of your staff who did the survey agreed or strongly agreed with 'My manager listens to what I have to say'.







### Manager support 2 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

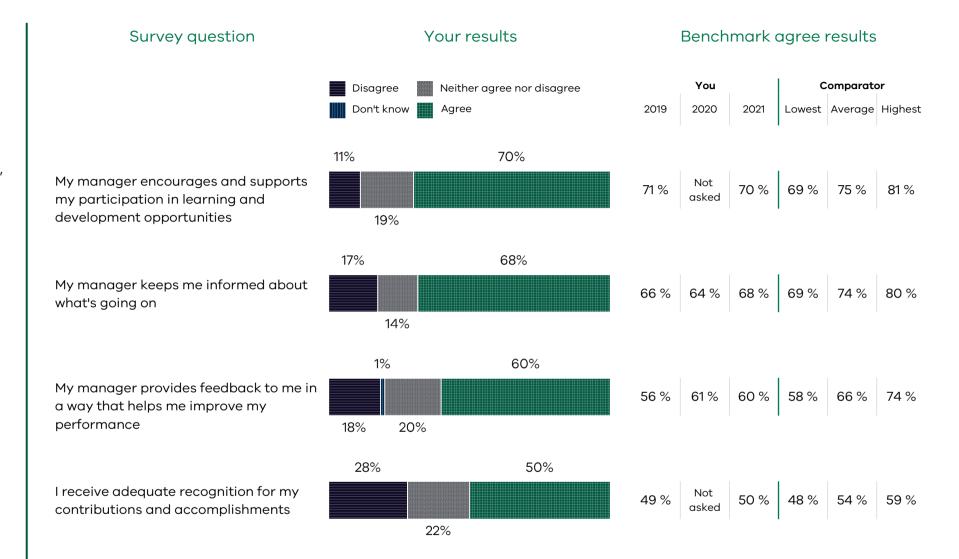
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

70% of your staff who did the survey agreed or strongly agreed with 'My manager encourages and supports my participation in learning and development opportunities'.







### Manager support 3 of 3

#### What this is

This is how supported staff feel by their direct manager.

## Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

48% of your staff who did the survey agreed or strongly agreed with 'My manager has regular conversations with me about my learning and development'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 26% 48% My manager has regular conversations Not

26%

with me about my learning and development



asked

#### Workload

#### What this is

This is how staff feel about workload and time pressure.

## Why this is important

Workload and time pressure are the most prominent causes of work-related stress.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

55% of your staff who did the survey agreed or strongly agreed with 'The workload I have is appropriate for the job that I do'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Agree 2019 2020 2021 Lowest Average Highest 30% 55% The workload I have is appropriate for the job that I do 16% 35% 48% I have enough time to do my job effectively 17%



## Learning and development 1 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

#### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

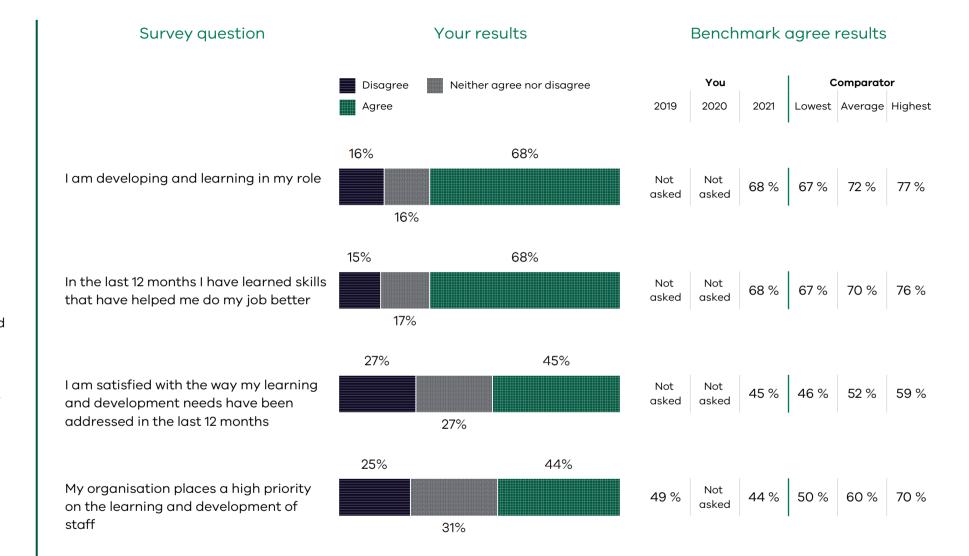
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

68% of your staff who did the survey agreed or strongly agreed with 'I am developing and learning in my role'.







Learning and development 2 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

## Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

42% of your staff who did the survey agreed or strongly agreed with 'There are adequate opportunities for me to develop skills and experience in my organisation'.







#### Job enrichment 1 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

#### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

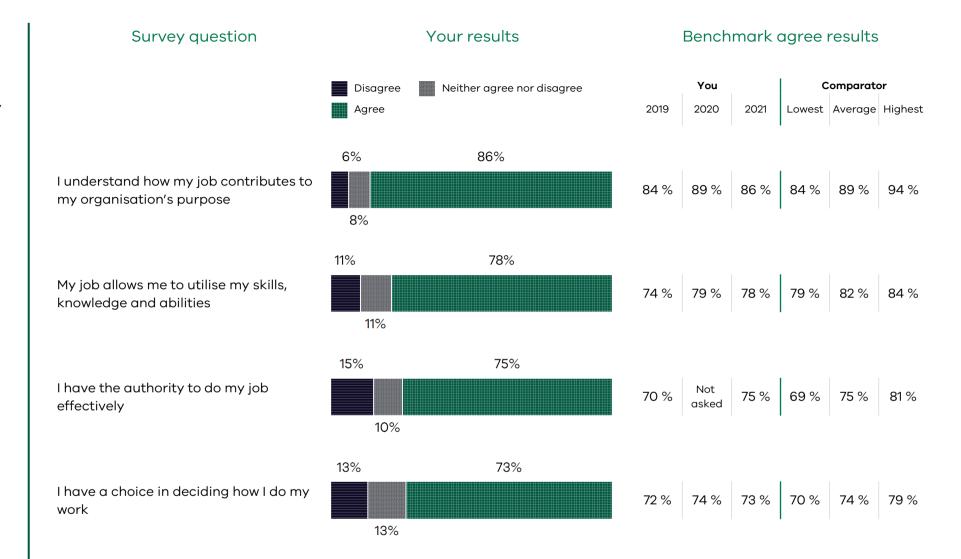
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

86% of your staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.







#### Job enrichment 2 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

## Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

73% of your staff who did the survey agreed or strongly agreed with 'I clearly understand what I am expected to do in this job'.







## Meaningful work

#### What this is

This is how staff feel about their contribution and how worthwhile their work is.

## Why this is important

Staff who feel their work is meaningful can help achieve individual, team and organisational outcomes.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

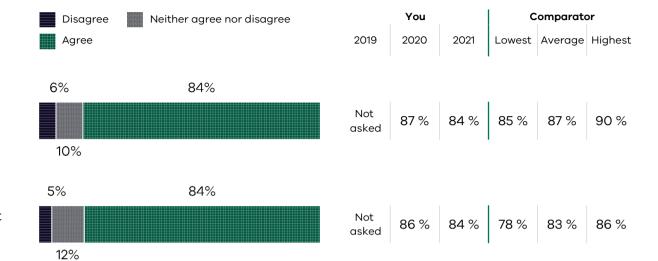
#### Example

84% of your staff who did the survey agreed or strongly agreed with 'I feel that I can make a worthwhile contribution at work'.

## Survey question

#### Your results

## Benchmark agree results



I feel that I can make a worthwhile contribution at work

I am achieving something important through my work

## Safe to speak up 1 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

## Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

69% of your staff who did the survey agreed or strongly agreed with 'People in your workgroup are able to bring up problems and tough issues'.







Safe to speak up 2 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

#### Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

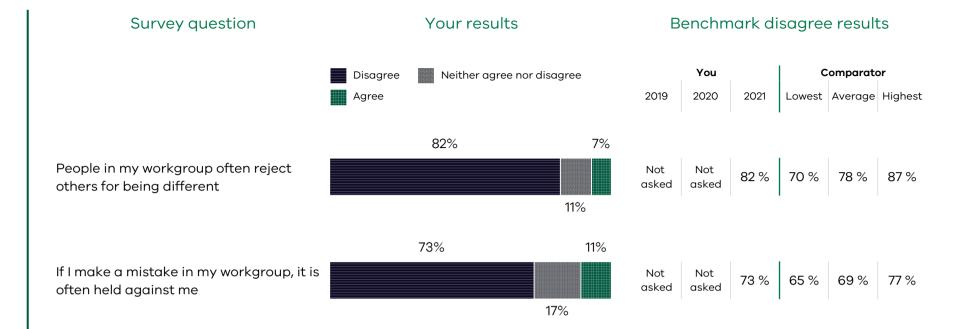
Under 'Your results', see results for each question in descending order by most disagreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

82% of your staff who did the survey disagreed or strongly disagreed with 'People in my workgroup often reject others for being different'.





Barriers to optimal work

#### What this is

This is what staff feel stops them from working in an optimal way.

## Why this is important

Workplace barriers prevent employees from working efficiently and effectively.

## How to read this

In the survey, we asked staff to tell us the most significant barriers that prevented them from working optimally. They could select more than one barrier.

## Example

35% of staff who did the survey said Too many competing priorities' was a significant barrier to performing optimally at work.

Which of the following are currently the most significant barriers (if any) that prevent you performing optimally at work?	You 2021	Comparator 2021	Public sector 2021
Too many competing priorities	35%	36%	36%
Communication processes	29%	24%	19%
Decision making and authorisation processes	27%	27%	23%
Administrative processes (including leave and HR requirements)	25%	24%	19%
Other	15%	12%	13%
There are no noticeable barriers	15%	17%	18%
Technology limitations	13%	20%	20%
Absence of visibility of team progress and deliverables	13%	9%	9%
Poor mental health or wellbeing	10%	8%	11%
Insufficient autonomy	9%	8%	9%



# People matter

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## Scorecard 1 of 2

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

## Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

#### How to read this

Each label represents a group of questions in the survey about public sector values.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

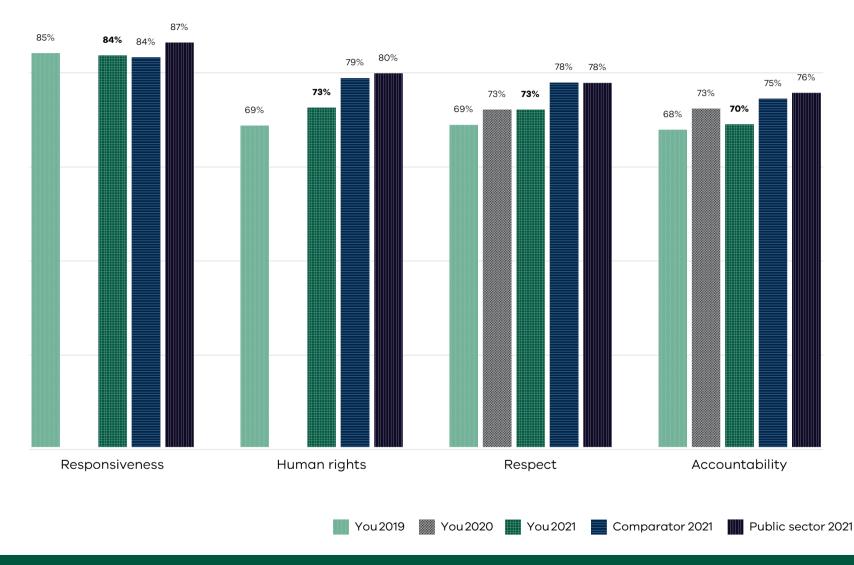
## Example

#### In 2021:

 84% of your staff who did the survey responded positively to questions about Responsiveness, which is down 0% in 2019.

## Compared to:

• 84% of staff at your comparator and 87% of staff across the public sector.



#### Scorecard 2 of 2

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

## Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

#### How to read this

Each label represents a group of questions in the survey about public sector values.

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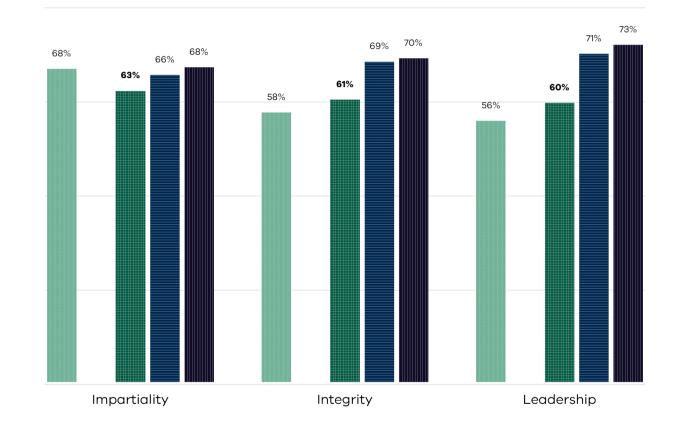
## Example

#### In 2021:

 63% of your staff who did the survey responded positively to questions about Impartiality, which is down 5% in 2019.

#### Compared to:

• 66% of staff at your comparator and 68% of staff across the public sector.





You 2019 You 2020 You 2021 Comparator 2021

Public sector 2021

### Responsiveness

#### What this is

This is how responsive your staff feel they are to the community.

## Why this is important

Staff need to feel they can adapt to the changing demands and circumstances of our clients and stakeholders.

#### How to read this

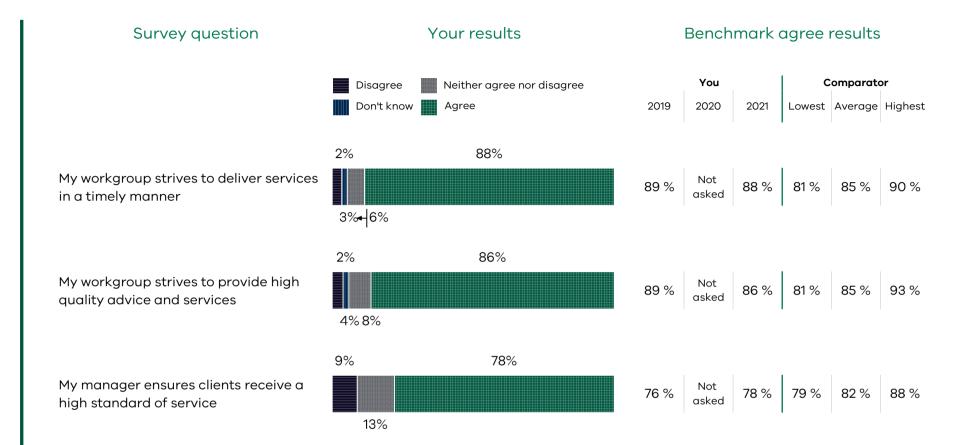
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

88% of staff who did the survey agreed or strongly agreed with 'My workgroup strives to deliver services in a timely manner'.







## Integrity 1 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

## Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

#### How to read this

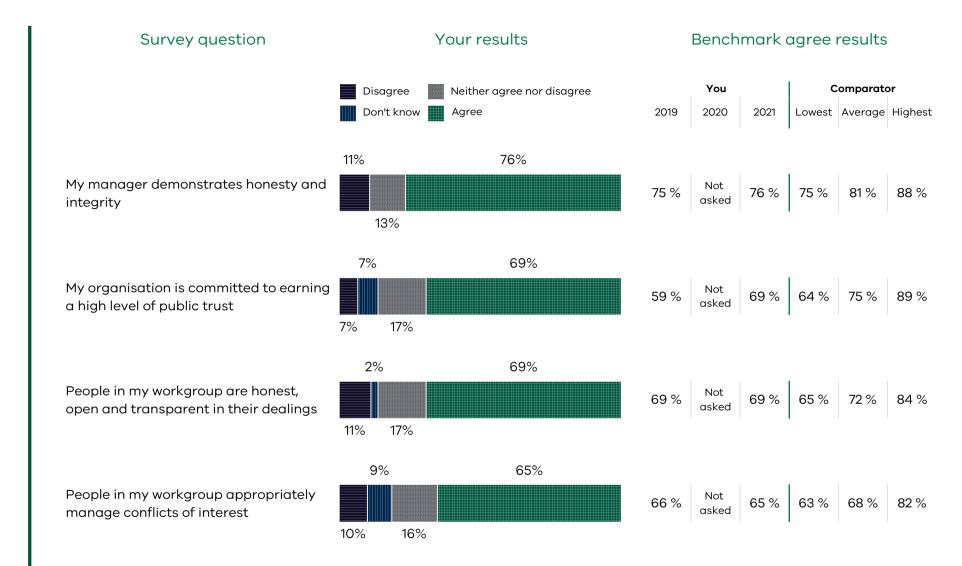
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

76% of staff who did the survey agreed or strongly agreed with 'My manager demonstrates honesty and integrity'.







## Integrity 2 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

## Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

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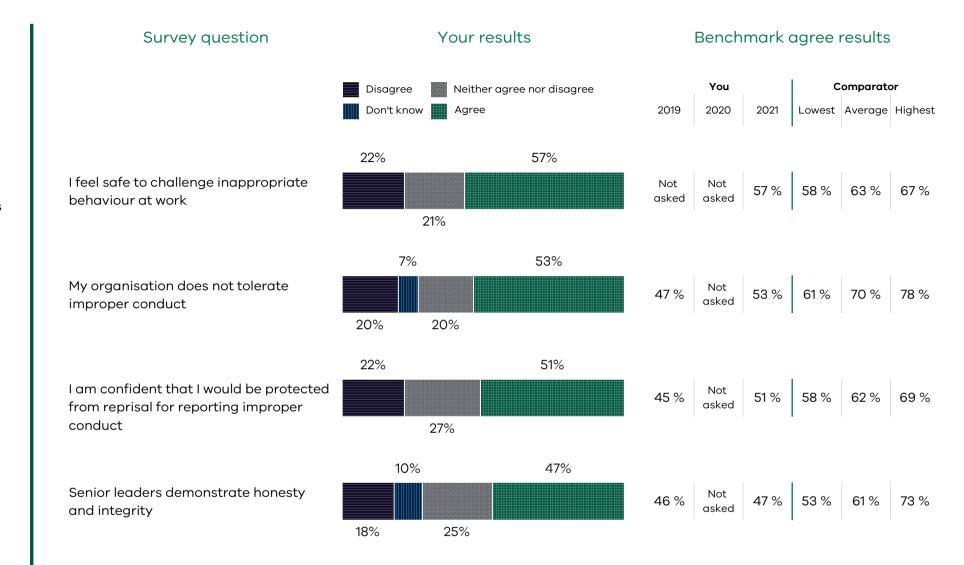
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

57% of staff who did the survey agreed or strongly agreed with 'I feel safe to challenge inappropriate behaviour at work'.







## Impartiality

#### What this is

Impartiality is how your staff feel an organisation makes informed decisions and provides stable advice on merit, without bias, favouritism or self interest.

## Why this is important

We all have an obligation to be impartial and make objective and fair decisions that are open to scrutiny.

#### How to read this

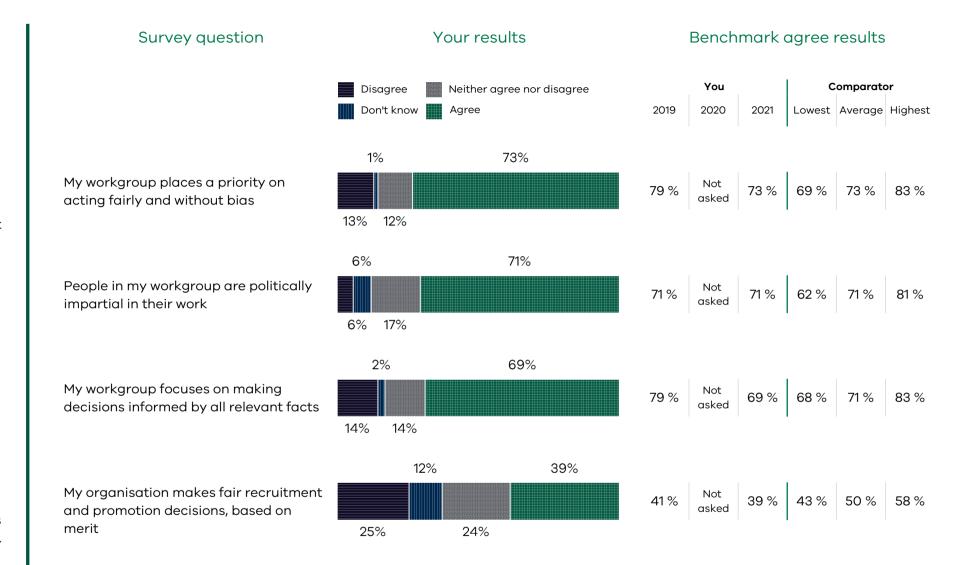
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

73% of staff who did the survey agreed or strongly agreed with 'My workgroup places a priority on acting fairly and without bias'.







## Accountability 1 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

## Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

#### How to read this

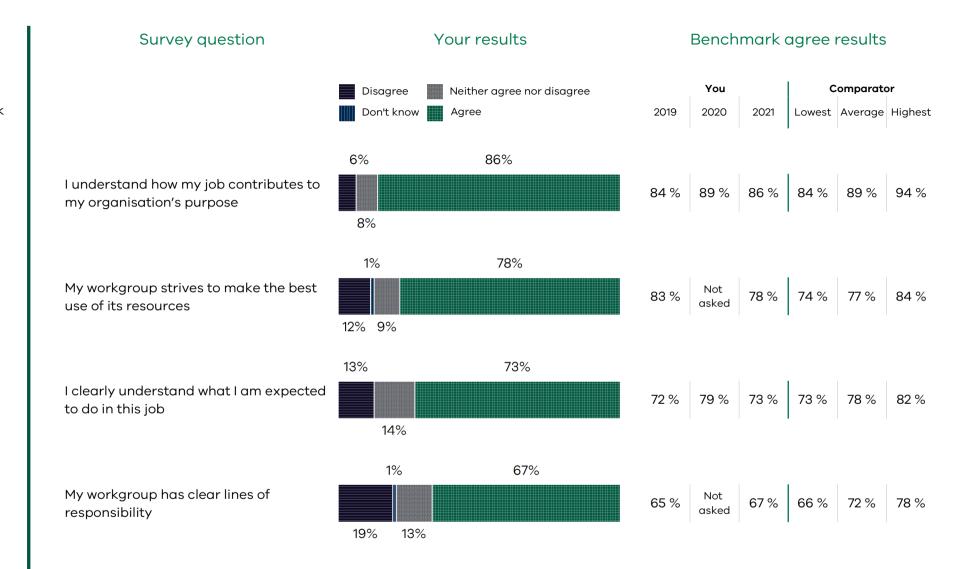
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

86% of staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.







## Accountability 2 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

## Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

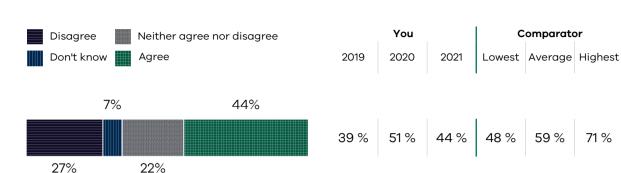
'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

44% of staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

# Survey question Your results Benchmark agree results



Senior leaders provide clear strategy and direction

## Respect 1 of 2

#### What this is

Respect is how your staff feel they're treated in the workplace and community.

## Why this is important

All staff need to treat their colleagues and Victorians with respect.

#### How to read this

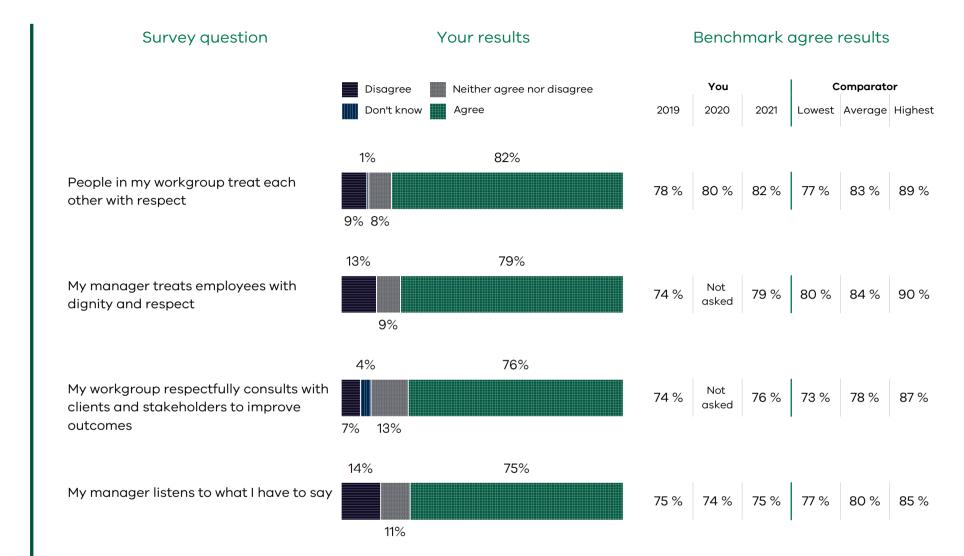
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

82% of staff who did the survey agreed or strongly agreed with 'People in my workgroup treat each other with respect'.







## Respect 2 of 2

#### What this is

Respect is how your staff feel they're treated in the workplace and community.

## Why this is important

All staff need to treat their colleagues and Victorians with respect.

#### How to read this

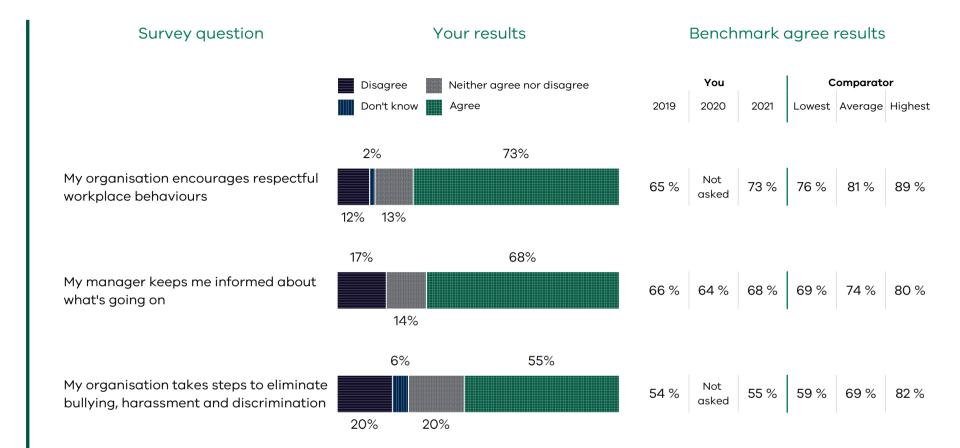
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

73% of staff who did the survey agreed or strongly agreed with 'My organisation encourages respectful workplace behaviours'.







#### **Public sector values**

#### Leadership

#### What this is

Leadership is how your staff feel an organisation implements and promotes the public sector values.

#### Why this is important

Good leadership plays a role in the development of workplace culture.

It also gives Victorians confidence that staff in the public sector behave to a high standard.

#### How to read this

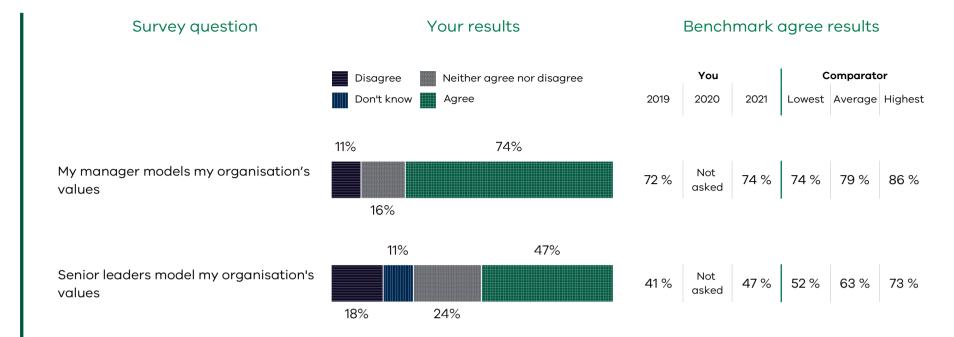
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

74% of staff who did the survey agreed or strongly agreed with 'My manager models my organisation's values'.





#### **Public sector values**

#### Human rights

#### What this is

Human rights is how your staff feel their organisation upholds basic human rights.

#### Why this is important

Using the Victorian Charter of Human Rights, organisations must consider human rights in how they work and act.

#### How to read this

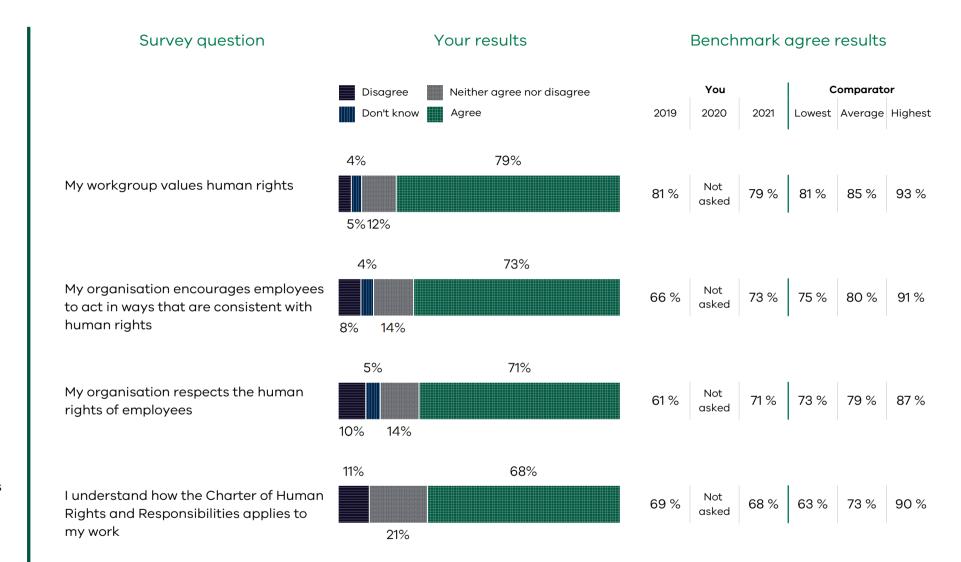
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

79% of staff who did the survey agreed or strongly agreed with 'My workgroup values human rights'.







## People matter

survey 2021

Have your say

#### Report overview

People outcomes

Key differences

#### Taking action

#### Senior leadership

- · About your report
- Privacy and anonymity
- Survey's theoretical framework
- Your comparator group
- Your response rate

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- Intention to stay

- Scorecard: emotional effects of work
- Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

- Highest scoring
- Lowest scoringMost improved
- Most declined
- Biggest positive difference from comparator
- Biggest negative difference from comparator

- Taking action questions
- Senior leadership questions

## Organisational climate

- Scorecard
- Organisational integrity
- · Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- Gender equality supporting measures

## Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- Workgroup support

### manager factors

Scorecard

Job and

- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- · Safe to speak up
- Barriers to optimal work

## Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

#### Demographics

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring
- Categories





## Age, Australian defence force and education

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Age	(n)	%
15-34 years	26	6%
35-54 years	215	53%
55+ years	120	29%
Prefer not to say	47	12%
Have you served in the Australian Defence Force (permanent or reservist)?	(n)	%

Have you served in the Australian  Defence Force (permanent or reservist)?	(n)	%
Yes	12	3%
No	373	91%
Prefer not to say	23	6%

Highest level of formal education	(n)	%
Doctoral Degree level	5	1%
Master Degree level	41	10%
Graduate Diploma or Graduate Certificate level	54	13%
Bachelor Degree level incl. honours degrees	74	18%
Advanced Diploma or Diploma level	136	33%
Certificate III or IV level	36	9%
Year 12 or equivalent (VCE/Leaving certificate)	12	3%
Certificate I or II level	1	0%
Prefer not to say	49	12%



## Aboriginal and/or Torres Strait Islander employees

#### What this is

This is staff who identify as Aboriginal and/or Torres Strait Islander.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.
The (n) column shows the number of respondents in each category.
An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Aboriginal and/or Torres Strait Islander	(n)	%
Yes	5	1%
Non Aboriginal and/or Torres Strait Islander	377	92%
Prefer not to say	26	6%



#### Disability

#### What this is

This is staff who identify as a person with disability and how they share that information.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

This is staff who identify as a person with disability and how they share that information

The (n) column shows the number of respondents in each category.

How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Do you identify as a person with a disability?	(n)	%
Yes	24	6%
No	348	85%
Prefer not to say	36	9%

If so, have you shared your disability information within your organisation (e.g. to your manager or		
Human Resources staff)?	(n)	%
Yes	14	58%
No	6	25%
Prefer not to say	4	17%

If not, which statement most accurately reflects your decision not to share your disability information within your organisation?		%
I do not require any adjustments to be made to perform my role	3	50%
My disability does not impact on my ability to perform my role	3	50%



Gender, variations in sex characteristics and sexual orientation

#### What this is

This is how staff describe their gender, variations in sex characteristics and sexual orientation.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

How would you describe your gender?	(n)	%
Woman	229	56%
Man	123	30%
Prefer not to say	52	13%
Non-binary and I use a different term	4	1%
Are you trans, non-binary or gender		
diverse?	(n)	%
Yes	4	1%
No	361	88%

#### To your knowledge, do you have innate variation(s) of sex characteristics (often called intersex)?\* (n) % Yes 2 0% No 352 86% Don't know 10 2% Prefer not to say 44 11% How do you describe your sexual

orientation?	(n)	%
Straight (heterosexual)	328	80%
Prefer not to say	56	14%
Gay or lesbian	9	2%
I use a different term	7	2%
Bisexual	6	1%
Don't know	1	0%
Pansexual	1	0%



#### Cultural diversity 1 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Country of birth	(n)	%
Born in Australia	338	83%
Not born in Australia	40	10%
Prefer not to say	30	7%

When did you first arrive in Australia?*	(n)	%
More than 20 years ago	28	70%
5 to less than 10 years ago	4	10%
10 to less than 20 years ago	8	20%

## Language other than English spoken<br/>with family or community(n)%Yes246%No35988%Prefer not to say256%



#### Cultural diversity 2 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

## If you speak another language with your family or community, what language(s) do you speak?\*

	****	, •
Other	10	42%
German	4	17%
Italian	4	17%
Cantonese	2	8%
Mandarin	2	8%
Arabic	1	4%
Australian Indigenous Language	1	4%
Filipino	1	4%
Sinhalese	1	4%
Spanish	1	4%

(n)

%



#### Cultural diversity 3 of 3

#### What this is

This is the cultural identity and religion of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Cultural identity	(n)	%
Australian	333	82%
English, Irish, Scottish and/or Welsh	32	8%
Prefer not to say	30	7%
European (including Western, Eastern and South-Eastern Europe, and Scandinavia)	29	7%
Other	6	1%
New Zealander	4	1%
North American	3	1%
Aboriginal and/or Torres Strait Islander	3	1%
East and/or South-East Asian	3	1%
South Asian	2	0%
Middle Eastern and/or North African	1	0%
Pacific Islander	1	0%
African (including Central, West, Southern and East African)	1	0%
Central Asian	1	0%

Religion	(n)	%
No religion	176	43%
Christianity	143	35%
Prefer not to say	65	16%
Other	20	5%
Buddhism	2	0%
Hinduism	2	0%



#### Employment characteristics 1 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Working arrangement	(n)	%
Full-Time	264	65%
Part-Time	144	35%
Gross base salary (ongoing/fixed term only)	(n)	%
Below \$65k	76	20%
\$65k to \$95k	163	42%
\$95k to \$125k	83	22%
\$125k or more	16	4%
Prefer not to say	46	12%
Organisational tenure	(n)	%
<1 year	40	10%
1 to less than 2 years	51	13%
2 to less than 5 years	91	22%
5 to less than 10 years	67	16%
10 to less than 20 years	116	28%
More than 20 years	43	11%

Management responsibility	(n)	%
Non-manager	332	81%
Other manager	52	13%
Manager of other manager(s)	24	6%
Employment type	(n)	%
Ongoing and executive	263	64%
Fixed term	121	30%
Other	24	6%
Have you moved between roles in the last 12 months?*	(n)	%
I have not moved between roles	319	78%
I have moved to a different role within my organisation (including acting roles)	70	17%
I have moved to my role from outside the Victorian public sector	13	3%
I have moved to my role from a different Victorian public sector organisation	6	1%



#### Employment characteristics 2 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Primary workplace location over the last		
3 months	(n)	%
Geelong	387	95%
Melbourne: Suburbs	10	2%
Other city or town	8	2%
Melbourne CBD	2	0%
Wangaratta	1	0%

Primary workplace type over the past 3 months*	(n)	%
A main office	246	60%
Home/private location	56	14%
A hub/shared work space	48	12%
A frontline or service delivery location (that is not a main office or home/private location)	41	10%
Other (please specify)	17	4%

Other workplace type over the past 3

months*	(n)	%
Home/private location	276	68%
A main office	97	24%
No, I have not worked from any other locations	57	14%
A frontline or service delivery location (that is not a main office or home/private location)	27	7%
A hub/shared work space	26	6%
Other	10	2%



#### Adjustments

#### What this is

These are adjustments staff requested to perform in their role.

#### Why this is important

This shows organisations how flexible they are in adjusting for staff.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Have you requested any of the following adjustments at work?*	(n)	%
No, I have not requested adjustments	277	68%
Flexible working arrangements	99	24%
Physical modifications or improvements to the workplace	26	6%
Job redesign or role sharing	10	2%
Other	10	2%
Career development support strategies	8	2%
Accessible communications technologies	2	0%

Why did you make this request?*	(n)	<u> </u>
Work-life balance	63	48%
Health	44	34%
Family responsibilities	31	24%
Other	27	21%
Caring responsibilities	12	9%
Disability	7	5%
Study commitments	5	4%

# What was your experience with making the request? The adjustments I needed were made and the process was satisfactory The adjustments I needed were not made The adjustments I needed were made but the process was unsatisfactory 10 8%



#### Caring

#### What this is

These are staff-reported caring responsibilities.

#### Why this is important

This shows organisations what caring responsibilities their staff have.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Caring responsibility	(n)	%
None of the above	141	35%
Secondary school aged child(ren)	96	24%
Primary school aged child(ren)	65	16%
Frail or aged person(s)	54	13%
Prefer not to say	51	13%
Person(s) with a medical condition	28	7%
Person(s) with a mental illness	28	7%
Person(s) with disability	21	5%
Preschool aged child(ren)	17	4%
Other	9	2%
Child(ren) - younger than preschool age	7	2%



#### **Employment categories**

#### What is this

This shows how many people in each employee category responded to the survey.

#### Why this is important

This helps you assess how representative of your organisation your survey was.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Which of the following categories best describes your current position?	(n)	%
Vocational education teacher	175	43%
Clerical and administrative worker	120	29%
ESL teacher	3	1%
Other	110	27%







vpsc.vic.gov.au/peoplemattersurvey