





## About your report

The results in this report help your organisation build a positive workplace culture with integrity that live the public sector values.

#### Report contents

The visual on the right shows you what sections we've included in this report for your organisation's survey results.

## Comparing data in this report

Your organisation took part in the survey in 2019 and 2020.

This means you'll be able to compare about 37% of this year's survey with your previous results.

#### Rounding of percentages

In this report, we round numbers up or down to their nearest whole percentage.

This means some percentages may not add up to 100%.

## Survey questions and definitions

Download Survey questions: People matter survey 2021 (DOCX, 62KB) to see how we asked questions and defined concepts in the 2021 survey

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- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- Cultural diversity
- Employment
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- Caring





# People matter

survey 2021

Have your say

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Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Custom questions	Demographics
<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	Questions requested by your organisation	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientation</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>





# Privacy and anonymity

To protect you, we:

- use an anonymous survey link and everyone in your organisation receives the same survey link
- de-identify all survey response data provided to your organisation
- don't collect your name, date of birth or employee ID
- don't release results when fewer than 10 people in a work group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total
- don't link the free-text comment reporting to any other survey information

Read more in our privacy policy.



## Survey's theoretical framework

#### What this is

The framework provides an overview of the workplace factors and outcomes that the survey measures.

#### Why this is important

Based on theory and research, the framework focuses on core themes that help guide organisations in creating better workplaces.

We developed the framework in consultation with stakeholders from the public sector and Deakin University.

#### Our public sector values

The public sector values inform the professional and ethical conduct of everyone who works in the public sector.

As such, these values underpin the theoretical framework of the survey.

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

# Senior leadership

- Lead the organisation
- · Set the culture
- Lead by example
- Actions influence outcomes

# Organisation climate

- Organisational integrity
- Workplace flexibility
- Equal employment opportunity
- Diversity and inclusion
- Safety climate
- Patient safety climate

# Workgroup climate

- Quality service delivery
- Innovation
- Workgroup support
- Change management

# Job and manager

- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up

• Engagement

**Outcomes** 

- Satisfaction
- Wellbeing –
   work-related stress
- Wellbeing –
  job-related affect
- Intention to stay
- Acting on negative behaviours

# The public sector values that underpin the framework and all public sector organisations



Responsiveness



Integrity



Impartiality



Accountability



Respect



Leadership



**Human Rights** 





Your comparator group

What this is

This is a list of similar organisations to yours.

We try to make sure they're in the same industry your organisation is in.

Some organisations may not have taken part in the survey previously. This means your comparator group may be different to previous years.

How we use this in your report

In this report, we compare your organisation's survey results to your comparator group's results.

This is so you can compare how your organisation is doing in your industry or to similar organisations.

We refer to your comparator group in this report as 'comparator'.

Ambulance Victoria

Department of Environment, Land, Water and Planning

Emergency Services
Telecommunications Authority

Victoria Police

Victoria Police - Sworn and PSOs

Victoria State Emergency Service

Victorian Public Sector Commission



# Your response rate

#### What this is

This is how many staff in your organisation did the survey in 2021.

## Why this is important

The higher the response rate, the more your results will reflect how staff feel.

If less than 100 completed the survey, consider how much one person could change your results.

For example, if only 25 people did the survey, 1 person would account for 4% of any result.

In this example, if your survey result and comparator group result or previous survey result are within 4% of each other, there is very little difference in the results.

## How to read this

The number in the brackets () shows how many staff completed the survey this year.

We've also expressed this as a percentage of all the staff who work in your organisation.

2020		2021	
55% (638)		50% (577)	
Comparator Public Sector	33% 49%	Comparator Public Sector	36% 39%



# People matter

survey 2021

Have your say

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overview

- · About your report
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- Your response rate

# People outcomes

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
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- · Intention to stay

# Scorecard: emotional effects of work

- Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

- Highest scoring
- Lowest scoringMost improved

**Key differences** 

- Most declined
- Biggest positive difference from comparator
- Biggest negative difference from comparator

 Taking action questions

Taking action

 Senior leadership auestions

Senior

leadership

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Scorecard: employee engagement index

## What this is

This is the psychological satisfaction staff get from their work.

The employee engagement index is a score out of 100. It is a weighting of all engagement question responses.

The weightings for each engagement response are:

- strongly agree is 100 points
- agree is 75 points
- neither agree nor disagree is 50 points
- disagree is 25 points
- strongly disagree is 0 points

## Why this is important

High engagement may lead to greater satisfaction and lower absences, turnover and workplace stress.

2020		2021	
60		62	
Comparator	68	Comparator	65
<b>Public Sector</b>	68	<b>Public Sector</b>	70



## Engagement question results 1 of 2

#### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 62.

## Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

#### How to read this

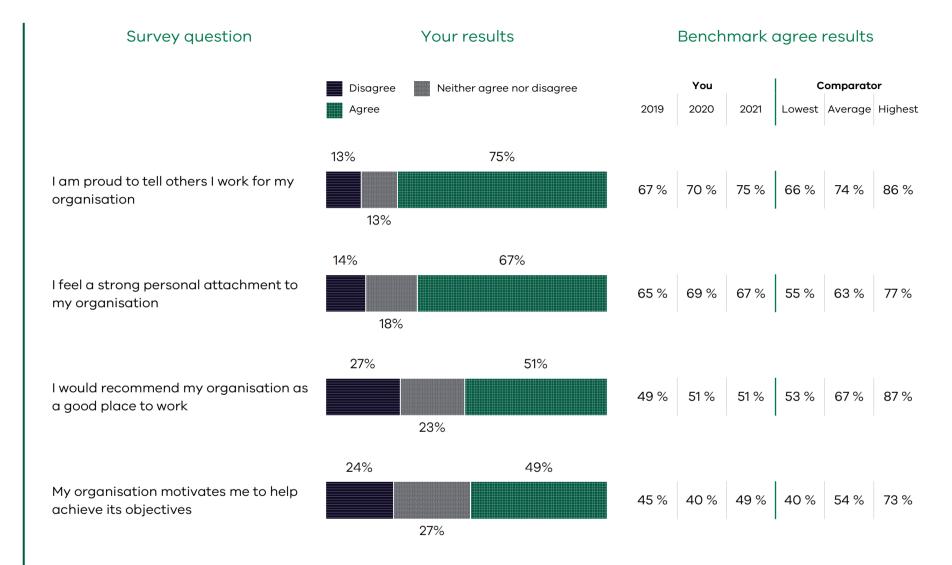
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

75% of your staff who did the survey agreed or strongly agreed with 'I am proud to tell others I work for my organisation'.







## Engagement question results 2 of 2

#### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 62.

## Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

47% of your staff who did the survey agreed or strongly agreed with 'My organisation inspires me to do the best in my job'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree 2019 2020 2021 Lowest Average Highest Agree 47% 24% My organisation inspires me to do the best in my job

28%

Scorecard: satisfaction, stress, intention to stay

### What this is

This scorecard provides overall results for satisfaction, high to severe work-related stress, and intention to stay.

There are more people outcomes scorecards throughout this report.

# Why this is important

This page shows which outcomes are performing well and which outcomes you can look to improve.

### How to read this

Each label represents a group of questions in the survey about people outcomes.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

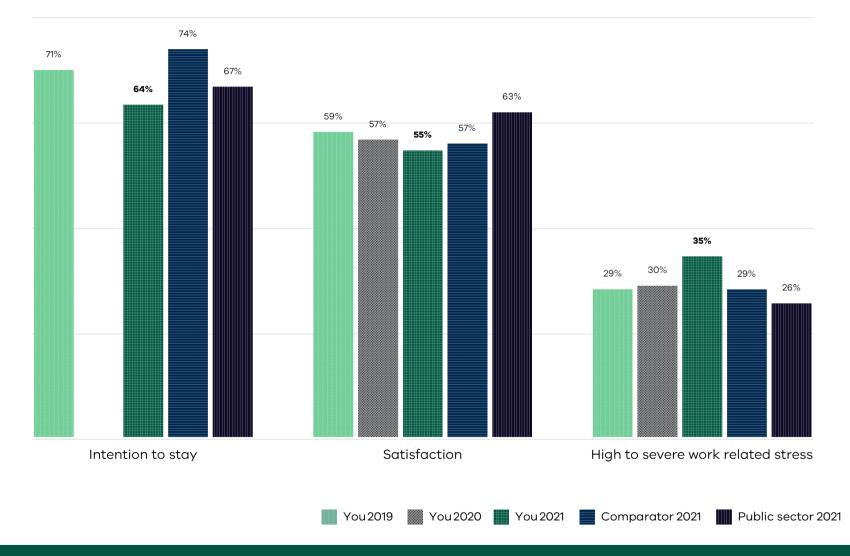
# Example

#### In 2021:

 64% of your staff who did the survey responded positively to questions about Intention to stay.

## Compared to:

• 74% of staff at your comparator and 67% of staff across the public sector.



Satisfaction question results 1 of 2

#### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

## Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

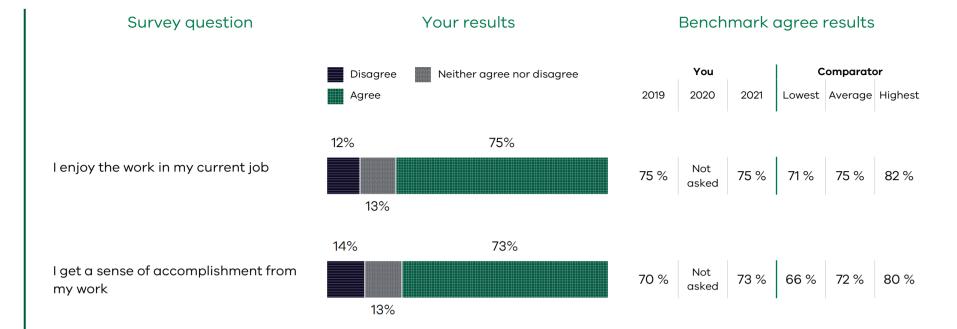
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

75% of your staff who did the survey agreed or strongly agreed with 'I enjoy the work in my current job'.





# Satisfaction question results 2 of 2

#### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

## Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

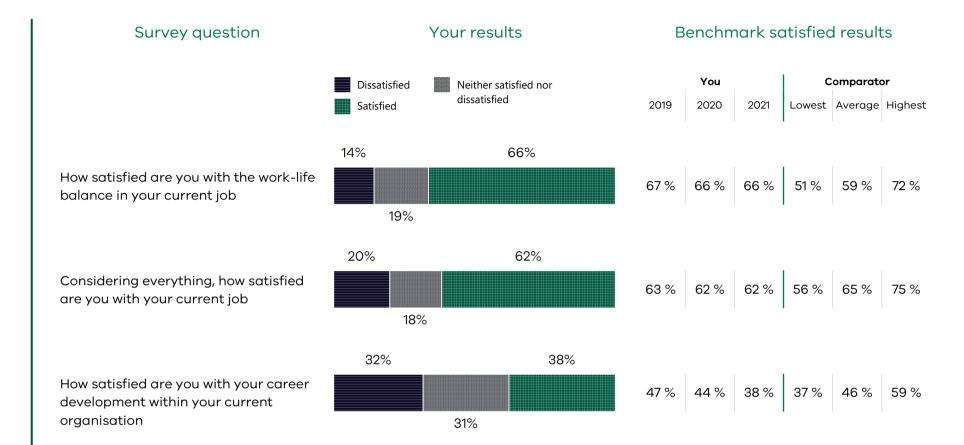
Under 'Your results', see results for each question in descending order by most satisfied.

'Satisfied' combines responses for satisfied and very satisfied and 'Dissatisfied' combines responses for dissatisfied and very dissatisfied.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

66% of your staff who did the survey were satisfied or very satisfied with 'How satisfied are you with the work-life balance in your current job'.







# Work-related stress levels

#### What this is

This is the level of stress experienced by employees in response to work-related factors.

## Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

#### How to read this

In this survey we asked staff to tell us their stress level.

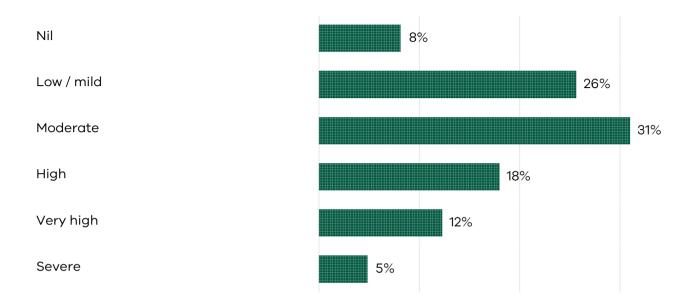
The graph at the top shows how staff in your organisation rated their current levels of work-related stress.

The numbers below show the percentage of staff in your organisation who said they experienced high to severe stress in 2021 compared to 2020 and your comparator.

## Example

35% of your staff who did the survey said they had high to severe stress in 2021. This is compared to 29% of staff in your comparator group and 26% of staff across the public sector.

# How would you rate your current level of work-related stress? (You 2021)



# Reported levels of high to severe stress

2020		35%	
30%		35%	
Comparator	27%	Comparator	29%
Public Sector	23%	Public Sector	26%



Work-related stress causes

#### What this is

This is the main work-related causes of stress reported by staff.

## Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

## How to read this

In the survey, we ask staff to tell us if they have experienced mild to severe stress at work, as shown in the visual above the table.

If they answer yes, we ask them to tell us what caused the stress. They can select more than one cause.

In descending order, the table shows the top 10 causes.

## Example

92% of your staff who did the survey said they experienced mild to severe stress.

Of that 92%, 49% said the top reason was 'Workload'.

530	

92% 8%

Experienced some work-related stress

Did not experience some work-related stress

Of those that experienced work related stress it was from	You 2020	You 2021	Comparator 2021	Public sector 2021
Workload	40%	49%	51%	51%
Time pressure	31%	32%	40%	42%
Organisation or workplace change	24%	28%	10%	11%
Job security	16%	19%	6%	9%
Management of work (e.g. supervision, training, information, support)	13%	17%	17%	13%
Social environment (e.g. relationships with colleagues, manager and/or senior leaders)	12%	16%	13%	12%
Dealing with clients, patients or stakeholders	13%	16%	13%	14%
Unclear job expectations	17%	15%	12%	11%
Incivility, bullying, harassment or discrimination	12%	12%	8%	7%
Competing home and work responsibilities	15%	11%	15%	12%



## Intention to stay

#### What this is

This is what your staff intend to do with their careers in the near future.

#### Why this is important

In the public sector, we want to attract, keep, motivate and engage staff.

#### How to read this

In the survey, we ask staff to tell us if they intend to leave their organisation, leave the sector or stay.

If they say they intend to leave, we ask them to tell us why they want to. They can select more than one reason.

In descending order, the table shows the top 10 reasons for leaving.

The bar in the top right may not add up to 100% as it doesn't include people who intend to retire, or those who answered 'don't know'.

## Example

18% of your staff who did the survey said they intended to leave.

Of that 18%, 52% said it was from 'Lack of confidence in senior leadership'.

What is your likely career plan for the next 2 years?

57	48	369
10%	8%	64%

Leaving your organisation	Leaving the sector	staying
---------------------------	--------------------	---------

Of those who indicated they're leaving your organisation (including leaving the sector) it was for	You 2021	Comparator 2021	Public sector 2021
Lack of confidence in senior leadership	52%	43%	34%
Lack of organisational stability	46%	19%	18%
Limited future career opportunities at my organisation	44%	46%	42%
Limited opportunities to gain further experience at my organisation	37%	35%	33%
Limited recognition for doing a good job	37%	36%	32%
Opportunity to broaden experience	37%	39%	40%
Limited involvement in decisions affecting my job and career	28%	22%	20%
Limited developmental/educational opportunities at my organisation	27%	27%	24%
Opportunity to seek/take a promotion elsewhere	23%	32%	33%
Poor relationship with my colleagues and/or manager	22%	15%	15%





Scorecard: emotional effects of work

#### What this is

This is the level of positive and negative feelings experienced by staff in the 3 months before the survey.

## Why this is important

Positive feelings can lead to higher wellbeing and job satisfaction and a lower chance of burnout.

#### How to read this

Each label represents a question in the survey about emotional effects of work.

Each result is the percentage of staff who said they often, very often or always felt happy, enthusiastic, worried or miserable in the past 3 months.

You can compare these with your comparator and the public sector.

# Example

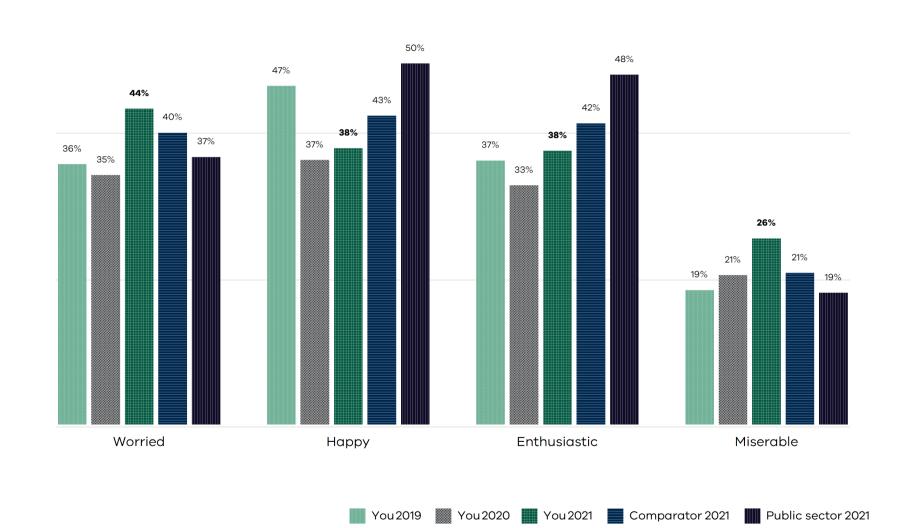
#### In 2021:

 38% of your staff who did the survey said work made them feel happy in 2021, which is up from 37% in 2020

# Compared to:

• 43% of staff at your comparator and 50% of staff across the public sector.

# Thinking about the last three months, how often has work made you feel ...



# Scorecard: negative behaviours

#### What this is

This is how many staff have experienced negative behaviours at work in the past 12 months.

## Why this is important

Negative behaviours can be detrimental to health and wellbeing as well as performance and behaviour.

#### How to read this

Each label represents a question in the survey about negative behaviour.

Each result is the percentage of staff who said they experienced bullying, sexual harassment, discrimination or violence and aggression in the past 12 months.

You can compare these with your comparator and the public sector.

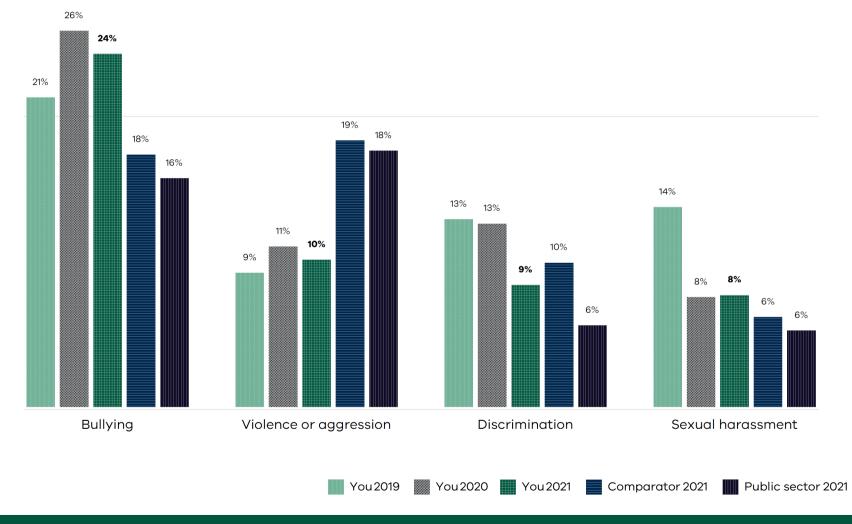
# Example

#### In 2021:

 24% of your staff who did the survey stated they experienced 'Bullying' in the last 12 months which is down from 26% in 2020.

## Compared to:

• 18% of staff at your comparator and 16% of staff across the public sector.



# Bullying

#### What this is

This is repeated unreasonable behaviour directed at an employee that creates a risk to their health and safety.

# Why this is important

Bullying can have an immediate and longterm negative impact on those involved, including those who witness bullying.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work.

If they did, they could tell us with one or more answers what they experienced.

In descending order, the table shows the answers.

## Example

24% of your staff who did the survey said they experienced bullying.

Of that 24%, 74% said the top type was 'Incivility (e.g. talking down to others, making demeaning remarks, not listening to somebody)'.

Have you experienced bullying at work in the last 12 months?



<b>.</b>	Experienced bullying	Did not	experience bullying	9 Not sure
If you experienced bullying, what type of bullying did you experience?	You 2020	You 2021	Comparator 2021	Public sector 2021
Incivility (e.g. talking down to others, making demeaning rer listening to somebody)	marks, not 72%	74%	64%	69%
Exclusion or isolation	53%	51%	49%	42%
Withholding essential information for me to do my job	37%	43%	26%	27%
Intimidation and/or threats	32%	34%	31%	32%
Verbal abuse	18%	16%	18%	20%
Being assigned meaningless tasks unrelated to the job	14%	12%	14%	13%
Other	19%	11%	20%	15%
Being given impossible assignment(s)	10%	11%	8%	9%
Interference with my personal property and/or work equipm	nent 4%	7%	6%	4%





# Telling someone about the bullying

#### What this is

This is if staff told someone when they experienced bullying.

#### Why this is important

By understanding how staff report bullying, organisations can plan how to support and protect staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work.

If they did, they could tell us with one or more answers who they told about it.

In descending order, the table shows the answers.

## Example

24% of your staff who did the survey said they experienced bullying, of which

- 51% said the top way they reported the bullying was 'Told a manager'.
- 90% said they didn't submit a formal complaint.

Have you experienced bullying at work in the last 12 months?



Did not experience bullying

Did you tell anyone about the bullying?	You 2020	You 2021	Comparator 2021	Public sector 2021
Told a manager	51%	51%	49%	47%
Told a colleague	50%	43%	42%	42%
Told a friend or family member	33%	31%	35%	34%
I did not tell anyone about the bullying	5%	18%	14%	12%
Told the person the behaviour was not OK	0%	18%	16%	17%
Told Human Resources	21%	13%	7%	12%
Told someone else	14%	12%	13%	12%
Told employee assistance program (EAP) or peer support	0%	11%	9%	9%
Submitted a formal complaint	10%	10%	11%	12%

Experienced bullying





Not sure

Bullying - reasons for not submitting a formal complaint

#### What this is

This is why staff who experienced bullying chose not to submit a formal complaint.

## Why this is important

By understanding this, organisations can plan how to support staff.

## How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work. We then asked them if they submitted a formal complaint. If they didn't, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

### Example

90% of your staff who experienced bullying did not submit a formal complaint, of which:

 64% said the top reason was 'I believed there would be negative consequences for my reputation'. Did you submit a formal complaint?



Submitted formal complaint Did not submit a formal complaint

Please tell us why you did not submit a formal complaint?	You 2021	Comparator 2021	Public sector 2021
I believed there would be negative consequences for my reputation	64%	59%	53%
I didn't think it would make a difference	61%	50%	50%
I believed there would be negative consequences for my career	45%	49%	40%
I didn't feel safe to report the incident	28%	18%	19%
I didn't think it was serious enough	16%	15%	16%
I thought the complaint process would be embarrassing or difficult	14%	17%	14%
I believed there would be negative consequences for the person I was going to complain about	9%	9%	10%
Other	9%	12%	12%
I didn't know how to make a complaint	6%	5%	5%
I didn't know who to talk to	6%	5%	5%





## Perpetrators of bullying

### What this is

This is who staff have said are responsible for bullying.

## Why this is important

Understanding where bullying happens means organisations can work out what action to take.

## How to read this

In this year's survey, 24% of your staff said they experienced bullying.

If they did, they could tell us with one or more answers who the perpetrator was.

In descending order, the bar chart shows the perpetrators with the largest number of responses.

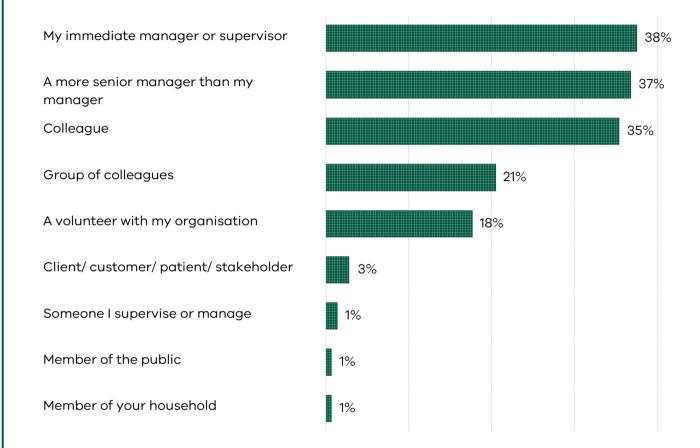
Each row is one perpetrator or group of perpetrators.

## Example

24% of your staff who did the survey said they experienced bullying.

Of that 24%, 38% said it was by 'My immediate manager or supervisor'.

# 141 people (24% of staff) experienced bullying (You 2021)





# Frequency of bullying

#### What this is

This is how often staff experienced bullying.

## Why this is important

Understanding how often bullying happens means organisations can work out what action to take.

#### How to read this

In this year's survey, 24% of your staff said they experienced bullying.

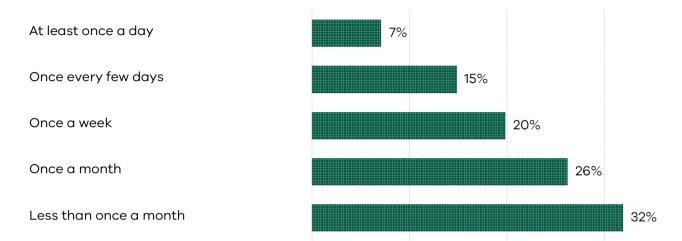
If they did, they could tell us how often they experienced this behaviour.

# Example

24% of your staff who did the survey said they experienced bullying.

Of that 24%, 7% said it was 'At least once a day'.

# How often have you experienced bullying? (You2021)





### Sexual harassment

#### What this is

This is non-consensual or unwelcome sexual behaviour that could cause an employee to feel offended, humiliated or intimidated.

#### Why this is important

Sexual harassment can have an immediate and long-term negative impact on those involved, including those who witness sexual harassment.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced sexual harassment at work.

If they did, they could tell us with one or more answers what they experienced.

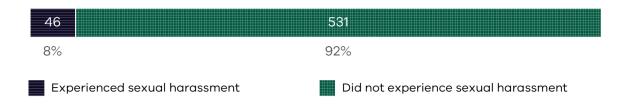
In descending order, the table shows the top 10 answers.

## Example

8% of your staff who did the survey said they experienced sexual harassment.

Of those, 76% said the top type was 'Sexually suggestive comments or jokes that made you feel offended (in either a group or one on one situation)'.

Have you experienced sexual harassment at work in the last 12 months?



Behaviours reported	You 2020	You 2021	Comparator 2021	Public sector 2021
Sexually suggestive comments or jokes that made you feel offended (in either a group or one on one situation)	76%	76%	57%	54%
Intrusive questions about your private life or comments about your physical appearance	48%	35%	50%	50%
Inappropriate staring or leering that made you feel intimidated	12%	24%	13%	15%
Inappropriate physical contact (including momentary or brief physical contact)	16%	13%	16%	17%
Unwelcome touching, hugging, cornering or kissing	18%	11%	12%	14%
Any other unwelcome conduct of a sexual nature	4%	9%	8%	7%
Repeated or inappropriate advances on email, social networking websites or internet chat rooms by a work colleague	6%	7%	4%	3%
Sexual gestures, indecent exposure or inappropriate display of the body	0%	4%	6%	6%
Repeated or inappropriate invitations to go out on dates	2%	2%	4%	3%
Sexually explicit posts or messages on social media (including Facebook, Snapchat, Instagram etc)	2%	2%	2%	1%



# Response to sexual harassment

#### What this is

This is how staff responded when they experienced sexual harassment.

#### Why this is important

How staff respond when they experience sexual harassment may help organisations work out what action they need to take.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced sexual harassment at work.

If they did, they could tell us with one or more answers how they responded.

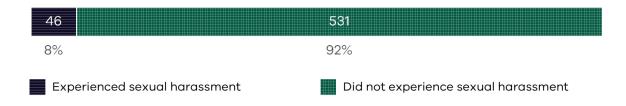
In descending order, the table shows the top 10 responses.

## Example

8% of your staff who did the survey said they experienced sexual harassment.

Of those, 41% said their top response was 'Pretended it didn't bother you'.

Have you experienced sexual harassment at work in the last 12 months?



When the harassment happened to you, did you respond in any of the following ways?	You 2020	You 2021	Comparator 2021	Public sector 2021
Pretended it didn't bother you	42%	41%	48%	45%
Avoided the person(s) by staying away from them	32%	35%	35%	36%
Told the person the behaviour was not OK	32%	33%	23%	31%
Told a friend or family member	22%	30%	20%	21%
Avoided locations where the behaviour might occur	16%	28%	13%	13%
Tried to laugh it off or forget about it	30%	28%	45%	41%
Told a colleague	32%	26%	24%	29%
Told a manager	28%	24%	16%	20%
Submitted a formal complaint	12%	11%	4%	5%
Told employee assistance program (EAP) or peer support	0%	7%	2%	3%





Sexual harassment - reasons for not submitting a formal complaint

#### What this is

This is why staff who experienced sexual harassment chose not to submit a formal complaint.

## Why this is important

By understanding this, organisations can work out what action to take.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced sexual harassment at work. We then asked them if they submitted a formal complaint. If they did not, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

## Example

89% of your staff who experienced sexual harassment did not submit a formal complaint, of which:

• 56% said the top reason was 'I didn't think it would make a difference'.

Did you submit a formal complaint?



Submitted formal complaint Did not submit a formal complaint

Please tell us why you did not submit a formal complaint?		Comparator 2021	Public sector 2021
I didn't think it would make a difference	56%	42%	39%
I believed there would be negative consequences for my reputation		42%	33%
I didn't think it was serious enough		38%	45%
I believed there would be negative consequences for my career	37%	31%	21%
I believed there would be negative consequences for the person I was going to complain about	27%	15%	13%
I didn't feel safe to report the incident	15%	10%	8%
I didn't need to because I made the harassment stop	10%	10%	12%
I thought the complaint process would be embarrassing or difficult	10%	15%	11%
I didn't need to because I no longer had contact with the person(s) who harassed me	7%	10%	9%
Other	7%	11%	7%





# Perpetrators of sexual harassment

#### What this is

This is who staff have said are responsible for sexual harassment.

## Why this is important

Understanding where harassment happens means organisations can work out what action to take.

#### How to read this

In this year's survey, 8% of your staff said they experienced sexual harassment.

If they did, they could tell us with one or more answers who the perpetrator was.

In descending order, the bar chart shows the perpetrators with the largest number of responses.

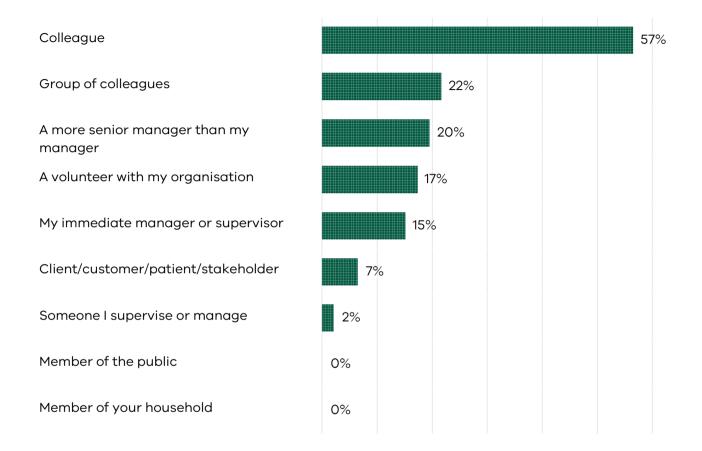
Each row is one perpetrator or group of perpetrators.

## Example

8% of your staff who did the survey said they experienced sexual harassment.

Of that 8%, 57% said it was by 'Colleague'.

# 46 people (8% of staff) experienced sexual harassment (You2021)





# Frequency of sexual harassment

#### What this is

This is how often staff experienced sexual harassment.

## Why this is important

Understanding the frequency staff experienced sexual harassment may help organisations work out what action to take.

#### How to read this

In this year's survey, 8% of your staff said they experienced sexual harassment.

If they did, they could tell us how often they experienced this behaviour.

The graph shows how often staff were experiencing sexual harassment.

# Example

8% of your staff who did the survey said they experienced sexual harassment.

Of that 8%, 0% said it was 'At least once a day'.

# How often have you experienced the behaviour(s)? (You2021)

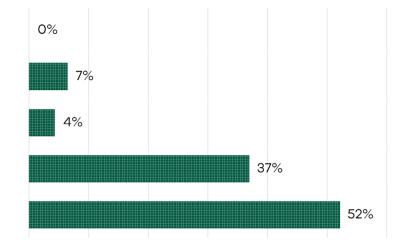
At least once a day

Once every few days

Once a week

Once a month

Less than once a month



### Discrimination

#### What this is

Discrimination is when a person treats, or proposes to treat, a person unfavourably because of their personal characteristics, such as their age or gender, or other attributes.

#### Why this is important

Staff expect to have a safe and inclusive working environment to work in that is free of discrimination.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced discrimination.

If they did, they could tell us with one or more answers what attributes the discrimination was based on.

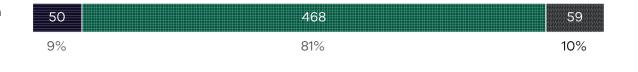
In descending order, the table shows the top 10 answers.

# Example

9% of your staff who did the survey said they experienced discrimination.

Of that 9%, 32% said it was 'Age'.

Have you experienced discrimination at work?



Experienced discrimination Did not experience discrimination

If you experienced discrimination, which attributes was this based on?	You 2020	You 2021	Comparator 2021	Public sector 2021
Age	13%	32%	27%	26%
Employment activity	48%	32%	23%	27%
Sex	17%	26%	29%	17%
Industrial and/or political activity	28%	24%	6%	6%



Not sure

## Type of discrimination

#### What this is

This is what types of discrimination staff report experiencing in their organisation.

# Why this is important

Understanding what types of discrimination happen means an organisation can work out what action to take.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced discrimination.

If they did, they could tell us with one or more answers what they experienced.

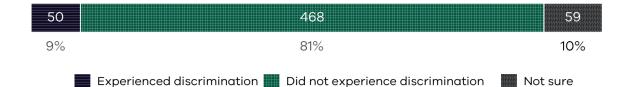
In descending order, the table shows the top 10 types.

## Example

9% of your staff who did the survey said they experienced discrimination.

Of that 9%, 44% said it was 'Opportunities for training'.

Have you experienced discrimination at work in the last 12 months?



If you experienced discrimination, what type of discrimination did you experience?	You 2020	You 2021	Comparator 2021	Public sector 2021
Opportunities for training	28%	44%	30%	24%
Other	41%	44%	28%	38%
Opportunities for promotion	38%	30%	46%	37%
Employment security - threats of dismissal or termination	16%	22%	6%	11%
Opportunities for transfer/secondment	27%	20%	36%	19%
Denied flexible work arrangements or other adjustments	0%	14%	20%	21%
Pay or conditions offered by employer	20%	12%	7%	9%
Access to leave	7%	10%	7%	8%



Telling someone about the discrimination

#### What this is

This is who staff told about the discrimination they experienced.

# Why this is important

Understanding who staff tell about their discrimination can inform how organisations can support staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced discrimination.

If they did, they could tell us with one or more answers who they told.

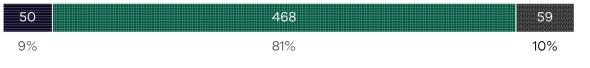
In descending order, the table shows the answers.

## Example

9% of your staff who did the survey said they experienced discrimination, of which

- 40% said the top way they reported the discrimination was 'Told a colleague'.
- 90% said they didn't submit a formal complaint.

Have you experienced discrimination at work in the last 12 months?



	Experienced discrimination		Did not experience discrimination		Not sure
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Did you tell anyone about the discrimination?	You 2020	You 2021	Comparator 2021	Public sector 2021
Told a colleague	49%	40%	38%	38%
Told a manager	40%	30%	30%	28%
I did not tell anyone about the discrimination	15%	28%	27%	24%
Told a friend or family member	40%	28%	30%	32%
Told Human Resources	18%	14%	7%	10%
Submitted a formal complaint	11%	10%	8%	8%
Told employee assistance program (EAP) or peer support	0%	10%	6%	8%
Told someone else	11%	8%	14%	14%
Told the person the behaviour was not OK	0%	4%	8%	9%



Discrimination - reasons for not submitting a formal complaint

#### What this is

This is why staff who experienced discrimination chose not to submit a formal complaint.

# Why this is important

By understanding this, organisations can work out what action to take.

## How to read this

In the survey, we asked staff to tell us if they'd experienced discrimination at work. We then asked them if they submitted a formal complaint. If they did not, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

# Example

90% of your staff who experienced discrimination did not submit a formal complaint, of which:

 71% said the top reason was 'I believed there would be negative consequences for my reputation'. Did you submit a formal complaint?



Submitted formal complaint Did not submit a formal complaint

Please tell us why you did not submit a formal complaint?	You 2021	Comparator 2021	Public sector 2021
I believed there would be negative consequences for my reputation	71%	58%	56%
I believed there would be negative consequences for my career	58%	60%	54%
I didn't think it would make a difference	58%	59%	57%
I didn't feel safe to report the incident	31%	13%	19%
I didn't know who to talk to	11%	5%	6%
I thought the complaint process would be embarrassing or difficult	11%	11%	13%
I believed there would be negative consequences for the person I was going to complain about	7%	7%	9%
I didn't know how to make a complaint	7%	4%	5%
I didn't think it was serious enough	4%	10%	12%
I was advised not to	4%	5%	4%





## Frequency of discrimination

#### What this is

This is how often staff experienced discrimination.

## Why this is important

Understanding the frequency staff experienced discrimination may help organisations work out what action to take.

#### How to read this

In this year's survey, 9% of your staff said they experienced discrimination.

If they did, they could tell us how often they experienced this behaviour.

The graph shows how often staff were experiencing discrimination.

# Example

9% of your staff who did the survey said they experienced discrimination.

Of that 9%, 2% said it was 'At least once a day'.

# How often have you experienced the behaviour(s)? (You2021)

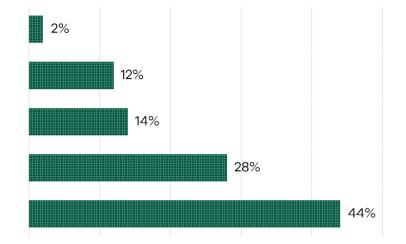
At least once a day

Once every few days

Once a week

Once a month

Less than once a month



# **Negative behaviour**

## Violence and aggression

#### What this is

This is when staff are abused, threatened or assaulted in a situation related to their work.

### Why this is important

Violence and aggression can have an immediate and long-term negative impact of those involved, including those who witness violence and aggression.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression.

If they did, they could tell us with one or more answers what they experienced.

In descending order, the table shows the answers.

## Example

10% of your staff who did the survey said they experienced violence or aggression.

Of that 10%, 80% said it was from 'Intimidating behaviour'.

Have you experienced violence or aggression at work in the last 12 months?



If you experienced violence or aggression, what type did you experience?	You 2020	You 2021	Comparator 2021	Public sector 2021
Intimidating behaviour	78%	80%	70%	69%
Abusive language	57%	57%	83%	81%
Threats of violence	8%	8%	59%	39%
Other	6%	5%	4%	12%
Physical assault (e.g. spitting, hitting, punching, pushing, tripping, grabbing, throwing objects)	3%	5%	35%	28%
Stalking, including cyber-stalking	6%	2%	1%	1%



# **Negative behaviour**

Telling someone about violence and aggression

#### What this is

This is who staff told about what violence and aggression they experienced.

## Why this is important

Understanding this means organisations can plan how to support and protect staff.

## How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression. If they did, they could tell us with one or

In descending order, the table shows the answers.

more answers who they told.

### Example

10% of your staff who did the survey said they experienced violence or aggression, fo which

- 55% said the top way they reported the violence or agression was 'Told a manager'
- 95% said they didn't submit a formal incident report.

Have you experienced violence or aggression at work in the last 12 months?



Did you tell anyone about the incident?	You 2020	You 2021	Comparator 2021	Public sector 2021
Told a manager	67%	55%	39%	52%
Told a colleague	49%	48%	38%	46%
Told a friend or family member	33%	28%	19%	20%
Told the person the behaviour was not OK	0%	18%	26%	33%
I did not tell anyone about the incident(s)	8%	15%	16%	8%
Told employee assistance program (EAP) or peer support	0%	10%	3%	3%
Told Human Resources	21%	10%	3%	4%
Submitted a formal incident report	11%	5%	28%	32%
Told someone else	18%	5%	7%	6%





Violence and aggression - reasons for not submitting a formal incident report

#### What this is

This is why staff who experienced violence or aggression chose not to submit a formal incident report.

### Why this is important

By understanding this, organisations can work out what action to take.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression at work. We then asked them if they submitted a formal incident report. If they did not, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

## Example

95% of your staff who experienced violence or aggression did not submit a formal incident report, of which:

 53% said the top reason was 'I believed there would be negative consequences for my reputation'. Did you submit a formal incident report?



Submitted formal incident report Did not submit a formal incident report

Please tell us why you did not submit a formal incident report?	You 2021	Comparator 2021	Public sector 2021
I believed there would be negative consequences for my reputation	53%	15%	16%
I didn't think it would make a difference	42%	36%	39%
I believed there would be negative consequences for my career	37%	13%	12%
I didn't feel safe to report the incident	16%	4%	5%
I didn't think it was serious enough	14%	32%	33%
Other	14%	26%	12%
I believed there would be negative consequences for the person I was going to complain about	11%	3%	4%
I didn't know how to make a complaint	11%	2%	3%
I didn't need to because I made the violence or aggression stop	11%	19%	16%
I thought the complaint process would be embarrassing or difficult	9%	4%	4%



## Perpetrators of violence and aggression

#### What this is

This is who staff have said are responsible for violence and aggression.

### Why this is important

Understanding this means organisations can plan how to support and protect staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression.

If they did, they could tell us with one or more answers who the perpetrator was.

In descending order, the bar chart shows the perpetrators with the largest number of responses.

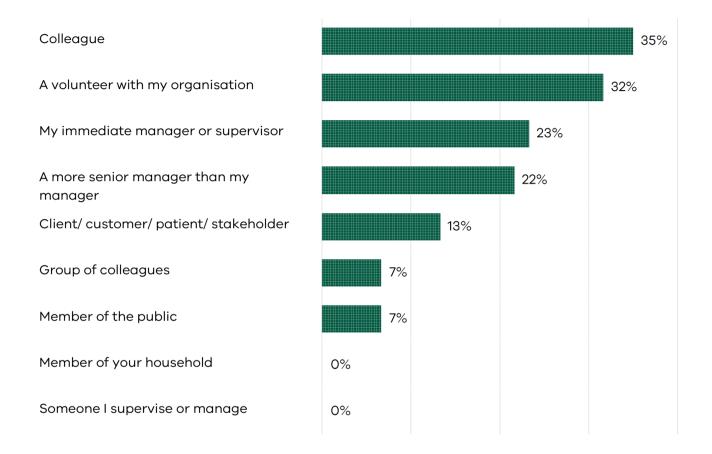
Each row is one perpetrator or a group of perpetrators.

## Example

10% of your staff who did the survey said they experienced violence or aggression.

Of that 10%, 35% said it was 'Colleague'.

## 60 people (10% of staff) experienced violence or aggression (You2021)





## Frequency of violence and aggression

#### What this is

This is how often staff experienced violence or aggression.

## Why this is important

Understanding the frequency staff experienced violence or aggression may help organisations work out what action to take.

#### How to read this

In this year's survey, 10% of your staff said they experienced violence or aggression.

If they did, they could tell us how often they experienced this behaviour.

The graph shows how often staff were experiencing violence or aggression.

## Example

10% of your staff who did the survey said they experienced violence or aggression.

Of that 10%, 2% said it was by 'At least once a day'.

## How often have you experienced the behaviour(s)? (You2021)

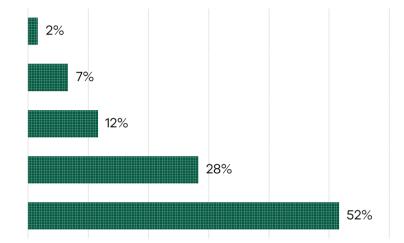
At least once a day

Once every few days

Once a week

Once a month

Less than once a month



## Witnessing negative behaviours

#### What this is

This is where staff witnessed people acting in a negative way against a colleague.

### Why this is important

Witnessing negative behaviour can still have a negative impact on the person, as it does on the victim.

#### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work.

They could tell us with one or more answers if they witnessed negative behaviour and what type they witnessed.

In descending order, the table shows the answers.

## Example

30% of your staff who did the survey said they witnessed some negative behaviour at work.

70% said they witnessed No, I have not witnessed any of the situations above'.

Have you witnessed any negative behaviour at work in the last 12 months?



During the last 12 months in your current organisation, have you witnessed any of the following negative behaviours at work?	You 2021	Comparator 2021	Public sector 2021
No, I have not witnessed any of the situations above	70%	76%	77%
Bullying of a colleague	23%	17%	16%
Discrimination against a colleague	11%	11%	8%
Violence or aggression against a colleague	7%	4%	6%
Sexual harassment of a colleague	2%	2%	1%



Taking action when witnessing negative behaviours

#### What this is

This is what your staff did when they witnessed negative behaviour at work.

### Why this is important

What staff do when they witness negative behaviour may help organisations understand what support their staff need.

#### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work

If they did, they could tell us with one or more answers what action they took.

The table shows the answers in descending order.

## Example

30% of your staff who did the survey witnessed negative behaviour, of which:

- 73% said the top action they took was 'Spoke to the person who experienced the behaviour'.
- 5% took no action.

Have you witnessed any negative behaviour at work in the last 12 months?



When you witnessed the above behaviour(s), did you do any of the following?	You 2021	Comparator 2021	Public sector 2021
Spoke to the person who experienced the behaviour	73%	70%	72%
Told a manager	47%	37%	37%
Told a colleague	20%	21%	21%
Told the person the behaviour was not OK	20%	24%	25%
Spoke to the person who behaved in a negative way	19%	22%	22%
Other	6%	8%	7%
Told Human Resources	5%	4%	6%
Took no action	5%	8%	7%
Submitted a formal complaint	4%	6%	6%



## **People outcomes**

Negative behaviour — satisfaction with making a formal complaint

#### What this is

This is how satisfied a staff member was with how your organisation managed their complaint.

## Why this is important

When staff submit a formal complaint for negative behaviours, they should feel your organisation will manage it effectively and professionally.

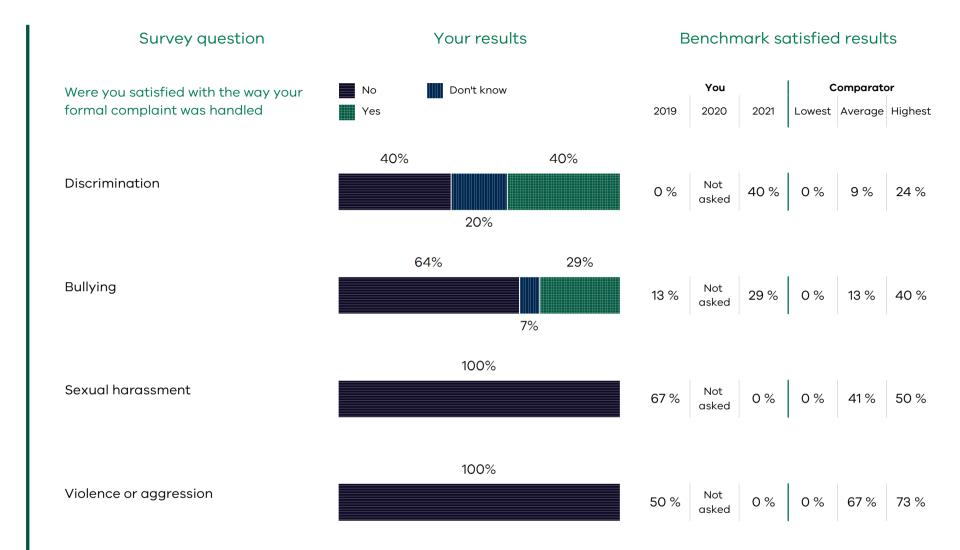
### How to read this

Under 'Your results', see results for each question in descending order by yes.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

40% of staff who did the survey were satisfied with the way your organisation handled their formal 'Discrimination' complaint.







## People matter

survey 2021

Have your say

# Report Peroverview ou

- About your report
- Privacy and anonymity
- Survey's theoretical framework
- Your comparator group
- Your response rate

## People outcomes

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- · Intention to stay

- Scorecard: emotional effects of work
- Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

Highest scoring

**Key differences** 

- Lowest scoringMost improved
- Most declined
- Biggest positive difference from comparator
- Biggest negative difference from comparator

 Taking action questions

Taking action

 Senior leadership questions

leadership

Senior

## Organisational climate

- Scorecard
- Organisational integrity
- · Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- Gender equality supporting measures

## Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- · Workgroup support

## Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up
- Barriers to optimal work

## Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

## Custom questions

### Questions requested by your organisation

Age, defence force and educationAboriginal and/or

**Demographics** 

- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- Cultural diversity
- Employment
- Adjustments
- Caring



Highest scoring questions

## What this is

These are the questions your organisation had the highest agreement or satisfaction with in 2021.

### How to read this

Use this data to see where your organisation has the highest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 scores against your 2020 scores and your 2021 comparator group.

## Example

On the first row 'Workgroup support', the 'You 2021' column shows 88% of your staff agreed with 'I am able to work effectively with others outside my immediate workgroup'.

In the 'Change from 2020' column, you have a 8% increase, which is a positive trend.

Question group	Highest scoring questions	You 2021	Change from 2020	Comparator 2021	
Workgroup support	I am able to work effectively with others outside my immediate workgroup	88%	+8%	89%	
Workgroup support	I am able to work effectively with others in my workgroup	88%	+3%	90%	
Job enrichment  I understand how my job contributes to my organisation's purpose		86%	+1%	85%	
Quality service My workgroup strives to provide high quality advice a services		86%	Not asked in 2020	84%	
Quality service delivery	vice My workgroup strives to deliver services in a timely manner		Not asked in 2020	85%	
Manager leadership My manager is committed to workplace safety		84%	Not asked in 2020	84%	
Meaningful work	I feel that I can make a worthwhile contribution at work	81%	+0%	79%	
Safety climate	My organisation provides a physically safe work environment	81%	Not asked in 2020	76%	
Innovation	My workgroup respectfully consults with clients and stakeholders to improve outcomes	81%	Not asked in 2020	75%	
My manager works effectively with people from dive backgrounds		80%	Not asked in 2020	82%	



## Lowest scoring questions

### What this is

These are the questions your organisation had the lowest agreement or satisfaction with in 2021.

## How to read this

Use this data to see where your organisation has the lowest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 scores against your 2020 scores and your 2021 comparator group.

## Example

On the first row 'Learning and development', the 'You 2021' column shows 16% of your staff agreed with 'I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)'.

This question was not asked in 2020.

Question subgroup	earning and  lam satisfied with the availability of opportunities to take  up roles in other organisations (e.g. temporary or		Change from 2020	Comparator 2021	
Learning and development			Not asked in 2020	25%	
Safe to speak up	I am confident that if I raised a grievance in my organisation, it would be investigated in a thorough and objective manner	28%	Not asked in 2020	47%	
Taking action	ction My organisation has taken positive action on the results of last year's survey		Not asked in 2020	26%	
Safety climate	All levels of my organisation are involved in the prevention of stress		+2%	35%	
Organisational integrity	My organisation makes fair recruitment and promotion decisions, based on merit	31%	Not asked in 2020	34%	
Learning and development	I feel I have an equal chance at promotion in my organisation	32%	Not asked in 2020	34%	
Safety climate	Senior leaders show support for stress prevention through involvement and commitment	32%	-4%	40%	
Workgroup support	Workgroups across my organisation willingly share information with each other	32%	0%	46%	
Learning and development  I am satisfied with the availability of opportunities to move between roles within my organisation (e.g. temporary or permanent transfers)		32%	Not asked in 2020	37%	
Senior leadership	Senior leaders provide clear strategy and direction	33%	+0%	48%	



## Most improved

#### What this is

This is where staff feel their organisation has most improved.

### How to read this

Use this data to see if your organisation has a developing or changing trend.

In this table, your trend is shown in the 'Increase from 2020' column.

When you use this data, focus on the increase instead of individual numbers.

This is because the increase from 2020 shows you where the most positive changes are happening in your organisation.

## Example

On the first row 'Engagement', the 'You 2021' column shows 49% of your staff agreed with 'My organisation motivates me to help achieve its objectives'. In the 'Increase from 2020' column, you have a 9% increase, which is a positive trend.

Question group	Question group Most improved from last year		Increase from 2020	Comparator 2021
Engagement	My organisation motivates me to help achieve its objectives		+9%	54%
Engagement	My organisation inspires me to do the best in my job	47%	+9%	52%
Workgroup support	I am able to work effectively with others outside my immediate workgroup	88%	+8%	89%
Safe to speak up	People in your workgroup are able to bring up problems and tough issues		+6%	69%
Manager support	oort My manager keeps me informed about what's going on		+5%	70%
Manager support	My manager involves me in decisions about my work		+4%	72%
Engagement	I am proud to tell others I work for my organisation	75%	+4%	74%
Job enrichment	chment I have a choice in deciding how I do my work		+4%	65%
Manager support	ger support  My manager provides me with enough support when I need it		+3%	72%
Workgroup support	People in my workgroup work together effectively to get the job done	76%	+3%	82%



## Most declined

#### What this is

This is where staff feel their organisation has most declined.

#### How to read this

Use this data to see if your organisation has a developing or changing trend.

In this table, your trend is shown in the 'Decrease from 2020' column.

When you use this data, focus on the decrease instead of individual numbers.

This is because the decrease from 2020 shows you where the most negative changes are happening in your organisation.

## Example

On the first row 'Workload', the 'You 2021' column shows 47% of your staff agreed with 'The workload I have is appropriate for the job that I do'.

In the 'Decrease from 2020' column, you have a 10% decrease, which is a negative trend.

Question subgroup	Largest decline from last year	You 2021	Decrease from 2020	Comparator 2021
Workload	The workload I have is appropriate for the job that I do	47%	-10%	52%
Satisfaction	How satisfied are you with your career development within your current organisation	38%	-7%	46%
Safety climate	Senior leaders consider the psychological health of employees to be as important as productivity	39%	-6%	42%
Safety climate	Senior leaders show support for stress prevention through involvement and commitment	32%	-4%	40%
Workload	I have enough time to do my job effectively	46%	-4%	48%
Safety climate	In my workplace, there is good communication about psychological safety issues that affect me	50%	-3%	53%
Job enrichment	My job allows me to utilise my skills, knowledge and abilities		-3%	77%
Job enrichment	I clearly understand what I am expected to do in this job	71%	-2%	76%
Engagement	I feel a strong personal attachment to my organisation	67%	-2%	63%
Senior leadership	Senior leaders support staff to work in an environment of change	41%	-2%	49%



## Biggest positive difference from comparator

### What this is

This is where your staff have agreed more to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest positive difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

## Example

On the first row 'Workplace flexibility', the 'You 2021' column shows 75% of your staff agreed with 'I am confident that if I requested a flexible work arrangement, it would be given due consideration'.

The 'difference' column, shows that agreement for this question was 15 percentage points higher in your organisation than in your comparator.

Question group	uestion group Biggest positive difference from comparator			Comparator 2021
Workplace flexibility	I am confident that if I requested a flexible work arrangement, it would be given due consideration	75%	+15%	61%
Workplace flexibility	I have the flexibility I need to manage my work and non- work activities and responsibilities	75%	+12%	63%
Job enrichment	I have a choice in deciding how I do my work	75%	+10%	65%
Workplace flexibility	Using flexible work arrangements is not a barrier to success in my organisation	54%	+10%	44%
Workplace flexibility	Having family responsibilities is not a barrier to success in my organisation	56%	+9%	48%
Workplace flexibility	Having caring responsibilities is not a barrier to success in my organisation	53%	+8%	45%
Workplace flexibility	My organisation supports employees with family or other caring responsibilities, regardless of gender	73%	+8%	66%
Innovation	My workgroup encourages employee creativity	60%	+8%	52%
Taking action	I believe my organisation will take positive action on the results of this year's survey	41%	+7%	34%
Satisfaction	How satisfied are you with the work-life balance in your current job	66%	+7%	59%



## Biggest negative difference from comparator

## What this is

This is where your staff have agreed less to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest negative difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

## Example

On the first row 'Organisational integrity', the 'You 2021' column shows 34% of your staff agreed with 'My organisation does not tolerate improper conduct'.

The 'difference' column, shows that agreement for this question was 30 percentage points lower in your organisation than in your comparator.

Question subgroup	Biggest negative difference from comparator	You 2021	Difference	Comparator 2021
Organisational integrity	My organisation does not tolerate improper conduct		-30%	63%
Diversity and inclusion	There is a positive culture within my organisation in relation to employees who identify as LGBTIQ+	46%	-26%	71%
Diversity and inclusion	There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait Islander	43%	-23%	66%
Diversity and inclusion	There is a positive culture within my organisation in relation to employees from varied cultural backgrounds	52%	-20%	72%
Organisational integrity	My organisation takes steps to eliminate bullying, harassment and discrimination	44%	-19%	63%
Safe to speak up	I am confident that if I raised a grievance in my organisation, it would be investigated in a thorough and objective manner	28%	-19%	47%
Safe to speak up	I feel safe to challenge inappropriate behaviour at work	46%	-17%	63%
Engagement	I would recommend my organisation as a good place to work	51%	-16%	67%
Senior leadership	Senior leaders actively support diversity and inclusion in the workplace		-16%	68%
Senior leadership	Senior leaders provide clear strategy and direction		-16%	48%



## People matter

survey 2021

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## **Key differences**

## Taking action

## Senior leadership

- · About your report
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- · Survey's theoretical framework
- Your comparator aroup
- · Your response rate

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- Engagement
- · Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- · Work-related stress causes
- · Intention to stay

- · Scorecard: emotional effects of work
- · Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and agaression
- · Witnessing negative behaviours

- · Highest scoring Lowest scoring
- Most improved
- Most declined
- Biggest positive difference from comparator
- · Biggest negative difference from comparator

· Taking action questions

· Senior leadership *auestions* 

## Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
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## Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

## Job and manager factors

- Scorecard
- Manager leadership
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- · Barriers to optimal work

## Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- · Human rights

## Custom **auestions**

- · Questions requested by your organisation
- · Age, defence force and education

**Demographics** 

- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring



## **Taking action**

#### What this is

This is how well staff feel their organisation takes action and makes improvements from your survey results.

## Why this is important

If your organisation takes action as a result of survey results, your staff may feel their feedback is valuable.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

41% of your staff who did the survey agreed or strongly agreed with I believe my organisation will take positive action on the results of this year's survey'.

## Survey question

Neither agree nor disagree Disagree Don't know Agree

31%

I believe my organisation will take positive action on the results of this year's survey

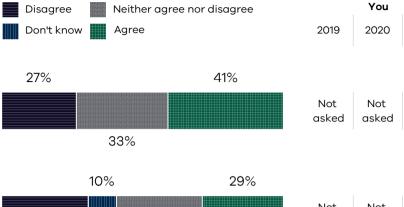
My organisation has taken positive action on the results of last year's survey

## Your results

30%

## Benchmark agree results

Comparator



	2019	2020	2021	Lowest	Average	Highest
ı				l I		
	Not asked	Not asked	41 %	22 %	34 %	69 %

asked



## People matter

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- Scorecard
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# Job and manager factors

- Scorecard
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## Public sector values

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- Human rights

## Custom questions

## Questions requested by your organisation

Age, defence force and educationAboriginal and/or

**Demographics** 

- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- Cultural diversity
- Employment
- Adjustments
- Caring





## Senior leadership

## Senior leadership 1 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

## Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

#### How to read this

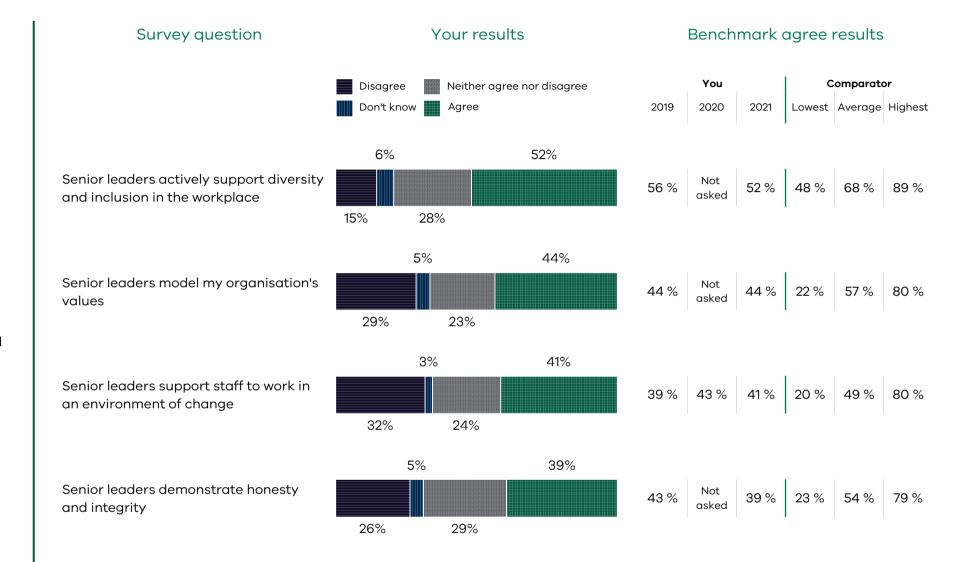
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

52% of your staff who did the survey agreed or strongly agreed with 'Senior leaders actively support diversity and inclusion in the workplace'.





## Senior leadership

Senior leadership 2 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

## Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

and direction

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

33% of your staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know Agree 2019 2020 2021 Lowest Average Highest 2% 33% Senior leaders provide clear strategy

24%

41%

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survey 2021

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## · Questions requested by your organisation

· Age, defence force and education

**Demographics** 

- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
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- Caring



## Scorecard 1 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

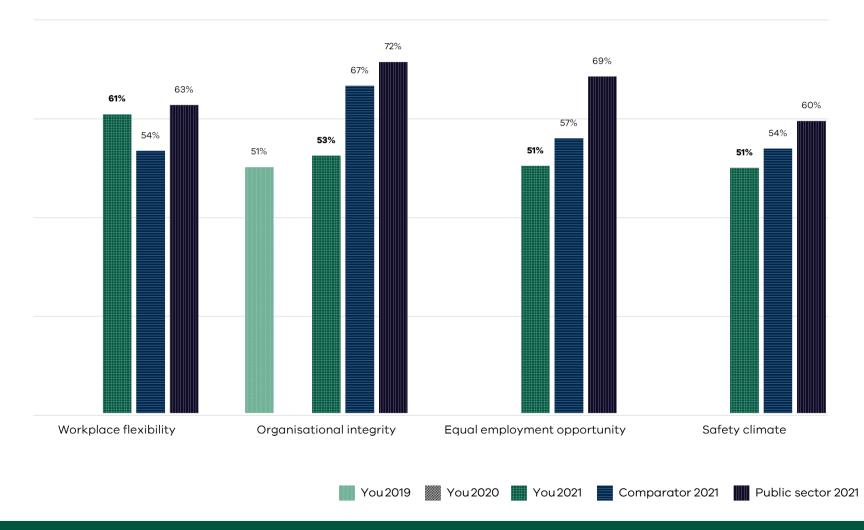
## Example

## In 2021:

 61% of your staff who did the survey responded positively to questions about Workplace flexibility.

## Compared to:

54% of staff at your comparator and
 63% of staff across the public sector.



## Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

## Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

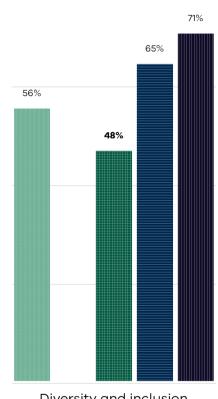
## Example

### In 2021:

48% of your staff who did the survey responded positively to questions about Diversity and inclusion.

## Compared to:

65% of staff at your comparator and 71% of staff across the public sector.



Diversity and inclusion

You 2020 You 2021 Comparator 2021 Public sector 2021

## Organisational integrity 1 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

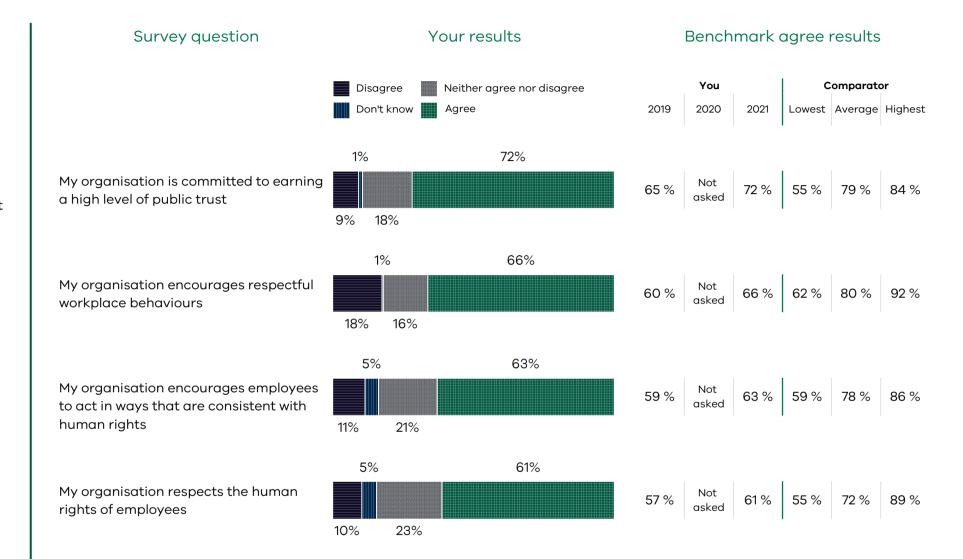
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

72% of your staff who did the survey agreed or strongly agreed with 'My organisation is committed to earning a high level of public trust'.







## Organisational integrity 2 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

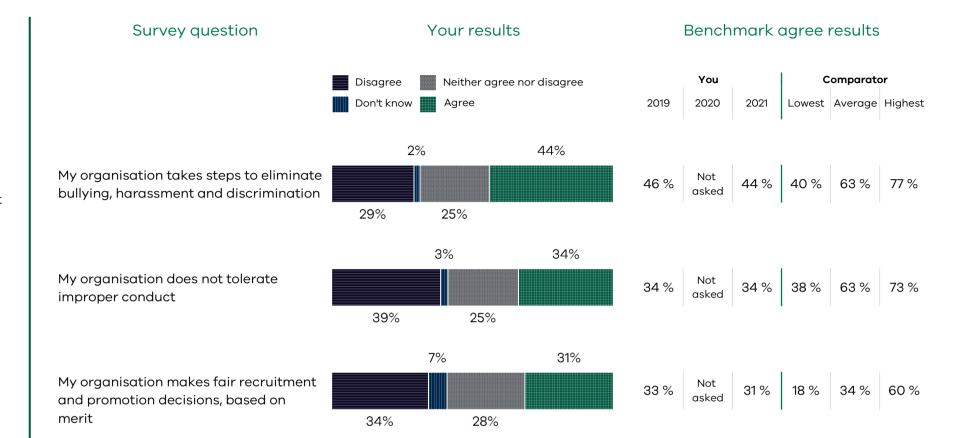
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

44% of your staff who did the survey agreed or strongly agreed with 'My organisation takes steps to eliminate bullying, harassment and discrimination'.



## Workplace flexibility 1 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

75% of your staff who did the survey agreed or strongly agreed with 'I have the flexibility I need to manage my work and non-work activities and responsibilities'.

#### Survey question Your results Benchmark agree results You Comparator Neither garee nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 11% 75% I have the flexibility I need to manage asked my work and non-work activities and responsibilities 14% 12% 75% I am confident that if I requested a flexible work arrangement, it would be given due consideration 13% 7% 73% My organisation supports employees with family or other caring asked responsibilities, regardless of gender 19% 7% 60% There is a positive culture within my organisation in relation to employees who have family responsibilities 13% 20%





Workplace flexibility 2 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

### How to read this

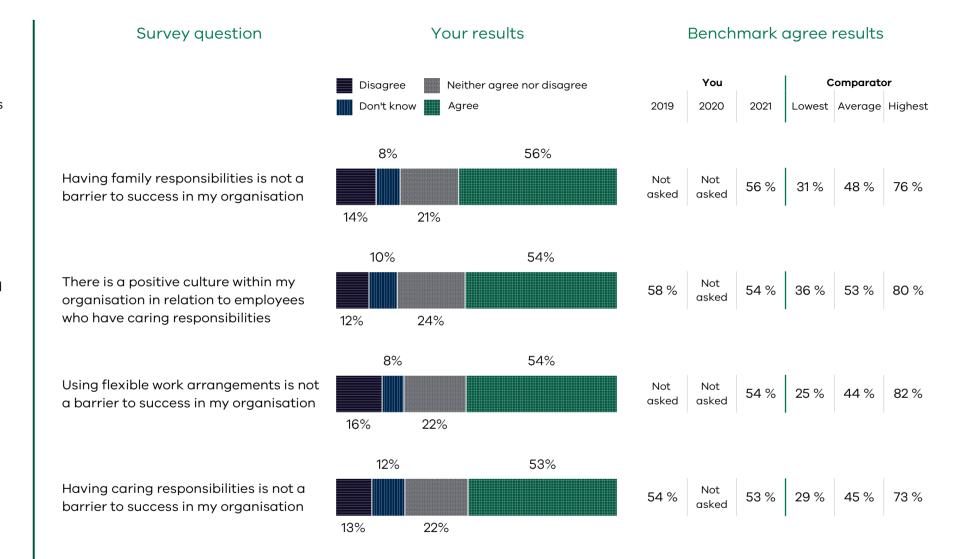
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

56% of your staff who did the survey agreed or strongly agreed with 'Having family responsibilities is not a barrier to success in my organisation'.







Workplace flexibility 3 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

## How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

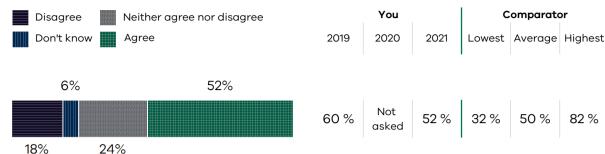
52% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who use flexible work arrangements'.

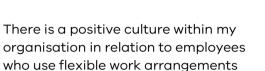
## Survey question

#### Your results

## Benchmark agree results

Comparator





Workplace flexibility 4 of 4

### What this is

This is how well you organisation supports staff to work flexibly.

## Why this is important

Supporting flexible working can improve employee wellbeing.

## How to read this

The table shows you what flexible work arrangements staff use.

Each row represents one use. Staff can select more than one.

You can compare between your organisation, comparator and the public sector.

## Example

41% of staff who did the survey said the flexible work arrangement they used was 'Working from an alternative location (e.g. home, hub/shared work space)'.

Do you use any of the following flexible work arrangements?	You 2021	Comparator 2021	Public sector 2021
Working from an alternative location (e.g. home, hub/shared work space)	41%	21%	24%
Flexible start and finish times	39%	26%	23%
No, I do not use any flexible work arrangements	34%	44%	38%
Part-time	8%	9%	19%
Working more hours over fewer days	7%	6%	6%
Using leave to work flexible hours	6%	7%	8%
Purchased leave	3%	4%	2%
Other	2%	3%	2%
Job sharing	1%	1%	1%
Study leave	1%	1%	4%



Equal employment opportunity 1 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

## Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

57% of your staff who did the survey agreed or strongly agreed with 'Cultural background is not a barrier to success in my organisation'.







Equal employment opportunity 2 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

## Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

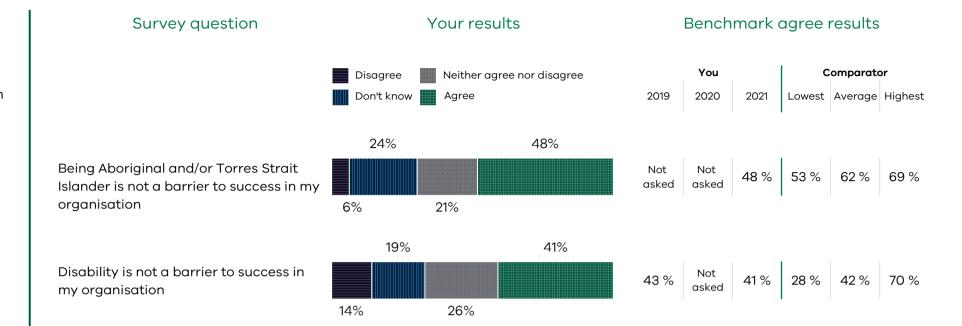
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

48% of your staff who did the survey agreed or strongly agreed with 'Being Aboriginal and/or Torres Strait Islander is not a barrier to success in my organisation'.



Psychosocial and physical safety climate question results 1 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

## Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

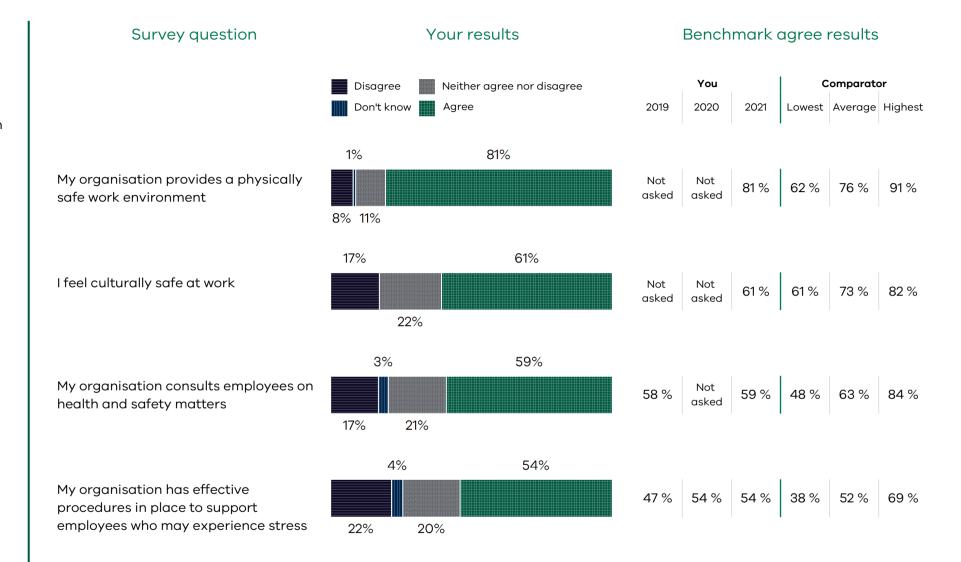
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

81% of your staff who did the survey agreed or strongly agreed with 'My organisation provides a physically safe work environment'.





Psychosocial and physical safety climate question results 2 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

## Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

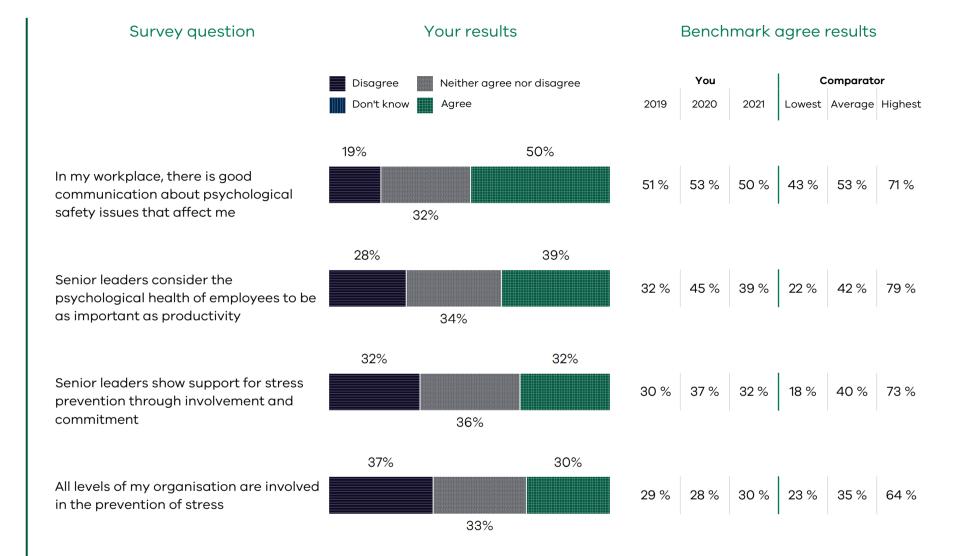
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

50% of your staff who did the survey agreed or strongly agreed with 'In my workplace, there is good communication about psychological safety issues that affect me'.







## Psychosocial safety climate score

#### What this is

Psychosocial safety climate score reflects how well your organisation's workplace practices and processes support a climate for good psychological health.

### How we work out your score

We work out your score from these 4 questions:

- In my workplace, there is good communication about psychological safety issues that affect me
- 2. All levels of my organisation are involved in the prevention of stress
- Senior leaders consider the psychological health of employees to be as important as productivity
- Senior leaders show support for stress prevention through involvement and commitment

To work out your score, we rate each response and add them together

- strongly agree is 5
- agree is 4
- neither agree or disagree is 3
- disagree is 2
- strongly disagree is 1

## How to interpret your score

Under 'Benchmark results', compare your organisation to your comparator and the highest and lowest score in your comparator group for 2021. We also show the lowest (4) and highest (20) scores possible.

#### A score of:

- 12 or less indicates a poor climate and a high risk of adverse outcomes
- 13 indicates a moderate climate and medium risk of adverse outcomes
- 14 or more indicates a high climate and low risk of adverse outcomes

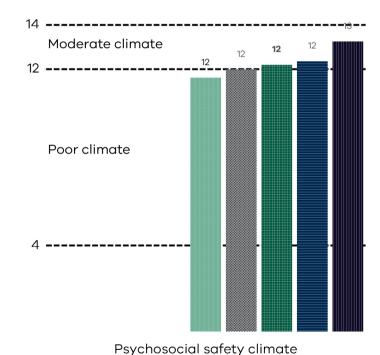
#### Adverse outcomes can include:

- · poor work quality
- negative acts such as bullying and harassment
- mental health problems such as depression, distress and emotional exhaustion
- sickness absence
- presenteeism (coming to work when sick)
- worker compensation
- reduced engagement

## Benchmark results

20 -----

Positive climate





## Diversity and inclusion 1 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

## Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

55% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees of different age groups'.

#### Survey question Your results Benchmark agree results You Comparator Neither garee nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 7% 55% There is a positive culture within my organisation in relation to employees of different age groups 14% 25% 8% 54% There is a positive culture within my organisation in relation to employees of different sexes/genders 15% 23% 12% 52% There is a positive culture within my organisation in relation to employees from varied cultural backgrounds 11% 25% 18% 46% There is a positive culture within my organisation in relation to employees who identify as LGBTIQ+ 8% 28%





## Diversity and inclusion 2 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

## Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

with disability

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

43% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait Islander'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 22% 43% There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait 6% 29% Islander 21% 36% There is a positive culture within my organisation in relation to employees

33%

10%

## Gender equality supporting measures

#### What this is

These are new questions to support Workplace Gender Audits, in addition to existing People matter survey questions on gender equality.

Your excel files show all of the questions you can use in your workplace gender audits.

### Why this is important

Under the Gender Equality Act 2020, organisations have obligations to promote gender equality in the workplace.

#### How to read this

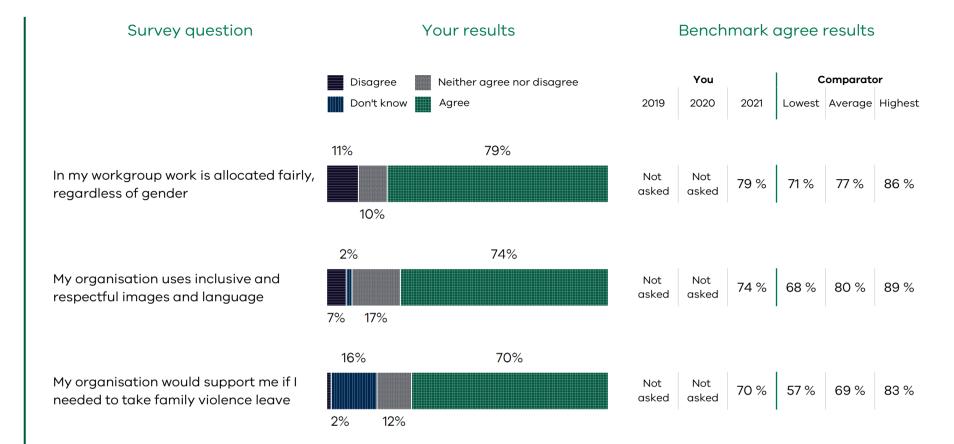
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

79% of your staff who did the survey agreed or strongly agreed with 'In my workgroup work is allocated fairly, regardless of gender'.







## People matter

survey 2021

Have your say

#### Report People **Key differences** Taking action Senior overview outcomes leadership · Scorecard: · Scorecard: emotional Highest scoring Taking action Senior leadership · About your report effects of work engagement index Privacy and Lowest scoring questions questions Engagement · Scorecard: negative anonymity Most improved · Scorecard: behaviour · Survey's theoretical Most declined satisfaction, stress, Bullying framework Biggest positive intention to stay · Sexual harassment · Your comparator difference from Satisfaction Discrimination comparator group · Work-related stress Violence and · Your response rate · Biggest negative levels aggression difference from · Work-related stress Witnessing negative comparator causes behaviours

· Intention to stay

Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Custom questions	Demographics
<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	Questions requested by your organisation	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientation</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>

#### Scorecard

#### What this is

This scorecard provides overall results for each factor in the workgroup climate part of the survey's theoretical framework.

### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about workgroup climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

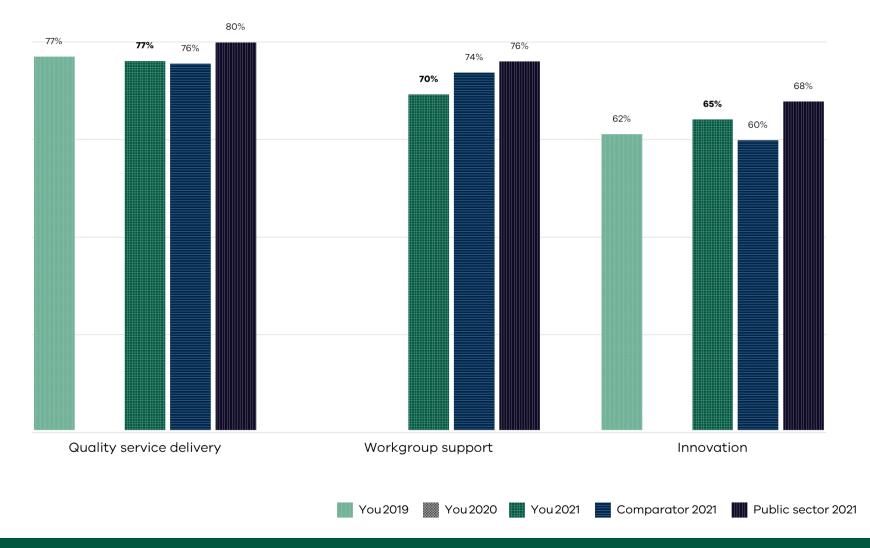
### Example

### In 2021:

 77% of your staff who did the survey responded positively to questions about.

### Compared to:

• 76% of staff at your comparator and 80% of staff across the public sector.



Quality service delivery 1 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

### Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

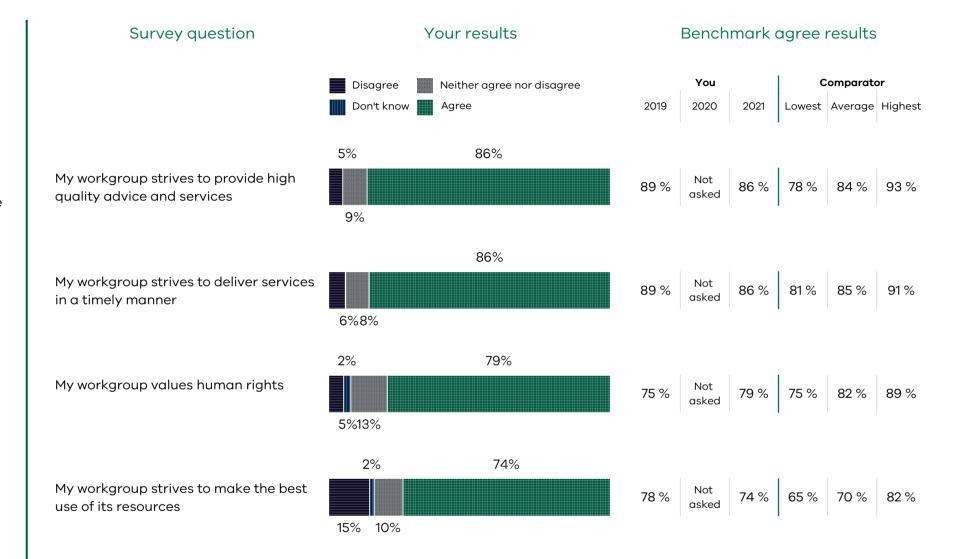
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

86% of your staff who did the survey agreed or strongly agreed with 'My workgroup strives to provide high quality advice and services'.





Quality service delivery 2 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

### Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

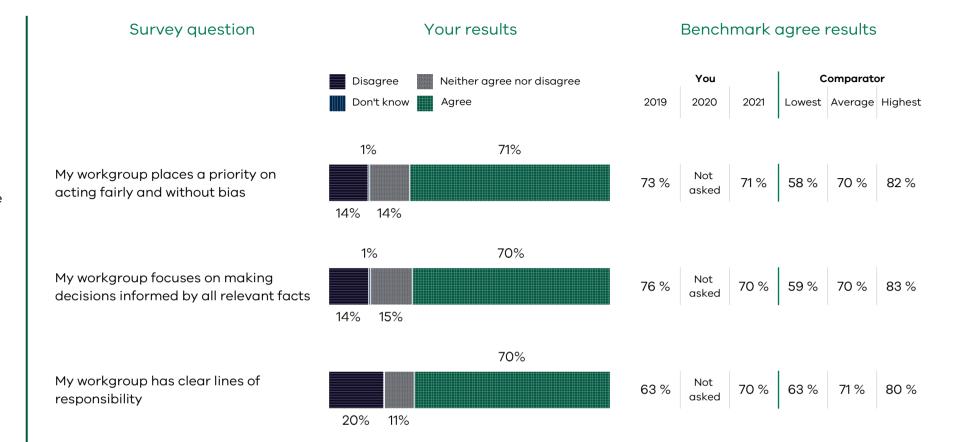
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

71% of your staff who did the survey agreed or strongly agreed with 'My workgroup places a priority on acting fairly and without bias'.







#### Innovation 1 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

#### Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

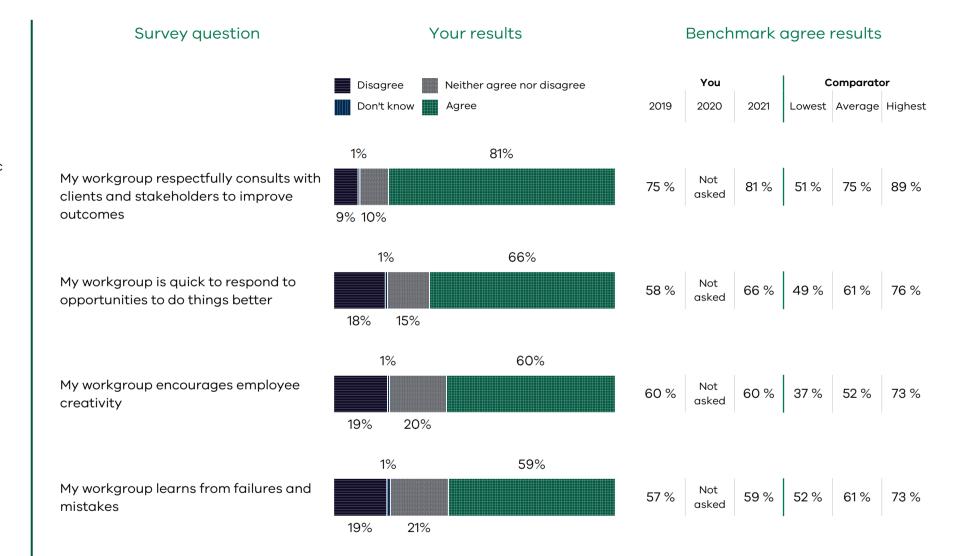
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

81% of your staff who did the survey agreed or strongly agreed with 'My workgroup respectfully consults with clients and stakeholders to improve outcomes'.







#### Innovation 2 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

### Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

57% of your staff who did the survey agreed or strongly agreed with 'My workgroup takes reasonable risks to improve its services'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 2% 57% My workgroup takes reasonable risks to improve its services

15%

26%

### Workgroup support 1 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

### Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

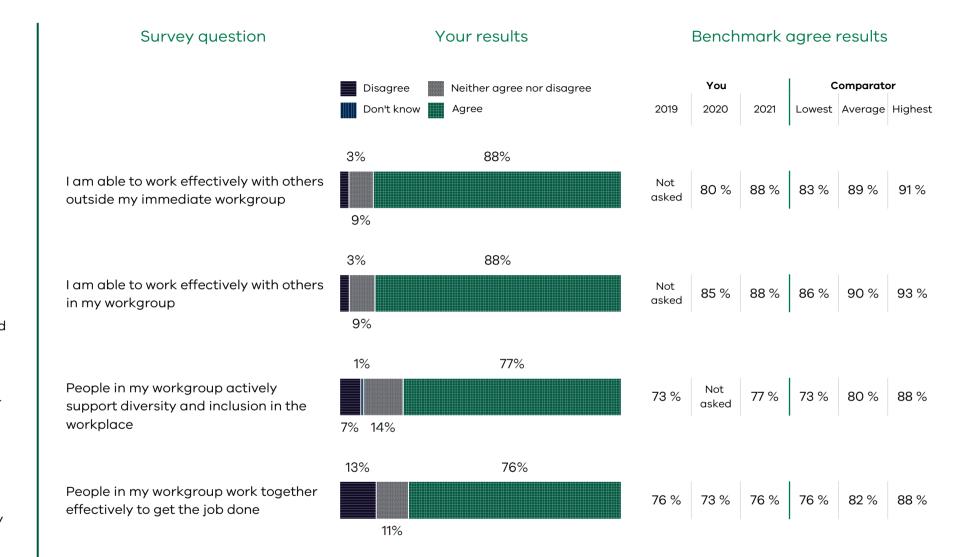
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

88% of your staff who did the survey agreed or strongly agreed with 'I am able to work effectively with others outside my immediate workgroup'.





### Workgroup support 2 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

### Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

75% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup treat each other with respect'.







Workgroup support 3 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

### Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree. other

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

62% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup appropriately manage conflicts of interest'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know Agree 2019 2020 2021 Lowest Average Highest 62% 6% People in my workgroup appropriately manage conflicts of interest 15% 18% 1% 32% Workgroups across my organisation willingly share information with each

26%

41%

# People matter

survey 2021

Have your say

#### **Key differences** Report People Taking action overview outcomes · Scorecard: · Scorecard: emotional · Highest scoring · Taking action · About your report engagement index effects of work · Privacy and Lowest scoring questions · Scorecard: negative Engagement Most improved anonymity · Scorecard: behaviour · Survey's theoretical Most declined satisfaction, stress, Bullying framework · Biggest positive intention to stay Sexual harassment Your comparator difference from

Discrimination

Violence and

agaression

behaviours

· Witnessing negative

Satisfaction

levels

causes
• Intention to stay

Work-related stress

· Work-related stress

aroup

· Your response rate

#### Job and Public sector Organisational Workgroup Custom **Demographics** climate climate manager factors values **auestions** Scorecard Scorecard Scorecard Scorecard · Questions requested · Age, defence force Organisational · Quality service Manager leadership Responsiveness by your organisation and education delivery · Aboriginal and/or integrity Manager support Integrity Workload Torres Strait Islander Workplace flexibility Innovation Impartiality · Equal employment · Workgroup support · Learning and Accountability Disability opportunity development Respect · Gender, variations in · Psychosocial and Job enrichment Leadership sex characteristics physical safety Meaningful work · Human rights and sexual orientation climate · Safe to speak up Cultural diversity Psychosocial safety · Barriers to optimal Employment climate score work Adjustments · Diversity and inclusion Caring · Gender equality supporting measures

comparator

comparator

· Biggest negative

difference from

Senior

leadership

*auestions* 

· Senior leadership

#### Scorecard 1 of 2

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

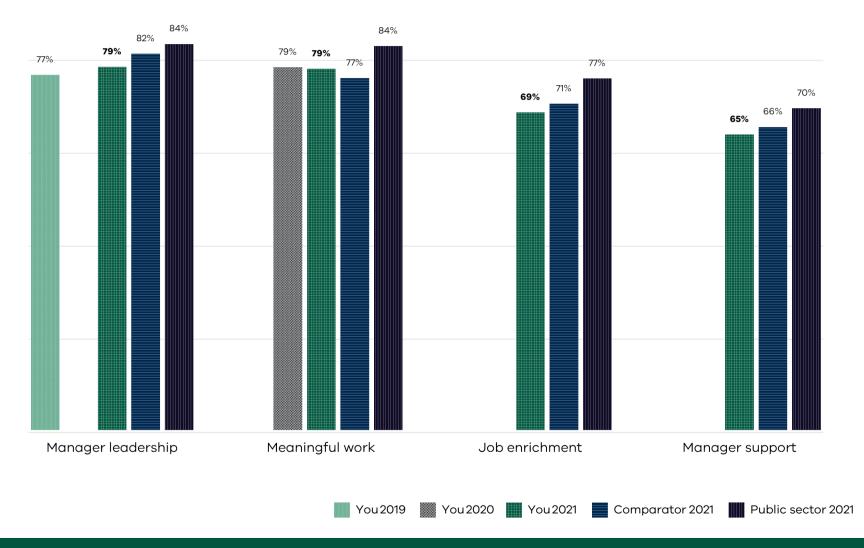
#### Example

#### In 2021:

 79% of your staff who did the survey responded positively to questions about Manager leadership.

#### Compared to:

• 82% of staff at your comparator and 84% of staff across the public sector.



#### Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

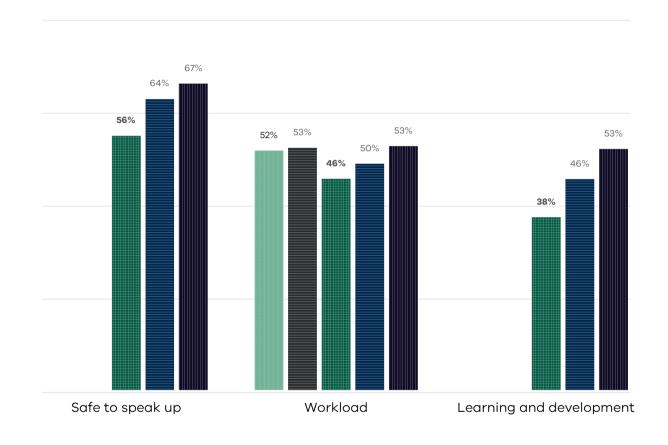
# Example

#### In 2021:

 56% of your staff who did the survey responded positively to questions about Safe to speak up.

### Compared to:

• 64% of staff at your comparator and 67% of staff across the public sector.





You 2020 You 2021 Comparator 2021

Public sector 2021

### Manager leadership 1 of 2

#### What this is

This is how well staff perceive their direct managers lead.

### Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

#### How to read this

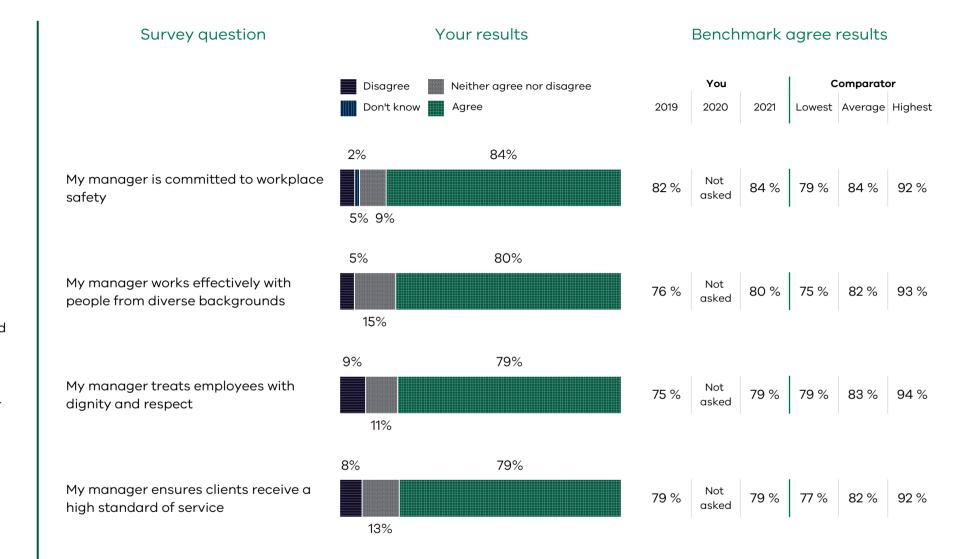
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Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

84% of your staff who did the survey agreed or strongly agreed with 'My manager is committed to workplace safety'.







### Manager leadership 2 of 2

#### What this is

This is how well staff perceive their direct managers lead.

### Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

#### How to read this

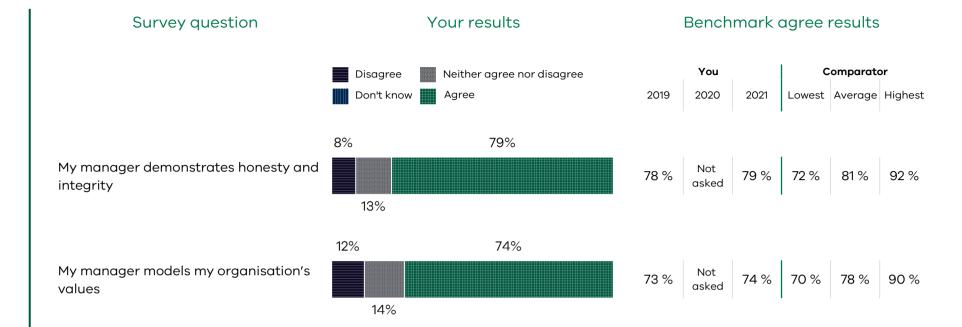
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Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

79% of your staff who did the survey agreed or strongly agreed with 'My manager demonstrates honesty and integrity'.





### Manager support 1 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

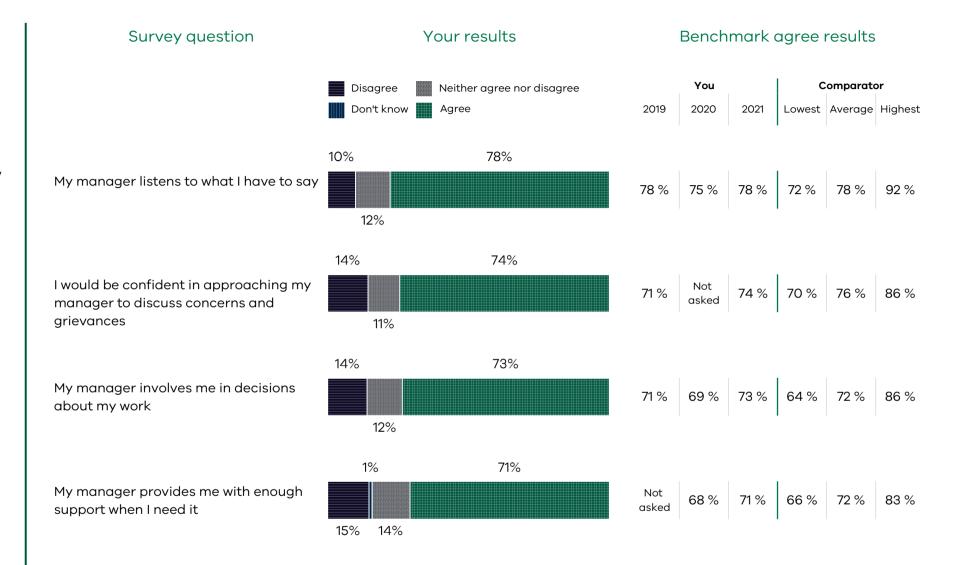
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

78% of your staff who did the survey agreed or strongly agreed with 'My manager listens to what I have to say'.







### Manager support 2 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

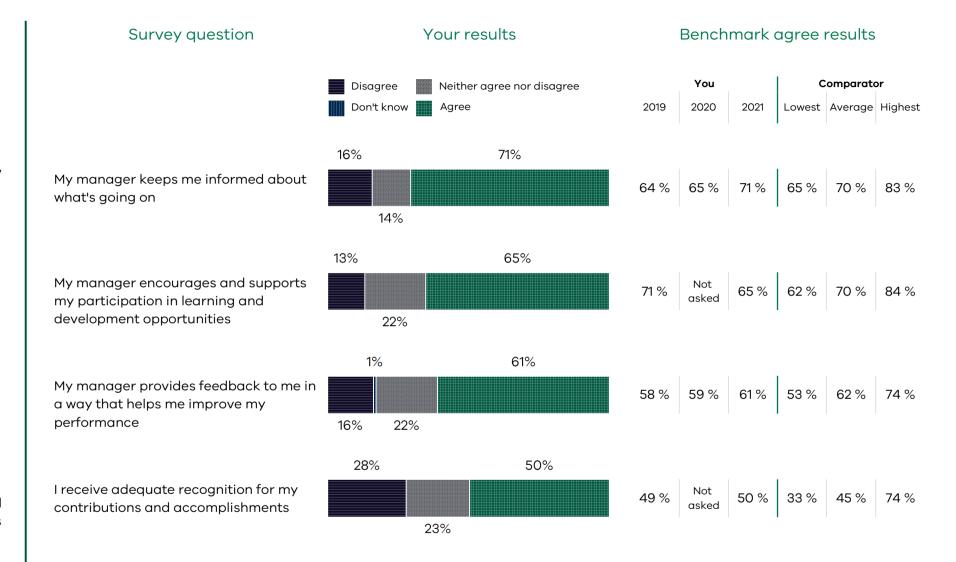
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

71% of your staff who did the survey agreed or strongly agreed with 'My manager keeps me informed about what's going on'.





### Manager support 3 of 3

#### What this is

This is how supported staff feel by their direct manager.

### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

with me about my learning and

development

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

38% of your staff who did the survey agreed or strongly agreed with 'My manager has regular conversations with me about my learning and development'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Agree 2019 2020 2021 Lowest Average Highest Don't know 32% 38% My manager has regular conversations Not

29%

asked

asked

#### Workload

#### What this is

This is how staff feel about workload and time pressure.

### Why this is important

Workload and time pressure are the most prominent causes of work-related stress.

#### How to read this

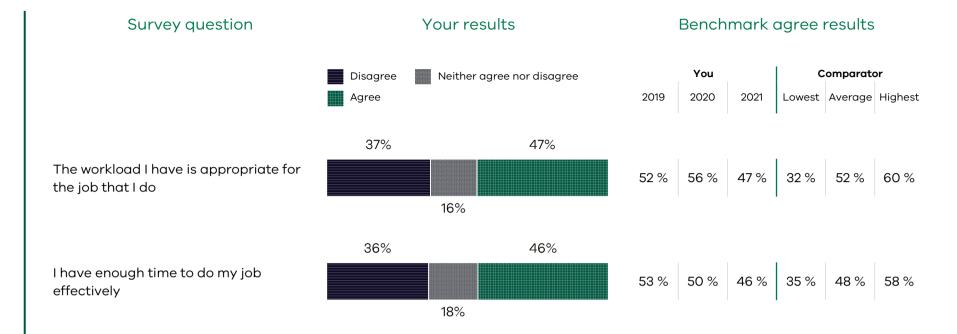
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

47% of your staff who did the survey agreed or strongly agreed with 'The workload I have is appropriate for the job that I do'.





### Learning and development 1 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

#### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

58% of your staff who did the survey agreed or strongly agreed with 'I am developing and learning in my role'.







Learning and development 2 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

#### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

34% of your staff who did the survey agreed or strongly agreed with 'My organisation places a high priority on the learning and development of staff.







#### Job enrichment 1 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

#### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

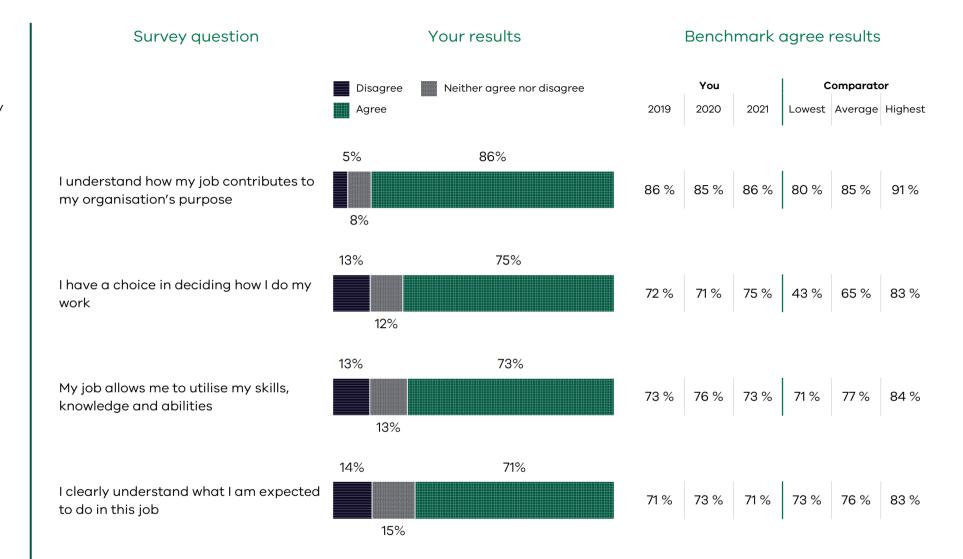
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

86% of your staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.







#### Job enrichment 2 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

65% of your staff who did the survey agreed or strongly agreed with 'I have the authority to do my job effectively'.





# Meaningful work

#### What this is

This is how staff feel about their contribution and how worthwhile their work is.

#### Why this is important

Staff who feel their work is meaningful can help achieve individual, team and organisational outcomes.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

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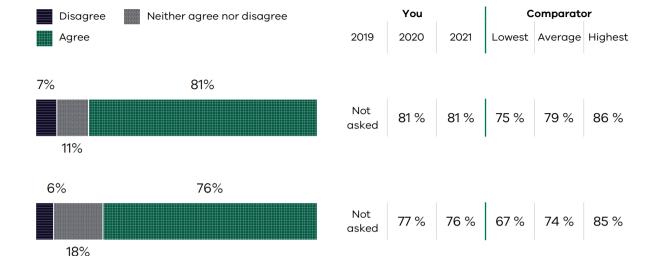
#### Example

81% of your staff who did the survey agreed or strongly agreed with 'I feel that I can make a worthwhile contribution at work'.

### Survey question

# Your results

### Benchmark agree results



I feel that I can make a worthwhile contribution at work

I am achieving something important through my work

### Safe to speak up 1 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

### Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

68% of your staff who did the survey agreed or strongly agreed with 'People in your workgroup are able to bring up problems and tough issues'.







Safe to speak up 2 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

### Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

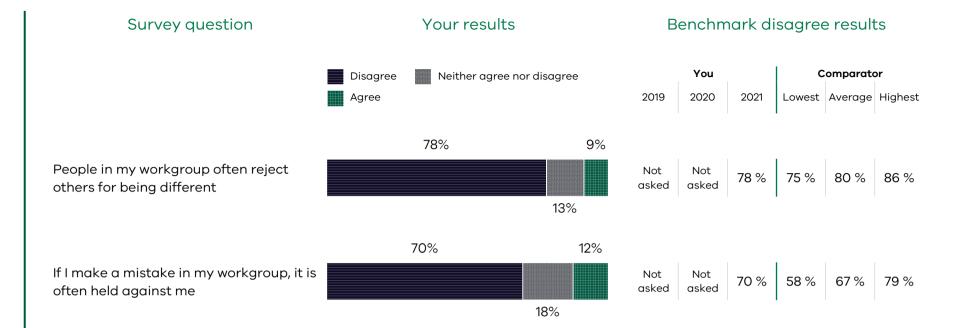
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

78% of your staff who did the survey disagreed or strongly disagreed with 'People in my workgroup often reject others for being different'.





Barriers to optimal work

#### What this is

This is what staff feel stops them from working in an optimal way.

### Why this is important

Workplace barriers prevent employees from working efficiently and effectively.

### How to read this

In the survey, we asked staff to tell us the most significant barriers that prevented them from working optimally. They could select more than one barrier.

### Example

42% of staff who did the survey said Too many competing priorities' was a significant barrier to performing optimally at work.

Which of the following are currently the most significant barriers (if any) that prevent you performing optimally at work?	You 2021	Comparator 2021	Public sector 2021
Too many competing priorities	42%	38%	36%
Decision making and authorisation processes	41%	26%	23%
Communication processes	24%	15%	19%
Administrative processes (including leave and HR requirements)	23%	29%	19%
Technology limitations	22%	27%	20%
Absence of visibility of team progress and deliverables	15%	9%	9%
Poor mental health or wellbeing	15%	15%	11%
Other	14%	15%	13%
Difficulties in separating work from other aspects of my life	13%	12%	10%
Limited social interactions with the team	12%	9%	11%



# People matter

survey 2021

Have your say

# Report overview

People outcomes **Key differences** 

# Taking action

# Senior leadership

- · About your report
- · Privacy and anonymity
- · Survey's theoretical framework
- Your comparator aroup
- · Your response rate

- · Scorecard: engagement index
- Engagement
- · Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- · Work-related stress causes
- · Intention to stay

- · Scorecard: emotional effects of work
- · Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and agaression
- · Witnessing negative behaviours

- · Highest scoring
- Lowest scoring
- Most improved Most declined
- · Biggest positive difference from comparator
- · Biggest negative difference from comparator

- · Taking action questions
- · Senior leadership *auestions*

# Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- · Gender equality supporting measures

# Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

# Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- · Learning and development
- · Job enrichment
- · Meaningful work
- · Safe to speak up
- · Barriers to optimal work

# **Public sector** values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# Custom **auestions**

- · Questions requested by your organisation
- · Age, defence force and education

**Demographics** 

- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- Cultural diversity
- Employment
- Adjustments
- Caring





#### Scorecard 1 of 2

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

### Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

#### How to read this

Each label represents a group of questions in the survey about public sector values.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

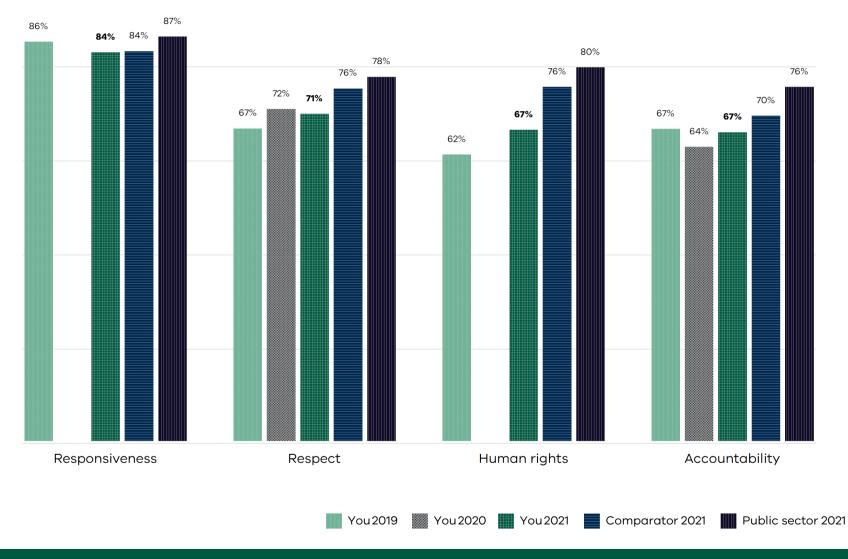
### Example

#### In 2021:

 84% of your staff who did the survey responded positively to questions about Responsiveness, which is down 2% in 2019.

### Compared to:

• 84% of staff at your comparator and 87% of staff across the public sector.



#### Scorecard 2 of 2

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

### Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

#### How to read this

Each label represents a group of questions in the survey about public sector values.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

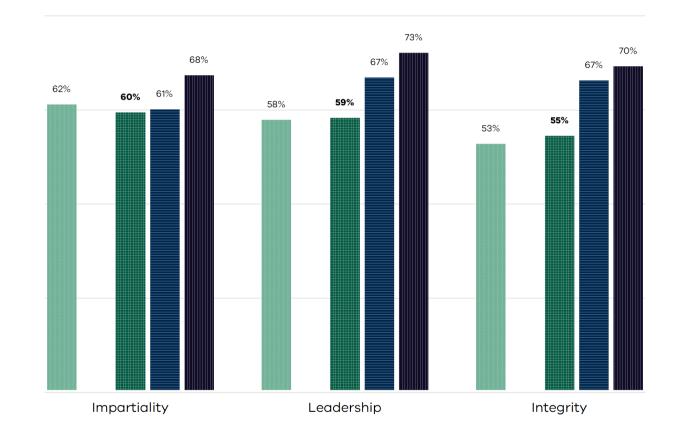
### Example

#### In 2021:

 60% of your staff who did the survey responded positively to questions about Impartiality, which is down 2% in 2019.

#### Compared to:

• 61% of staff at your comparator and 68% of staff across the public sector.





You 2019 You 2020 You 2021 Comparator 2021

Public sector 2021

### Responsiveness

#### What this is

This is how responsive your staff feel they are to the community.

### Why this is important

Staff need to feel they can adapt to the changing demands and circumstances of our clients and stakeholders.

#### How to read this

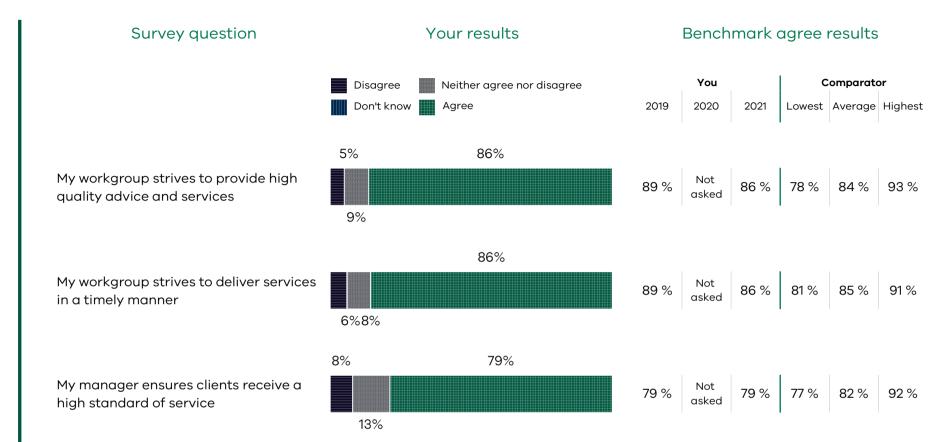
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Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

86% of staff who did the survey agreed or strongly agreed with 'My workgroup strives to provide high quality advice and services'.







### Integrity 1 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

### Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

#### How to read this

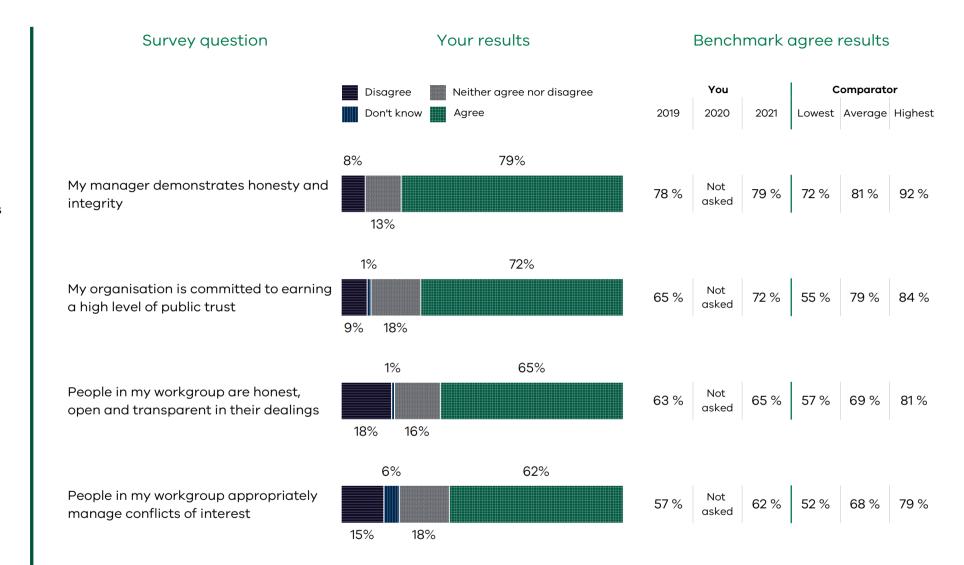
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Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

79% of staff who did the survey agreed or strongly agreed with 'My manager demonstrates honesty and integrity'.





### Integrity 2 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

### Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

46% of staff who did the survey agreed or strongly agreed with 'I feel safe to challenge inappropriate behaviour at work'.







### Impartiality

#### What this is

Impartiality is how your staff feel an organisation makes informed decisions and provides stable advice on merit, without bias, favouritism or self interest.

### Why this is important

We all have an obligation to be impartial and make objective and fair decisions that are open to scrutiny.

#### How to read this

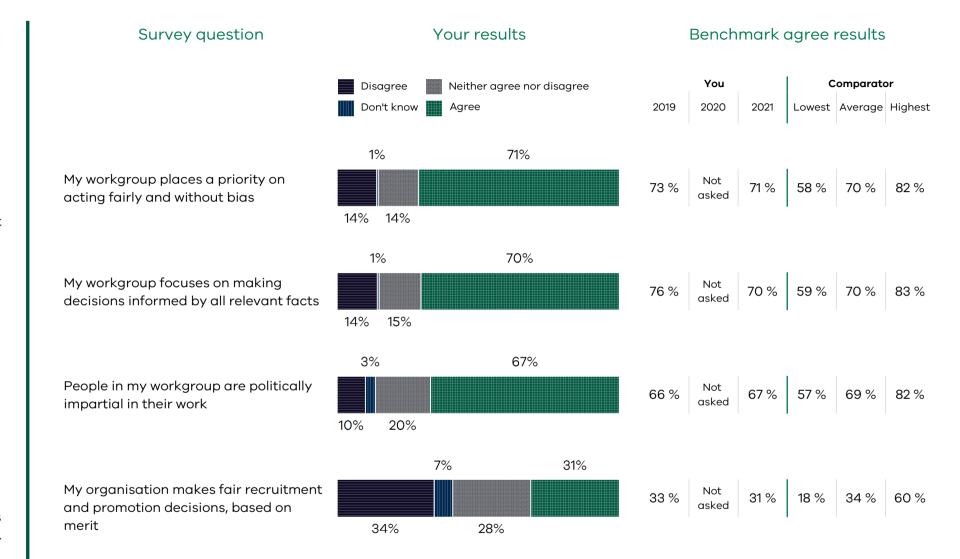
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

71% of staff who did the survey agreed or strongly agreed with 'My workgroup places a priority on acting fairly and without bias'.







### Accountability 1 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

### Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

#### How to read this

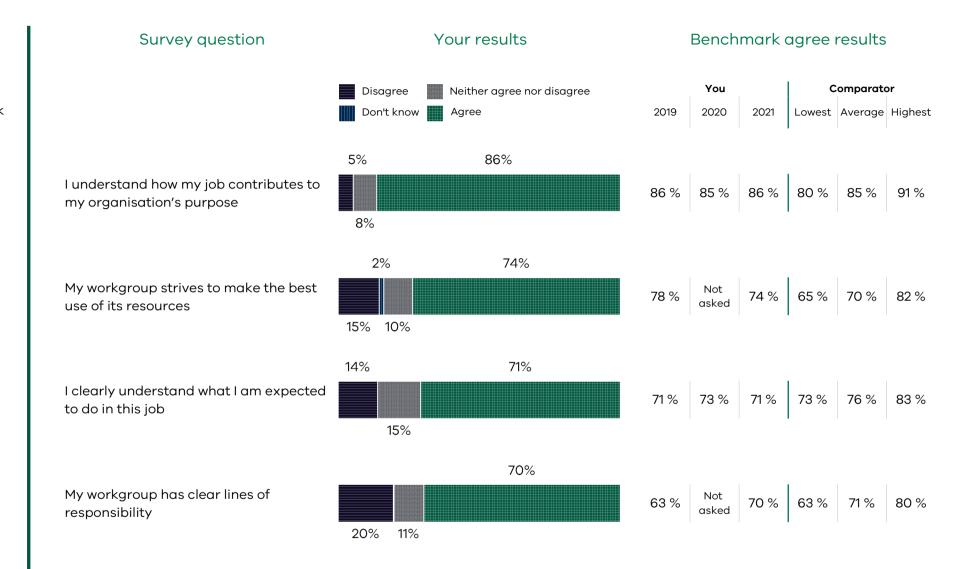
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

86% of staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.







### Accountability 2 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

### Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

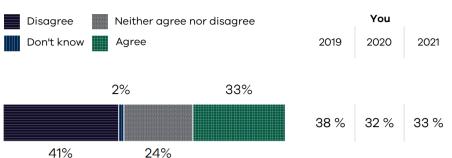
### Example

33% of staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

#### Survey question Your results

Senior leaders provide clear strategy

and direction



### Benchmark agree results

Comparator

2019	2020	2021	Lowest	Average	nignest
			ı		
38 %	32 %	33 %	23 %	48 %	67 %

### Respect 1 of 2

#### What this is

Respect is how your staff feel they're treated in the workplace and community.

### Why this is important

All staff need to treat their colleagues and Victorians with respect.

#### How to read this

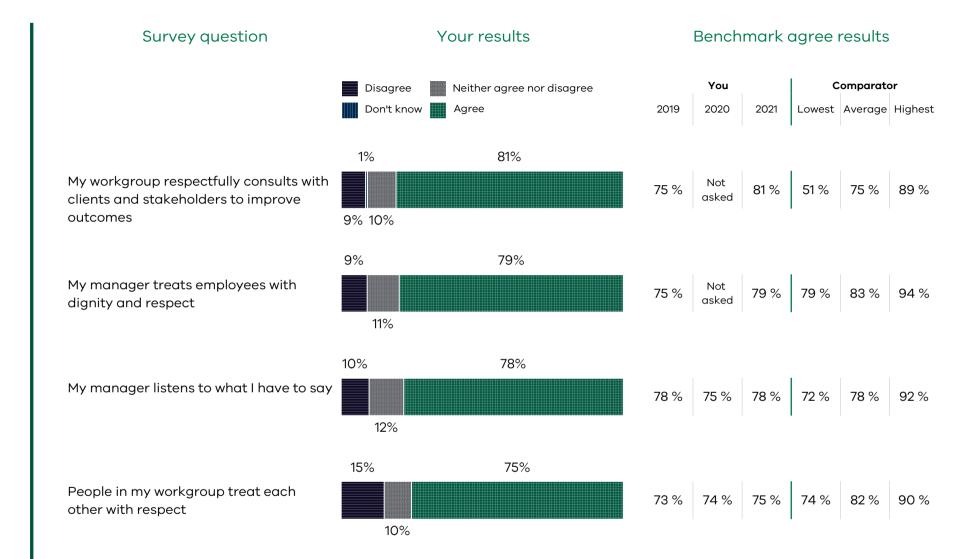
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

81% of staff who did the survey agreed or strongly agreed with 'My workgroup respectfully consults with clients and stakeholders to improve outcomes'.







### Respect 2 of 2

#### What this is

Respect is how your staff feel they're treated in the workplace and community.

### Why this is important

All staff need to treat their colleagues and Victorians with respect.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

71% of staff who did the survey agreed or strongly agreed with 'My manager keeps me informed about what's going on'.



#### **Public sector values**

#### Leadership

#### What this is

Leadership is how your staff feel an organisation implements and promotes the public sector values.

#### Why this is important

Good leadership plays a role in the development of workplace culture.

It also gives Victorians confidence that staff in the public sector behave to a high standard.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

74% of staff who did the survey agreed or strongly agreed with 'My manager models my organisation's values'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Don't know 2019 2020 2021 Lowest Average Highest 12% 74% My manager models my organisation's values 14% 5% 44% Senior leaders model my organisation's values 29% 23%

#### **Public sector values**

#### Human rights

#### What this is

Human rights is how your staff feel their organisation upholds basic human rights.

#### Why this is important

Using the Victorian Charter of Human Rights, organisations must consider human rights in how they work and act.

#### How to read this

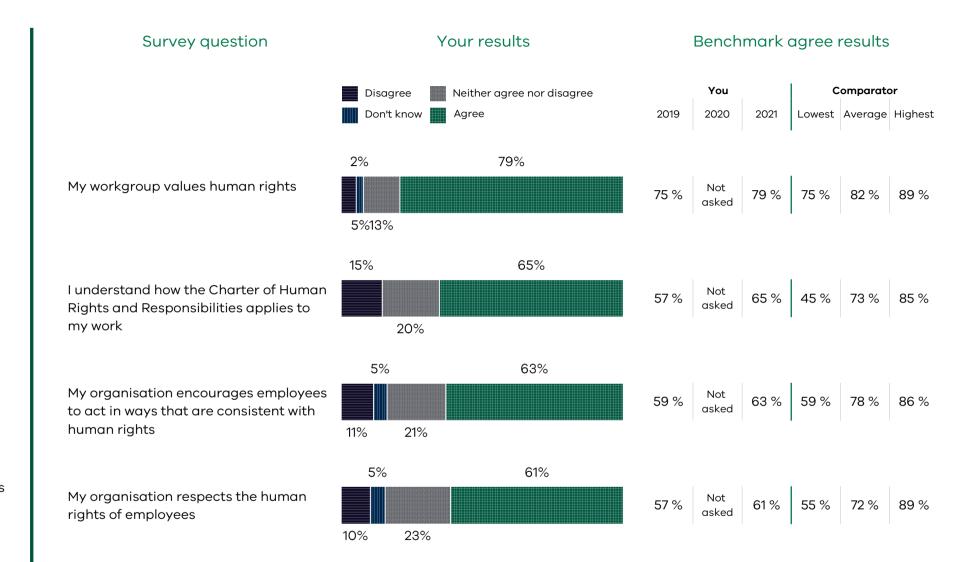
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

79% of staff who did the survey agreed or strongly agreed with 'My workgroup values human rights'.







## People matter

survey 2021

### Report overview

People outcomes **Key differences** 

#### Taking action

#### Senior leadership

- Have your say

- · About your report
- · Privacy and anonymity
- · Survey's theoretical framework
- Your comparator aroup
- · Your response rate

- · Scorecard: engagement index
- Engagement
- · Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- · Work-related stress causes
- · Intention to stay

- · Scorecard: emotional effects of work
- · Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and agaression
- · Witnessing negative behaviours

- · Highest scoring
- Lowest scoring
- Most improved
- Most declined Biggest positive difference from

comparator

· Biggest negative difference from comparator

- · Taking action questions
- · Senior leadership *auestions*

#### Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- · Gender equality supporting measures

#### Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

#### Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- · Learning and development
- · Job enrichment
- · Meaningful work
- · Safe to speak up
- · Barriers to optimal work

#### Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- · Human rights

#### Custom **auestions**

#### · Questions requested by your organisation

· Age, defence force and education

**Demographics** 

- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- Cultural diversity
- Employment
- Adjustments
- Caring



#### **Custom questions**

#### What this is

Your organisation asked 4 custom questions as part of the 2021 survey.

#### Why this is important

By asking custom questions, organisations make the survey more meaningful to their needs.

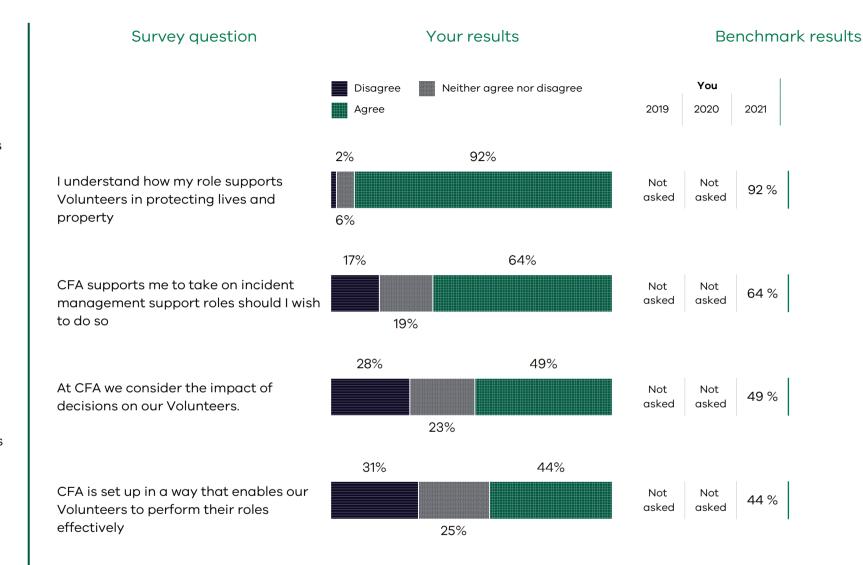
#### How to read this

Under 'Your results' in descending order, you can see the percentage of staff who agreed or disagreed with each question.

In this report, 'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

#### Example

92% of staff who did the survey agreed or strongly agreed with 'I understand how my role supports Volunteers in protecting lives and property'.





# People matter

survey 2021

#### Report People **Key differences** Taking action overview outcomes · Scorecard: · Scorecard: emotional Highest scoring Taking action · About your report effects of work engagement index Privacy and Lowest scoring questions Engagement · Scorecard: negative anonymity Most improved

behaviour

· Sexual harassment

Witnessing negative

Discrimination

Violence and

aggression

behaviours

Bullying

· Scorecard:

Satisfaction

levels

causes

satisfaction, stress,

intention to stay

· Work-related stress

· Work-related stress

· Intention to stay

· Survey's theoretical

· Your comparator

· Your response rate

framework

group

Have your say

Organisational climate	Workgroup climate	Job and manager factors	Public sector values	Custom questions	Demographics
<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	Questions requested by your organisation	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientatio</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>

Most declined

comparator

comparator

Biggest positive

difference from

· Biggest negative

difference from



Senior

leadership

questions

Senior leadership

### Age, Australian defence force and education

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Age	(n)	%
15-34 years	77	13%
35-54 years	308	53%
55+ years	124	21%
Prefer not to say	68	12%
Have you served in the Australian Defence Force (permanent or reservist)?	(n)	%
Yes	25	4%

513

39

89%

7%

No

Prefer not to say

Highest level of formal education	(n)	%
Doctoral Degree level	5	1%
Master Degree level	63	11%
Graduate Diploma or Graduate Certificate level	60	10%
Bachelor Degree level incl. honours degrees	133	23%
Advanced Diploma or Diploma level	97	17%
Certificate III or IV level	106	18%
Year 12 or equivalent (VCE/Leaving certificate)	41	7%
Certificate I or II level	4	1%
Lower than Certificate I or equivalent	2	0%
Prefer not to say	66	11%



## Aboriginal and/or Torres Strait Islander employees

#### What this is

This is staff who identify as Aboriginal and/or Torres Strait Islander.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.
The (n) column shows the number of respondents in each category.
An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Aboriginal and/or Torres Strait Islander	(n)	%
Yes	3	1%
Non Aboriginal and/or Torres Strait Islander	531	92%
Prefer not to say	43	7%



#### Disability

#### What this is

This is staff who identify as a person with disability and how they share that information.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

This is staff who identify as a person with disability and how they share that information

The (n) column shows the number of respondents in each category.

How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Do you identify as a person with a disability?	(n)	%
Yes	34	6%
No	488	85%
Prefer not to say	55	10%

If so, have you shared your disability information within your organisation (e.g. to your manager or		
Human Resources staff)?	(n)	%
Yes	21	62%
No	12	35%
Prefer not to say	1	3%

If not, which statement most accurately reflects your decision not to share your disability information within your organisation?	(n)	%
I do not require any adjustments to be made to perform my role	5	42%
My disability does not impact on my ability to perform my role	4	33%
I feel that sharing my disability information will reflect negatively on me	3	25%



Gender, variations in sex characteristics and sexual orientation

#### What this is

This is how staff describe their gender, variations in sex characteristics and sexual orientation.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
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- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

How would you describe your gender?	(n)	%
Woman	326	56%
Man	173	30%
Prefer not to say	74	13%
Non-binary and I use a different term	4	1%
Are you trans, non-binary or gender diverse?	(n)	%

0%

87%

12%

2

504

71

Yes

No

Prefer not to say

To your knowledge, do you have innate variation(s) of sex characteristics (often called intersex)?*	(n)	%
No	495	86%
Don't know	16	3%
Prefer not to say	66	11%
How do you describe your sexual orientation?	(n)	%
Straight (heterosexual)	466	81%

orientation?	(n)	%
Straight (heterosexual)	466	81%
Prefer not to say	82	14%
Bisexual	10	2%
Gay or lesbian	7	1%
I use a different term	4	1%
Don't know	3	1%
Pansexual	3	1%
Asexual	2	0%



#### Cultural diversity 1 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Country of birth	(n)	%
Born in Australia	455	79%
Not born in Australia	73	13%
Prefer not to say	49	8%

When did you first arrive in Australia?*	(n)	%
More than 20 years ago	46	63%
2 to less than 5 years ago	2	3%
5 to less than 10 years ago	7	10%
10 to less than 20 years ago	18	25%

# Language other than English spoken<br/>with family or community(n)%Yes519%No47983%Prefer not to say478%



#### Cultural diversity 2 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

# If you speak another language with your family or community, what language(s) do you speak?\*

do you speak?*	(n)	%
Other	22	43%
Italian	7	14%
Greek	6	12%
Hindi	3	6%
Arabic	2	4%
Cantonese	2	4%
German	2	4%
Punjabi	2	4%
Sinhalese	2	4%
Tamil	2	4%
Australian Indigenous Language	1	2%
French	1	2%
Indonesian	1	2%
Mandarin	1	2%
Spanish	1	2%

(n)

%

# If you speak another language with your family or community, what language(s) do you speak?\*

do you speak?*	(n)	%
Urdu	1	2%
Vietnamese	1	2%



#### Cultural diversity 3 of 3

#### What this is

This is the cultural identity and religion of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Cultural identity	(n)	%
Australian	464	80%
Prefer not to say	55	10%
English, Irish, Scottish and/or Welsh	54	9%
European (including Western, Eastern and South-Eastern Europe, and Scandinavia)	32	6%
New Zealander	9	2%
Other	8	1%
East and/or South-East Asian	7	1%
Middle Eastern and/or North African	5	1%
South Asian	4	1%
African (including Central, West, Southern and East African)	2	0%
Central Asian	2	0%
Maori	2	0%
North American	1	0%
Pacific Islander	1	0%
Aboriginal and/or Torres Strait Islander	1	0%
Central and/or South American	1	0%

Religion	(n)	%
No religion	307	53%
Christianity	154	27%
Prefer not to say	93	16%
Other	9	2%
Buddhism	7	1%
Hinduism	4	1%
Islam	2	0%
Sikhism	1	0%



#### Employment characteristics 1 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Working arrangement	(n)	%
Full-Time	507	88%
Part-Time	70	12%
Gross base salary (ongoing/fixed term		
only)	(n)	%
Below \$65k	53	10%
\$65k to \$95k	207	37%
\$95k to \$125k	134	24%
\$125k or more	81	15%
Prefer not to say	78	14%
Organisational tenure	(n)	%
<1 year	49	8%
1 to less than 2 years	51	9%
2 to less than 5 years	124	21%
5 to less than 10 years	120	21%
10 to less than 20 years	179	31%
More than 20 years	54	9%

Management responsibility	(n)	%
Non-manager	406	70%
Other manager	112	19%
Manager of other manager(s)	59	10%
Employment type	(n)	%
Ongoing and executive	449	78%
Fixed term	104	18%
Other	24	4%
Have you moved between roles in the last 12 months?*	(n)	%
I have not moved between roles	425	74%
I have moved to a different role within my organisation (including acting roles)	130	23%
I have moved to my role from outside the Victorian public sector	13	2%
I have moved to my role from a different Victorian public sector organisation	9	2%



#### Employment characteristics 2 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Primary workplace location over the last 3 months	(n)	%
Melbourne: Suburbs	295	51%
Other city or town	144	25%
Bendigo	31	5%
Ballarat	27	5%
Melbourne CBD	19	3%
Geelong	17	3%
Horsham	9	2%
Latrobe	9	2%
Shepparton	8	1%
Wodonga	7	1%
Warrnambool	4	1%
Outside Victoria	3	1%
Wangaratta	3	1%
Mildura	1	0%

Primary workplace type over the past 3		0/
months*	(n)	%
Home/private location	365	63%
A main office	147	25%
A frontline or service delivery location (that is not a main office or home/private location)	36	6%
Other (please specify)	20	3%
A hub/shared work space	9	2%
Other workplace type over the past 3 months*	(n)	%
	(n) 299	<b>%</b> 52%
months*		1
months*  A main office	299	52%
months*  A main office  Home/private location  No, I have not worked from any other	299 221	52%
months*  A main office  Home/private location  No, I have not worked from any other locations  A frontline or service delivery location (that	299 221 103	52% 38% 18%

Other



#### Adjustments

#### What this is

These are adjustments staff requested to perform in their role.

#### Why this is important

This shows organisations how flexible they are in adjusting for staff.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Have you requested any of the following adjustments at work?*	(n)	%
No, I have not requested adjustments	403	70%
Flexible working arrangements	118	20%
Physical modifications or improvements to the workplace	64	11%
Career development support strategies	11	2%
Other	9	2%
Job redesign or role sharing	7	1%
Accessible communications technologies	3	1%

Why did you make this request?*	(n)	%
Health	64	37%
Work-life balance	54	31%
Family responsibilities	46	26%
Caring responsibilities	33	19%
Other	21	12%
Study commitments	11	6%
Disability	5	3%

# What was your experience with making the request? The adjustments I needed were made and the process was satisfactory The adjustments I needed were made but the process was unsatisfactory The adjustments I needed were not made 16 9%



#### Caring

#### What this is

These are staff-reported caring responsibilities.

#### Why this is important

This shows organisations what caring responsibilities their staff have.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Caring responsibility	(n)	%
None of the above	219	38%
Primary school aged child(ren)	111	19%
Secondary school aged child(ren)	108	19%
Frail or aged person(s)	66	11%
Prefer not to say	64	11%
Child(ren) - younger than preschool age	47	8%
Preschool aged child(ren)	35	6%
Person(s) with a medical condition	34	6%
Person(s) with disability	29	5%
Person(s) with a mental illness	24	4%
Other	14	2%







vpsc.vic.gov.au/peoplemattersurvey