





### About your report

The results in this report help your organisation build a positive workplace culture with integrity that live the public sector values.

### Report contents

The visual on the right shows you what sections we've included in this report for your organisation's survey results.

### Rounding of percentages

In this report, we round numbers up or down to their nearest whole percentage.

This means some percentages may not add up to 100%.

### Survey questions and definitions

Download Survey questions: People matter survey 2021 (DOCX, 62KB) to see how we asked questions and defined concepts in the 2021 survey

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- Adjustments
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# People matter survey 2021

Have your say

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### Privacy and anonymity

To protect you, we:

- use an anonymous survey link and everyone in your organisation receives the same survey link
- de-identify all survey response data provided to your organisation
- don't collect your name, date of birth or employee ID
- don't release results when fewer than 10 people in a work group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total
- don't link the free-text comment reporting to any other survey information

Read more in our privacy policy.



### Survey's theoretical framework

### What this is

The framework provides an overview of the workplace factors and outcomes that the survey measures.

### Why this is important

Based on theory and research, the framework focuses on core themes that help guide organisations in creating better workplaces.

We developed the framework in consultation with stakeholders from the public sector and Deakin University.

### Our public sector values

The public sector values inform the professional and ethical conduct of everyone who works in the public sector.

As such, these values underpin the theoretical framework of the survey.

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

### Senior leadership

- Lead the organisation
- · Set the culture
- Lead by example
- Actions influence outcomes

# Organisation climate

- Organisational integrity
- Workplace flexibility
- Equal employment opportunity
- Diversity and inclusion
- Safety climate
- Patient safety climate

### Workgroup climate

- Quality service delivery
- Innovation
- Workgroup support
- Change management

# Job and manager

- Manager leadership
- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up

• Engagement

**Outcomes** 

- Satisfaction
- Wellbeing –
   work-related stress
- Wellbeing –
  job-related affect
- Intention to stay
- Acting on negative behaviours

### The public sector values that underpin the framework and all public sector organisations



Responsiveness



Integrity



Impartiality



Accountability



Respect



Leadership



**Human Rights** 





Your comparator group

What this is

This is a list of similar organisations to yours.

We try to make sure they're in the same industry your organisation is in.

Some organisations may not have taken part in the survey previously. This means your comparator group may be different to previous years.

How we use this in your report

In this report, we compare your organisation's survey results to your comparator group's results.

This is so you can compare how your organisation is doing in your industry or to similar organisations.

We refer to your comparator group in this report as 'comparator'.

Bendigo Kangan Institute

Box Hill Institute Group

Chisholm Institute

Gippsland Institute of TAFE

Gordon Institute of TAFE

Goulburn Ovens Institute of TAFE

Holmesglen Institute

Melbourne Polytechnic

South West Institute of TAFE

Sunraysia Institute of TAFE

William Angliss Institute of TAFE

Wodonga Institute of TAFE



### Your response rate

### What this is

This is how many staff in your organisation did the survey in 2021.

### Why this is important

The higher the response rate, the more your results will reflect how staff feel.

If less than 100 completed the survey, consider how much one person could change your results.

For example, if only 25 people did the survey, 1 person would account for 4% of any result.

In this example, if your survey result and comparator group result or previous survey result are within 4% of each other, there is very little difference in the results.

### How to read this

The number in the brackets () shows how many staff completed the survey this year.

We've also expressed this as a percentage of all the staff who work in your organisation.

2020		2021	
- -		68% (285)	
Comparator Public Sector	54% 49%	Comparator Public Sector	61% 39%



# People matter

survey 2021

Have your say

### Report overview

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# People outcomes

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- Satisfaction
- Work-related stress levels
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- Scorecard: emotional effects of work
- Scorecard: negative behaviour
- Bullying
- · Sexual harassment
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- Witnessing negative behaviours

Highest scoring

**Key differences** 

- Lowest scoring
- Biggest positive difference from comparator
- Biggest negative difference from comparator
- Taking action questions

Taking action

 Senior leadership auestions

leadership

Senior

# Organisational climate

- Scorecard
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- · Workplace flexibility
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- Psychosocial and physical safety climate
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# Workgroup climate

- Scorecard
- Quality service delivery
- Innovation
- Workgroup support

### Scorecard

Job and

• Manager leadership

manager factors

- Manager support
- Workload
- Learning and development
- Job enrichment
- Meaningful work
- Safe to speak up
- Barriers to optimal work

# Public sector values

- Scorecard
- Responsiveness
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- Respect
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- Human rights

# Custom questions

### Questions requested by your organisation

Age, defence force and educationAboriainal and/or

**Demographics** 

- Aboriginal and/or Torres Strait Islander
- Disability
- Gender, variations in sex characteristics and sexual orientation
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Scorecard: employee engagement index

### What this is

This is the psychological satisfaction staff get from their work.

The employee engagement index is a score out of 100. It is a weighting of all engagement question responses.

The weightings for each engagement response are:

- strongly agree is 100 points
- agree is 75 points
- neither agree nor disagree is 50 points
- disagree is 25 points
- strongly disagree is 0 points

### Why this is important

High engagement may lead to greater satisfaction and lower absences, turnover and workplace stress.

2020		2021	
-		76	
Comparator	67	Comparator	68
Public Sector	68	Public Sector	70



### Engagement question results 1 of 2

### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 76.

### Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

### How to read this

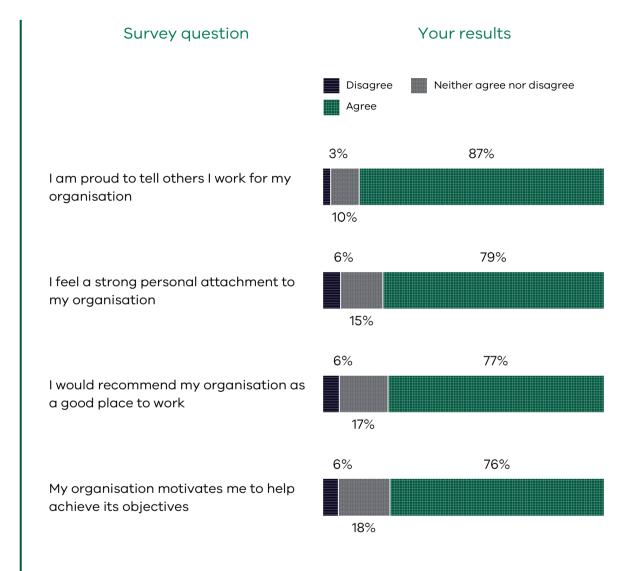
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

87% of your staff who did the survey agreed or strongly agreed with 'I am proud to tell others I work for my organisation'.



### Benchmark agree results

You	Comparator Lowest Average Higher						
2021	Lowest	Average	Highest				
'	ı	75 %					
79 %	56 %	64 %	70 %				
77 %	61 %	67 %	78 %				
76 %	54 %	61 %	74 %				



### Engagement question results 2 of 2

### What this is

This is the overall sense of pride, attachment, inspiration, motivation and advocacy your employees have for your organisation.

Your organisation's engagement index

Your 2021 index is 76.

### Why this is important

High engagement drives greater productivity, employee wellbeing and lower absences, turnover and workplace stress.

### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

73% of your staff who did the survey agreed or strongly agreed with 'My organisation inspires me to do the best in my job'.

### Survey question

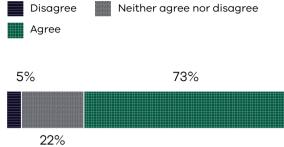
My organisation inspires me to do the

best in my job

### Your results

### Benchmark agree results

Disagree	Neither agree nor disagree	You	Comparator		or
Agree		2021	Lowest	Average	Highest
		'			
	73%				
		73 %	51 %	60 %	72 %





Scorecard: satisfaction, stress, intention to stay

### What this is

This scorecard provides overall results for satisfaction, high to severe work-related stress, and intention to stay.

There are more people outcomes scorecards throughout this report.

### Why this is important

This page shows which outcomes are performing well and which outcomes you can look to improve.

### How to read this

Each label represents a group of questions in the survey about people outcomes.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

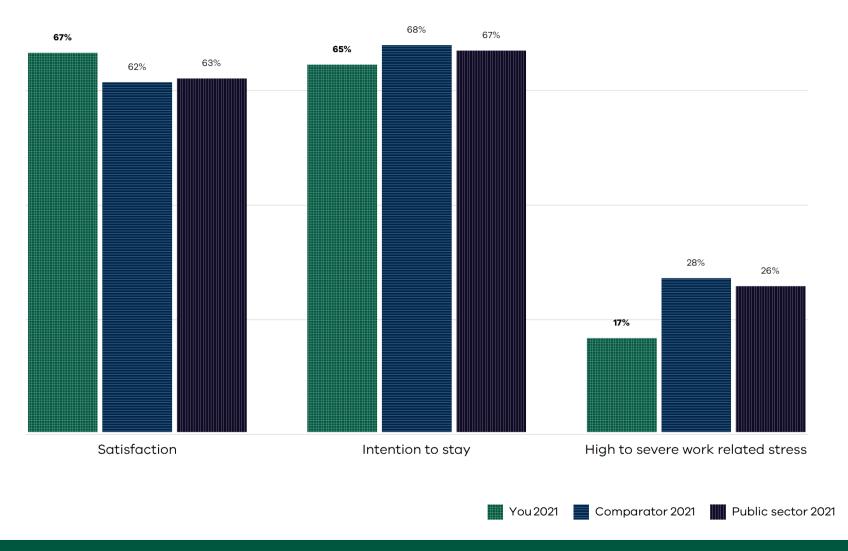
### Example

### In 2021:

 67% of your staff who did the survey responded positively to questions about Satisfaction.

### Compared to:

• 62% of staff at your comparator and 63% of staff across the public sector.



Satisfaction question results 1 of 2

### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

### Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

86% of your staff who did the survey agreed or strongly agreed with 'I enjoy the work in my current job'.

# Survey question Disagree Neither agree nor disagree Agree 5% 86% I enjoy the work in my current job 9% 1 get a sense of accomplishment from my work

11%

### Benchmark agree results

You	C	Lowest Average Highest					
2021	Lowest	Average	Highest				
		80 %					
84 %	76 %	81 %	86 %				

Satisfaction question results 2 of 2

### What this is

This is how satisfied staff are with their jobs, work-life balance and career development.

### Why this is important

High satisfaction may lead to improved engagement, performance and lower absences and turnover.

### How to read this

Under 'Your results', see results for each question in descending order by most satisfied.

'Satisfied' combines responses for satisfied and very satisfied and 'Dissatisfied' combines responses for dissatisfied and very dissatisfied.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

75% of your staff who did the survey were satisfied or very satisfied with 'Considering everything, how satisfied are you with your current job'.

### Survey question Your results Dissatisfied Neither satisfied nor dissatisfied Satisfied 8% 75% Considering everything, how satisfied are you with your current job 17% 9% 71% How satisfied are you with the work-life balance in your current job 20% 15% 54% How satisfied are you with your career development within your current organisation 31%

### Benchmark satisfied results

Voll

You	Lowest Average Highe				
2021	Lowest	Average	Highest		
,		69 %			
71 %	60 %	65 %	72 %		
54 %	44 %	51 %	60 %		

Comparator





Work-related stress levels

### What this is

This is the level of stress experienced by employees in response to work-related factors.

### Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

### How to read this

In this survey we asked staff to tell us their stress level.

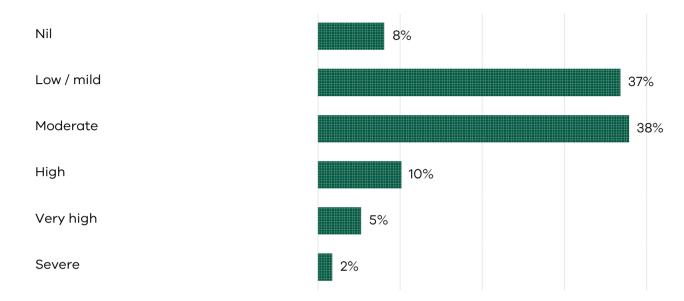
The graph at the top shows how staff in your organisation rated their current levels of work-related stress.

The numbers below show the percentage of staff in your organisation who said they experienced high to severe stress in 2021 compared to your comparator.

### Example

17% of your staff who did the survey said they had high to severe stress in 2021. This is compared to 28% of staff in your comparator group and 26% of staff across the public sector.

### How would you rate your current level of work-related stress? (You 2021)



### Reported levels of high to severe stress

2020	2021

17%

Comparator 28% Public Sector 26%



Work-related stress causes

### What this is

This is the main work-related causes of stress reported by staff.

### Why this is important

Stress can negatively affect peoples health and wellbeing as well as their performance and behaviour.

### How to read this

In the survey, we ask staff to tell us if they have experienced mild to severe stress at work, as shown in the visual above the table.

If they answer yes, we ask them to tell us what caused the stress. They can select more than one cause.

In descending order, the table shows the top 10 causes.

### Example

92% of your staff who did the survey said they experienced mild to severe stress.

Of that 92%, 48% said the top reason was 'Workload'.

262 23

92% 8%

Experienced some work-related stress

Did not experience some work-related stress

Of those that experienced work related stress it was from	You 2021	Comparator 2021	Public sector 2021
Workload	48%	50%	51%
Time pressure	36%	41%	42%
Job security	30%	13%	9%
Other changes due to COVID-19	26%	16%	15%
Dealing with clients, patients or stakeholders	18%	14%	14%
Content, variety, or difficulty of work	11%	10%	12%
Organisation or workplace change	10%	11%	11%
Other	9%	9%	9%
Management of work (e.g. supervision, training, information, support)	7%	14%	13%
Unclear job expectations	7%	13%	11%





### Intention to stay

### What this is

This is what your staff intend to do with their careers in the near future.

### Why this is important

In the public sector, we want to attract, keep, motivate and engage staff.

### How to read this

In the survey, we ask staff to tell us if they intend to leave their organisation, leave the sector or stay.

If they say they intend to leave, we ask them to tell us why they want to. They can select more than one reason.

In descending order, the table shows the top 10 reasons for leaving.

The bar in the top right may not add up to 100% as it doesn't include people who intend to retire, or those who answered 'don't know'.

### Example

18% of your staff who did the survey said they intended to leave.

Of that 18%, 54% said it was from 'Limited future career opportunities at my organisation'.

What is your likely career plan for the next 2 years?



Leaving your organisation Leaving the sector Staying

Of those who indicated they're leaving your organisation (including leaving the sector) it was for	You 2021	Comparator 2021	Public sector 2021
Limited future career opportunities at my organisation	54%	46%	42%
Opportunity to seek/take a promotion elsewhere	46%	31%	33%
Better remuneration	42%	41%	26%
Limited opportunities to gain further experience at my organisation	40%	34%	33%
Opportunity to broaden experience	40%	33%	40%
Lack of organisational stability	36%	25%	18%
Limited developmental/educational opportunities at my organisation	32%	29%	24%
Limited recognition for doing a good job	32%	37%	32%
End of contract/secondment	24%	7%	11%
Lack of confidence in senior leadership	18%	44%	34%



Scorecard: emotional effects of work

### What this is

This is the level of positive and negative feelings experienced by staff in the 3 months before the survey.

### Why this is important

Positive feelings can lead to higher wellbeing and job satisfaction and a lower chance of burnout.

### How to read this

Each label represents a question in the survey about emotional effects of work.

Each result is the percentage of staff who said they often, very often or always felt happy, enthusiastic, worried or miserable in the past 3 months.

You can compare these with your comparator and the public sector.

### Example

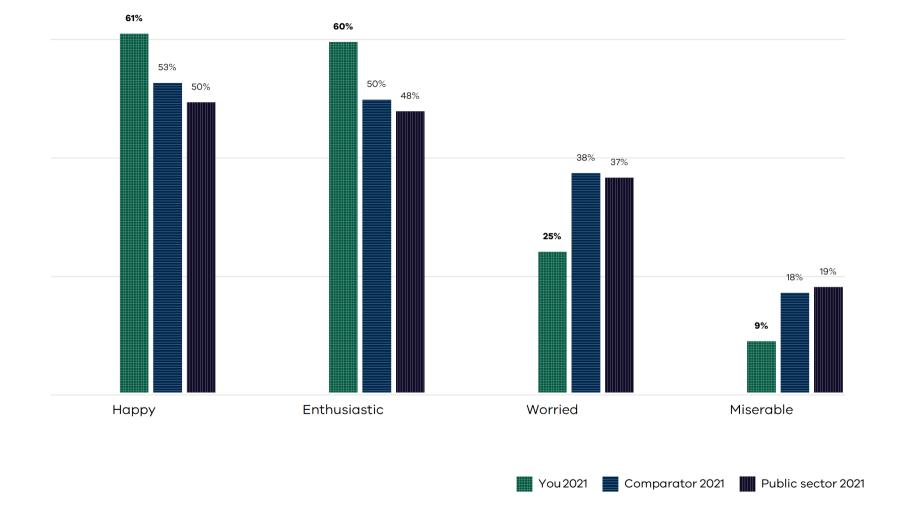
### In 2021:

 61% of your staff who did the survey said work made them feel happy in 2021

### Compared to:

• 53% of staff at your comparator and 50% of staff across the public sector.

Thinking about the last three months, how often has work made you feel ...



### Scorecard: negative behaviours

### What this is

This is how many staff have experienced negative behaviours at work in the past 12 months.

### Why this is important

Negative behaviours can be detrimental to health and wellbeing as well as performance and behaviour.

### How to read this

Each label represents a question in the survey about negative behaviour.

Each result is the percentage of staff who said they experienced bullying, sexual harassment, discrimination or violence and aggression in the past 12 months.

You can compare these with your comparator and the public sector.

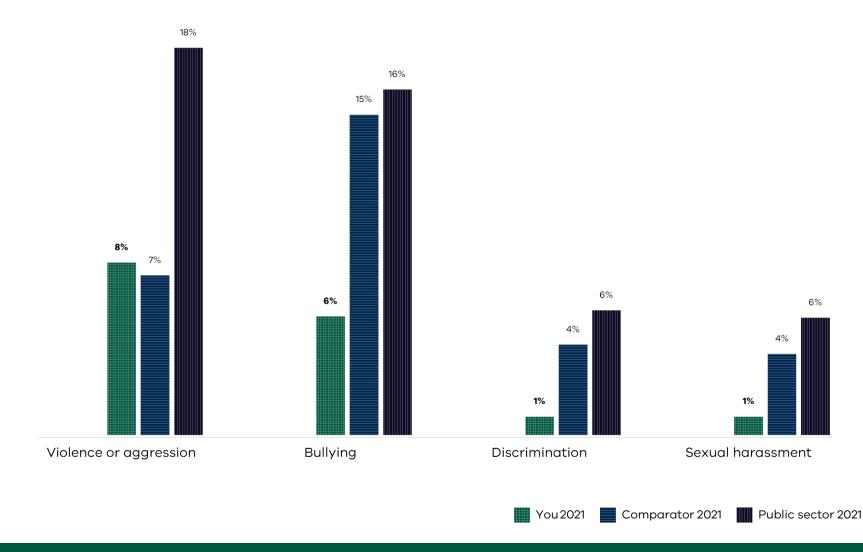
### Example

### In 2021:

 8% of your staff who did the survey stated they experienced 'Violence or aggression' in the last 12 months.

### Compared to:

• 7% of staff at your comparator and 18% of staff across the public sector.



### Bullying

### What this is

This is repeated unreasonable behaviour directed at an employee that creates a risk to their health and safety.

### Why this is important

Bullying can have an immediate and longterm negative impact on those involved, including those who witness bullying.

### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work.

If they did, they could tell us with one or more answers what they experienced.

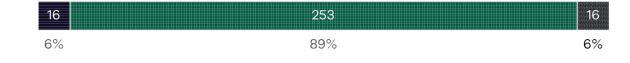
In descending order, the table shows the answers.

### Example

6% of your staff who did the survey said they experienced bullying.

Of that 6%, 50% said the top type was 'Incivility (e.g. talking down to others, making demeaning remarks, not listening to somebody)'.

Have you experienced bullying at work in the last 12 months?



Did not experience bullying

If you experienced bullying, what type of bullying did you experience?	You 2021	Comparator 2021	Public sector 2021
Incivility (e.g. talking down to others, making demeaning remarks, not listening to somebody)	50%	64%	69%
Exclusion or isolation	31%	38%	42%
Verbal abuse	31%	21%	20%
Intimidation and/or threats	25%	34%	32%
Other	19%	12%	15%
Withholding essential information for me to do my job	19%	31%	27%
Being assigned meaningless tasks unrelated to the job	6%	10%	13%
Being given impossible assignment(s)	6%	13%	9%

Experienced bullying



Not sure

### Telling someone about the bullying

### What this is

This is if staff told someone when they experienced bullying.

### Why this is important

By understanding how staff report bullying, organisations can plan how to support and protect staff.

### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work.

If they did, they could tell us with one or more answers who they told about it.

In descending order, the table shows the answers.

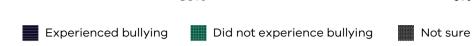
### Example

6% of your staff who did the survey said they experienced bullying, of which

- 44% said the top way they reported the bullying was 'Told a colleague'.
- 88% said they didn't submit a formal complaint.

Have you experienced bullying at work in the last 12 months?





Did you tell anyone about the bullying?	You 2021	Comparator 2021	Public sector 2021	
Told a colleague	44%	43%	42%	
I did not tell anyone about the bullying	25%	11%	12%	
Told a manager	25%	46%	47%	
Told the person the behaviour was not OK	25%	15%	17%	
Told a friend or family member	19%	32%	34%	
Told employee assistance program (EAP) or peer support	19%	10%	9%	
Submitted a formal complaint	13%	11%	12%	
Told Human Resources	13%	18%	12%	
Told someone else	6%	11%	12%	





Bullying - reasons for not submitting a formal complaint

### What this is

This is why staff who experienced bullying chose not to submit a formal complaint.

### Why this is important

By understanding this, organisations can plan how to support staff.

### How to read this

In the survey, we asked staff to tell us if they'd experienced bullying at work. We then asked them if they submitted a formal complaint. If they didn't, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

### Example

88% of your staff who experienced bullying did not submit a formal complaint, of which:

 43% said the top reason was 'I believed there would be negative consequences for my career'. Did you submit a formal complaint?



Submitted formal complaint Did not submit a formal complaint

Please tell us why you did not submit a formal complaint?	You 2021	Comparator 2021	Public sector 2021
I believed there would be negative consequences for my career	43%	37%	40%
I believed there would be negative consequences for my reputation		50%	53%
I didn't think it would make a difference	36%	51%	50%
I didn't feel safe to report the incident	29%	15%	19%
I didn't think it was serious enough	21%	14%	16%
I didn't know who to talk to	14%	3%	5%
I didn't need to because I no longer had contact with the person(s) who bullied me		8%	8%
I thought the complaint process would be embarrassing or difficult		12%	14%
I believed there would be negative consequences for the person I was going to complain about	7%	10%	10%
I didn't know how to make a complaint	7%	4%	5%





### Perpetrators of bullying

### What this is

This is who staff have said are responsible for bullying.

### Why this is important

Understanding where bullying happens means organisations can work out what action to take.

### How to read this

In this year's survey, 6% of your staff said they experienced bullying.

If they did, they could tell us with one or more answers who the perpetrator was.

In descending order, the bar chart shows the perpetrators with the largest number of responses.

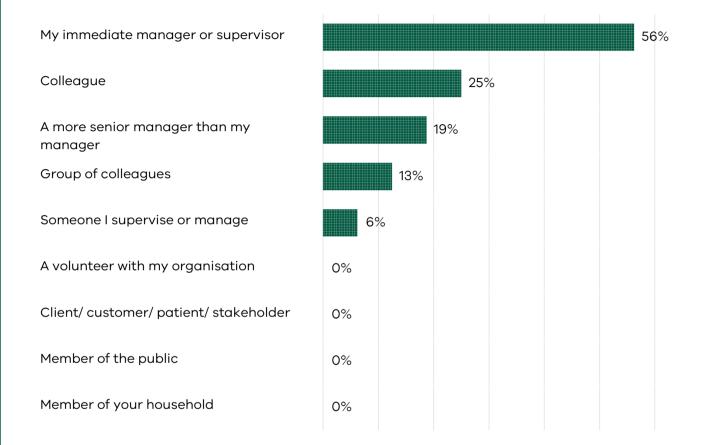
Each row is one perpetrator or group of perpetrators.

### Example

6% of your staff who did the survey said they experienced bullying.

Of that 6%, 56% said it was by 'My immediate manager or supervisor'.

### 16 people (6% of staff) experienced bullying (You2021)





### Frequency of bullying

### What this is

This is how often staff experienced bullying.

### Why this is important

Understanding how often bullying happens means organisations can work out what action to take.

### How to read this

In this year's survey, 6% of your staff said they experienced bullying.

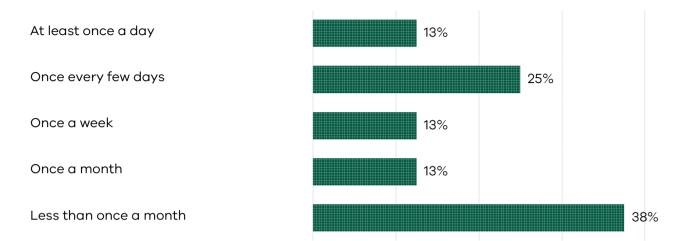
If they did, they could tell us how often they experienced this behaviour.

### Example

6% of your staff who did the survey said they experienced bullying.

Of that 6%, 13% said it was 'At least once a day'.

### How often have you experienced bullying? (You2021)





### Sexual harassment

### What this is

This is non-consensual or unwelcome sexual behaviour that could cause an employee to feel offended, humiliated or intimidated.

### Why this is important

Sexual harassment can have an immediate and long-term negative impact on those involved, including those who witness sexual harassment.

### Why there is no data here

We've not published the results for this section because less than 10 people said they experienced sexual harassment.

We do this to protect the respondents.



### Discrimination

### What this is

Discrimination is when a person treats, or proposes to treat, a person unfavourably because of their personal characteristics, such as their age or gender, or other attributes.

### Why this is important

Staff expect to have a safe and inclusive working environment to work in that is free of discrimination.

### Why there is no data here

We've not published the results for this section because less than 10 people said they experienced discrimination.

We do this to protect the respondents.

### Violence and aggression

### What this is

This is when staff are abused, threatened or assaulted in a situation related to their work.

### Why this is important

Violence and aggression can have an immediate and long-term negative impact of those involved, including those who witness violence and aggression.

### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression. If they did, they could tell us with one or more answers what they experienced.

In descending order, the table shows the answers.

### Example

8% of your staff who did the survey said they experienced violence or aggression.

Of that 8%, 78% said it was from 'Abusive language'.

Have you experienced violence or aggression at work in the last 12 months?



If you experienced violence or aggression, what type did you experience?	You 2021	Comparator 2021	Public sector 2021
Abusive language	78%	55%	81%
Intimidating behaviour	57%	72%	69%
Threats of violence	22%	10%	39%
Physical assault (e.g. spitting, hitting, punching, pushing, tripping, grabbing, throwing objects)	9%	4%	28%
Other	4%	10%	12%
Stalking, including cyber-stalking	4%	1%	1%



Telling someone about violence and aggression

### What this is

This is who staff told about what violence and aggression they experienced.

### Why this is important

Understanding this means organisations can plan how to support and protect staff.

### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression. If they did, they could tell us with one or more answers who they told.

In descending order, the table shows the answers.

### Example

8% of your staff who did the survey said they experienced violence or aggression, fo which

- 70% said the top way they reported the violence or agression was 'Told a manager'
- 74% said they didn't submit a formal incident report.

Have you experienced violence or aggression at work in the last 12 months?



Did you tell anyone about the incident?	You 2021	Comparator 2021	Public sector 2021
Told a manager	70%	58%	52%
Told a colleague	43%	44%	46%
Told the person the behaviour was not OK	35%	24%	33%
Submitted a formal incident report	26%	19%	32%



Violence and aggression - reasons for not submitting a formal incident report

### What this is

This is why staff who experienced violence or aggression chose not to submit a formal incident report.

### Why this is important

By understanding this, organisations can work out what action to take.

### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression at work. We then asked them if they submitted a formal incident report. If they did not, they could tell us with one or more answers why not. In descending order, the table shows the top 10 answers.

### Example

74% of your staff who experienced violence or aggression did not submit a formal incident report, of which:

• 41% said the top reason was 'I didn't think it was serious enough'.

Did you submit a formal incident report?



Please tell us why you did not submit a formal incident report?	You 2021	Comparator 2021	Public sector 2021
I didn't think it was serious enough	41%	22%	33%
I didn't think it would make a difference	29%	36%	39%
I didn't need to because I made the violence or aggression stop	18%	12%	16%
I didn't need to because I no longer had contact with the person(s) who was aggressive or violent to me	18%	13%	15%
Other	18%	18%	12%
I believed there would be negative consequences for the person I was going to complain about	12%	7%	4%
I believed there would be negative consequences for my career	6%	21%	12%



# Perpetrators of violence and aggression

### What this is

This is who staff have said are responsible for violence and aggression.

### Why this is important

Understanding this means organisations can plan how to support and protect staff.

### How to read this

In the survey, we asked staff to tell us if they'd experienced violence or aggression.

If they did, they could tell us with one or more answers who the perpetrator was.

In descending order, the bar chart shows the perpetrators with the largest number of responses.

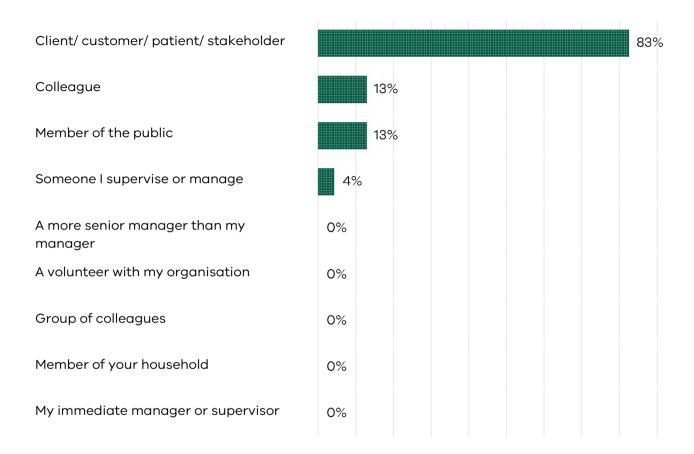
Each row is one perpetrator or a group of perpetrators.

### Example

8% of your staff who did the survey said they experienced violence or aggression.

Of that 8%, 83% said it was 'Client/ customer/ patient/ stakeholder'.

### 23 people (8% of staff) experienced violence or aggression (You2021)





### Frequency of violence and aggression

### What this is

This is how often staff experienced violence or aggression.

### Why this is important

Understanding the frequency staff experienced violence or aggression may help organisations work out what action to take.

### How to read this

In this year's survey, 8% of your staff said they experienced violence or aggression.

If they did, they could tell us how often they experienced this behaviour.

The graph shows how often staff were experiencing violence or aggression.

### Example

8% of your staff who did the survey said they experienced violence or aggression.

Of that 8%, 9% said it was by 'At least once a day'.

### How often have you experienced the behaviour(s)? (You2021)

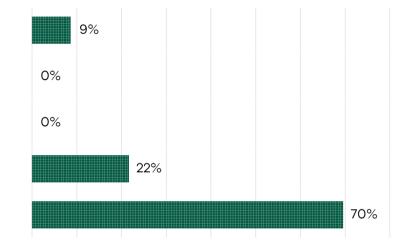
At least once a day

Once every few days

Once a week

Once a month

Less than once a month





### Witnessing negative behaviours

### What this is

This is where staff witnessed people acting in a negative way against a colleague.

### Why this is important

Witnessing negative behaviour can still have a negative impact on the person, as it does on the victim.

### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work

They could tell us with one or more answers if they witnessed negative behaviour and what type they witnessed.

In descending order, the table shows the answers.

### Example

8% of your staff who did the survey said they witnessed some negative behaviour at work.

92% said they witnessed No, I have not witnessed any of the situations above'.

Have you witnessed any negative behaviour at work in the last 12 months?



Witnessed some negative behaviour	Did not witness some negative behaviour

During the last 12 months in your current organisation, have you witnessed any of the following negative behaviours at work?	You 2021		
No, I have not witnessed any of the situations above	92%	82%	77%
Bullying of a colleague	4%	15%	16%
Discrimination against a colleague	3%	6%	8%
Violence or aggression against a colleague	2%	2%	6%
Sexual harassment of a colleague	1%	0%	1%



Taking action when witnessing negative behaviours

### What this is

This is what your staff did when they witnessed negative behaviour at work.

### Why this is important

What staff do when they witness negative behaviour may help organisations understand what support their staff need.

### How to read this

In the survey, we asked staff to tell us if they'd witnessed any negative behaviour at work

If they did, they could tell us with one or more answers what action they took.

The table shows the answers in descending order.

### Example

8% of your staff who did the survey witnessed negative behaviour, of which:

- 67% said the top action they took was 'Spoke to the person who experienced the behaviour'.
- 8% took no action.

Have you witnessed any negative behaviour at work in the last 12 months?



Witnessed some negative behaviour Did not witness some negative behaviour

When you witnessed the above behaviour(s), did you do any of the following?	You 2021	Comparator 2021	Public sector 2021
Spoke to the person who experienced the behaviour	67%	71%	72%
Told the person the behaviour was not OK	29%	20%	25%
Spoke to the person who behaved in a negative way	21%	15%	22%
Told a manager	17%	33%	37%
Told a colleague	13%	23%	21%
Other	8%	7%	7%
Told Human Resources	8%	9%	6%
Took no action	8%	8%	7%
Submitted a formal complaint	4%	4%	6%



Negative behaviour — satisfaction with making a formal complaint

### What this is

This is how satisfied a staff member was with how your organisation managed their complaint.

### Why this is important

When staff submit a formal complaint for negative behaviours, they should feel your organisation will manage it effectively and professionally.

### How to read this

Under 'Your results', see results for each question in descending order by yes.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

50% of staff who did the survey were satisfied with the way your organisation handled their formal 'Violence or aggression' complaint.





You	C	omparato	or
2021	Lowest	Average	Highest
50 %	0%	45 %	63 %
0 %	0 %	24 %	50 %

Comparator

# People matter survey 2021

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Bullying

satisfaction, stress,

intention to stay

Work-related stress

Work-related stress

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Satisfaction

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<ul> <li>Scorecard</li> <li>Organisational integrity</li> <li>Workplace flexibility</li> <li>Equal employment opportunity</li> <li>Psychosocial and physical safety climate</li> <li>Psychosocial safety climate score</li> <li>Diversity and inclusion</li> <li>Gender equality supporting measures</li> </ul>	<ul> <li>Scorecard</li> <li>Quality service delivery</li> <li>Innovation</li> <li>Workgroup support</li> </ul>	<ul> <li>Scorecard</li> <li>Manager leadership</li> <li>Manager support</li> <li>Workload</li> <li>Learning and development</li> <li>Job enrichment</li> <li>Meaningful work</li> <li>Safe to speak up</li> <li>Barriers to optimal work</li> </ul>	<ul> <li>Scorecard</li> <li>Responsiveness</li> <li>Integrity</li> <li>Impartiality</li> <li>Accountability</li> <li>Respect</li> <li>Leadership</li> <li>Human rights</li> </ul>	Questions requested by your organisation	<ul> <li>Age, defence force and education</li> <li>Aboriginal and/or Torres Strait Islander</li> <li>Disability</li> <li>Gender, variations in sex characteristics and sexual orientation</li> <li>Cultural diversity</li> <li>Employment</li> <li>Adjustments</li> <li>Caring</li> </ul>

comparator

comparator

· Biggest negative

difference from

Senior

leadership

questions

Senior leadership

### **Key differences**

Highest scoring questions

### What this is

These are the questions your organisation had the highest agreement or satisfaction with in 2021.

### How to read this

Use this data to see where your organisation has the highest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 comparator group.

### Example

On the first row 'Workgroup support', the 'You 2021' column shows 96% of your staff agreed with 'I am able to work effectively with others in my workgroup'.

This question was not asked in 0.

Question group	Highest scoring questions	You 2021	Comparator 2021
Workgroup support	I am able to work effectively with others in my workgroup	96%	90%
Manager leadership	My manager is committed to workplace safety	95%	85%
Workgroup support	People in my workgroup actively support diversity and inclusion in the workplace	95%	84%
Workgroup support	People in my workgroup treat each other with respect	95%	83%
Manager leadership	My manager works effectively with people from diverse backgrounds	95%	85%
Organisational integrity	My organisation encourages respectful workplace behaviours	94%	81%
Safety climate	I feel culturally safe at work	94%	79%
Quality service delivery	My workgroup values human rights	94%	85%
Supporting question - gender equality	My organisation uses inclusive and respectful images and language	94%	84%
Workgroup support	People in my workgroup work together effectively to get the job done	94%	81%



#### **Key differences**

#### Lowest scoring questions

#### What this is

These are the questions your organisation had the lowest agreement or satisfaction with in 2021.

#### How to read this

Use this data to see where your organisation has the lowest agreement or satisfaction with questions from the 2021 survey.

In this table, your score for this year is shown in the 'you 2021 column'.

You can also compare your 2021 comparator group.

#### Example

On the first row 'Learning and development', the 'You 2021' column shows 38% of your staff agreed with 'I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)'. This question was not asked in 0.

Question subgroup	Lowest scoring questions	You 2021	Comparator 2021
Learning and development	I am satisfied with the availability of opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)	38%	24%
Learning and development	I am satisfied with the availability of opportunities to move between roles within my organisation (e.g. temporary or permanent transfers)	45%	35%
Learning and development	I feel I have an equal chance at promotion in my organisation	48%	39%
Satisfaction	How satisfied are you with your career development within your current organisation	54%	51%
Learning and development	I am satisfied with the way my learning and development needs have been addressed in the last 12 months	55%	52%
Learning and development	There are adequate opportunities for me to develop skills and experience in my organisation	56%	54%
Workload	I have enough time to do my job effectively	57%	47%
Safety climate	All levels of my organisation are involved in the prevention of stress	58%	41%
Learning and development	My organisation places a high priority on the learning and development of staff	60%	59%
Workload	The workload I have is appropriate for the job that I do	61%	53%



#### **Key differences**

# Biggest positive difference from comparator

#### What this is

This is where your staff have agreed more to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest positive difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

#### Example

On the first row 'Safe to speak up', the 'You 2021' column shows 79% of your staff agreed with 'I am confident that if I raised a grievance in my organisation, it would be investigated in a thorough and objective manner'.

The 'difference' column, shows that agreement for this question was 23 percentage points higher in your organisation than in your comparator.

Question group	Biggest positive difference from comparator	You 2021	Difference	Comparator 2021
Safe to speak up	I am confident that if I raised a grievance in my organisation, it would be investigated in a thorough and objective manner	79%	+23%	56%
Workgroup support	Workgroups across my organisation willingly share information with each other	69%	+20%	50%
Organisational integrity	My organisation takes steps to eliminate bullying, harassment and discrimination	86%	+18%	68%
Workplace flexibility	There is a positive culture within my organisation in relation to employees who have family responsibilities	82%	+18%	64%
Safety climate	All levels of my organisation are involved in the prevention of stress	58%	+18%	41%
Safe to speak up	I feel safe to challenge inappropriate behaviour at work	80%	+17%	63%
Organisational integrity	My organisation does not tolerate improper conduct	86%	+17%	68%
Workplace flexibility	Using flexible work arrangements is not a barrier to success in my organisation	77%	+17%	60%
Job enrichment	My work performance is assessed against clear criteria	73%	+17%	56%
Safety climate	Senior leaders show support for stress prevention through involvement and commitment	66%	+17%	49%



#### **Key differences**

Biggest negative difference from comparator

#### What this is

This is where your staff have agreed less to a question compared to staff at similar organisations.

#### How to read this

Use this data to see where your organisation has the biggest negative difference with questions from the 2021 survey compared to your comparator group.

In this table, the difference to your comparator is shown in the 'difference' column.

#### Example

On the first row 'Diversity and inclusion', the 'You 2021' column shows 62% of your staff agreed with 'There is a positive culture within my organisation in relation to employees who identify as LGBTIQ+'.

The 'difference' column, shows that agreement for this question was 1 percentage points lower in your organisation than in your comparator.

Question subgroup	Biggest negative difference from comparator	You 2021	Difference	Comparator 2021
Diversity and inclusion	There is a positive culture within my organisation in relation to employees who identify as LGBTIQ+	62%	-1%	64%



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survey 2021

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Scorecard

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- · Questions requested by your organisation
- · Age, defence force and education

**Demographics** 

- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring





#### **Taking action**

#### What this is

This is how well staff feel their organisation takes action and makes improvements from your survey results.

#### Why this is important

If your organisation takes action as a result of survey results, your staff may feel their feedback is valuable.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

64% of your staff who did the survey agreed or strongly agreed with 'I believe my organisation will take positive action on the results of this year's survey'.

#### Survey question

# Disagree Neither agree nor disagree Don't know Agree

Your results

I believe my organisation will take positive action on the results of this year's survey

# 8% 64%

You	Comparator			
2021	Lowest	Average	Highest	
64 %	36 %	51 %	63 %	

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- Psychosocial safety climate score
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#### Custom **auestions**

- · Questions requested by your organisation
- · Age, defence force and education

**Demographics** 

- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
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- Employment
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- Caring

#### Senior leadership

#### Senior leadership 1 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

#### Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

#### How to read this

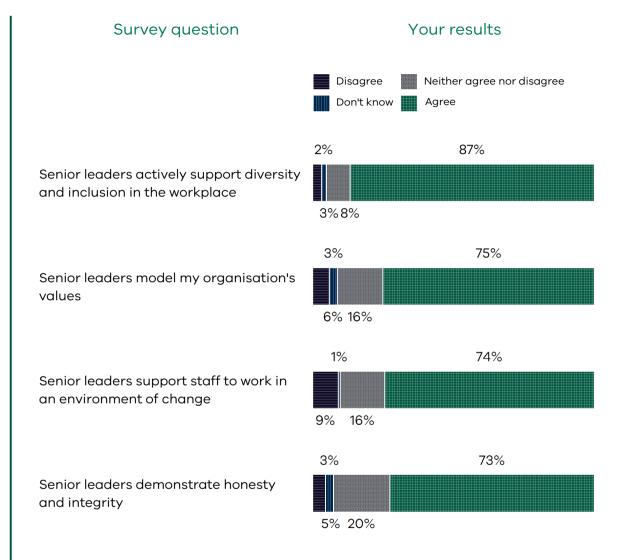
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

87% of your staff who did the survey agreed or strongly agreed with 'Senior leaders actively support diversity and inclusion in the workplace'.





Benchmark agree results

Comparator

Lowest Average Highest

You



#### Senior leadership

Senior leadership 2 of 2

#### What this is

This is how supported staff feel by senior leaders in their organisation and how well they believe senior leaders communicate.

#### Why this is important

Supportive senior leaders who communicate well mean staff may feel more connected to their work and organisation.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

67% of your staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

#### Survey question

#### Your results

Disagree

2%

13%

Don't know

19%

	Neither agree nor disagree	You	_ c	omparato	or
٧	Agree	2021	Lowest	Average	Highest
			ı		
	67%				
		67 %	44 %	58 %	71 %



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- Highest scoring
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#### Organisational climate

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#### Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

#### Job and manager factors

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#### Public sector values

- Scorecard
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- Respect
- Leadership
- · Human rights

#### Custom **auestions**

#### · Questions requested by your organisation

· Age, defence force and education

**Demographics** 

- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
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- Caring





#### Scorecard 1 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

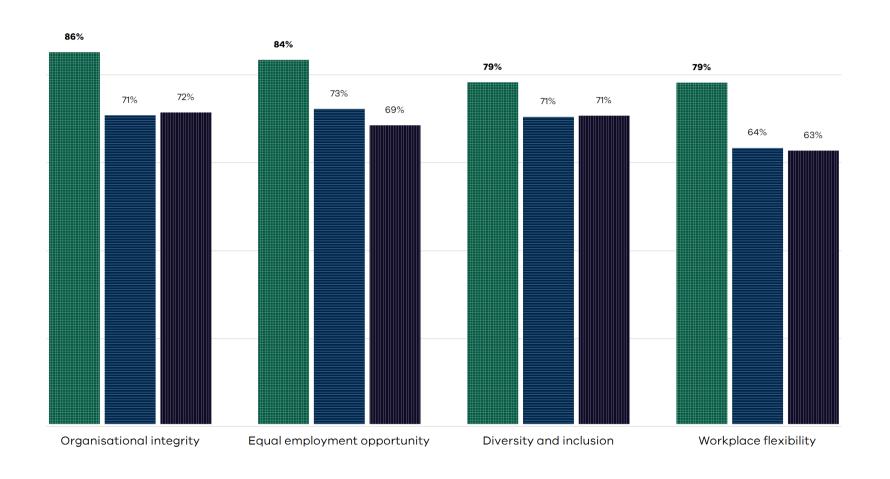
#### Example

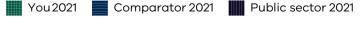
#### In 2021:

 86% of your staff who did the survey responded positively to questions about Organisational integrity.

#### Compared to:

• 71% of staff at your comparator and 72% of staff across the public sector.





#### Scorecard 2 of 2

#### What this is

This scorecard provides overall results for each factor in the organisation climate part of the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about organisational climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

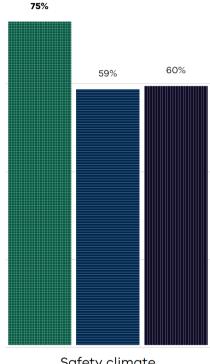
#### Example

#### In 2021:

75% of your staff who did the survey responded positively to questions about Safety climate.

#### Compared to:

59% of staff at your comparator and 60% of staff across the public sector.



Safety climate

#### Organisational integrity 1 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

#### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

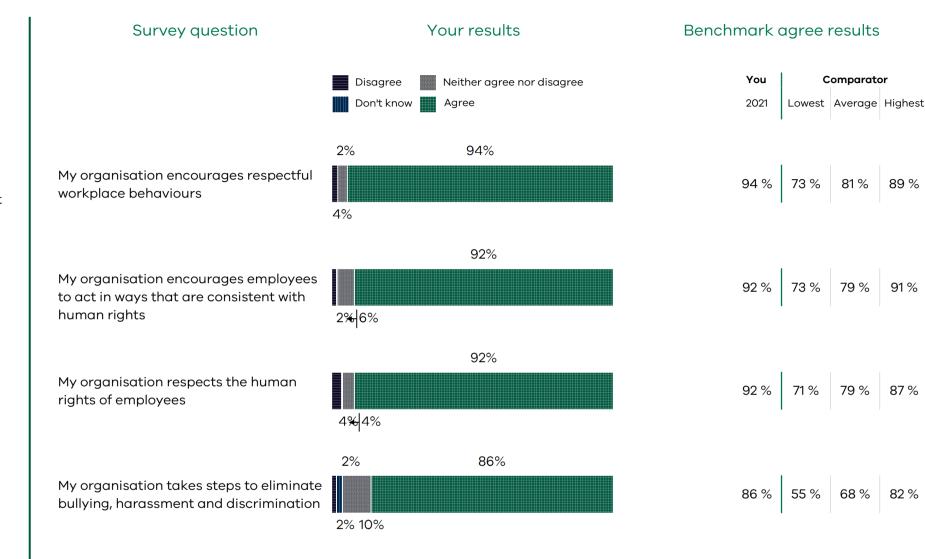
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

94% of your staff who did the survey agreed or strongly agreed with 'My organisation encourages respectful workplace behaviours'.





#### Organisational integrity 2 of 2

#### What this is

This is how much trust staff have in your organisation's ability to operate, implement policy and deliver services for Victorians.

#### Why this is important

We need the community to have high trust in how we work and what we do.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

86% of your staff who did the survey agreed or strongly agreed with 'My organisation does not tolerate improper conduct'.

#### Survey question Your results Neither agree nor disagree Disagree Don't know 2% 86% My organisation does not tolerate improper conduct 2% 10% 2% 85% My organisation is committed to earning a high level of public trust 1% 12% 5% 65% My organisation makes fair recruitment

and promotion decisions, based on merit



,	You	Comparator Lowest Average Highe			
:	2021	Lowest	Average	Highest	
			68 %		
8	35 %	64 %	75 %	89 %	
6	65 %	39 %	50 %	58 %	

#### Workplace flexibility 1 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

82% of your staff who did the survey agreed or strongly agreed with 'I am confident that if I requested a flexible work arrangement, it would be given due consideration'.

#### Survey question Your results Neither agree nor disagree Disagree Don't know 82% 6% I am confident that if I requested a flexible work arrangement, it would be given due consideration 12% 2% 82% My organisation supports employees with family or other caring responsibilities, regardless of gender 15% 5% 82% There is a positive culture within my organisation in relation to employees who have family responsibilities 1% 12% 6% 80%

14%

I have the flexibility I need to manage my work and non-work activities and responsibilities

You	Comparator  Lowest Average Highest			
2021	Lowest	Average	Highest	
		68 %		
82 %	63 %	70 %	79 %	
82 %	53 %	64 %	75 %	
80 %	64 %	70 %	75 %	



#### Workplace flexibility 2 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

78% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees who have caring responsibilities'.

#### Survey question Your results Neither agree nor disagree Disagree Don't know 7% 78% There is a positive culture within my organisation in relation to employees who have caring responsibilities 2% 13% 8% 77% Using flexible work arrangements is not a barrier to success in my organisation 5% 11% 5% 76% There is a positive culture within my organisation in relation to employees who use flexible work arrangements 4% 15% 5% 76% Having family responsibilities is not a barrier to success in my organisation

3% 15%

You	C	omparato	or
2021	Lowest	Average	Highes
78 %	51 %	62 %	74 %
77 %	52 %	60 %	77 %
76 %	46 %	60 %	77 %
76 %	57 %	62 %	74 %

Workplace flexibility 3 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

75% of your staff who did the survey agreed or strongly agreed with 'Having caring responsibilities is not a barrier to success in my organisation'.

#### Survey question

Having caring responsibilities is not a

barrier to success in my organisation

#### Your results

#### Benchmark agree results

Disagree	Neither agree nor disagree	You	С	omparato	or
Don't know	Agree	2021	Lowest	Average	Highest
		'			
8%	75%				
		75 %	52 %	59 %	71 %
4% 13%					





Workplace flexibility 4 of 4

#### What this is

This is how well you organisation supports staff to work flexibly.

#### Why this is important

Supporting flexible working can improve employee wellbeing.

#### How to read this

The table shows you what flexible work arrangements staff use.

Each row represents one use. Staff can select more than one.

You can compare between your organisation, comparator and the public sector.

#### Example

44% of staff who did the survey said the flexible work arrangement they used was 'No, I do not use any flexible work arrangements'.

Do you use any of the following flexible work arrangements?	You 2021	Comparator 2021	Public sector 2021
No, I do not use any flexible work arrangements	44%	43%	38%
Working from an alternative location (e.g. home, hub/shared work space)	28%	36%	24%
Flexible start and finish times	19%	19%	23%
Part-time	10%	14%	19%
Using leave to work flexible hours	7%	4%	8%
Working more hours over fewer days	5%	3%	6%
Other	2%	2%	2%
Study leave	1%	1%	4%
Shift swap	1%	2%	12%
Purchased leave	1%	1%	2%



Equal employment opportunity 1 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

#### Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

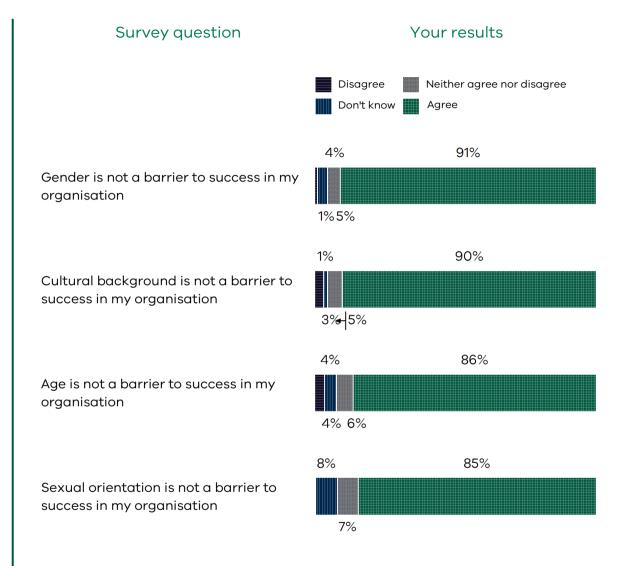
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

91% of your staff who did the survey agreed or strongly agreed with 'Gender is not a barrier to success in my organisation'.



You	c	omparato	or
2021	Lowest	Average	Highest
'	•	78 %	
90 %	68 %	76 %	83 %
86 %	68 %	73 %	81 %
85 %	65 %	75 %	85 %

Equal employment opportunity 2 of 2

#### What this is

This is how well staff feel your organisation supports equal opportunity in the workplace.

#### Why this is important

This is a Victorian employment principle and is set out in the charter of Human Rights and Responsibilities Act 2006.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

78% of your staff who did the survey agreed or strongly agreed with 'Being Aboriginal and/or Torres Strait Islander is not a barrier to success in my organisation'.

# Survey question

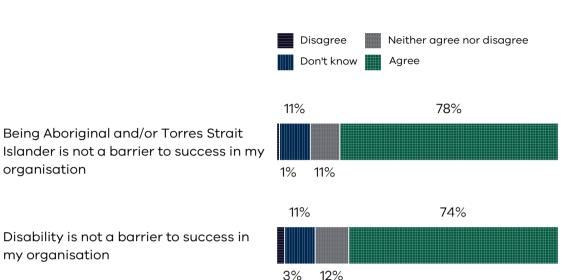
Being Aboriginal and/or Torres Strait

Disability is not a barrier to success in

organisation

my organisation

#### Your results



#### Benchmark agree results

You	٠	omparate	or
2021	Lowest	Average	Highest
78 %	60 %	67 %	79 %
74 %	59 %	67 %	79 %

Comparator

Psychosocial and physical safety climate question results 1 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

#### Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

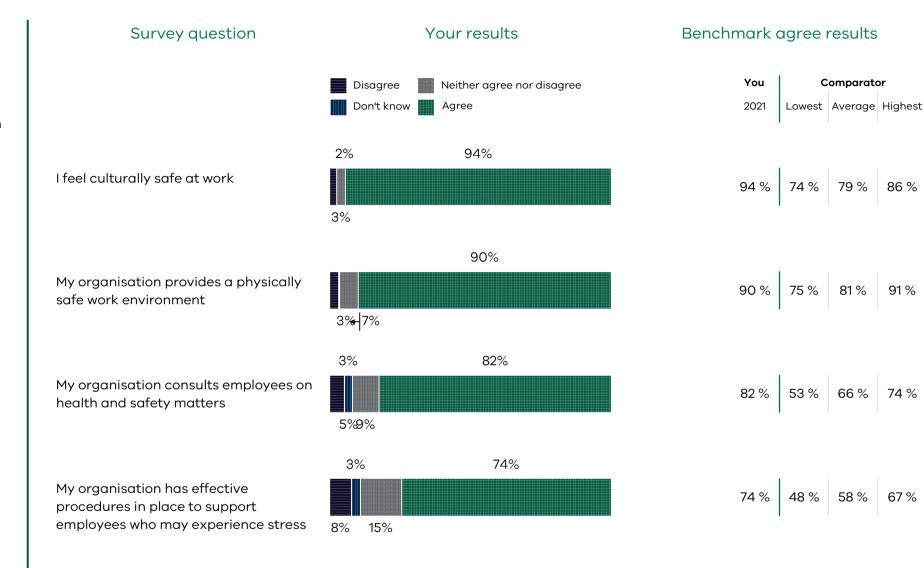
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

94% of your staff who did the survey agreed or strongly agreed with 'I feel culturally safe at work'.







Psychosocial and physical safety climate question results 2 of 2

#### What this is

This is how well staff feel your organisation supports safety at work.

#### Why this is important

A safe workplace is a key outcome of Leading the way and the Victorian public sector mental health and wellbeing charter.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

67% of your staff who did the survey agreed or strongly agreed with 'Senior leaders consider the psychological health of employees to be as important as productivity'.



You	c	omparato	or
2021	Lowest	Average	Highest
67 %	36 %	50 %	59 %
66 %	38 %	51 %	60 %
66 %	36 %	49 %	56 %
58 %	28 %	41 %	49 %

#### Psychosocial safety climate score

#### What this is

Psychosocial safety climate score reflects how well your organisation's workplace practices and processes support a climate for good psychological health.

#### How we work out your score

We work out your score from these 4 questions:

- In my workplace, there is good communication about psychological safety issues that affect me
- 2. All levels of my organisation are involved in the prevention of stress
- Senior leaders consider the psychological health of employees to be as important as productivity
- Senior leaders show support for stress prevention through involvement and commitment

To work out your score, we rate each response and add them together

- strongly agree is 5
- agree is 4
- neither agree or disagree is 3
- disagree is 2
- strongly disagree is 1

#### How to interpret your score

Under 'Benchmark results', compare your organisation to your comparator and the highest and lowest score in your comparator group for 2021. We also show the lowest (4) and highest (20) scores possible.

#### A score of:

- 12 or less indicates a poor climate and a high risk of adverse outcomes
- 13 indicates a moderate climate and medium risk of adverse outcomes
- 14 or more indicates a high climate and low risk of adverse outcomes

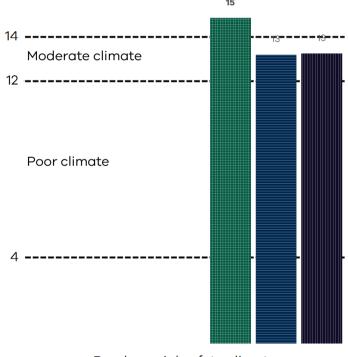
#### Adverse outcomes can include:

- poor work quality
- negative acts such as bullying and harassment
- mental health problems such as depression, distress and emotional exhaustion
- sickness absence
- presenteeism (coming to work when sick)
- worker compensation
- reduced engagement

#### Benchmark results

20 -----

#### Positive climate



Psychosocial safety climate



#### Diversity and inclusion 1 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

#### Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

92% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees from varied cultural backgrounds'.

Islander

#### Survey question Your results Neither garee nor disagree Disagree Don't know 1% 92% There is a positive culture within my organisation in relation to employees from varied cultural backgrounds 1% 5% 3% 87% There is a positive culture within my organisation in relation to employees of different age groups 3% 7% 5% 86% There is a positive culture within my organisation in relation to employees of different sexes/genders 1%8% 15% 76% There is a positive culture within my organisation in relation to employees who are Aboriginal and / or Torres Strait 9%



Benchmark agree results

Comparator

Lowest Average Highest

You



#### Diversity and inclusion 2 of 2

#### What this is

This is how well your organisation's culture supports diversity in the workplace.

#### Why this is important

If staff feel valued and included, it can lead to a positive work environment and higher engagement and productivity.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

69% of your staff who did the survey agreed or strongly agreed with 'There is a positive culture within my organisation in relation to employees with disability'.

#### Survey question

#### Neither agree nor disagree Disagree Don't know

Your results

There is a positive culture within my organisation in relation to employees with disability

There is a positive culture within my organisation in relation to employees who identify as LGBTIQ+

# 18% 69%

12%



You	Comparator  Lowest Average Highest		
2021	Lowest	Average	Highest
'		67 %	
62 %	55 %	64 %	84 %

#### Gender equality supporting measures

#### What this is

These are new questions to support Workplace Gender Audits, in addition to existing People matter survey questions on gender equality.

Your excel files show all of the questions you can use in your workplace gender audits.

#### Why this is important

Under the Gender Equality Act 2020, organisations have obligations to promote gender equality in the workplace.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

94% of your staff who did the survey agreed or strongly agreed with 'My organisation uses inclusive and respectful images and language'.

#### Survey question Your results Neither agree nor disagree Disagree Don't know Agree 1% 94% My organisation uses inclusive and respectful images and language 1% 4% 3% 93% In my workgroup work is allocated fairly, regardless of gender 5% 11% 82% My organisation would support me if I needed to take family violence leave



You

	•	opa.acc	•
2021	Lowest	Average	Highes
		84 %	
93 %	77 %	79 %	85 %
82 %	61 %	69 %	78 %

Comparator

# People matter

survey 2021

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- Engagement
- · Scorecard: satisfaction, stress, intention to stay
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- Work-related stress levels
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- Innovation
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#### Job and manager factors

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- Respect
- Leadership
- · Human rights

#### Custom **auestions**

- · Questions requested by your organisation
- · Age, defence force and education

**Demographics** 

- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- · Cultural diversity
- Employment
- Adjustments
- Caring





#### Scorecard

#### What this is

This scorecard provides overall results for each factor in the workgroup climate part of the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about workgroup climate.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

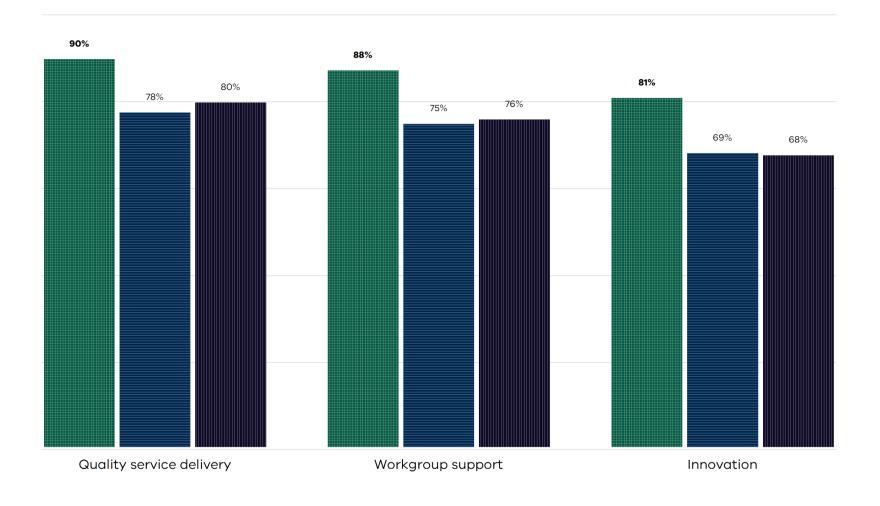
#### Example

#### In 2021:

 90% of your staff who did the survey responded positively to questions about.

#### Compared to:

• 78% of staff at your comparator and 80% of staff across the public sector.





Quality service delivery 1 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

#### Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

94% of your staff who did the survey agreed or strongly agreed with 'My workgroup values human rights'.







Comparator

Lowest Average Highest

Quality service delivery 2 of 2

#### What this is

This is how well workgroups in your organisation operate to deliver quality services.

#### Why this is important

The public sector must provide highquality services in a timely way to meet the needs of Victorians.

Workgroups need to be motivated, make impartial decisions and have clear accountabilities.

#### How to read this

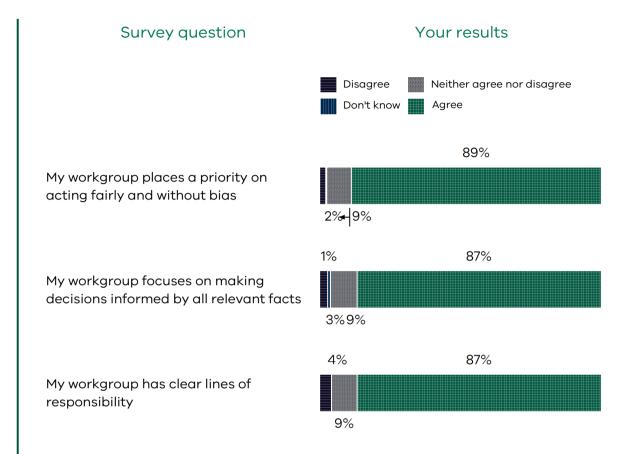
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

89% of your staff who did the survey agreed or strongly agreed with 'My workgroup places a priority on acting fairly and without bias'.



You	Comparator  Lowest Average Highest		
2021	Lowest	Average	Highest
89 %	69 %	73 %	83 %
87 %	68 %	70 %	83 %
87 %	66 %	71 %	78 %



#### Innovation 1 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

#### Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

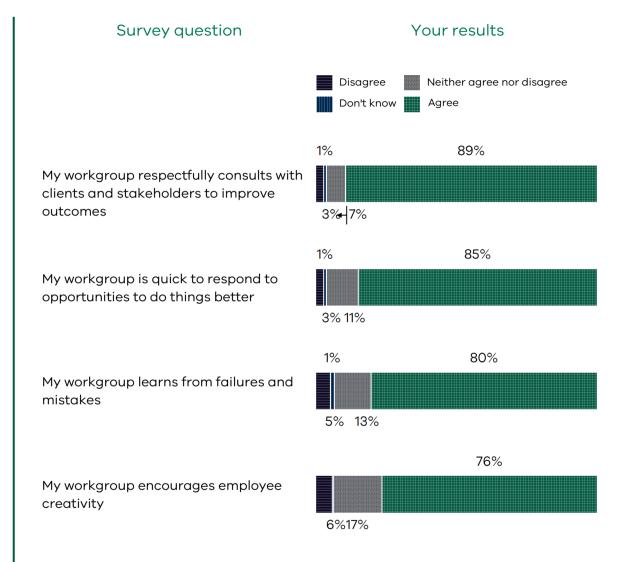
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

89% of your staff who did the survey agreed or strongly agreed with 'My workgroup respectfully consults with clients and stakeholders to improve outcomes'.



You	Comparator Lowest Average Highest		
2021	Lowest	Average	Highest
	•	78 %	
85 %	65 %	69 %	83 %
80 %	64 %	67 %	81 %
76 %	59 %	67 %	79 %

#### Innovation 2 of 2

#### What this is

This is how well staff feel their workgroup innovates its operations.

#### Why this is important

Innovation can reduce costs, create public value and lead to higher engagement.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

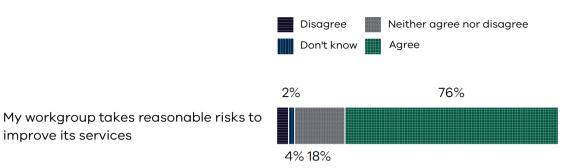
#### Example

76% of your staff who did the survey agreed or strongly agreed with 'My workgroup takes reasonable risks to improve its services'.

# Survey question

improve its services

#### Your results



You	Comparator		
2021	Lowest	Average	Highest
	I		
76 %	57 %	62 %	70 %

#### Workgroup support 1 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

#### Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

96% of your staff who did the survey agreed or strongly agreed with 'I am able to work effectively with others in my workgroup'.

#### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Don't know ..... Agree Lowest Average Highest 96% I am able to work effectively with others in my workgroup 4% 1% 95% People in my workgroup actively support diversity and inclusion in the workplace 1%/3% 95% People in my workgroup treat each other with respect 1% 3% 1% 94% People in my workgroup work together effectively to get the job done 5%





Workgroup support 2 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

#### Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

92% of your staff who did the survey agreed or strongly agreed with 'I am able to work effectively with others outside my immediate workgroup'.



You	c	omparato	or
2021	Lowest	Average	Highest
92 %	82 %	86 %	93 %
88 %	65 %	72 %	84 %
84 %	63 %	67 %	82 %
84 %	66 %	72 %	78 %

Workgroup support 3 of 3

#### What this is

This is how well staff feel people work together and support each other in your organisation.

#### Why this is important

Collaboration can lead to higher team satisfaction, performance and effectiveness.

#### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

#### Example

79% of your staff who did the survey agreed or strongly agreed with 'People in my workgroup are politically impartial in their work'.

#### Survey question

People in my workgroup are politically

Workgroups across my organisation willingly share information with each

impartial in their work

other

#### Your results

Disagree  Don't know	Neither agree nor disagree  Agree
4%	79%
2%15%	
1%	69%
13% 16%	

You	Comparator		
2021	Lowest	Average	Highest
79 %	62 %	71 %	81 %

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survey 2021

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· Age, defence force and education

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- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- Cultural diversity
- Employment
- Adjustments
- Caring





#### Job and manager factors

#### Scorecard 1 of 2

#### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

#### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

#### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

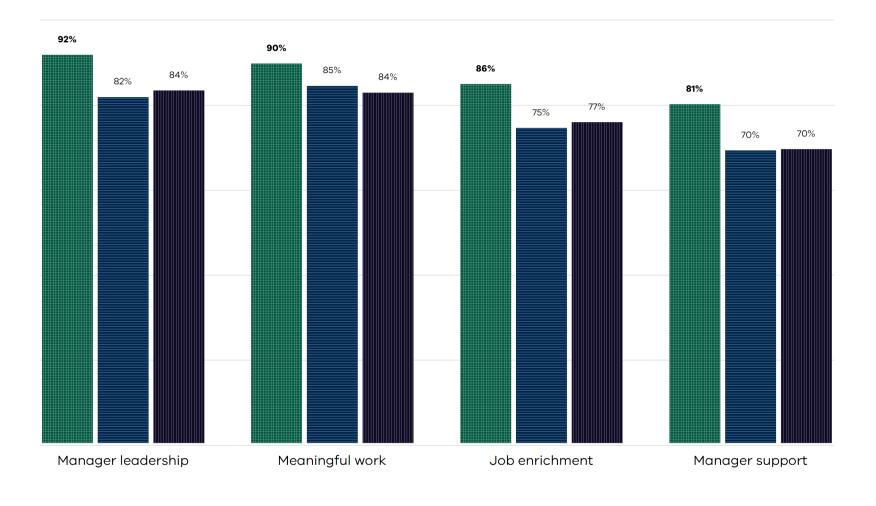
#### Example

#### In 2021:

 92% of your staff who did the survey responded positively to questions about Manager leadership.

#### Compared to:

• 82% of staff at your comparator and 84% of staff across the public sector.





### Scorecard 2 of 2

### What this is

This scorecard provides overall results for each job and manager factor in the survey's theoretical framework.

### Why this is important

This page shows which factors are performing well and which factors you can look to improve.

### How to read this

Each label represents a group of questions in the survey about job and manager factors.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

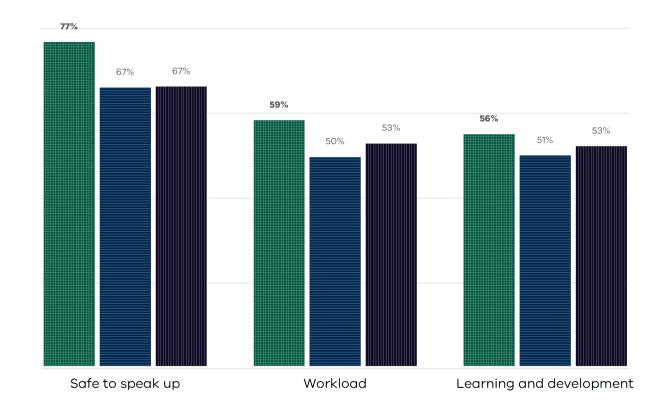
### Example

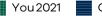
### In 2021:

 77% of your staff who did the survey responded positively to questions about Safe to speak up.

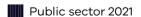
### Compared to:

• 67% of staff at your comparator and 67% of staff across the public sector.









### Manager leadership 1 of 2

### What this is

This is how well staff perceive their direct managers lead.

### Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

95% of your staff who did the survey agreed or strongly agreed with 'My manager is committed to workplace safety'.





You	0	Comparator  Lowest Average Highest			
2021	Lowest	Average	Highest		
	80 %				
95 %	80 %	85 %	89 %		
93 %	79 %	84 %	90 %		
92 %	78 %	82 %	88 %		



### Manager leadership 2 of 2

### What this is

This is how well staff perceive their direct managers lead.

### Why this is important

Great managers can foster the right environment for staff engagement.

They can act as role models for your organisation's strategy and values.

### How to read this

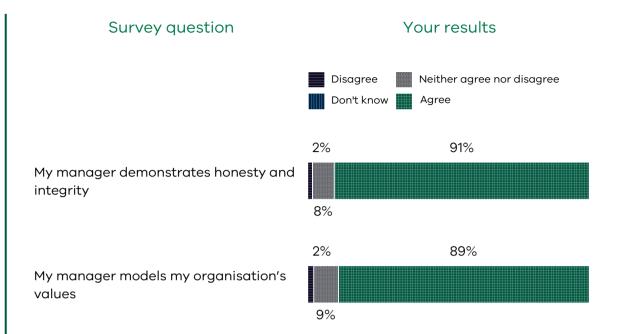
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

91% of your staff who did the survey agreed or strongly agreed with 'My manager demonstrates honesty and integrity'.



You	С	omparato	or
2021	Lowest	Average	Highest
		81 %	
89 %	74 %	79 %	86 %

### Manager support 1 of 3

### What this is

This is how supported staff feel by their direct manager.

### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

### How to read this

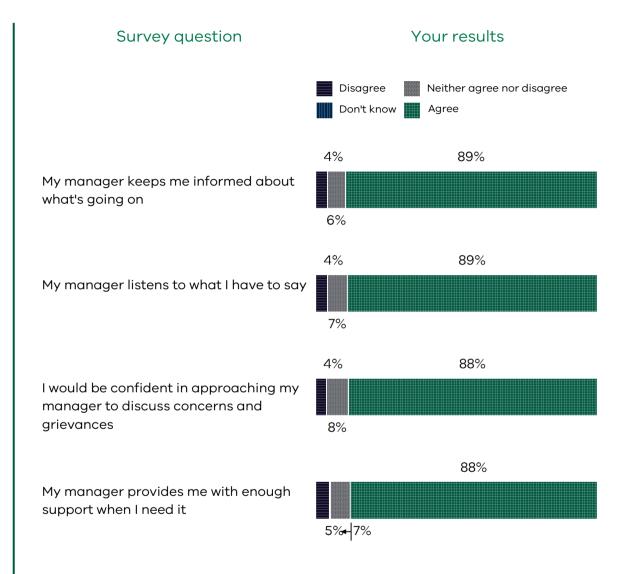
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

89% of your staff who did the survey agreed or strongly agreed with 'My manager keeps me informed about what's going on'.



You	0	Comparator  Lowest Average Highest			
2021	Lowest	Average	Highest		
	68 %				
89 %	75 %	80 %	85 %		
88 %	75 %	78 %	85 %		
88 %	70 %	74 %	80 %		

### Manager support 2 of 3

### What this is

This is how supported staff feel by their direct manager.

### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

### How to read this

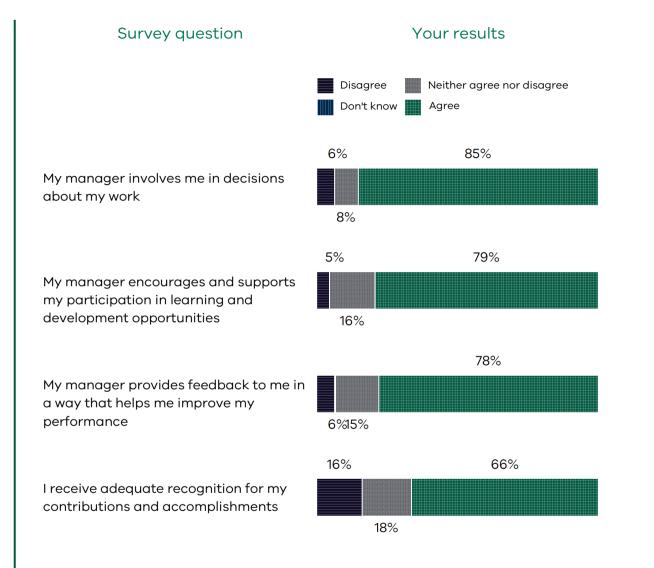
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

85% of your staff who did the survey agreed or strongly agreed with 'My manager involves me in decisions about my work'.



You	c	omparato	or
2021	Lowest	Average	Highest
85 %	72 %	76 %	81 %
79 %	69 %	75 %	81 %
78 %	58 %	66 %	74 %
66 %	48 %	54 %	59 %



### Manager support 3 of 3

### What this is

This is how supported staff feel by their direct manager.

### Why this is important

Supportive managers can give staff clarity, appreciation and positive feedback and coaching.

This can lead to higher satisfaction, performance and capacity to do work.

### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

64% of your staff who did the survey agreed or strongly agreed with 'My manager has regular conversations with me about my learning and development'.

# Survey question Pisagree Disagree Don't know Agree 14% 64% ager has regular conversations about my learning and

22%

My manager has regular conversations with me about my learning and development



### Workload

### What this is

This is how staff feel about workload and time pressure.

### Why this is important

Workload and time pressure are the most prominent causes of work-related stress.

### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

61% of your staff who did the survey agreed or strongly agreed with 'The workload I have is appropriate for the job that I do'.

# Survey question Disagree Agree Neither agree nor disagree Agree 22% 61% The workload I have is appropriate for the job that I do 18% 22% 57% I have enough time to do my job effectively

You	С	omparato	or
2021	Lowest	Average	Highest
		53 %	
57 %	42 %	47 %	58 %

### Learning and development 1 of 2

### What this is

This is how well staff feel they can learn and grow in your organisation.

### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

72% of your staff who did the survey agreed or strongly agreed with 'I am developing and learning in my role'.

### Survey question Your results Benchmark agree results You Comparator Neither agree nor disagree Disagree Lowest Average Highest Agree 72% 11% I am developing and learning in my role 16% 10% 71% In the last 12 months I have learned skills that have helped me do my job better 20% 16% 60% My organisation places a high priority on the learning and development of staff 24% 20% 56% There are adequate opportunities for me to develop skills and experience in my organisation 24%





Learning and development 2 of 2

### What this is

This is how well staff feel they can learn and grow in your organisation.

### Why this is important

Good learning and career development can build engagement, efficiency and capability in organisations. It may also help staff retention.

### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

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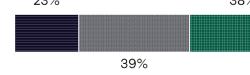
Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

55% of your staff who did the survey agreed or strongly agreed with 'I am satisfied with the way my learning and development needs have been addressed in the last 12 months!.

### Survey question Your results Neither agree nor disagree Disagree Agree 15% 55% I am satisfied with the way my learning and development needs have been addressed in the last 12 months 29% 21% 48% I feel I have an equal chance at promotion in my organisation 30% 26% 45% I am satisfied with the availability of opportunities to move between roles within my organisation (e.g. temporary 29% or permanent transfers) 23% 38% I am satisfied with the availability of

opportunities to take up roles in other organisations (e.g. temporary or permanent transfers or secondments)





You	Comparator  Lowest Average Highest			
2021	Lowest	Average	Highest	
		52 %		
48 %	33 %	39 %	50 %	
45 %	27 %	35 %	45 %	
38 %	18 %	24 %	33 %	



### Job enrichment 1 of 2

### What this is

This is how staff feel about their autonomy at work and role clarity.

### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

94% of your staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.



You	Comparator  Lowest Average Highest			
2021	Lowest	Average	Highest	
,		89 %		
91%	78 %	82 %	84 %	
89 %	69 %	75 %	81 %	
88 %	73 %	78 %	82 %	



### Job enrichment 2 of 2

### What this is

This is how staff feel about their autonomy at work and role clarity.

### Why this is important

Job enrichment is one of the main drivers of employee engagement and workplace wellbeing.

### How to read this

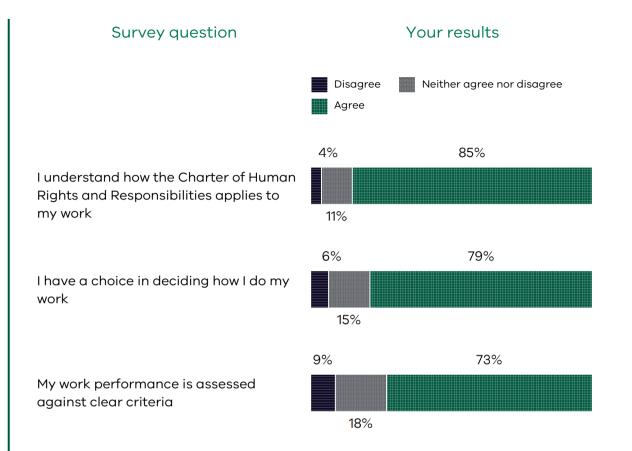
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

85% of your staff who did the survey agreed or strongly agreed with 'I understand how the Charter of Human Rights and Responsibilities applies to my work'.



You	Comparator  Lowest Average Highes			
2021	Lowest	Average	Highest	
85 %	63 %	73 %	90 %	
79 %	70 %	74 %	79 %	
73 %	45 %	56 %	65 %	

### Meaningful work

### What this is

This is how staff feel about their contribution and how worthwhile their work is.

### Why this is important

Staff who feel their work is meaningful can help achieve individual, team and organisational outcomes.

### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

94% of your staff who did the survey agreed or strongly agreed with 'I feel that I can make a worthwhile contribution at work'.

### Survey question

### Neither agree nor disagree Disagree

Your results

I feel that I can make a worthwhile contribution at work

I am achieving something important through my work

## Agree 1% 94% 6% 2% 87% 11%

You	С	omparato	or
2021	Lowest	Average	Highest
		87 %	
87 %	78 %	83 %	86 %

### Safe to speak up 1 of 2

### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

### Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

80% of your staff who did the survey agreed or strongly agreed with 'I feel safe to challenge inappropriate behaviour at work'.

### Survey question Your results Benchmark agree results Neither agree nor disagree You Disagree Agree 80% 5% I feel safe to challenge inappropriate behaviour at work 15% 5% 79% I am confident that if I raised a grievance in my organisation, it would be investigated in a thorough and 16% objective manner 5% 78% I am confident that I would be protected from reprisal for reporting improper conduct 17% 9% 78% People in your workgroup are able to bring up problems and tough issues 12%





Comparator

Lowest Average Highest

Safe to speak up 2 of 2

### What this is

This is how freely and confidently staff feel they can talk about issues without fear of retribution.

### Why this is important

Organisations with psychologically safe cultures empower staff to report negative behaviour and integrity issues.

### How to read this

Under 'Your results', see results for each question in descending order by most disagreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

77% of your staff who did the survey disagreed or strongly disagreed with 'People in my workgroup often reject others for being different'.



You	С	omparato	or
2021	Lowest	Average	Highest
		78 %	
71 %	65 %	70 %	77 %

Barriers to optimal work

### What this is

This is what staff feel stops them from working in an optimal way.

### Why this is important

Workplace barriers prevent employees from working efficiently and effectively.

### How to read this

In the survey, we asked staff to tell us the most significant barriers that prevented them from working optimally. They could select more than one barrier.

### Example

28% of staff who did the survey said Too many competing priorities' was a significant barrier to performing optimally at work.

Which of the following are currently the most significant barriers (if any) that prevent you performing optimally at work?	You 2021	Comparator 2021	Public sector 2021
Too many competing priorities	28%	36%	36%
There are no noticeable barriers	27%	17%	18%
Communication processes	16%	25%	19%
Decision making and authorisation processes	14%	27%	23%
Technology limitations	14%	19%	20%
Administrative processes (including leave and HR requirements)	13%	24%	19%
Other	12%	12%	13%
Limited social interactions with the team	10%	10%	11%
Poor work-life balance	8%	10%	12%
Poor mental health or wellbeing	7%	8%	11%



# People matter

survey 2021

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- Satisfaction
- Work-related stress levels
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- · Scorecard: negative behaviour
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### Job and manager factors

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- Scorecard
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- Respect
- Leadership
- Human rights

### Custom **auestions**

### · Questions requested by your organisation

· Age, defence force and education

**Demographics** 

- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- Cultural diversity
- Employment
- Adjustments
- Caring





### Scorecard 1 of 2

### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

### Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

### How to read this

Each label represents a group of questions in the survey about public sector values.

Each result is the overall percentage of positive responses for your organisation, comparator and public sector.

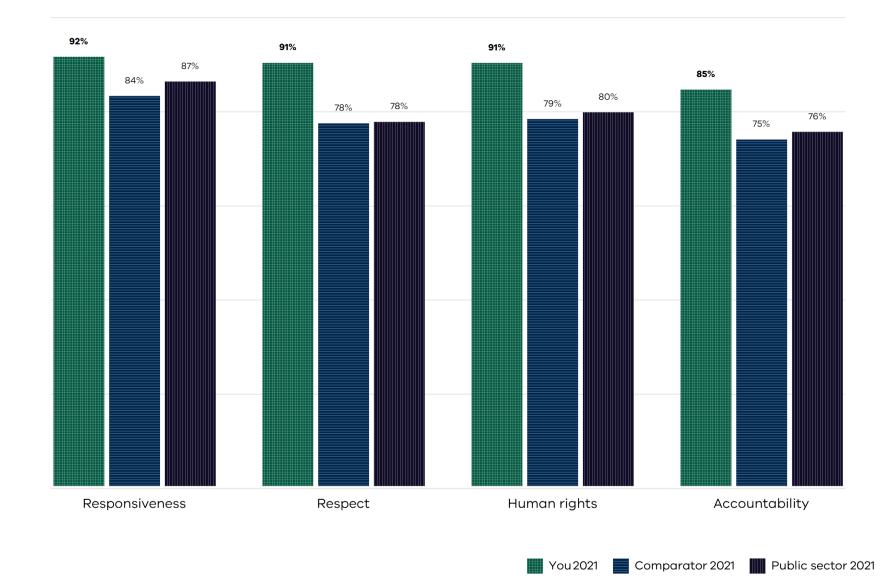
### Example

### In 2021:

 92% of your staff who did the survey responded positively to questions about Responsiveness.

### Compared to:

• 84% of staff at your comparator and 87% of staff across the public sector.



### Scorecard 2 of 2

### What this is

This is a set of 7 values that form the basis for the professional and ethical conduct of everyone who works in the public sector.

### Why this is important

There's a strong link between workplace culture and how staff perceive their organisation lives the public sector values.

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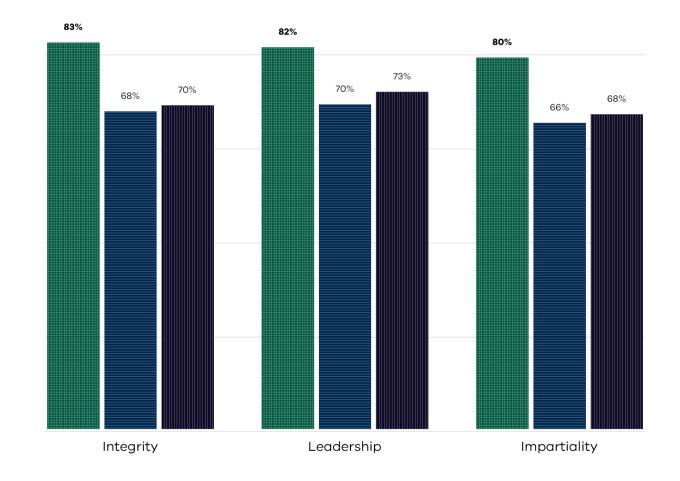
### Example

### In 2021:

83% of your staff who did the survey responded positively to questions about Integrity.

### Compared to:

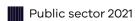
68% of staff at your comparator and 70% of staff across the public sector.







You 2021 Comparator 2021



### Responsiveness

### What this is

This is how responsive your staff feel they are to the community.

### Why this is important

Staff need to feel they can adapt to the changing demands and circumstances of our clients and stakeholders.

### How to read this

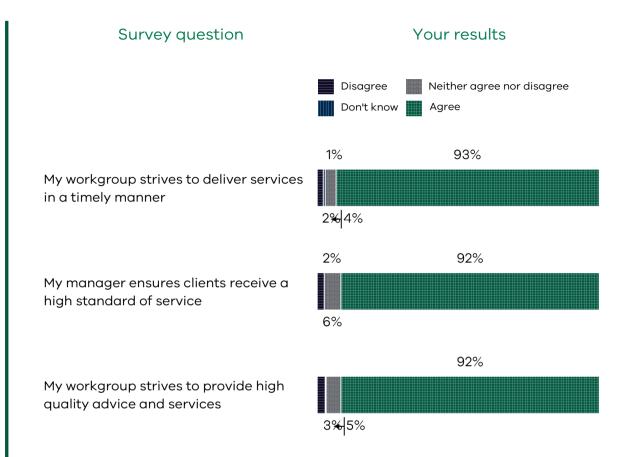
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'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

93% of staff who did the survey agreed or strongly agreed with 'My workgroup strives to deliver services in a timely manner'.



You	С	omparato	or
2021	Lowest	Average	Highest
93 %	81 %	85 %	90 %
92 %	78 %	82 %	88 %
92 %	81 %	85 %	93 %

### Integrity 1 of 2

### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

### Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

### How to read this

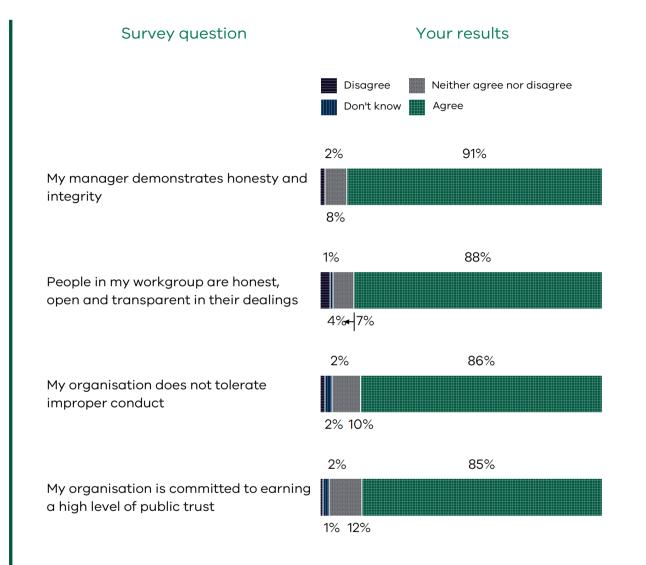
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

91% of staff who did the survey agreed or strongly agreed with 'My manager demonstrates honesty and integrity'.



You	С	omparato	or
2021	Lowest	Average	Highes
·		81 %	
88 %	65 %	72 %	84 %
86 %	53 %	68 %	78 %
85 %	64 %	75 %	89 %

### Integrity 2 of 2

### What this is

Integrity is being honest and transparent, conducting ourselves properly and using our powers responsibly.

### Why this is important

The Victorian community need high trust in how everyone in the public sector works and what they do.

### How to read this

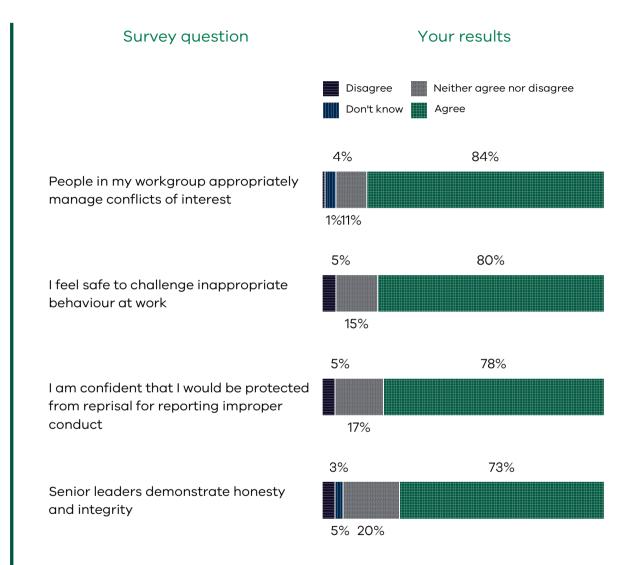
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Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

84% of staff who did the survey agreed or strongly agreed with 'People in my workgroup appropriately manage conflicts of interest'.



### Benchmark agree results

You

	_	opa.acc	•
2021	Lowest	Average	Highes
84 %	63 %	67 %	82 %
80 %	57 %	63 %	67 %
78 %	51 %	62 %	69 %
73 %	47 %	60 %	73 %

Comparator





### Impartiality

### What this is

Impartiality is how your staff feel an organisation makes informed decisions and provides stable advice on merit, without bias, favouritism or self interest.

### Why this is important

We all have an obligation to be impartial and make objective and fair decisions that are open to scrutiny.

### How to read this

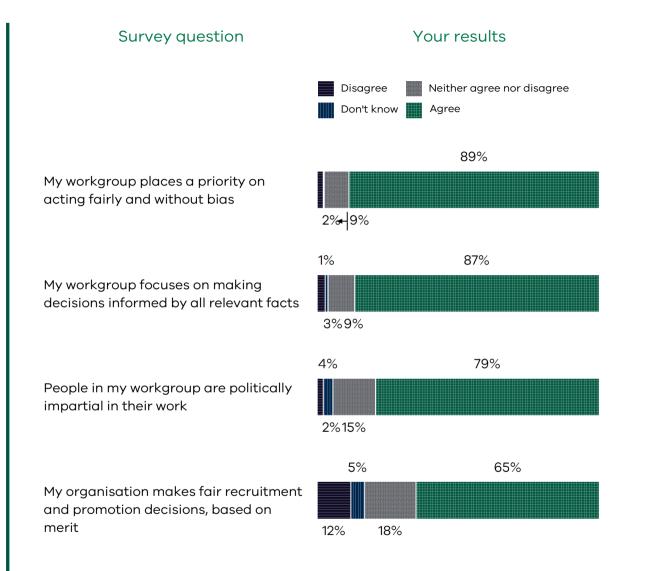
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

89% of staff who did the survey agreed or strongly agreed with 'My workgroup places a priority on acting fairly and without bias'.



You	Comparator Lowest Average Highes		
2021	Lowest	Average	Highes
89 %	69 %	73 %	83 %
87 %	68 %	70 %	83 %
79 %	62 %	71 %	81 %
65 %	39 %	50 %	58 %

### Accountability 1 of 2

### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

### Why this is important

As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

### How to read this

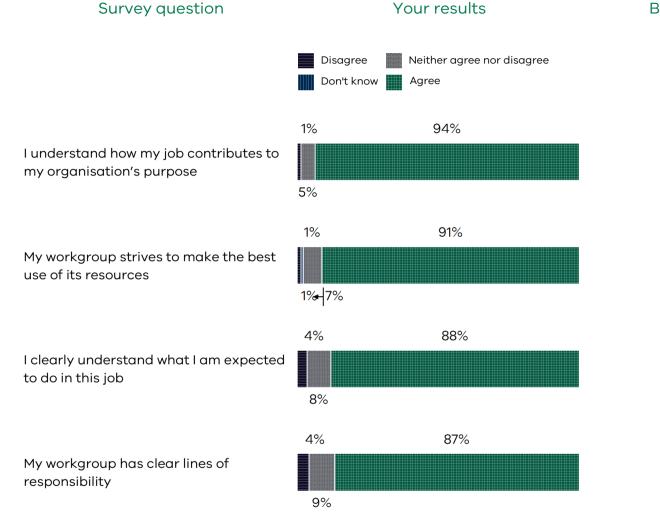
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

94% of staff who did the survey agreed or strongly agreed with 'I understand how my job contributes to my organisation's purpose'.



You	c	omparato	or
2021	Lowest	Average	Highest
94 %	84 %	89 %	94 %
91 %	74 %	77 %	84 %
88 %	73 %	78 %	82 %
87 %	66 %	71 %	78 %

### Accountability 2 of 2

### What this is

Accountability is if your staff feel they work to clear objectives in a transparent manner and can accept responsibility for decisions.

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As we all make decisions on behalf of Victorians, we must be accountable in the resources we use.

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Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

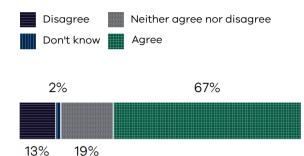
67% of staff who did the survey agreed or strongly agreed with 'Senior leaders provide clear strategy and direction'.

### Survey question

Senior leaders provide clear strategy

and direction

### Your results



You	Comparator		
2021	Lowest	Average	Highest
67 %	44 %	58 %	71 %

### Respect 1 of 2

### What this is

Respect is how your staff feel they're treated in the workplace and community.

### Why this is important

All staff need to treat their colleagues and Victorians with respect.

### How to read this

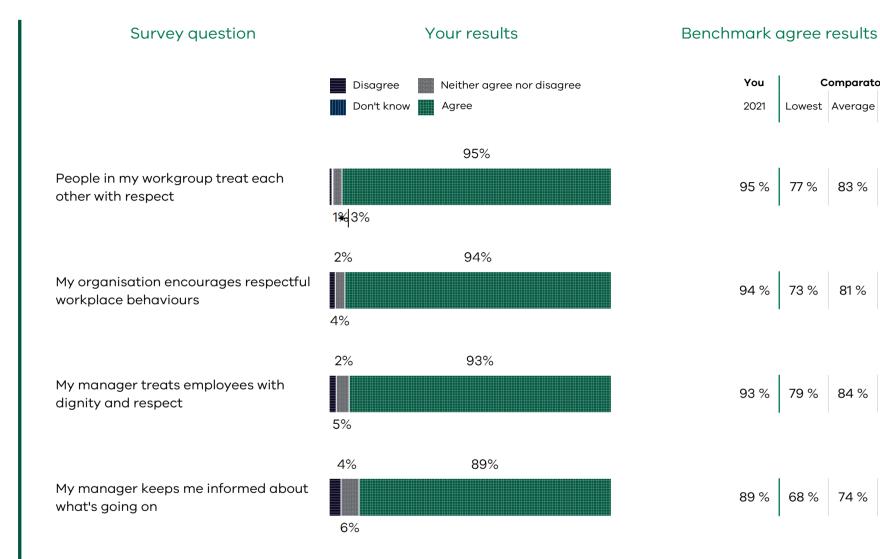
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

95% of staff who did the survey agreed or strongly agreed with 'People in my workgroup treat each other with respect.







Comparator

Lowest Average Highest

### Respect 2 of 2

### What this is

Respect is how your staff feel they're treated in the workplace and community.

### Why this is important

All staff need to treat their colleagues and Victorians with respect.

### How to read this

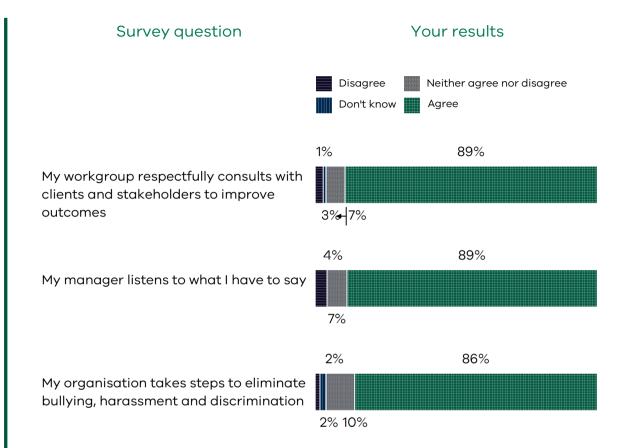
Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

89% of staff who did the survey agreed or strongly agreed with 'My workgroup respectfully consults with clients and stakeholders to improve outcomes'.



You	С	omparato	or
2021	Lowest	Average	Highest
89 %	73 %	78 %	87 %
89 %	75 %	80 %	85 %
86 %	55 %	68 %	82 %

### Leadership

### What this is

Leadership is how your staff feel an organisation implements and promotes the public sector values.

### Why this is important

Good leadership plays a role in the development of workplace culture.

It also gives Victorians confidence that staff in the public sector behave to a high standard.

### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

89% of staff who did the survey agreed or strongly agreed with 'My manager models my organisation's values'.

# Survey question Disagree Neither agree nor disagree Don't know Agree 2% 89% My manager models my organisation's values 3% 75% Senior leaders model my organisation's values 6% 16%

### Benchmark agree results

You

Tou	C	omparate	,
2021	Lowest	Average	Highest
		79 %	
75 %	47 %	61 %	73 %

Comparator

### **Human rights**

### What this is

Human rights is how your staff feel their organisation upholds basic human rights.

### Why this is important

Using the Victorian Charter of Human Rights, organisations must consider human rights in how they work and act.

### How to read this

Under 'Your results', see results for each question in descending order by most agreed.

'Agree' combines responses for agree and strongly agree and 'Disagree' combines responses for disagree and strongly disagree.

Under 'Benchmark results', compare your comparator groups overall, lowest and highest scores with your own.

### Example

94% of staff who did the survey agreed or strongly agreed with 'My workgroup values human rights'.







Comparator

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survey 2021

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- · Biggest negative difference from comparator

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· Senior leadership *auestions* 

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- Accountability
- Respect
- Leadership
- · Human rights

### Custom **auestions**

### · Questions requested by your organisation

· Age, defence force and education

**Demographics** 

- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- Cultural diversity
- Employment
- Adjustments
- Caring



### **Custom questions**

### What this is

Your organisation asked 4 custom questions as part of the 2021 survey. In this report, we've only included results for 3 custom questions, as your other custom question results contain sensitive information that only specific people in your organisation can see.

### Why this is important

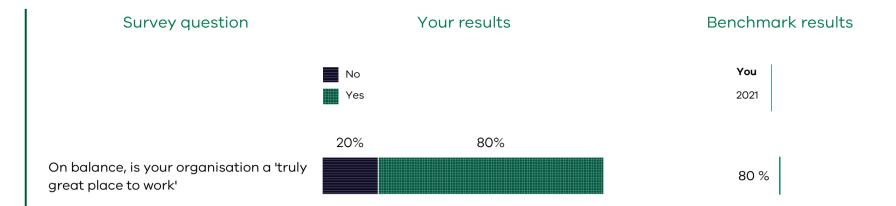
By asking custom questions, organisations make the survey more meaningful to their needs.

### How to read this

Under 'Your results' in descending order, you can see the percentage of staff who agreed with each question.

### Example

80% of staff who did the survey agreed with 'On balance, is your organisation a 'truly great place to work".





### **Custom questions**

### What this is

Your organisation asked 4 custom questions as part of the 2021 survey. In this report, we've only included results for 3 custom questions, as your other custom question results contain sensitive information that only specific people in your organisation can see.

### Why this is important

By asking custom questions, organisations make the survey more meaningful to their needs.

### How to read this

The table shows you responses to the question 'On a scale of 0 to 10 (where 10=absolutely yes, and 0=absolutely no), how likely are you to recommend your organisation (where appropriate) to a friend or family member as the best choice if they required the type of service we provide'.

### Example

27% of staff who did the survey responded '10' to the question.

On a scale of 0 to 10 (where 10=absolutely yes, and 0=absolutely no), how likely are you to recommend your organisation (where appropriate) to a friend or family member as the best choice if they required the type of service we provide	You 2021
10	27%
8	24%
7	14%
9	14%
5	7%
6	7%
4	2%
0	1%
1	1%
2	1%



### **Custom questions**

### What this is

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### Why this is important

By asking custom questions, organisations make the survey more meaningful to their needs.

### How to read this

The table shows you responses to the question 'On a scale of 0 to 10 (where 10=absolutely yes, and 0=absolutely no), how likely are you to recommend your organisation (where appropriate) to a friend or family member as a good place to work'.

### Example

21% of staff who did the survey responded '10' to the question.

On a scale of 0 to 10 (where 10=absolutely yes, and 0=absolutely no), how likely are you to recommend your organisation (where appropriate) to a friend or family member as a good place to work	You 2021
10	21%
7	17%
8	16%
9	14%
6	12%
5	10%
4	4%
2	2%
0	2%
3	1%



# People matter

survey 2021

Have your say

### Report People overview outcomes

- · About your report
- · Privacy and anonymity
- · Survey's theoretical framework
- Your comparator aroup
- · Your response rate

- · Scorecard: engagement index
- Engagement
- · Scorecard: satisfaction, stress, intention to stay
- Satisfaction
- Work-related stress levels
- · Work-related stress causes
- · Intention to stay

- · Scorecard: emotional effects of work
- · Scorecard: negative behaviour
- Bullying
- · Sexual harassment
- Discrimination
- Violence and agaression
- · Witnessing negative behaviours

- · Highest scoring
- Lowest scoring

**Key differences** 

- · Biggest positive difference from comparator
- · Biggest negative difference from comparator

· Taking action questions

Taking action

· Senior leadership *auestions* 

leadership

Senior

### Organisational climate

- Scorecard
- Organisational integrity
- Workplace flexibility
- · Equal employment opportunity
- · Psychosocial and physical safety climate
- Psychosocial safety climate score
- · Diversity and inclusion
- · Gender equality supporting measures

### Workgroup climate

- Scorecard
- · Quality service delivery
- Innovation
- · Workgroup support

### Job and manager factors

- Scorecard
- Manager leadership
- Manager support
- Workload
- · Learning and development
- · Job enrichment
- · Meaningful work
- · Safe to speak up
- · Barriers to optimal work

### Public sector values

- Scorecard
- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- · Human rights

### Custom **auestions**

- · Questions requested by your organisation
- · Age, defence force and education

**Demographics** 

- · Aboriginal and/or Torres Strait Islander
- Disability
- · Gender, variations in sex characteristics and sexual orientation
- Cultural diversity
- Employment
- Adjustments
- Caring

## Age, Australian defence force and education

### What this is

These are the employment characteristics of staff.

### Why this is important

This helps organisations understand the diversity of their staff.

### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Age	(n)	%
15-34 years	48	17%
35-54 years	143	50%
55+ years	64	22%
Prefer not to say	30	11%
Have you served in the Australian Defence Force (permanent or reservist)?	(n)	%

Yes

No

Prefer not to say

1%

96%

3%

3

8

274

Highest level of formal education	(n)	%
Doctoral Degree level	1	0%
Master Degree level	53	19%
Graduate Diploma or Graduate Certificate level	39	14%
Bachelor Degree level incl. honours degrees	100	35%
Advanced Diploma or Diploma level	36	13%
Certificate III or IV level	19	7%
Year 12 or equivalent (VCE/Leaving certificate)	8	3%
Prefer not to say	29	10%



# Aboriginal and/or Torres Strait Islander employees

### What this is

This is staff who identify as Aboriginal and/or Torres Strait Islander.

### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

### How to read this

Each table shows the breakdown of responses from your survey.
The (n) column shows the number of respondents in each category.
An asterisk (\*) means this is a new question for the 2021 survey.

### How we protect anonymity and privacy

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Aboriginal and/or Torres Strait Islander	(n)	%
Yes	5	2%
Non Aboriginal and/or Torres Strait Islander	266	93%
Prefer not to say	14	5%



### Disability

### What this is

This is staff who identify as a person with disability and how they share that information.

### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

### How to read this

Each table shows the breakdown of responses from your survey.
This is staff who identify as a person with

disability and how they share that information

The (n) column shows the number of respondents in each category.

How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Do you identify as a person with a disability?	(n)	%
Yes	7	2%
No	259	91%
Prefer not to say	19	7%

If so, have you shared your disability information within your organisation (e.g. to your manager or Human Resources staff)?	(n)	%
Yes	5	71%
No	2	29%

If not, which statement most accurately reflects your decision not to share your disability information within your organisation?		%
I feel that sharing my disability information will reflect negatively on me	1	50%
Other	1	50%



Gender, variations in sex characteristics and sexual orientation

### What this is

This is how staff describe their gender, variations in sex characteristics and sexual orientation.

### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

### How we protect anonymity and privacy

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- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

How would you describe your gender?	(n)	%
Woman	149	52%
Man	94	33%
Prefer not to say	40	14%
Non-binary and I use a different term	2	1%
Are you trans, non-binary or gender		
diverse?	(n)	%
Yes	3	1%
No	251	88%

To your knowledge, do you have innate variation(s) of sex characteristics (often called intersex)?*	(n)	%
Yes	1	0%
No	244	86%
Don't know	15	5%
Prefer not to say	25	9%
How do you describe your sexual orientation?	(n)	%

orientation?	(n)	%
Straight (heterosexual)	215	75%
Prefer not to say	51	18%
Don't know	9	3%
Gay or lesbian	5	2%
Bisexual	2	1%
I use a different term	2	1%
Pansexual	1	0%



### Cultural diversity 1 of 3

### What this is

These are the personal characteristics of staff.

### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
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Country of birth	(n)	%
Born in Australia	87	31%
Not born in Australia	136	48%
Prefer not to say	62	22%

When did you first arrive in Australia?*	(n)	%
1 to less than 2 years ago	1	1%
More than 20 years ago	40	29%
2 to less than 5 years ago	10	7%
5 to less than 10 years ago	28	21%
10 to less than 20 years ago	57	42%

# Language other than English spoken<br/>with family or community(n)%Yes17862%No7426%Prefer not to say3312%



### Cultural diversity 2 of 3

### What this is

These are the personal characteristics of staff.

### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

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To protect you, we:

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- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

# If you speak another language with your family or community, what language(s) do you speak?\*

do you speak?	(n)	<b>%</b>
Other	72	40%
Arabic	33	19%
Vietnamese	18	10%
Hindi	16	9%
Cantonese	15	8%
Mandarin	15	8%
Tamil	9	5%
Indonesian	7	4%
French	5	3%
Punjabi	5	3%
Sinhalese	5	3%
Spanish	5	3%
Filipino	4	2%
Greek	4	2%
Italian	3	2%

(n)

%

# If you speak another language with your family or community, what language(s) do you speak?\*

do you speak?*	(n)	%
Urdu	2	1%
Australian Indigenous Language	1	1%



### Cultural diversity 3 of 3

### What this is

This is the cultural identity and religion of staff.

### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
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- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Cultural identity	(n)	%
Australian	97	34%
Prefer not to say	53	19%
East and/or South-East Asian	38	13%
Middle Eastern and/or North African	32	11%
South Asian	23	8%
Central Asian	17	6%
European (including Western, Eastern and South-Eastern Europe, and Scandinavia)	16	6%
Other	15	5%
English, Irish, Scottish and/or Welsh	9	3%
African (including Central, West, Southern and East African)	8	3%
Aboriginal and/or Torres Strait Islander	5	2%
Central and/or South American	4	1%
Pacific Islander	3	1%
New Zealander	2	1%
North American	2	1%

Religion	(n)	%
Christianity	94	33%
No religion	59	21%
Prefer not to say	48	17%
Islam	26	9%
Buddhism	22	8%
Hinduism	18	6%
Other	16	6%
Judaism	1	0%
Sikhism	1	0%



### Employment characteristics 1 of 2

### What this is

These are the employment characteristics of staff.

### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey.

### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Working arrangement	(n)	%
Full-Time	225	79%
Part-Time	60	21%
Gross base salary (ongoing/fixed term only)	(n)	%
Below \$65k	93	38%
\$65k to \$95k	96	39%
\$95k to \$125k	21	9%
\$125k or more	6	2%
Prefer not to say	29	12%
Organisational tenure	(n)	%
<1 year	18	6%
1 to less than 2 years	23	8%
2 to less than 5 years	83	29%
5 to less than 10 years	88	31%
10 to less than 20 years	57	20%
More than 20 years	16	6%

Management responsibility	(n)	%
Non-manager	223	78%
Other manager	37	13%
Manager of other manager(s)	25	9%
Employment type	(n)	%
Ongoing and executive	145	51%
Fixed term	100	35%
Other	40	14%
Have you moved between roles in the last 12 months?*	(n)	%
I have not moved between roles	214	75%
I have moved to a different role within my	67	24%
organisation (including acting roles)		
•	3	1%



### Employment characteristics 2 of 2

### What this is

These are the employment characteristics of staff.

### Why this is important

This helps organisations understand the diversity of their staff and inform workforce strategies.

### How to read this

Each table shows the breakdown of responses from your survey.

The (n) column shows the number of respondents in each category.

An asterisk (\*) means this is a new question for the 2021 survey

### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Primary workplace location over the last		
3 months	(n)	%
Melbourne: Suburbs	192	67%
Melbourne CBD	47	16%
Other city or town	24	8%
Outside Victoria	18	6%
Mildura	4	1%

Primary workplace type over the past 3 months*	(n)	%
Home/private location	138	48%
A main office	103	36%
A frontline or service delivery location (that is not a main office or home/private location)	18	6%
A hub/shared work space	17	6%
Other (please specify)	9	3%

Other workplace type over the past 3

months*	(n)	%
A main office	136	48%
Home/private location	120	42%
No, I have not worked from any other locations	47	16%
A frontline or service delivery location (that is not a main office or home/private location)	23	8%
A hub/shared work space	20	7%
Other	6	2%



### Adjustments

### What this is

These are adjustments staff requested to perform in their role.

### Why this is important

This shows organisations how flexible they are in adjusting for staff.

### How to read this

Each demographic area shows the breakdown of responses from your survey results

The (n) column shows the number of respondents in each category.

### How we protect anonymity and privacy

To protect you, we:

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Have you requested any of the following adjustments at work?*	(n)	%
No, I have not requested adjustments	215	75%
Flexible working arrangements	53	19%
Physical modifications or improvements to the workplace	14	5%
Career development support strategies	7	2%
Job redesign or role sharing	5	2%
Other	2	1%
Accessible communications technologies	1	0%

Why did you make this request?*	(n)	<u>%</u>
Work-life balance	27	39%
Caring responsibilities	21	30%
Health	15	21%
Family responsibilities	10	14%
Study commitments	5	7%
Other	5	7%
Disability	1	1%

# What was your experience with making the request? The adjustments I needed were made and the process was satisfactory The adjustments I needed were not made The adjustments I needed were made but the process was unsatisfactory 4 6%



### Caring

### What this is

These are staff-reported caring responsibilities.

### Why this is important

This shows organisations what caring responsibilities their staff have.

### How to read this

Each demographic area shows the breakdown of responses from your survey results.

The (n) column shows the number of respondents in each category.

### How we protect anonymity and privacy

- de-identify all survey response data provided to your organisation
- don't release results when fewer than 10 people in a demographic group have responded to the survey
- don't release employee opinion results for demographic groups where organisations have fewer than 30 responses in total.

Caring responsibility	(n)	%
None of the above	103	36%
Secondary school aged child(ren)	53	19%
Primary school aged child(ren)	47	16%
Child(ren) - younger than preschool age	32	11%
Prefer not to say	32	11%
Frail or aged person(s)	27	9%
Preschool aged child(ren)	16	6%
Person(s) with a medical condition	14	5%
Other	13	5%
Person(s) with a mental illness	12	4%
Person(s) with disability	8	3%







vpsc.vic.gov.au/peoplemattersurvey