





## About your report

The results in this report help your organisation build a positive workplace culture with integrity that live the public sector values.

#### Report contents

The visual on the right shows you what sections we've included in this report for your organisation's survey results.

#### Comparing data in this report

Your organisation took part in the survey in 2019 and 2020.

This means you'll be able to compare about 37% of this year's survey with your previous results.

#### Rounding of percentages

In this report, we round numbers up or down to their nearest whole percentage.

This means some percentages may not add up to 100%.

### Survey questions and definitions

Download Survey questions: People matter survey 2021 (DOCX, 62KB) to see how we asked questions and defined concepts in the 2021 survey

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- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
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# People matter

survey 2021

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## Privacy and anonymity

To protect you, we:

- use an anonymous survey link and everyone in your organisation receives the same survey link
- de-identify all survey response data provided to your organisation
- don't collect your name, date of birth or employee ID
- don't release results when fewer than 10 people in a work group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total
- don't link the free-text comment reporting to any other survey information

Read more in our privacy policy.



## Survey's theoretical framework

#### What this is

The framework provides an overview of the workplace factors and outcomes that the survey measures.

#### Why this is important

Based on theory and research, the framework focuses on core themes that help guide organisations in creating better workplaces.

We developed the framework in consultation with stakeholders from the public sector and Deakin University.

#### Our public sector values

The public sector values inform the professional and ethical conduct of everyone who works in the public sector.

As such, these values underpin the theoretical framework of the survey.

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

## Senior leadership

- Lead the organisation
- · Set the culture
- Lead by example
- Actions influence outcomes

# Organisation climate

- Organisational integrity
- Workplace flexibility
- Equal employment opportunity
- Diversity and inclusion
- Safety climate
- Patient safety climate

## Workgroup climate

- Quality service delivery
- Innovation
- Workgroup support
- Change management

# Job and manager

- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up

• Engagement

**Outcomes** 

- Satisfaction
- Wellbeing –
   work-related stress
- Wellbeing –
  job-related affect
- Intention to stay
- Acting on negative behaviours

## The public sector values that underpin the framework and all public sector organisations



Responsiveness



Integrity



Impartiality



Accountability



Respect



Leadership



**Human Rights** 





Your comparator group1 of 2

#### What this is

This is a list of similar organisations to yours.

We try to make sure they're in the same industry your organisation is in.

Some organisations may not have taken part in the survey previously. This means your comparator group may be different to previous years.

#### How we use this in your report

In this report, we compare your organisation's survey results to your comparator group's results.

This is so you can compare how your organisation is doing in your industry or to similar organisations.

We refer to your comparator group in this report as 'comparator'.

**Bushfire Recovery Victoria** 

CenlTex

Commission for Children and Young People

**Court Services Victoria** 

Emergency Services Superannuation Board

**Environment Protection Authority** 

**Essential Services Commission** 

Family Safety Victoria

Family Violence Prevention Agency

Game Management Authority

Independent Broad-based Anticorruption Commission

Infrastructure Victoria

Labour Hire Licensing Authority

Latrobe Valley Authority

Major Transport Infrastructure
Authority

Office of Public Prosecutions

Office of the Chief Parliamentary Counsel

Office of the Governor Victoria

Office of the Legal Services
Commissioner

Office of the Ombudsman Victoria

Office of the Victorian Electoral Commissioner

Office of the Victorian Government Architect

Office of the Victorian Information Commissioner

Office of the Victorian Inspectorate

Portable Long Service Authority

**Public Record Office Victoria** 

Public Transport Safety Victoria

Safer Care Victoria

Service Victoria

Suburban Rail Loop Authority

Victorian Auditor-General's Office





Your comparator group 2 of 2

#### What this is

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Victorian Commission for Gambling and Liquor Regulation

Victorian Disability Worker Commission

Victorian Equal Opportunity and Human Rights Commission

Victorian Fisheries Authority

Victorian Government Solicitor's Office

Victorian Public Sector Commission

Victorian Responsible Gambling Foundation



## Your response rate

#### What this is

This is how many staff in your organisation did the survey in 2021.

## Why this is important

The higher the response rate, the more your results will reflect how staff feel.

If less than 100 completed the survey, consider how much one person could change your results.

For example, if only 25 people did the survey, 1 person would account for 4% of any result.

In this example, if your survey result and comparator group result or previous survey result are within 4% of each other, there is very little difference in the results.

### How to read this

The number in the brackets () shows how many staff completed the survey this year.

We've also expressed this as a percentage of all the staff who work in your organisation.

2020		2021	
72% (86)		49% (88)	
Comparator Public Sector	70% 49%	Comparator Public Sector	50% 39%



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survey 2021

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- Witnessing negative behaviours

- Highest scoring
- Lowest scoring

**Key differences** 

- Most improvedMost declined
- Biggest positive difference from comparator
- Biggest negative difference from comparator

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Job and

- Manager leadership
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manager factors

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Scorecard: employee engagement index

#### What this is

This is the psychological satisfaction staff get from their work.

The employee engagement index is a score out of 100. It is a weighting of all engagement question responses.

The weightings for each engagement response are:

- strongly agree is 100 points
- agree is 75 points
- neither agree nor disagree is 50 points
- disagree is 25 points
- strongly disagree is 0 points

## Why this is important

High engagement may lead to greater satisfaction and lower absences, turnover and workplace stress.

2020			2021	
	65		61	
	Comparator	69	Comparator	72
	Public Sector	68	Public Sector	70



## Engagement question results 1 of 2

#### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 61.

## Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

#### How to read this

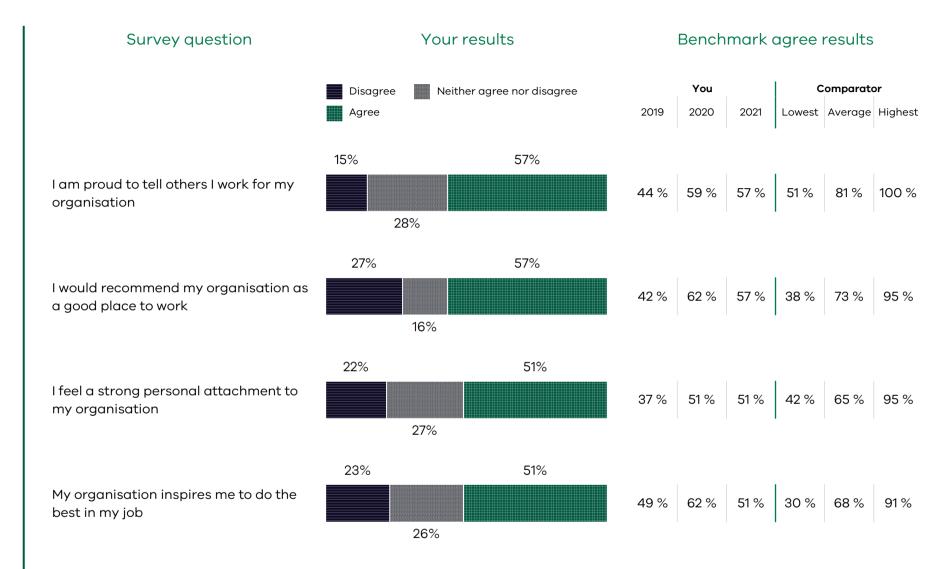
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

57% of your staff who did the survey agreed or strongly agreed with 'I am proud to tell others I work for my organisation'.







## Engagement question results 2 of 2

#### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 61.

## Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

51% of your staff who did the survey agreed or strongly agreed with 'My organisation motivates me to help achieve its objectives'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree 2019 2020 2021 Lowest Average Highest Agree 51% 19% My organisation motivates me to help achieve its objectives

30%

Scorecard: satisfaction, stress, intention to stay

#### What this is

This scorecard provides overall results for satisfaction, high to severe work-related stress, and intention to stay.

There are more people outcomes scorecards throughout this report.

#### Why this is important

This page shows which outcomes are performing well and which outcomes you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about people outcomes.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

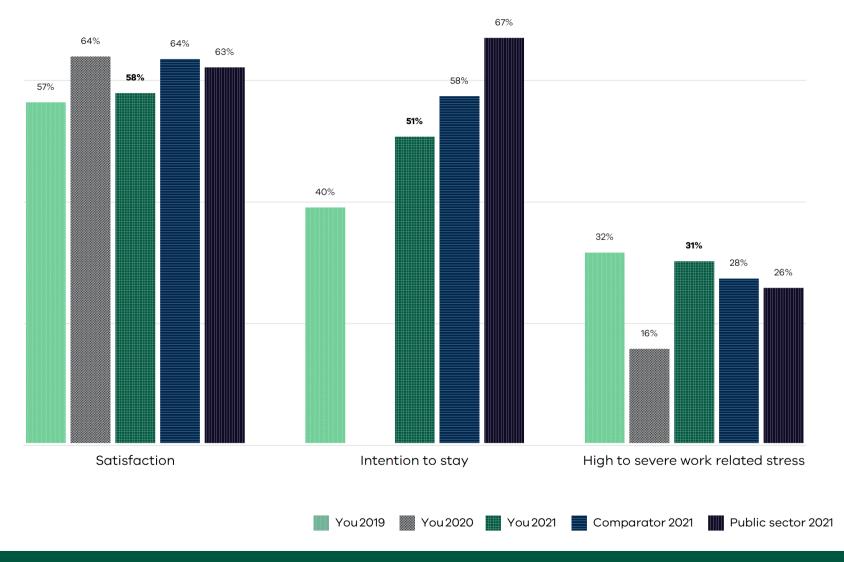
## Example

#### In 2021:

responded positively to questions about Satisfaction which is down from 64% in 2020.

## Compared to:

• 64% of staff at your comparator and 63% of staff across the public sector.



Satisfaction question results 1 of 2

#### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

## Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

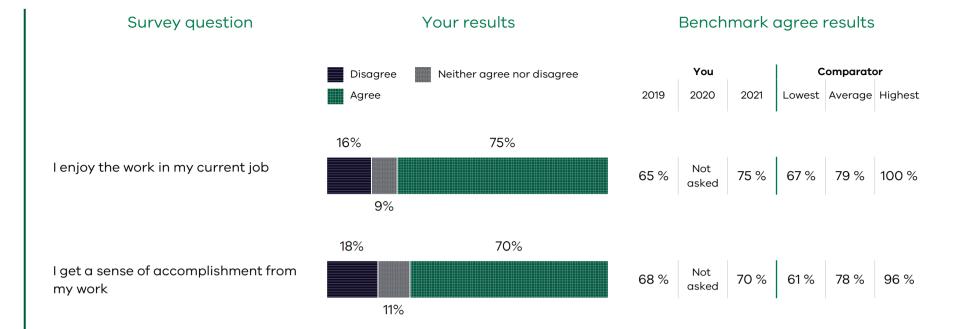
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

75% of your staff who did the survey agreed or strongly agreed with 'I enjoy the work in my current job'.





## Satisfaction question results 2 of 2

#### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

## Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

#### How to read this

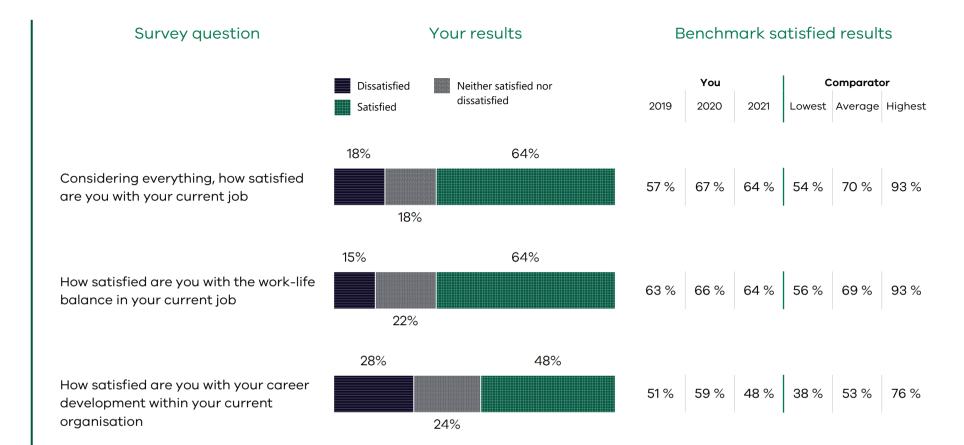
Under 'Your results', see results for each question in descending order by most satisfied.

'Satisfied' combines responses for satisfied and very satisfied and 'Dissatisfied' combines responses for dissatisfied and very dissatisfied.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

64% of your staff who did the survey were satisfied or very satisfied with 'Considering everything, how satisfied are you with your current job'.







## Work-related stress levels

#### What this is

This is the level of stress experienced by employees in response to work-related factors.

## Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

#### How to read this

In this survey we asked staff to tell us their stress level.

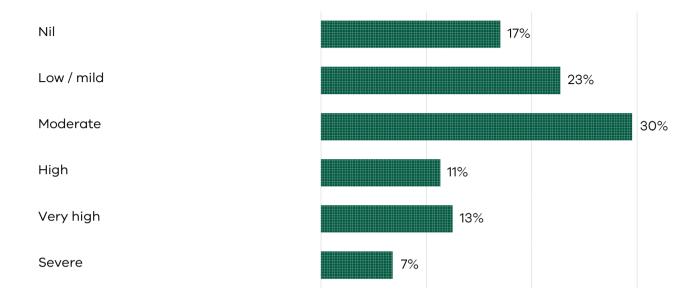
The graph at the top shows how staff in your organisation rated their current levels of work-related stress.

The numbers below show the percentage of staff in your organisation who said they experienced high to severe stress in 2021 compared to 2020 and your comparator.

## Example

31% of your staff who did the survey said they had high to severe stress in 2021. This is compared to 28% of staff in your comparator group and 26% of staff across the public sector.

## How would you rate your current level of work-related stress? (You 2021)



## Reported levels of high to severe stress

2020		2021	,
16%		31%	
Comparator	26%	Comparator	28%
Public Sector	23%	Public Sector	26%



Work-related stress causes

#### What this is

This is the main work-related causes of stress reported by staff.

#### Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

### How to read this

In the survey, we ask staff to tell us if they have experienced mild to severe stress at work, as shown in the visual above the table.

If they answer yes, we ask them to tell us what caused the stress. They can select more than one cause.

In descending order, the table shows the top 10 causes.

### Example

83% of your staff who did the survey said they experienced mild to severe stress.

Of that 83%, 49% said the top reason was 'Workload'.

73	15
83%	17%

Experienced some work-related stress

Did not experience some work-related stress

Of those that experienced work related stress it was from	You 2020	You 2021	Comparator 2021	Public sector 2021
Workload	49%	49%	51%	51%
Time pressure	38%	45%	47%	42%
Unclear job expectations	8%	29%	14%	11%
Management of work (e.g. supervision, training, information, support)	17%	23%	13%	13%
Organisation or workplace change	8%	18%	11%	11%
Content, variety, or difficulty of work	10%	10%	14%	12%
Dealing with clients, patients or stakeholders	13%	10%	16%	14%
Incivility, bullying, harassment or discrimination	3%	10%	4%	7%
Job security	10%	10%	9%	9%
Other	6%	10%	8%	9%



## Intention to stay

#### What this is

This is what your staff intend to do with their careers in the near future.

#### Why this is important

In the public sector, we want to attract, keep, motivate and engage staff.

### How to read this

In the survey, we ask staff to tell us if they intend to leave their organisation, leave the sector or stay.

If they say they intend to leave, we ask them to tell us why they want to. They can select more than one reason.

In descending order, the table shows the top 10 reasons for leaving.

The bar in the top right may not add up to 100% as it doesn't include people who intend to retire, or those who answered 'don't know'.

## Example

32% of your staff who did the survey said they intended to leave.

Of that 32%, 54% said it was from 'Lack of confidence in senior leadership'.

What is your likely career plan for the next 2 years?



Leaving your organisation

Of those who indicated they're leaving your organisation (including leaving the sector) it was for	You 2021	Comparator 2021	Public sector 2021
Lack of confidence in senior leadership	54%	30%	34%
Limited future career opportunities at my organisation	50%	51%	42%
Opportunity to seek/take a promotion elsewhere	50%	44%	33%
Lack of organisational stability	43%	16%	18%
Limited developmental/educational opportunities at my organisation	39%	24%	24%
Limited opportunities to gain further experience at my organisation	39%	39%	33%
Limited recognition for doing a good job	39%	26%	32%
Opportunity to broaden experience	39%	49%	40%
Better remuneration	25%	30%	26%
End of contract/secondment	25%	14%	11%





Leaving the sector Staying

Scorecard: emotional effects of work

#### What this is

This is the level of positive and negative feelings experienced by staff in the 3 months before the survey.

## Why this is important

Positive feelings can lead to higher wellbeing and job satisfaction and a lower chance of burnout.

#### How to read this

Each label represents a question in the survey about emotional effects of work.

Each result is the percentage of staff who said they often, very often or always felt happy, enthusiastic, worried or miserable in the past 3 months.

You can compare these with your comparator and the public sector.

## Example

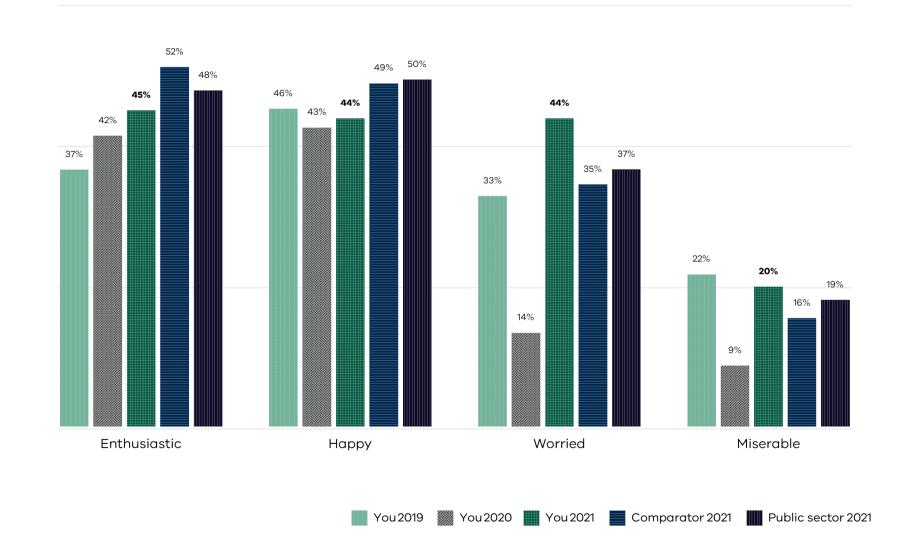
#### In 2021:

 44% of your staff who did the survey said work made them feel happy in 2021, which is up from 43% in 2020

## Compared to:

• 49% of staff at your comparator and 50% of staff across the public sector.

Thinking about the last three months, how often has work made you feel ...



## Scorecard: negative behaviours

#### What this is

This is how many staff have experienced negative behaviours at work in the past 12 months.

## Why this is important

Negative behaviours can be detrimental to health and wellbeing as well as performance and behaviour.

#### How to read this

Each label represents a question in the survey about negative behaviour.

Each result is the percentage of staff who said they experienced bullying, sexual harassment, discrimination or violence and aggression in the past 12 months.

You can compare these with your comparator and the public sector.

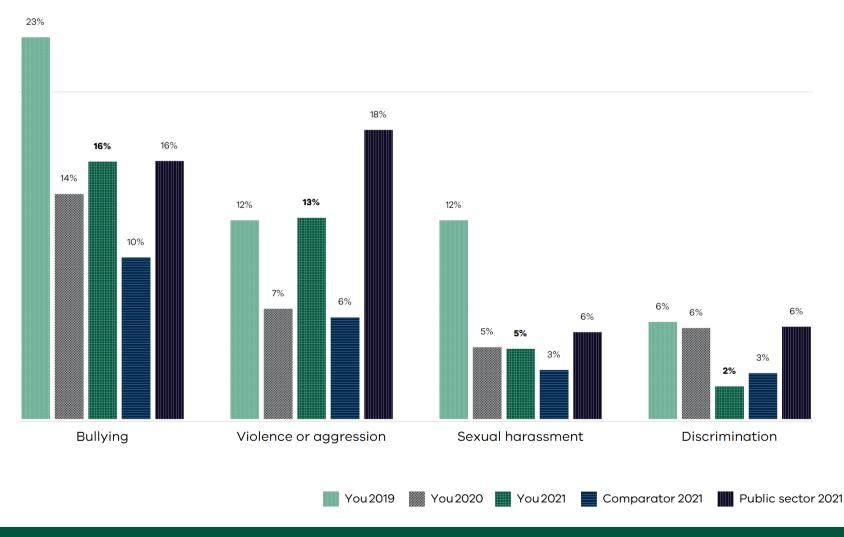
## Example

#### In 2021:

stated they experienced 'Bullying' in the last 12 months which is up from 14% in 2020.

### Compared to:

• 10% of staff at your comparator and 16% of staff across the public sector.



## Bullying

#### What this is

This is repeated unreasonable behaviour directed at an employee that creates a risk to their health and safety.

## Why this is important

Bullying can have an immediate and longterm negative impact on those involved, including those who witness bullying.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work.

If they did, they could tell us with one or more answers what they experienced.

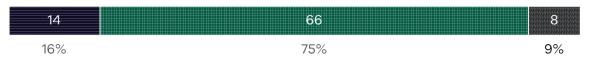
In descending order, the table shows the answers.

## Example

16% of your staff who did the survey said they experienced bullying.

Of that 16%, 79% said the top type was 'Incivility (e.g. talking down to others, making demeaning remarks, not listening to somebody)'.

Have you experienced bullying at work in the last 12 months?



	Experienced bullying	Did no	t experience bullying	g Not sure
If you experienced bullying, what type of bullying did you experience?	You 2020	You 2021	Comparator 2021	Public sector 2021
Incivility (e.g. talking down to others, making demeaning relationships to somebody)	marks, not 75%	79%	75%	69%
Intimidation and/or threats	25%	43%	26%	32%
Exclusion or isolation	8%	36%	43%	42%
Verbal abuse	17%	29%	17%	20%
Being assigned meaningless tasks unrelated to the job	0%	7%	15%	13%
Being given impossible assignment(s)	8%	7%	13%	9%
Interference with my personal property and/or work equipn	nent 0%	7%	4%	4%
Other	25%	7%	15%	15%
Withholding essential information for me to do my job	8%	7%	37%	27%





## Telling someone about the bullying

#### What this is

This is if staff told someone when they experienced bullying.

## Why this is important

By understanding how staff report bullying, organisations can plan how to support and protect staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work.

If they did, they could tell us with one or more answers who they told about it.

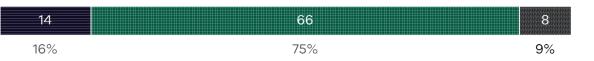
In descending order, the table shows the answers.

## Example

16% of your staff who did the survey said they experienced bullying, of which

- 64% said the top way they reported the bullying was 'Told a colleague'.
- 79% said they didn't submit a formal complaint.

Have you experienced bullying at work in the last 12 months?



	Experienced bullying	Did not	experience bullying	g Not sure
Did you tell anyone about the bullying?	You 2020	You 2021	Comparator 2021	Public sector 2021
Told a colleague	58%	64%	44%	42%
Told a friend or family member	25%	50%	42%	34%
Told a manager	67%	50%	50%	47%
Told Human Resources	0%	29%	19%	12%
Told someone else	0%	29%	13%	12%
Submitted a formal complaint	8%	21%	8%	12%
Told the person the behaviour was not OK	0%	21%	20%	17%
I did not tell anyone about the bullying	17%	14%	11%	12%
Told employee assistance program (EAP) or peer support	0%	14%	11%	9%





Bullying - reasons for not submitting a formal complaint

#### What this is

This is why staff who experienced bullying chose not to submit a formal complaint.

### Why this is important

By understanding this, organisations can plan how to support staff.

### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work. We then asked them if they submitted a formal complaint. If they didn't, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

#### Example

79% of your staff who experienced bullying did not submit a formal complaint, of which:

• 55% said the top reason was 'I believed there would be negative consequences for my career'.

Did you submit a formal complaint?



Submitted formal complaint Did not submit a formal complaint

Please tell us why you did not submit a formal complaint?	You 2021	Comparator 2021	Public sector 2021
I believed there would be negative consequences for my career	55%	49%	40%
I believed there would be negative consequences for my reputation	45%	59%	53%
I didn't think it would make a difference	36%	50%	50%
I didn't feel safe to report the incident	18%	21%	19%
I didn't think it was serious enough	18%	20%	16%
I didn't know how to make a complaint	9%	6%	5%
I didn't know who to talk to	9%	6%	5%
I didn't need to because I no longer had contact with the person(s) who bullied me	9%	10%	8%
I was advised not to	9%	5%	5%



## Perpetrators of bullying

#### What this is

This is who staff have said are responsible for bullying.

## Why this is important

Understanding where bullying happens means organisations can work out what action to take.

#### How to read this

In this year's survey, 16% of your staff said they experienced bullying.

If they did, they could tell us with one or more answers who the perpetrator was.

In descending order, the bar chart shows the perpetrators with the largest number of responses.

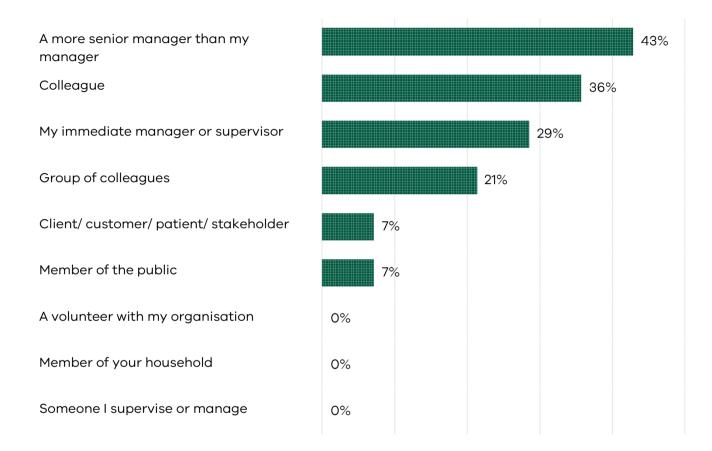
Each row is one perpetrator or group of perpetrators.

## Example

16% of your staff who did the survey said they experienced bullying.

Of that 16%, 43% said it was by 'A more senior manager than my manager'.

## 14 people (16% of staff) experienced bullying (You2021)



## Frequency of bullying

#### What this is

This is how often staff experienced bullying.

## Why this is important

Understanding how often bullying happens means organisations can work out what action to take.

#### How to read this

In this year's survey, 16% of your staff said they experienced bullying.

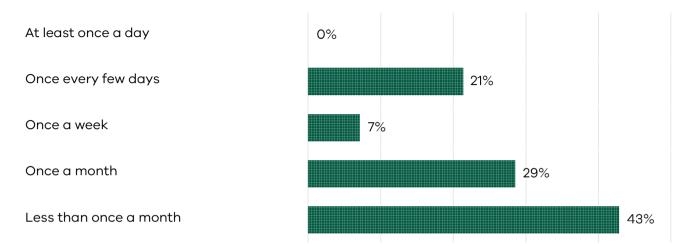
If they did, they could tell us how often they experienced this behaviour.

## Example

16% of your staff who did the survey said they experienced bullying.

Of that 16%, 0% said it was 'At least once a day'.

## How often have you experienced bullying? (You2021)



## Sexual harassment

#### What this is

This is non-consensual or unwelcome sexual behaviour that could cause an employee to feel offended, humiliated or intimidated.

## Why this is important

Sexual harassment can have an immediate and long-term negative impact on those involved, including those who witness sexual harassment.

## Why there is no data here

We've not published the results for this section because less than 10 people said they experienced sexual harassment.

We do this to protect the respondents.

### Discrimination

#### What this is

Discrimination is when a person treats, or proposes to treat, a person unfavourably because of their personal characteristics, such as their age or gender, or other attributes.

## Why this is important

Staff expect to have a safe and inclusive working environment to work in that is free of discrimination.

## Why there is no data here

We've not published the results for this section because less than 10 people said they experienced discrimination.

We do this to protect the respondents.

## Violence and aggression

#### What this is

This is when staff are abused, threatened or assaulted in a situation related to their work.

#### Why this is important

Violence and aggression can have an immediate and long-term negative impact of those involved, including those who witness violence and aggression.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression.

If they did, they could tell us with one or more answers what they experienced.

In descending order, the table shows the answers.

### Example

13% of your staff who did the survey said they experienced violence or aggression.

Of that 13%, 82% said it was from 'Abusive language'.

Have you experienced violence or aggression at work in the last 12 months?



If you experienced violence or aggression, what type did you experience?	You 2020	You 2021	Comparator 2021	Public sector 2021
Abusive language	83%	82%	68%	81%
Intimidating behaviour	33%	73%	73%	69%



Telling someone about violence and aggression

#### What this is

This is who staff told about what violence and aggression they experienced.

## Why this is important

Understanding this means organisations can plan how to support and protect staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression. If they did, they could tell us with one or

more answers who they told.

In descending order, the table shows the answers.

## Example

13% of your staff who did the survey said they experienced violence or aggression, fo which

- 55% said the top way they reported the violence or agression was 'Told a colleague'
- 91% said they didn't submit a formal incident report.

Have you experienced violence or aggression at work in the last 12 months?



Experienced violence or aggression Did not experience violence or aggression Not sure

Did you tell anyone about the incident?	You 2020	You 2021	Comparator 2021	Public sector 2021
Told a colleague	83%	55%	50%	46%
Told a manager	17%	45%	59%	52%
Told the person the behaviour was not OK	0%	36%	26%	33%
Told a friend or family member	0%	27%	23%	20%
Told someone else	0%	18%	10%	6%
I did not tell anyone about the incident(s)	17%	9%	8%	8%
Submitted a formal incident report	0%	9%	9%	32%
Told employee assistance program (EAP) or peer support	0%	9%	5%	3%
Told Human Resources	0%	9%	9%	4%



Violence and aggression - reasons for not submitting a formal incident report

#### What this is

This is why staff who experienced violence or aggression chose not to submit a formal incident report.

## Why this is important

By understanding this, organisations can work out what action to take.

#### How to read this

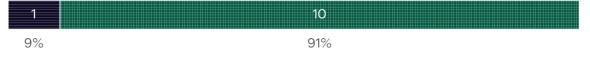
In the survey, we asked staff to tell us if they'd experienced violence or aggression at work. We then asked them if they submitted a formal incident report. If they did not, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

## Example

91% of your staff who experienced violence or aggression did not submit a formal incident report, of which:

• 60% said the top reason was 'I didn't think it would make a difference'.

Did you submit a formal incident report?



Submitted formal incident report	Did not submit a formal incident report
·	•

Please tell us why you did not submit a formal incident report?	You 2021	Comparator 2021	Public sector 2021
I didn't think it would make a difference	60%	37%	39%
I didn't need to because I no longer had contact with the person(s) who was aggressive or violent to me	50%	15%	15%
I believed there would be negative consequences for my career	40%	22%	12%
I believed there would be negative consequences for my reputation	20%	27%	16%
I didn't know how to make a complaint	10%	3%	3%
I didn't need to because I made the violence or aggression stop	10%	17%	16%
I didn't think it was serious enough	10%	40%	33%
I thought the complaint process would be embarrassing or difficult	10%	6%	4%
Other	10%	19%	12%





# Perpetrators of violence and aggression

#### What this is

This is who staff have said are responsible for violence and aggression.

### Why this is important

Understanding this means organisations can plan how to support and protect staff.

#### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression.

If they did, they could tell us with one or more answers who the perpetrator was.

In descending order, the bar chart shows the perpetrators with the largest number of responses.

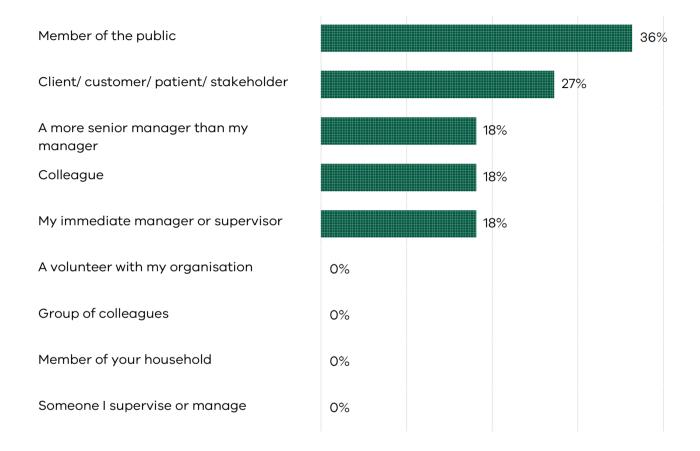
Each row is one perpetrator or a group of perpetrators.

## Example

13% of your staff who did the survey said they experienced violence or aggression.

Of that 13%, 36% said it was 'Member of the public'.

## 11 people (13% of staff) experienced violence or aggression (You2021)





## Frequency of violence and aggression

#### What this is

This is how often staff experienced violence or aggression.

## Why this is important

Understanding the frequency staff experienced violence or aggression may help organisations work out what action to take.

#### How to read this

In this year's survey, 13% of your staff said they experienced violence or aggression.

If they did, they could tell us how often they experienced this behaviour.

The graph shows how often staff were experiencing violence or aggression.

## Example

13% of your staff who did the survey said they experienced violence or aggression.

Of that 13%, 0% said it was by 'At least once a day'.

## How often have you experienced the behaviour(s)? (You2021)

At least once a day

Once every few days

Is%

Once a week

Is%

Once a month

27%



## Witnessing negative behaviours

#### What this is

This is where staff witnessed people acting in a negative way against a colleague.

#### Why this is important

Witnessing negative behaviour can still have a negative impact on the person, as it does on the victim.

#### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work

They could tell us with one or more answers if they witnessed negative behaviour and what type they witnessed.

In descending order, the table shows the answers.

### Example

19% of your staff who did the survey said they witnessed some negative behaviour at work.

81% said they witnessed No, I have not witnessed any of the situations above'.

Have you witnessed any negative behaviour at work in the last 12 months?



During the last 12 months in your current organisation, have you witnessed any of the following negative behaviours at work?	You 2021	Comparator 2021	Public sector 2021
No, I have not witnessed any of the situations above	81%	85%	77%
Bullying of a colleague	16%	11%	16%
Discrimination against a colleague	8%	5%	8%
Violence or aggression against a colleague	2%	2%	6%



Taking action when witnessing negative behaviours

#### What this is

This is what your staff did when they witnessed negative behaviour at work.

## Why this is important

What staff do when they witness negative behaviour may help organisations understand what support their staff need.

#### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work

If they did, they could tell us with one or more answers what action they took.

The table shows the answers in descending order.

## Example

19% of your staff who did the survey witnessed negative behaviour, of which:

- 71% said the top action they took was 'Spoke to the person who experienced the behaviour'.
- 12% took no action.

Have you witnessed any negative behaviour at work in the last 12 months?



When you witnessed the above behaviour(s), did you do any of the following?	You 2021	Comparator 2021	Public sector 2021
Spoke to the person who experienced the behaviour	71%	75%	72%
Told a colleague	35%	18%	21%
Told a manager	29%	35%	37%
Told the person the behaviour was not OK	24%	18%	25%
Other	18%	6%	7%
Spoke to the person who behaved in a negative way	18%	14%	22%
Took no action	12%	8%	7%
Submitted a formal complaint	6%	2%	6%
Told Human Resources	6%	12%	6%

Witnessed some negative behaviour

Did not witness some negative behaviour



Negative behaviour — satisfaction with making a formal complaint

#### What this is

This is how satisfied a staff member was with how your organisation managed their complaint.

### Why this is important

When staff submit a formal complaint for negative behaviours, they should feel your organisation will manage it effectively and professionally.

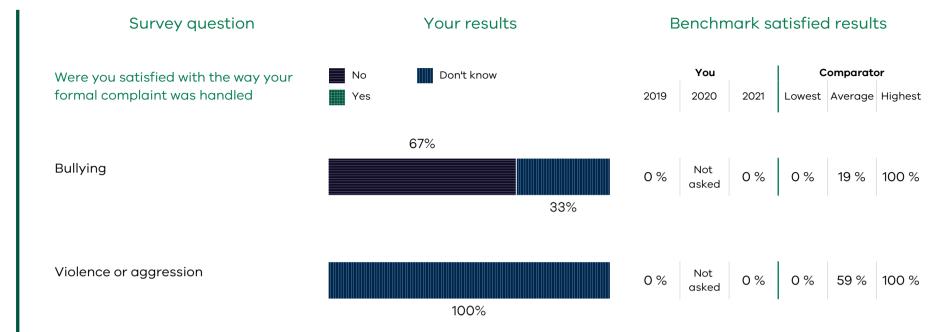
#### How to read this

Under 'Your results', see results for each question in descending order by yes.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

0% of staff who did the survey were satisfied with the way your organisation handled their formal 'Bullying' complaint.





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Highest scoring questions

#### What this is

These are the questions your organisation had the highest agreement or satisfaction with in 2021.

#### How to read this

Use this data to see where your organisation has the highest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 scores against your 2020 scores and your 2021 comparator group.

#### Example

On the first row 'Job enrichment', the 'You 2021' column shows 89% of your staff agreed with 'I understand how my job contributes to my organisation's purpose'. In the 'Change from 2020' column, you have a 1% increase, which is a positive trend.

Question group	Highest scoring questions	You 2021	Change from 2020	Comparator 2021
Job enrichment	I understand how my job contributes to my organisation's purpose	89%	+1%	91%
Workgroup support	I am able to work effectively with others in my workgroup	85%	-4%	93%
Manager leadership	My manager works effectively with people from diverse backgrounds	83%	Not asked in 2020	90%
Innovation	My workgroup respectfully consults with clients and stakeholders to improve outcomes	83%	Not asked in 2020	88%
Manager leadership	My manager ensures clients receive a high standard of service	82%	Not asked in 2020	90%
Manager leadership	My manager treats employees with dignity and respect	82%	Not asked in 2020	90%
Quality service delivery	My workgroup strives to deliver services in a timely manner	82%	Not asked in 2020	92%
Manager leadership	My manager demonstrates honesty and integrity	81%	Not asked in 2020	89%
Workgroup support	People in my workgroup treat each other with respect	81%	-4%	90%
Manager support	My manager listens to what I have to say	80%	-4%	88%



#### Lowest scoring questions

#### What this is

These are the questions your organisation had the lowest agreement or satisfaction with in 2021.

#### How to read this

Use this data to see where your organisation has the lowest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 scores against your 2020 scores and your 2021 comparator group.

#### Example

On the first row 'Taking action', the 'You 2021' column shows 14% of your staff agreed with 'My organisation has taken positive action on the results of last year's survey'.

This question was not asked in 2020.

Question subgroup	Lowest scoring questions	You 2021	Change from 2020	Comparator 2021
Taking action	My organisation has taken positive action on the results of last year's survey	14%	Not asked in 2020	40%
Learning and development	I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)	22%	Not asked in 2020	30%
Learning and development	I am satisfied with the availability of opportunities to move between roles within my organisation (e.g. temporary or permanent transfers)	27%	Not asked in 2020	37%
Learning and development	I feel I have an equal chance at promotion in my organisation	34%	Not asked in 2020	44%
Safety climate	All levels of my organisation are involved in the prevention of stress	40%	+0%	47%
Safety climate	In my workplace, there is good communication about psychological safety issues that affect me	40%	-14%	59%
Taking action	I believe my organisation will take positive action on the results of this year's survey	41%	Not asked in 2020	57%
Learning and development	There are adequate opportunities for me to develop skills and experience in my organisation	42%	Not asked in 2020	58%
Safety climate	Senior leaders show support for stress prevention through involvement and commitment	42%	-17%	58%
Learning and development	I am satisfied with the way my learning and development needs have been addressed in the last 12 months	43%	Not asked in 2020	56%



#### Most improved

#### What this is

This is where staff feel their organisation has most improved.

#### How to read this

Use this data to see if your organisation has a developing or changing trend.

In this table, your trend is shown in the 'Increase from 2020' column.

When you use this data, focus on the increase instead of individual numbers.

This is because the increase from 2020 shows you where the most positive changes are happening in your organisation.

#### Example

On the first row 'Job enrichment', the 'You 2021' column shows 60% of your staff agreed with 'I have a choice in deciding how I do my work'.

In the 'Increase from 2020' column, you have a 2% increase, which is a positive trend.

Question group	Most improved from last year	You 2021	Increase from 2020	Comparator 2021
Job enrichment	I have a choice in deciding how I do my work	60%	+2%	79%
Job enrichment	I understand how my job contributes to my organisation's purpose	89%	+1%	91%
Safety climate	All levels of my organisation are involved in the prevention of stress	40%	+0%	47%



#### Most declined

#### What this is

This is where staff feel their organisation has most declined.

#### How to read this

Use this data to see if your organisation has a developing or changing trend.

In this table, your trend is shown in the 'Decrease from 2020' column.

When you use this data, focus on the decrease instead of individual numbers.

This is because the decrease from 2020 shows you where the most negative changes are happening in your organisation.

#### Example

On the first row 'Senior leadership', the 'You 2021' column shows 53% of your staff agreed with 'Senior leaders support staff to work in an environment of change'. In the 'Decrease from 2020' column, you have a 20% decrease, which is a negative trend.

Question subgroup	Largest decline from last year	You 2021	Decrease from 2020	Comparator 2021
Senior leadership	Senior leaders support staff to work in an environment of change	53%	-20%	69%
Safety climate	Senior leaders consider the psychological health of employees to be as important as productivity	44%	-20%	60%
Safety climate	Senior leaders show support for stress prevention through involvement and commitment	42%	-17%	58%
Workgroup support	People in my workgroup regularly reach out to support me and my wellbeing	59%	-15%	78%
Senior leadership	Senior leaders provide clear strategy and direction	49%	-14%	62%
Safety climate	In my workplace, there is good communication about psychological safety issues that affect me	40%	-14%	59%
Meaningful work	I am achieving something important through my work	68%	-13%	80%
Safety climate	My organisation has effective procedures in place to support employees who may experience stress	47%	-13%	61%
Engagement	My organisation motivates me to help achieve its objectives	51%	-12%	70%
Satisfaction	How satisfied are you with your career development within your current organisation	48%	-12%	53%



Biggest positive difference from comparator

#### What this is

This is where your staff have agreed more to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest positive difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

#### Example

On the first row 'Equal employment opportunity', the 'You 2021' column shows 66% of your staff agreed with 'Disability is not a barrier to success in my organisation'.

The 'difference' column, shows that agreement for this question was 4 percentage points higher in your organisation than in your comparator.

Question group	Biggest positive difference from comparator	You 2021	Difference	Comparator 2021
Equal employment opportunity	Disability is not a barrier to success in my organisation	66%	+4%	62%



# Biggest negative difference from comparator

#### What this is

This is where your staff have agreed less to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest negative difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

#### Example

On the first row 'Safety climate', the 'You 2021' column shows 61% of your staff agreed with 'My organisation provides a physically safe work environment'.

The 'difference' column, shows that agreement for this question was 27 percentage points lower in your organisation than in your comparator.

Question subgroup	Biggest negative difference from comparator	You 2021	Difference	Comparator 2021
Safety climate	My organisation provides a physically safe work environment	61%	-27%	88%
Taking action	My organisation has taken positive action on the results of last year's survey	14%	-26%	40%
Engagement	I am proud to tell others I work for my organisation	57%	-24%	81%
Workgroup support	People in my workgroup appropriately manage conflicts of interest	56%	-24%	79%
Supporting question - gender equality	My organisation uses inclusive and respectful images and language	64%	-22%	86%
Workplace flexibility	There is a positive culture within my organisation in relation to employees who use flexible work arrangements	51%	-21%	72%
Organisational integrity	My organisation respects the human rights of employees	63%	-21%	84%
Workplace flexibility	There is a positive culture within my organisation in relation to employees who have family responsibilities	55%	-21%	76%
Workplace flexibility	There is a positive culture within my organisation in relation to employees who have caring responsibilities	52%	-20%	73%
Senior leadership	Senior leaders demonstrate honesty and integrity	52%	-20%	72%



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# Scorecard

climate

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# **Taking action**

#### What this is

This is how well staff feel their organisation takes action and makes improvements from your survey results.

#### Why this is important

If your organisation takes action as a result of survey results, your staff may feel their feedback is valuable.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

41% of your staff who did the survey agreed or strongly agreed with I believe my organisation will take positive action on the results of this year's survey'.

#### Survey question

I believe my organisation will take positive action on the results of this year's survey

My organisation has taken positive action on the results of last year's survey

#### Your results

# Neither agree nor disagree Disagree

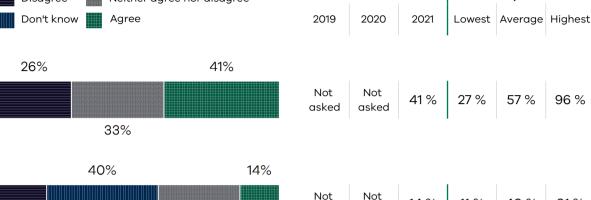


17%



Comparator

You



29%

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# Senior leadership

#### Senior leadership 1 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

#### Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

64% of your staff who did the survey agreed or strongly agreed with 'Senior leaders actively support diversity and inclusion in the workplace'.







# Senior leadership

Senior leadership 2 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

#### Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

and direction

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

49% of your staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know Agree 2019 2020 2021 Lowest Average Highest 49% 3% Senior leaders provide clear strategy

31%

17%





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#### Scorecard 1 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

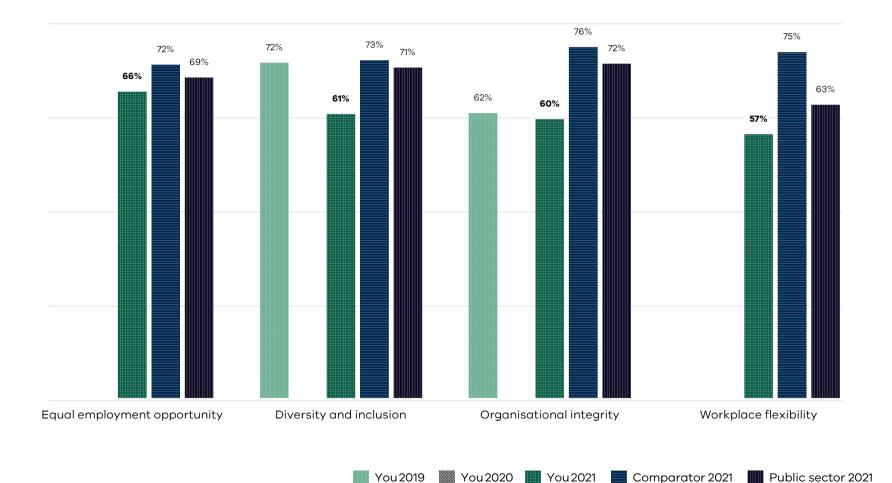
#### Example

#### In 2021:

 66% of your staff who did the survey responded positively to questions about Equal employment opportunity.

### Compared to:

• 72% of staff at your comparator and 69% of staff across the public sector.



#### Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

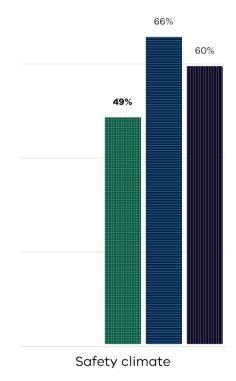
#### Example

#### In 2021:

 49% of your staff who did the survey responded positively to questions about Safety climate.

#### Compared to:

 66% of staff at your comparator and 60% of staff across the public sector.



You 2019 You 2020 You 2021 Comparator 2021 Public sector 2021

#### Organisational integrity 1 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

#### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

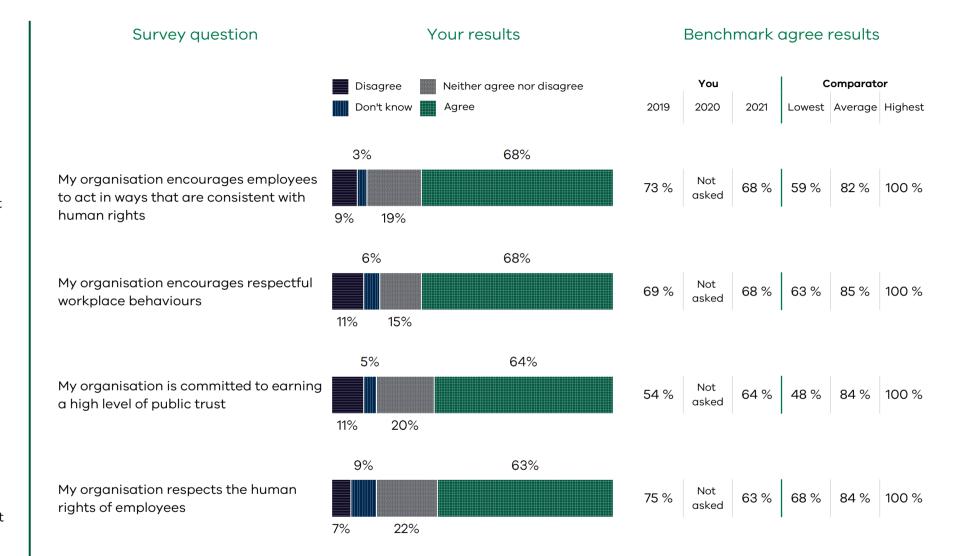
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

68% of your staff who did the survey agreed or strongly agreed with 'My organisation encourages employees to act in ways that are consistent with human rights'.







#### Organisational integrity 2 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

#### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

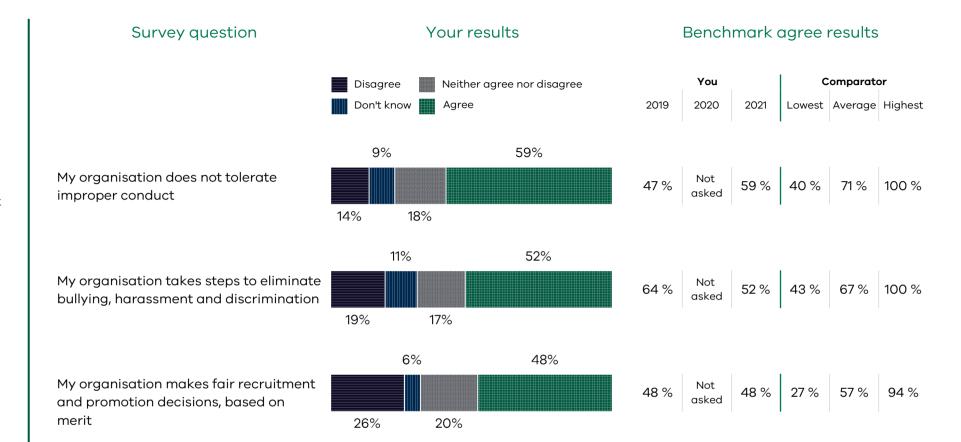
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

59% of your staff who did the survey agreed or strongly agreed with 'My organisation does not tolerate improper conduct'.







#### Workplace flexibility 1 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

67% of your staff who did the survey agreed or strongly agreed with 'I have the flexibility I need to manage my work and non-work activities and responsibilities'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 16% 67% I have the flexibility I need to manage asked my work and non-work activities and asked responsibilities 17% 20% 63% I am confident that if I requested a flexible work arrangement, it would be given due consideration 17% 7% 63% My organisation supports employees with family or other caring asked responsibilities, regardless of gender 31% 14% 57% Having family responsibilities is not a barrier to success in my organisation 8% 22%





Workplace flexibility 2 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

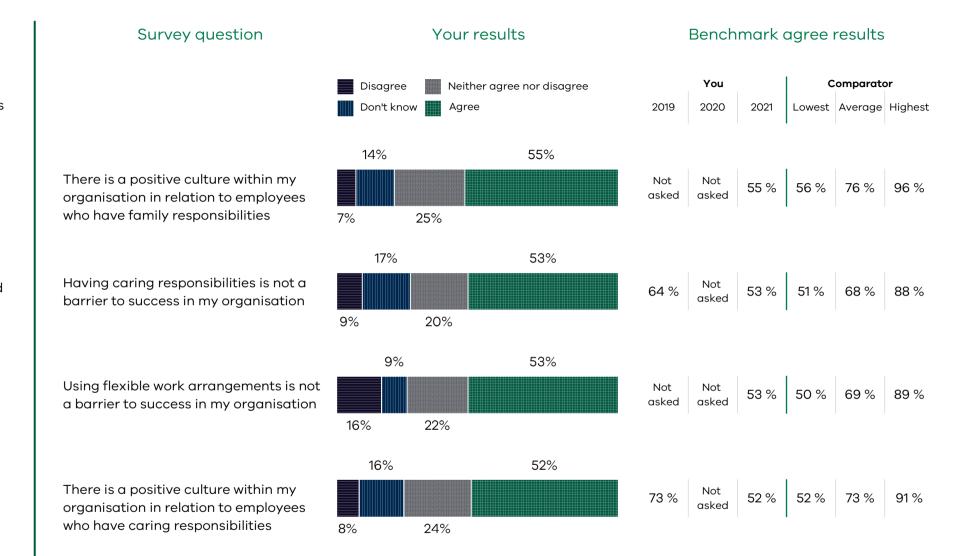
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

55% of your staff who did the survey agreed or strongly agreed with There is a positive culture within my organisation in relation to employees who have family responsibilities'.







Workplace flexibility 3 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

51% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who use flexible work arrangements'.

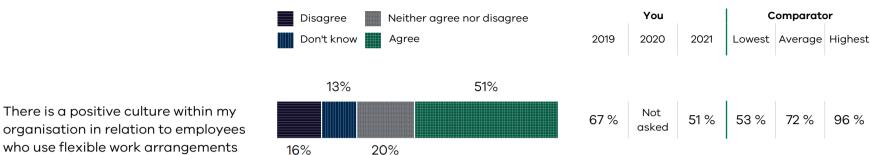
#### Survey question

There is a positive culture within my

who use flexible work arrangements

#### Your results

## Benchmark agree results



Workplace flexibility 4 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

The table shows you what flexible work arrangements staff use.

Each row represents one use. Staff can select more than one.

You can compare between your organisation, comparator and the public sector.

#### Example

63% of staff who did the survey said the flexible work arrangement they used was 'No, I do not use any flexible work arrangements'.

Do you use any of the following flexible work arrangements?	You 2021	Comparator 2021	Public sector 2021
No, I do not use any flexible work arrangements	63%	35%	38%
Working from an alternative location (e.g. home, hub/shared work space)	23%	42%	24%
Flexible start and finish times	22%	30%	23%
Part-time	2%	10%	19%
Using leave to work flexible hours	2%	6%	8%
Working more hours over fewer days	1%	5%	6%
Purchased leave	1%	2%	2%



Equal employment opportunity 1 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

#### Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

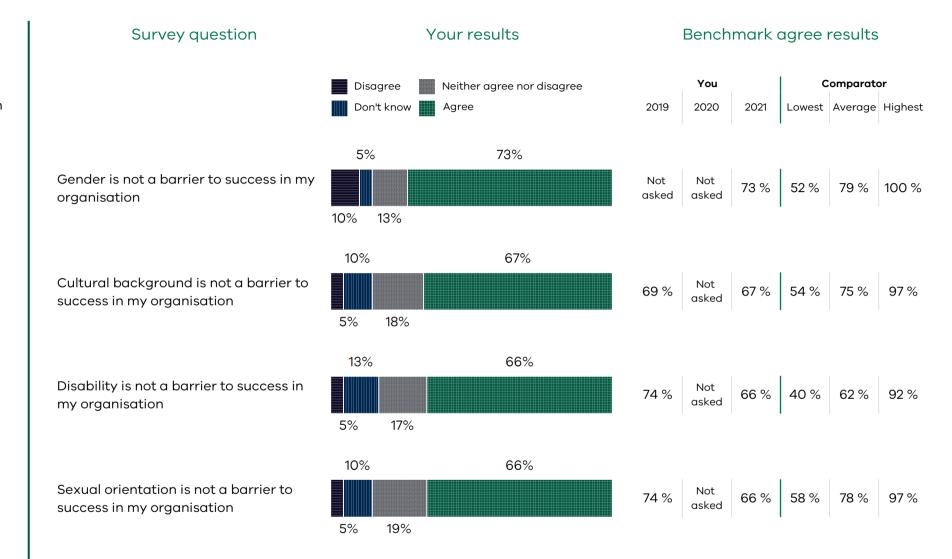
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

73% of your staff who did the survey agreed or strongly agreed with 'Gender is not a barrier to success in my organisation'.





Equal employment opportunity 2 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

#### Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

64% of your staff who did the survey agreed or strongly agreed with 'Age is not a barrier to success in my organisation'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 9% 64% Age is not a barrier to success in my organisation 11% 16% 20% 61% Being Aboriginal and/or Torres Strait asked Islander is not a barrier to success in my organisation 17% 1%



Psychosocial and physical safety climate question results 1 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

#### Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

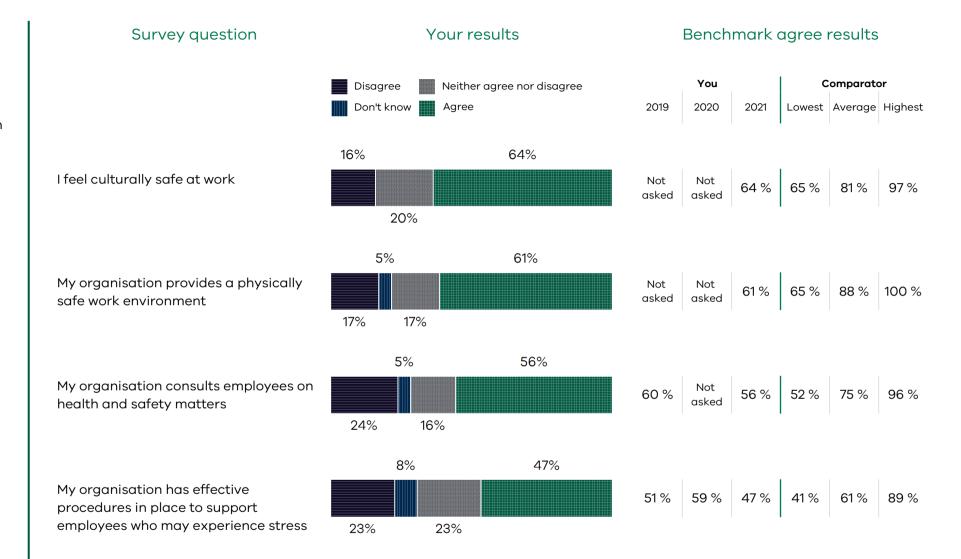
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

64% of your staff who did the survey agreed or strongly agreed with 'I feel culturally safe at work'.







Psychosocial and physical safety climate question results 2 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

#### Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

44% of your staff who did the survey agreed or strongly agreed with 'Senior leaders consider the psychological health of employees to be as important as productivity'.







#### Psychosocial safety climate score

#### What this is

Psychosocial safety climate score reflects how well your organisation's workplace practices and processes support a climate for good psychological health.

#### How we work out your score

We work out your score from these 4 questions:

- In my workplace, there is good communication about psychological safety issues that affect me
- 2. All levels of my organisation are involved in the prevention of stress
- Senior leaders consider the psychological health of employees to be as important as productivity
- Senior leaders show support for stress prevention through involvement and commitment

To work out your score, we rate each response and add them together

- strongly agree is 5
- agree is 4
- neither agree or disagree is 3
- disagree is 2
- strongly disagree is 1

#### How to interpret your score

Under 'Benchmark results', compare your organisation to your comparator and the highest and lowest score in your comparator group for 2021. We also show the lowest (4) and highest (20) scores possible.

#### A score of:

- 12 or less indicates a poor climate and a high risk of adverse outcomes
- 13 indicates a moderate climate and medium risk of adverse outcomes
- 14 or more indicates a high climate and low risk of adverse outcomes

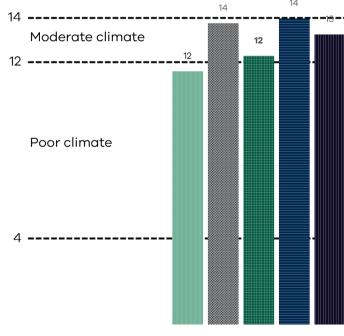
#### Adverse outcomes can include:

- · poor work quality
- negative acts such as bullying and harassment
- mental health problems such as depression, distress and emotional exhaustion
- sickness absence
- presenteeism (coming to work when sick)
- worker compensation
- reduced engagement

#### Benchmark results

20 -----

#### Positive climate



Psychosocial safety climate

You 2019 You 2020 You 2021 Comparator 2021 Public sector 2021



#### Diversity and inclusion 1 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

#### Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

69% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees from varied cultural backgrounds'.

#### Survey question Your results Benchmark agree results You Comparator Neither garee nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 5% 69% There is a positive culture within my organisation in relation to employees from varied cultural backgrounds 3% 23% 7% 65% There is a positive culture within my organisation in relation to employees of different sexes/genders 22% 3% 60% There is a positive culture within my organisation in relation to employees of different age groups 11% 25% 19% 60% There is a positive culture within my organisation in relation to employees with disability 3% 17%



#### Diversity and inclusion 2 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

#### Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

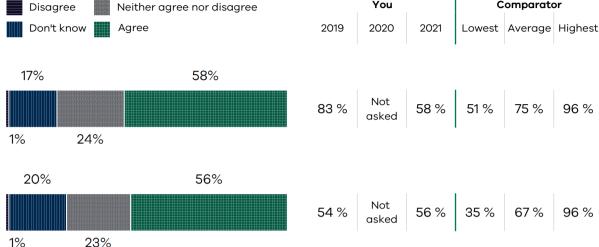
#### Example

58% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who identify as LGBTIQ+'.

# Survey question Your results Benchmark agree results Pisagree Neither agree par disagree You Comparator

There is a positive culture within my organisation in relation to employees who identify as LGBTIQ+

There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait 1% Islander





## Gender equality supporting measures

#### What this is

These are new questions to support Workplace Gender Audits, in addition to existing People matter survey questions on gender equality.

Your excel files show all of the questions you can use in your workplace gender audits.

#### Why this is important

Under the Gender Equality Act 2020, organisations have obligations to promote gender equality in the workplace.

#### How to read this

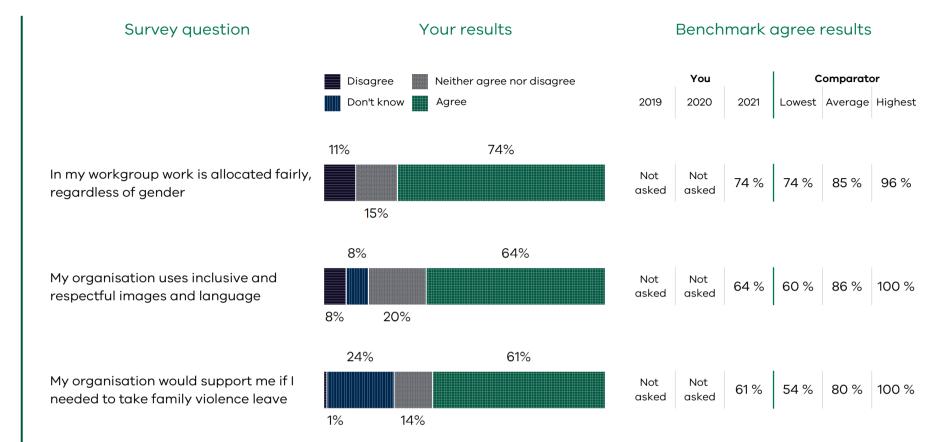
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

74% of your staff who did the survey agreed or strongly agreed with 'In my workgroup work is allocated fairly, regardless of gender'.







# People matter

survey 2021

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leadership —

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## Workgroup climate

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# Job and manager factors

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- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# Demographics

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring



#### Scorecard

#### What this is

This scorecard provides overall results for each factor in the workgroup climate part of the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about workgroup climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

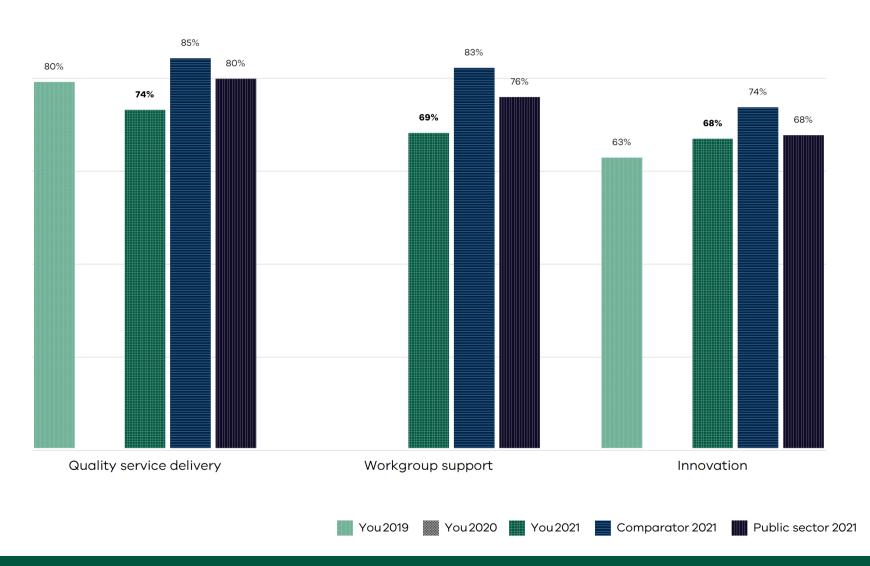
#### Example

#### In 2021:

 74% of your staff who did the survey responded positively to questions about.

#### Compared to:

• 85% of staff at your comparator and 80% of staff across the public sector.



Quality service delivery 1 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

#### Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

82% of your staff who did the survey agreed or strongly agreed with 'My workgroup strives to deliver services in a timely manner'.







Quality service delivery 2 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

#### Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

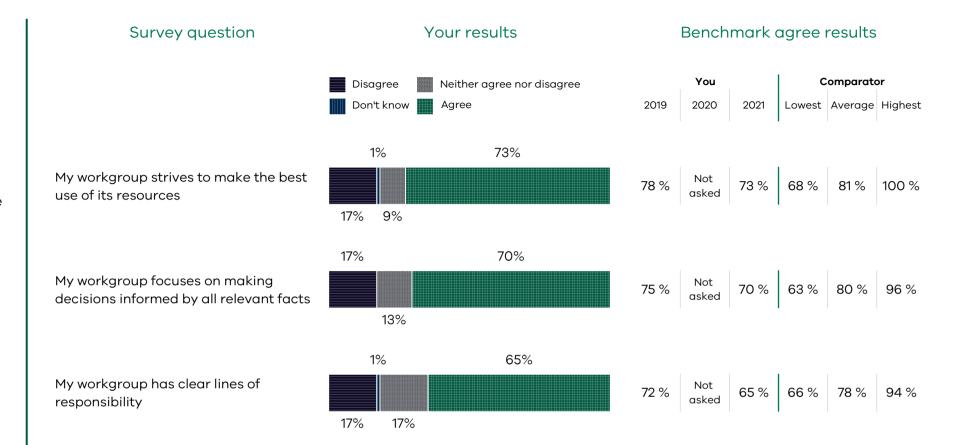
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

73% of your staff who did the survey agreed or strongly agreed with 'My workgroup strives to make the best use of its resources'.



#### Innovation 1 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

#### Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

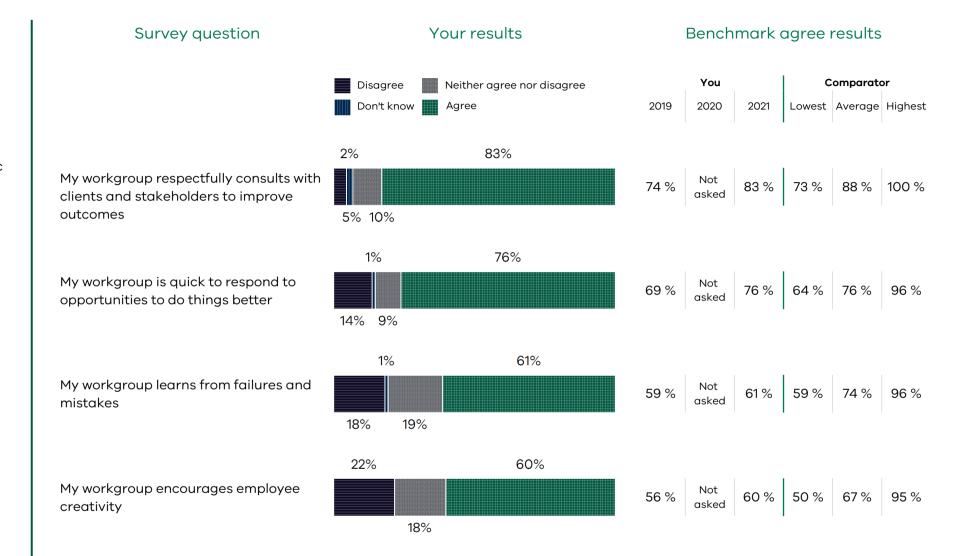
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

83% of your staff who did the survey agreed or strongly agreed with 'My workgroup respectfully consults with clients and stakeholders to improve outcomes'.







#### Innovation 2 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

#### Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

## Example

57% of your staff who did the survey agreed or strongly agreed with 'My workgroup takes reasonable risks to improve its services'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know Agree 2019 2020 2021 Lowest Average Highest 2% 57% My workgroup takes reasonable risks to improve its services 14% 27%

#### Workgroup support 1 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

#### Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

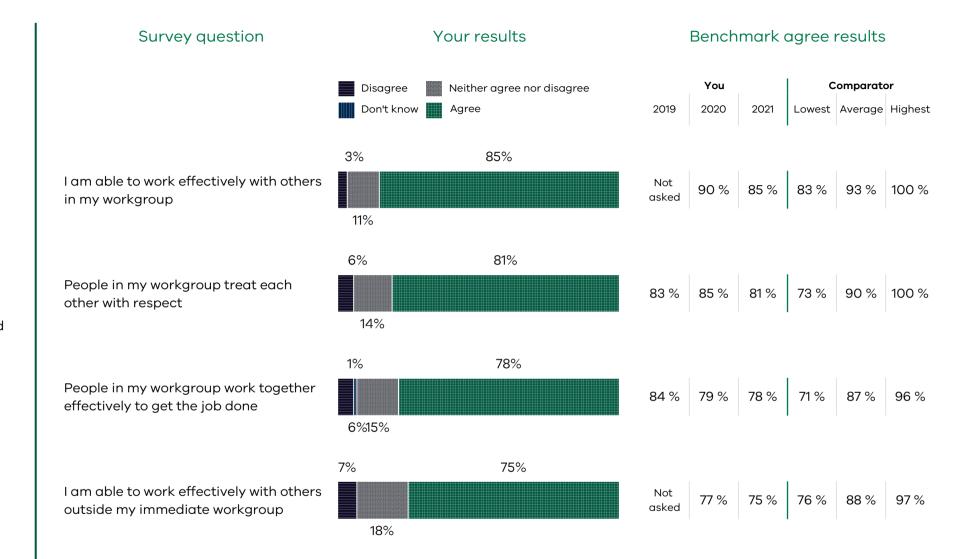
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

85% of your staff who did the survey agreed or strongly agreed with 'I am able to work effectively with others in my workgroup'.







#### Workgroup support 2 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

#### Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

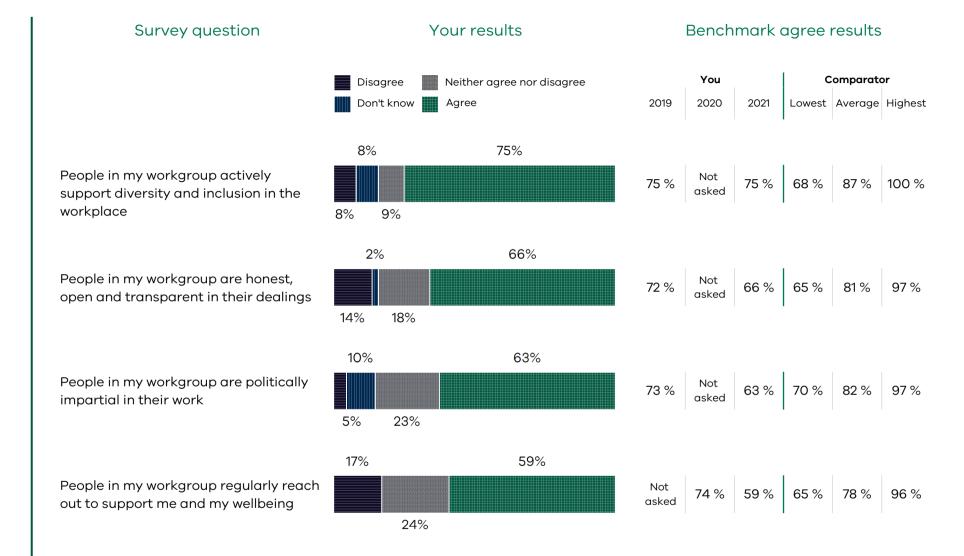
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

75% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup actively support diversity and inclusion in the workplace'.







# Workgroup climate

Workgroup support 3 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

#### Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree. other

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

56% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup appropriately manage conflicts of interest'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know Agree 2019 2020 2021 Lowest Average Highest 56% 11% People in my workgroup appropriately manage conflicts of interest 6% 27% 2% 50% Workgroups across my organisation willingly share information with each

26%

22%

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#### Scorecard 1 of 2

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

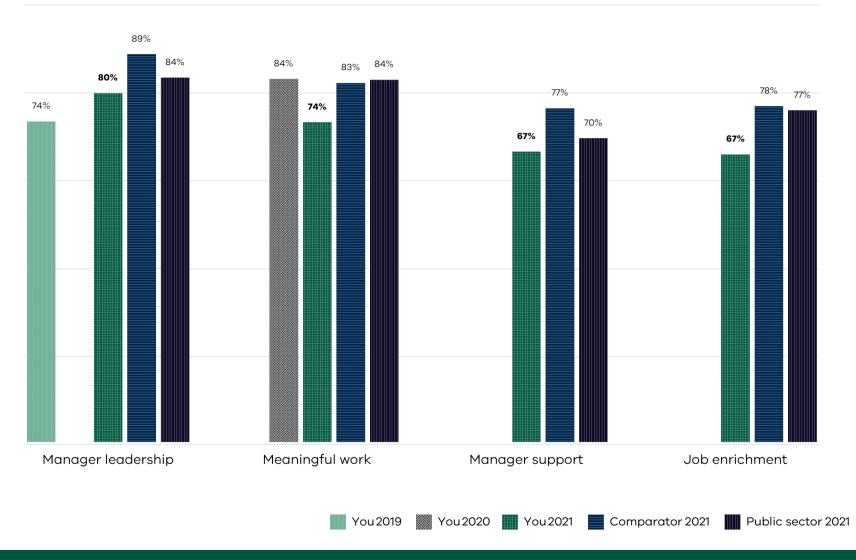
## Example

#### In 2021:

 80% of your staff who did the survey responded positively to questions about Manager leadership.

#### Compared to:

• 89% of staff at your comparator and 84% of staff across the public sector.



#### Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

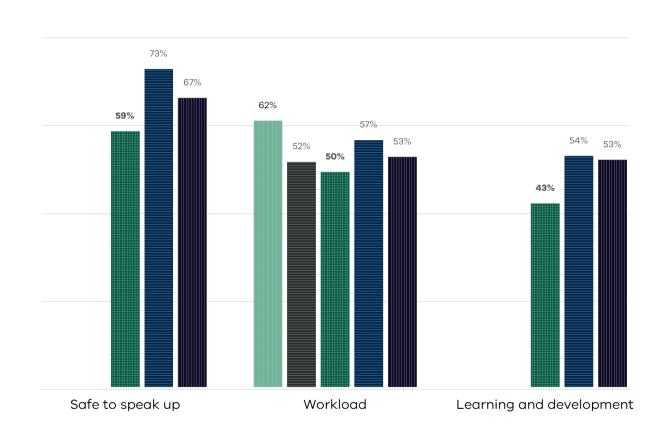
#### Example

#### In 2021:

 59% of your staff who did the survey responded positively to questions about Safe to speak up.

#### Compared to:

• 73% of staff at your comparator and 67% of staff across the public sector.





You 2020 You 2021 Comparator 2021

Public sector 2021

#### Manager leadership 1 of 2

#### What this is

This is how well staff perceive their direct managers lead.

#### Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

#### How to read this

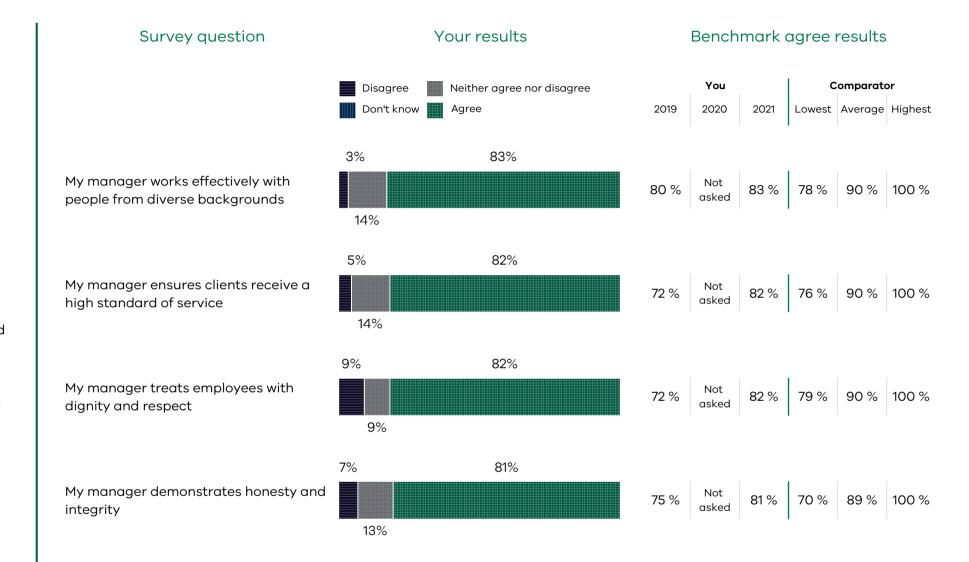
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

83% of your staff who did the survey agreed or strongly agreed with 'My manager works effectively with people from diverse backgrounds'.







#### Manager leadership 2 of 2

#### What this is

This is how well staff perceive their direct managers lead.

#### Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

78% of your staff who did the survey agreed or strongly agreed with 'My manager models my organisation's values'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 8% 78% My manager models my organisation's values 14% 5% 77% My manager is committed to workplace safety 8% 10%



#### Manager support 1 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

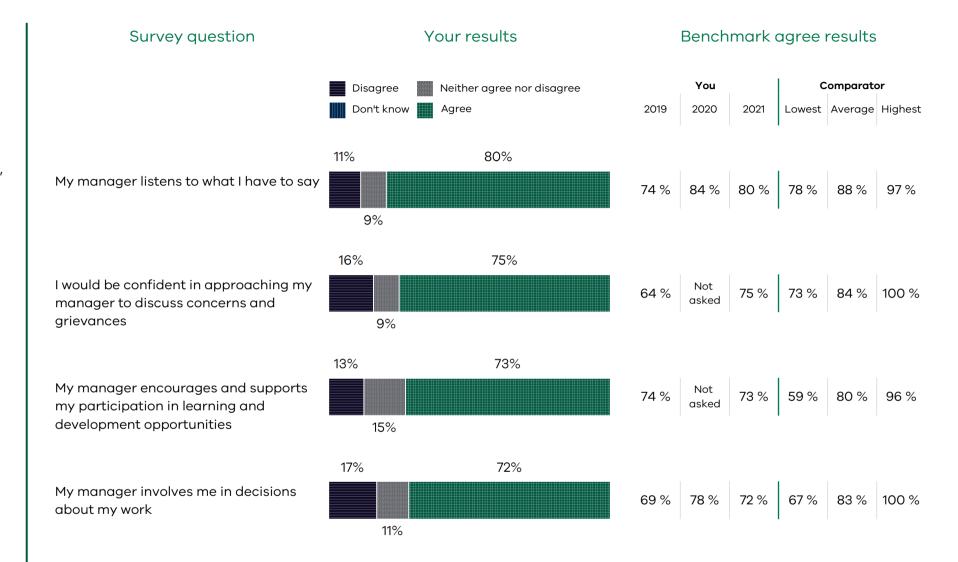
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

80% of your staff who did the survey agreed or strongly agreed with 'My manager listens to what I have to say'.







#### Manager support 2 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

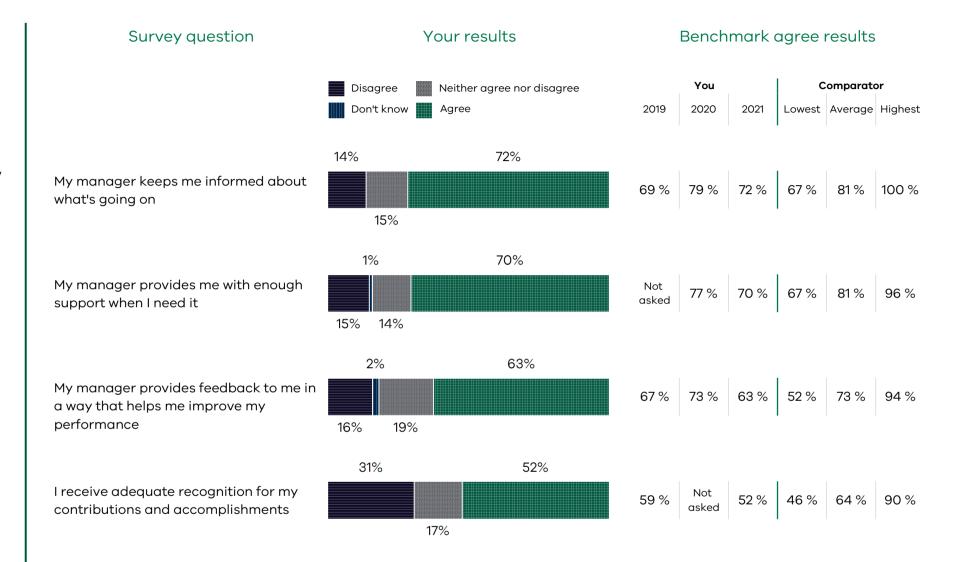
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

72% of your staff who did the survey agreed or strongly agreed with 'My manager keeps me informed about what's going on'.







#### Manager support 3 of 3

#### What this is

This is how supported staff feel by their direct manager.

#### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

with me about my learning and

development

This can lead to higher satisfaction, performance and capacity to do work.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

49% of your staff who did the survey agreed or strongly agreed with 'My manager has regular conversations with me about my learning and development'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know 2019 2020 2021 Lowest Average Highest 27% 49% My manager has regular conversations Not

24%



asked

asked



#### Workload

#### What this is

This is how staff feel about workload and time pressure.

#### Why this is important

Workload and time pressure are the most prominent causes of work-related stress.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

55% of your staff who did the survey agreed or strongly agreed with 'The workload I have is appropriate for the job that I do'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Agree 2019 2020 2021 Lowest Average Highest 28% 55% The workload I have is appropriate for the job that I do 17% 38% 45% I have enough time to do my job effectively 17%



#### Learning and development 1 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

#### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

70% of your staff who did the survey agreed or strongly agreed with 'I am developing and learning in my role'.







Learning and development 2 of 2

#### What this is

This is how well staff feel they can learn and grow in your organisation.

#### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

#### How to read this

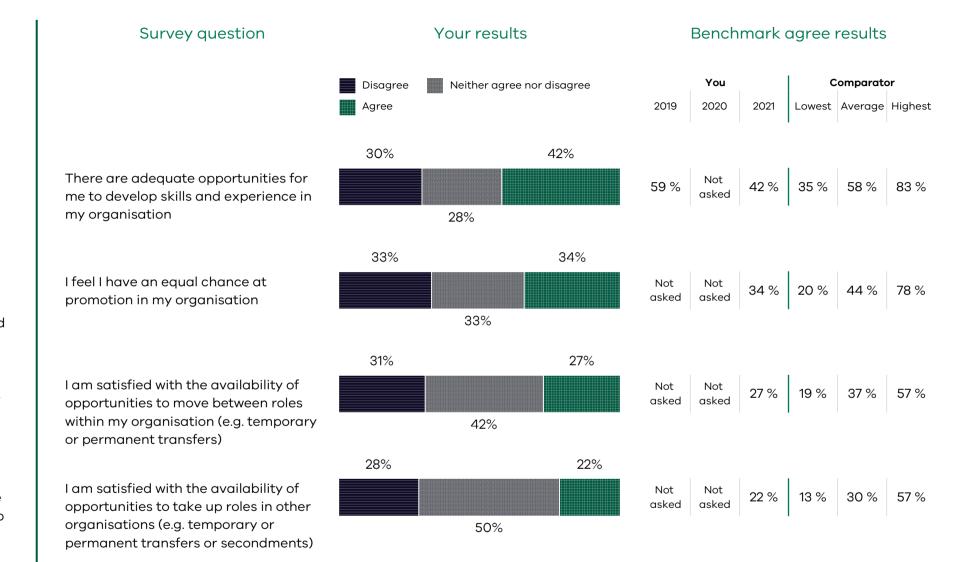
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

42% of your staff who did the survey agreed or strongly agreed with 'There are adequate opportunities for me to develop skills and experience in my organisation'.







#### Job enrichment 1 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

#### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

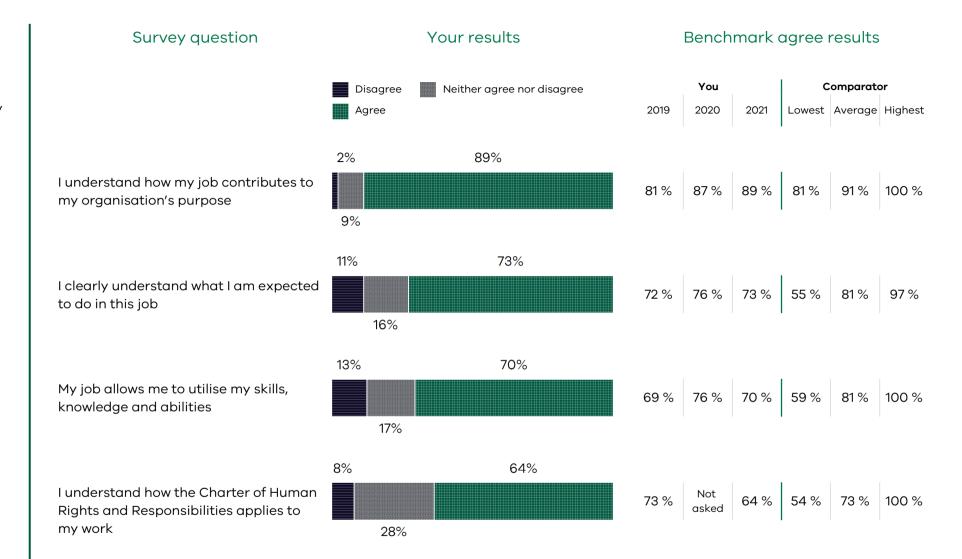
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

89% of your staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.





#### Job enrichment 2 of 2

#### What this is

This is how staff feel about their autonomy at work and role clarity.

#### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

#### How to read this

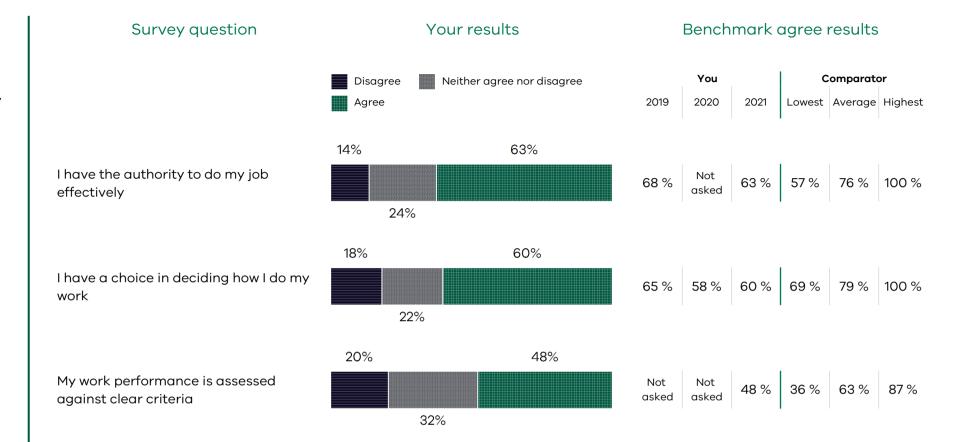
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

63% of your staff who did the survey agreed or strongly agreed with 'I have the authority to do my job effectively'.







## Meaningful work

#### What this is

This is how staff feel about their contribution and how worthwhile their work is.

#### Why this is important

Staff who feel their work is meaningful can help achieve individual, team and organisational outcomes.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

80% of your staff who did the survey agreed or strongly agreed with 'I feel that I can make a worthwhile contribution at work'.

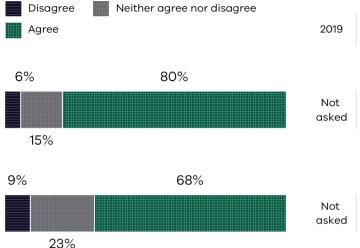
#### Survey question

#### Your results

## Benchmark agree results

I feel that I can make a worthwhile contribution at work

I am achieving something important through my work



	You		Comparator		
2019	2020	2021	Lowest	Average	Highest
Not asked				85 %	
Not asked	81 %	68 %	62 %	80 %	100 %

#### Safe to speak up 1 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

#### Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

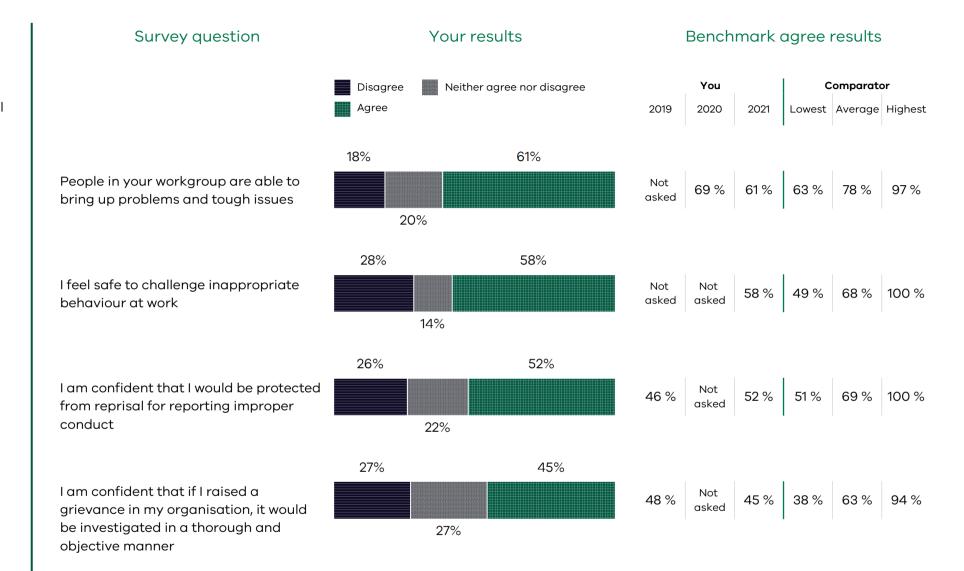
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

61% of your staff who did the survey agreed or strongly agreed with 'People in your workgroup are able to bring up problems and tough issues'.







Safe to speak up 2 of 2

#### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

#### Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

#### How to read this

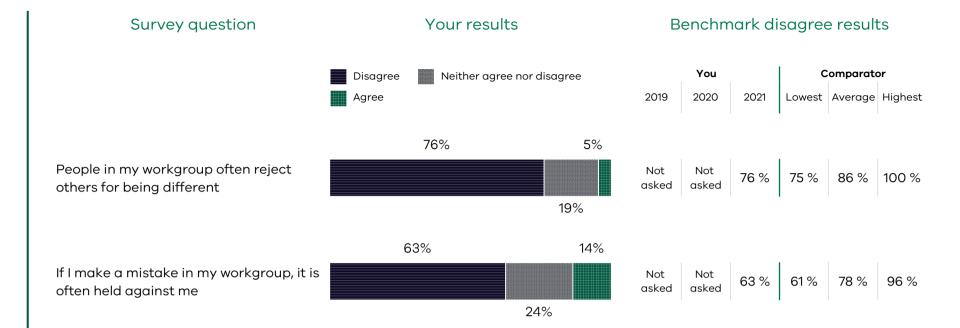
Under 'Your results', see results for each question in descending order by most disagreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

76% of your staff who did the survey disagreed or strongly disagreed with 'People in my workgroup often reject others for being different'.





Barriers to optimal work

#### What this is

This is what staff feel stops them from working in an optimal way.

#### Why this is important

Workplace barriers prevent employees from working efficiently and effectively.

#### How to read this

In the survey, we asked staff to tell us the most significant barriers that prevented them from working optimally. They could select more than one barrier.

#### Example

38% of staff who did the survey said Too many competing priorities' was a significant barrier to performing optimally at work.

Which of the following are currently the most significant barriers (if any) that prevent you performing optimally at work?	You 2021	Comparator 2021	Public sector 2021
Too many competing priorities	38%	40%	36%
Technology limitations	32%	17%	20%
Communication processes	27%	16%	19%
Decision making and authorisation processes	23%	29%	23%
Administrative processes (including leave and HR requirements)	22%	16%	19%
Absence of visibility of team progress and deliverables	18%	11%	9%
There are no noticeable barriers	17%	16%	18%
Limited social interactions with the team	15%	15%	11%
Other	15%	11%	13%
Poor mental health or wellbeing	13%	12%	11%



# People matter

survey 2021

Have your say

# Report overview

People outcomes

**Key differences** 

# Taking action

# Senior leadership

- Taking action
- Senior leadership questions

- · About your report
- Privacy and anonymity
- Survey's theoretical framework
- Your comparator group
- Your response rate

- Scorecard: engagement index
- Engagement
- Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- Work-related stress causes
- · Intention to stay

- Scorecard: emotional effects of work
- Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and aggression
- Witnessing negative behaviours

 Taking action questions

 Biggest negative difference from comparator

· Highest scoring

Lowest scoring

Most improved

Most declined

comparator

· Biggest positive

difference from

# Organisational climate

- Scorecard
- Organisational integrity
- · Workplace flexibility
- Equal employment opportunity
- Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- Gender equality supporting measures

# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- Workgroup support

# manager factors

Scorecard

Job and

- Manager leadership
- Manager support
- Workload
- Learning and development
- · Job enrichment
- Meaningful work
- · Safe to speak up
- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human rights

# **Demographics**

- Age, defence force and education
- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring



#### Scorecard 1 of 2

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

#### Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

#### How to read this

Each label represents a group of questions in the survey about public sector values.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

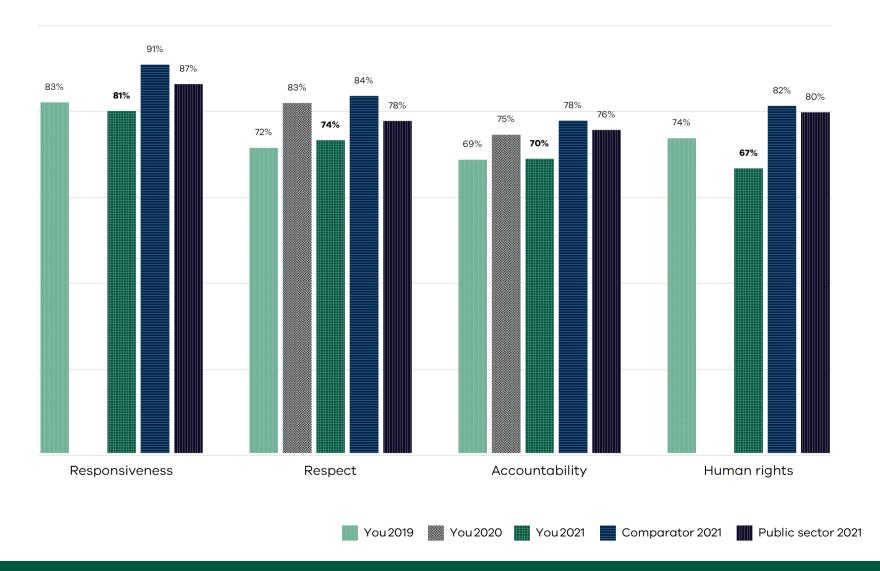
#### Example

#### In 2021:

 81% of your staff who did the survey responded positively to questions about Responsiveness, which is down 2% in 2019.

#### Compared to:

• 91% of staff at your comparator and 87% of staff across the public sector.



#### Scorecard 2 of 2

#### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

#### Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

#### How to read this

Each label represents a group of questions in the survey about public sector values.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

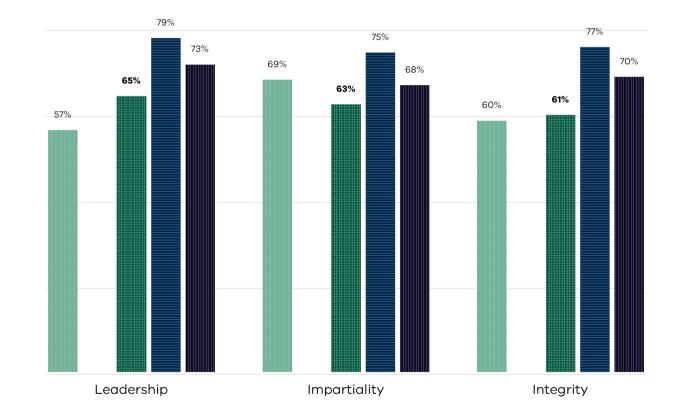
#### Example

#### In 2021:

 65% of your staff who did the survey responded positively to questions about Leadership, which is up 8% in 2019.

#### Compared to:

• 79% of staff at your comparator and 73% of staff across the public sector.





You 2019 You 2020 You 2021 Comparator 2021

Public sector 2021

#### Responsiveness

#### What this is

This is how responsive your staff feel they are to the community.

#### Why this is important

Staff need to feel they can adapt to the changing demands and circumstances of our clients and stakeholders.

#### How to read this

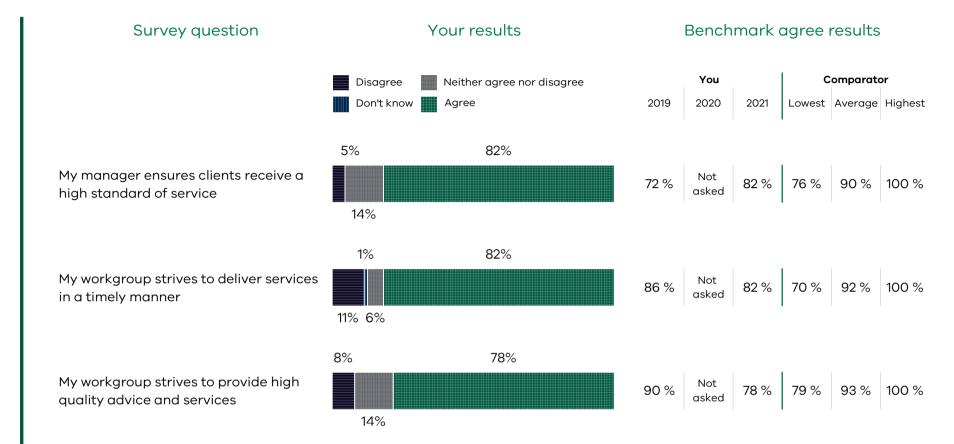
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

82% of staff who did the survey agreed or strongly agreed with 'My manager ensures clients receive a high standard of service'.







#### Integrity 1 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

#### Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

#### How to read this

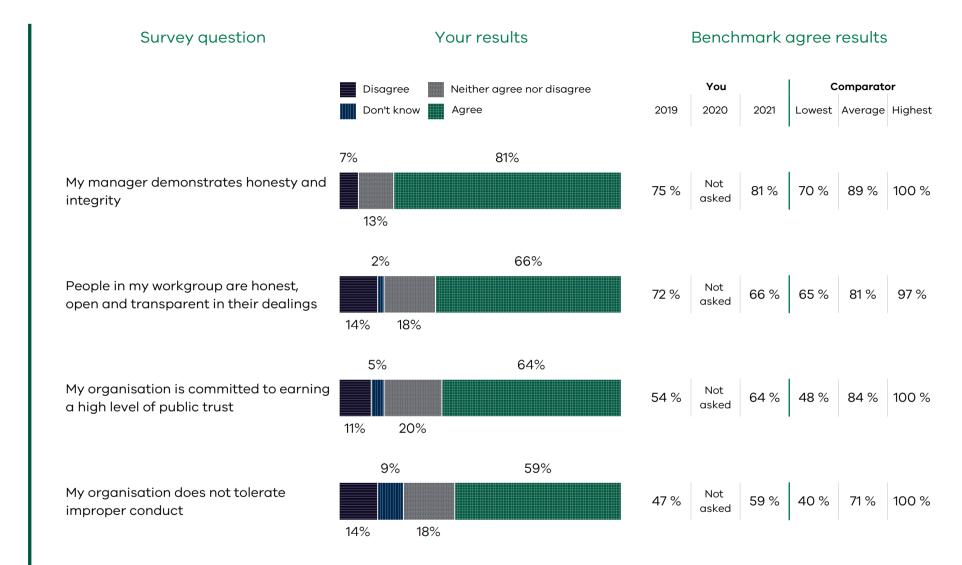
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

81% of staff who did the survey agreed or strongly agreed with 'My manager demonstrates honesty and integrity'.







#### Integrity 2 of 2

#### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

#### Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

#### How to read this

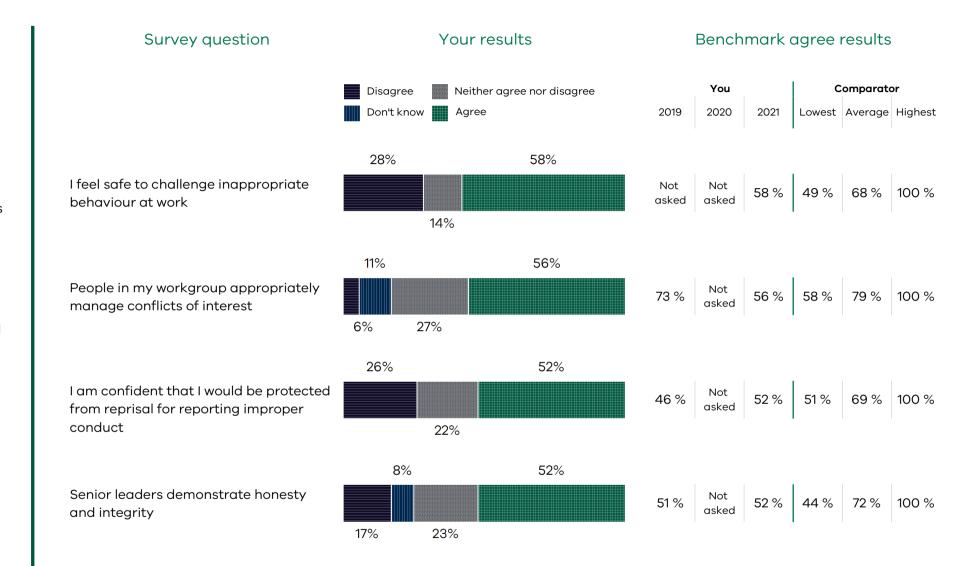
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

58% of staff who did the survey agreed or strongly agreed with 'I feel safe to challenge inappropriate behaviour at work'.







#### Impartiality

#### What this is

Impartiality is how your staff feel an organisation makes informed decisions and provides stable advice on merit, without bias, favouritism or self interest.

#### Why this is important

We all have an obligation to be impartial and make objective and fair decisions that are open to scrutiny.

#### How to read this

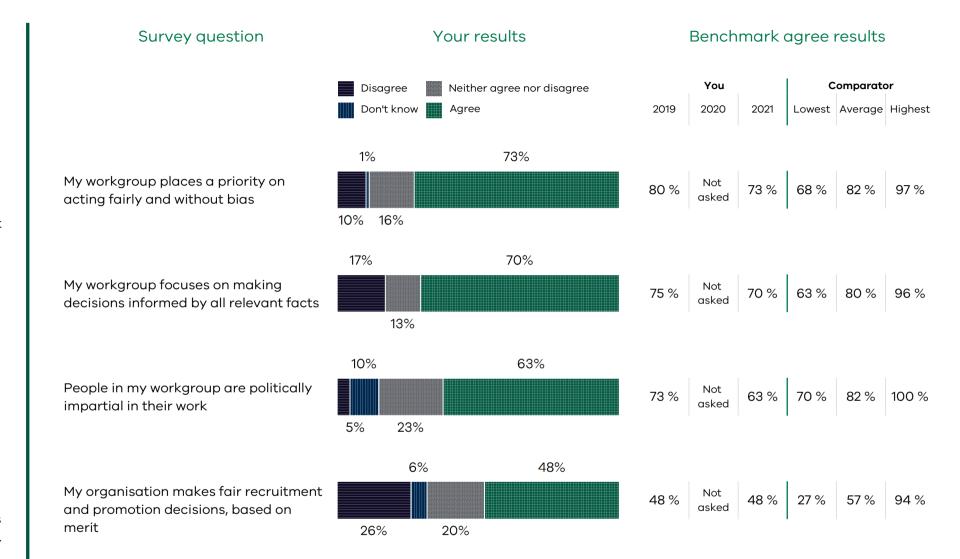
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

73% of staff who did the survey agreed or strongly agreed with 'My workgroup places a priority on acting fairly and without bias'.







#### Accountability 1 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

#### Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

#### How to read this

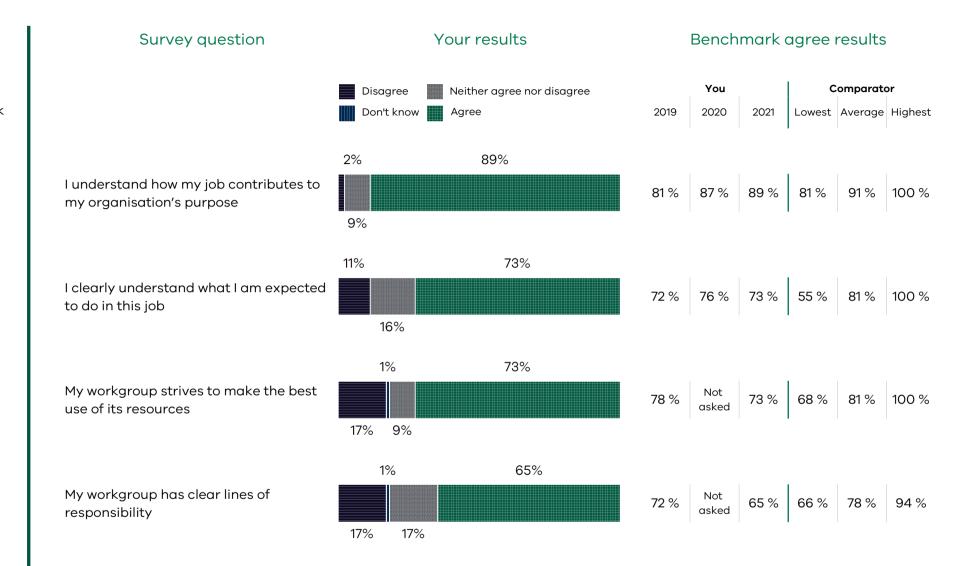
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

89% of staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.







#### Accountability 2 of 2

#### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

#### Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

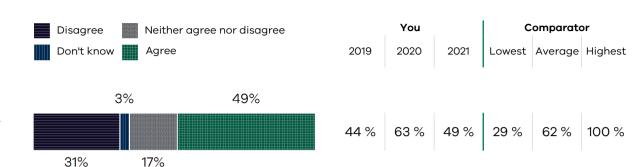
#### Example

49% of staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

## Survey question

#### Your results

#### Benchmark agree results





#### Respect 1 of 2

#### What this is

Respect is how your staff feel they're treated in the workplace and community.

#### Why this is important

All staff need to treat their colleagues and Victorians with respect.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

83% of staff who did the survey agreed or strongly agreed with 'My workgroup respectfully consults with clients and stakeholders to improve outcomes'.







#### Respect 2 of 2

#### What this is

Respect is how your staff feel they're treated in the workplace and community.

#### Why this is important

All staff need to treat their colleagues and Victorians with respect.

#### How to read this

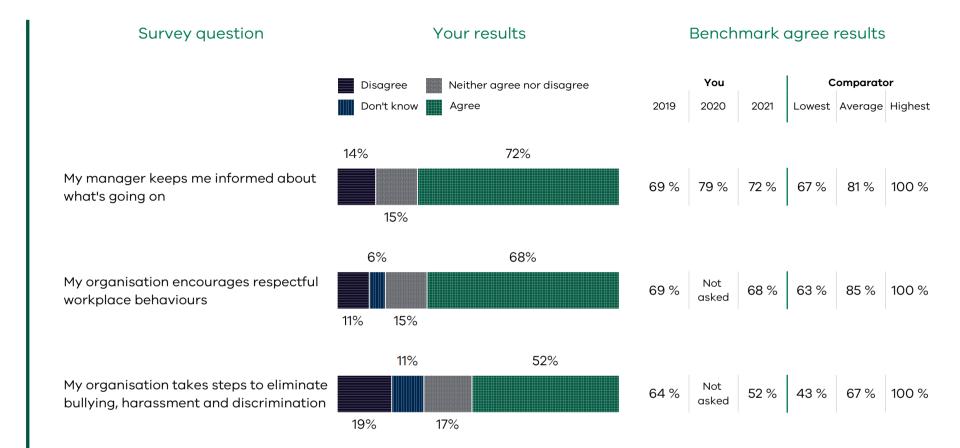
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

72% of staff who did the survey agreed or strongly agreed with 'My manager keeps me informed about what's going on'.







#### Leadership

#### What this is

Leadership is how your staff feel an organisation implements and promotes the public sector values.

#### Why this is important

Good leadership plays a role in the development of workplace culture.

It also gives Victorians confidence that staff in the public sector behave to a high standard.

#### How to read this

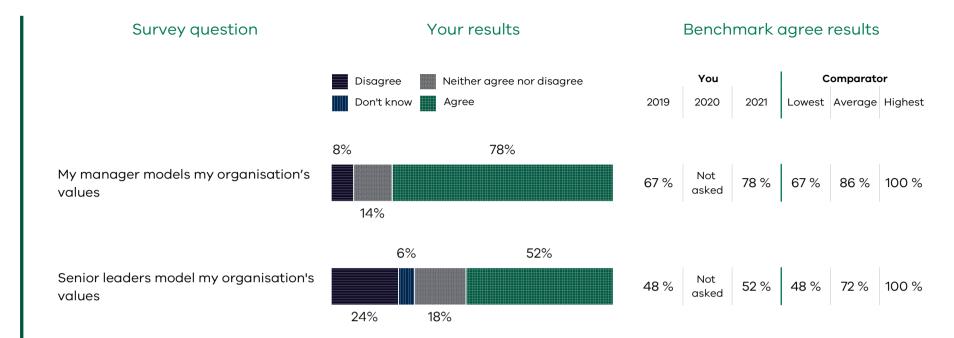
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

78% of staff who did the survey agreed or strongly agreed with 'My manager models my organisation's values'.



#### Human rights

#### What this is

Human rights is how your staff feel their organisation upholds basic human rights.

#### Why this is important

Using the Victorian Charter of Human Rights, organisations must consider human rights in how they work and act.

#### How to read this

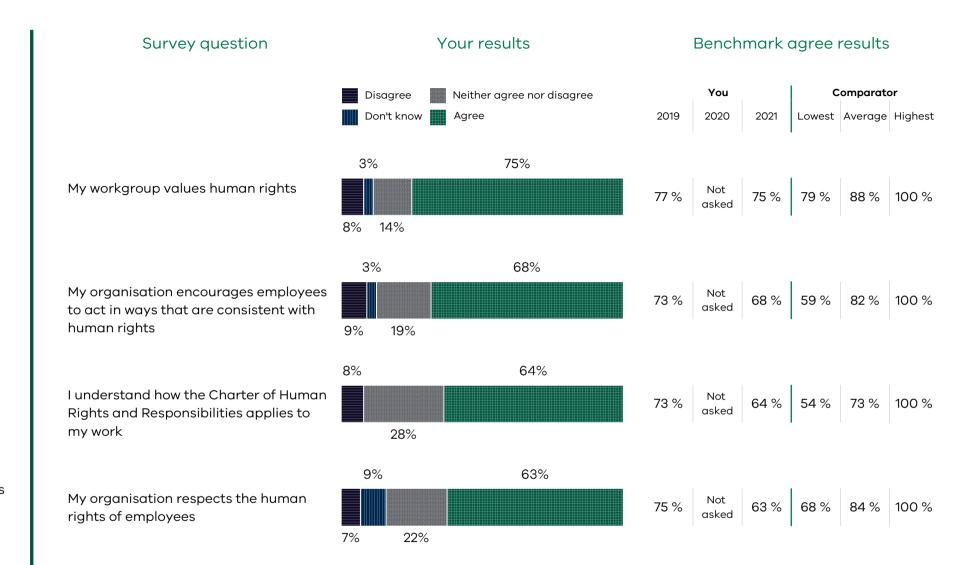
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

75% of staff who did the survey agreed or strongly agreed with 'My workgroup values human rights'.



# People matter

survey 2021

Have your say

## Report overview

People outcomes **Key differences** 

## Taking action

# Senior leadership

- · Taking action
- · Senior leadership questions

- · About your report
- · Privacy and anonymity
- · Survey's theoretical framework
- · Your comparator aroup
- · Your response rate

- · Scorecard: engagement index
- Engagement
- · Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- · Work-related stress causes
- · Intention to stay

- · Scorecard: emotional effects of work
- · Scorecard: negative behaviour
- Bullying
- Sexual harassment
- Discrimination
- Violence and agaression
- · Witnessing negative behaviours

- · Highest scoring Lowest scoring questions Most improved
- · Biggest negative difference from comparator

Most declined

comparator

· Biggest positive

difference from

# Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- · Gender equality supporting measures

## Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

# Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- · Meaningful work
- · Safe to speak up
- · Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect Leadership
- · Human rights

# Demographics

- · Age, defence force and education
- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring

## Age, Australian defence force and education

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Age	(n)	%
15-34 years	14	16%
35-54 years	49	56%
55+ years	13	15%
Prefer not to say	12	14%
Have you served in the Australian Defence Force (permanent or reservist)?	(n)	%
Yes	2	2%

78

8

89%

9%

No

Prefer not to say

Highest level of formal education	(n)	%
Master Degree level	10	11%
Graduate Diploma or Graduate Certificate level	4	5%
Bachelor Degree level incl. honours degrees	21	24%
Advanced Diploma or Diploma level	13	15%
Certificate III or IV level	13	15%
Year 12 or equivalent (VCE/Leaving certificate)	8	9%
Prefer not to say	19	22%



# Aboriginal and/or Torres Strait Islander employees

#### What this is

This is staff who identify as Aboriginal and/or Torres Strait Islander.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.
The (n) column shows the number of respondents in each category.
An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Aboriginal and/or Torres Strait Islander	(n)	%
Yes	1	1%
Non Aboriginal and/or Torres Strait Islander	78	89%
Prefer not to say	9	10%



#### Disability

#### What this is

This is staff who identify as a person with disability and how they share that information.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

This is staff who identify as a person with disability and how they share that information

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Do you identify as a person with a disability?	(n)	%
Yes	5	6%
No	69	78%
Prefer not to say	14	16%

If so, have you shared your disability information within your organisation (e.g. to your manager or Human Resources staff)?		%
Yes	4	80%
No	1	20%

If not, which statement most accurately reflects your decision not to share your disability information within your organisation?	ation (n)	%
My disability does not impact on my ability to perform my role	1	100%





Gender, variations in sex characteristics and sexual orientation

#### What this is

This is how staff describe their gender, variations in sex characteristics and sexual orientation.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

How would you describe your gender?	(n)	%
Man	38	43%
Woman	33	38%
Prefer not to say	16	18%
Non-binary and I use a different term	1	1%
Are you trans, non-binary or gender diverse?	(n)	%
Yes	1	1%
No	77	88%

10

11%

Prefer not to say

variation(s) of sex characteristics (often called intersex)?*	(n)	%
No	73	83%
Don't know	4	5%
Prefer not to say	11	13%
How do you describe your sexual orientation?	(n)	%
•	(n)	1
orientation?	1	76%
orientation?  Straight (heterosexual)	67	% 76% 20% 2%

To your knowledge, do you have innate



#### Cultural diversity 1 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Country of birth	(n)	%
Born in Australia	52	59%
Not born in Australia	14	16%
Prefer not to say	22	25%

When did you first arrive in Australia?*	(n)	%
1 to less than 2 years ago	1	7%
More than 20 years ago	7	50%
2 to less than 5 years ago	1	7%
5 to less than 10 years ago	3	21%
10 to less than 20 years ago	2	14%

# Language other than English spoken<br/>with family or community(n)%Yes1315%No5765%Prefer not to say1820%



#### Cultural diversity 2 of 3

#### What this is

These are the personal characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

To protect you, we:

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# If you speak another language with your family or community, what language(s) do you speak?\*

uo you speak.	<b>(117</b>	70
Other	5	38%
Hindi	2	15%
Italian	2	15%
Filipino	1	8%
French	1	8%
German	1	8%
Greek	1	8%
Punjabi	1	8%
Spanish	1	8%
Tagalog	1	8%
Tamil	1	8%

(n)

%



#### Cultural diversity 3 of 3

#### What this is

This is the cultural identity and religion of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

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Cultural identity	(n)	%
Australian	54	61%
Prefer not to say	15	17%
European (including Western, Eastern and South-Eastern Europe, and Scandinavia)	10	11%
English, Irish, Scottish and/or Welsh	8	9%
New Zealander	5	6%
East and/or South-East Asian	3	3%
Aboriginal and/or Torres Strait Islander	2	2%
Middle Eastern and/or North African	1	1%
South Asian	1	1%
Central Asian	1	1%

Religion	(n)	%
No religion	36	41%
Christianity	24	27%
Prefer not to say	23	26%
Other	3	3%
Hinduism	2	2%



#### Employment characteristics 1 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

#### How we protect anonymity and privacy

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Working arrangement	(n)	%
Full-Time	85	97%
Part-Time	3	3%
Gross base salary (ongoing/fixed term		
only)	(n)	%
Below \$65k	5	6%
\$65k to \$95k	46	52%
\$95k to \$125k	19	22%
\$125k or more	5	6%
Prefer not to say	13	15%
Organisational tenure	(n)	%
<1 year	37	42%
1 to less than 2 years	10	11%
2 to less than 5 years	13	15%
5 to less than 10 years	10	11%
10 to less than 20 years	17	19%
More than 20 years	1	1%

Management responsibility	(n)	%
Non-manager	71	81%
Other manager	11	13%
Manager of other manager(s)	6	7%
Employment type	(n)	%
Ongoing and executive	53	60%
Fixed term	35	40%
Have you moved between roles in the last 12 months?*	(n)	%
I have not moved between roles	57	65%
I have not moved between roles  I have moved to a different role within my organisation (including acting roles)	12	14%
I have moved to a different role within my	-	



#### Employment characteristics 2 of 2

#### What this is

These are the employment characteristics of staff.

#### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

#### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey

#### How we protect anonymity and privacy

To protect you, we:

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# Primary workplace location over the last 3 months

Melbourne: Suburbs	56	64%
Melbourne CBD	27	31%
Other city or town	3	3%
Ballarat	2	2%

(n)

%

# Primary workplace type over the past 3

months*	(n)	%
Home/private location	64	73%
A frontline or service delivery location (that is not a main office or home/private location)	12	14%
A main office	7	8%
Other (please specify)	3	3%
A hub/shared work space	2	2%

# Other workplace type over the past 3

months*	(n)	%
A main office	48	55%
Home/private location	24	27%
No, I have not worked from any other locations	17	19%
A frontline or service delivery location (that is not a main office or home/private location)	11	13%
Other	4	5%
A hub/shared work space	3	3%



#### Adjustments

#### What this is

These are adjustments staff requested to perform in their role.

#### Why this is important

This shows organisations how flexible they are in adjusting for staff.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

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Have you requested any of the following		
adjustments at work?*	(n)	%
No, I have not requested adjustments	71	81%
Flexible working arrangements	15	17%
Career development support strategies	2	2%
Physical modifications or improvements to the workplace	1	1%
Accessible communications technologies	1	1%

Why did you make this request?*	(n)	%
Other	5	29%
Caring responsibilities	4	24%
Family responsibilities	4	24%
Work-life balance	4	24%
Health	3	18%

# What was your experience with making the request? The adjustments I needed were made and the process was satisfactory The adjustments I needed were not made The adjustments I needed were made but 12%

the process was unsatisfactory



#### Caring

#### What this is

These are staff-reported caring responsibilities.

#### Why this is important

This shows organisations what caring responsibilities their staff have.

#### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

#### How we protect anonymity and privacy

To protect you, we:

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- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Caring responsibility	(n)	%
None of the above	33	38%
Prefer not to say	15	17%
Primary school aged child(ren)	13	15%
Child(ren) - younger than preschool age	9	10%
Frail or aged person(s)	9	10%
Secondary school aged child(ren)	9	10%
Preschool aged child(ren)	5	6%
Person(s) with disability	3	3%
Person(s) with a medical condition	3	3%
Person(s) with a mental illness	3	3%
Other	3	3%







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